



**County of Los Alamos**  
**Minutes**  
**Transportation Board**

1000 Central Avenue  
Los Alamos, NM 87544

*Khalil Spencer Chair; Brian O'Neil, Vice Chair;  
Nancy Jo Barnes, Don Machen, and James L. Nesmith, Members*

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Thursday, August 4, 2016

5:30 PM

1000 Central Avenue, Room 110

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**1. CALL TO ORDER / ROLL CALL**

The August 4, 2016 Transportation Board Meeting was called to order at 5:30 p.m.

Present: Chair Spencer, Member Barnes and Member Machen, Member Nesmith, Vice-chair O'Neil, was absent.

Staff in attendance: Jon Bulthuis, Deputy Public Works Director; Eric Martinez, County Engineer; and Louise Romero, Office Manager.

Members of the public in attendance: Arin McKenna, LA Monitor, Jonathan Henley, 4037A Ridgeway Drive; and Tamara Baer.

**2. APPROVAL OF AGENDA**

A motion was made by Member Nesmith, seconded by Member Machen, that the August 4, 2016 agenda be approved as presented; the motion passed by a unanimous vote

**3. PUBLIC COMMENT**

No public comment.

**4. LIAISONS' REPORTS**

Member Machen spoke regarding energy statistics and quarterly pickup provided by Environmental Services.

**5. APPROVAL OF MINUTES**

8434-16

A motion was made by Member Nesmith, seconded by Member Machen, that the June 2, meeting minutes be approved as presented; the motion passed by a unanimous vote.

A motion was made by Member Nesmith, seconded by Member Machen, that the July 7, 2016 meeting minutes be approved as presented; the motion passed by a unanimous vote.

## 6. OLD BUSINESS

[8471-16](#) Update on the Development of an Urban Bike Path

Eric Martinez, County Engineer provided a brief update regarding the Development of an Urban Bike Path.

## 7. NEW BUSINESS

Chair Spencer opened the public hearing offering an opportunity for public comment on the item, hearing none, the public hearing was closed.

[8463-16](#) **Public Hearing:** Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities fiscal year 2018 grant funding for an ACT Assist Paratransit replacement vehicle.

[8464-16](#) **Public Hearing:** Section 5311 Public Rural Transportation Fiscal Year 2018 Grant funding for Administrative, Operating, and Capital funds to continue public transportation services provided by Atomic City Transit.

After brief discussion Member Nesmith made the following motion; I move that the Transportation Board recommend that Council authorize staff to apply for and accept Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities fiscal year 2018 grant funding for an ACT Assist Paratransit replacement vehicle and Section 5311 Public Rural Transportation Fiscal Year 2018 Grant funding for Administrative, Operating, and Capital funds to continue public transportation services provided by Atomic City Transit. The motion was seconded by Member Machen; the motion passed by a unanimous vote.

[8465-16](#) **Complete Streets Webinar** - American Society of Civil Engineers. This webinar will provide planners, engineers, and other members of the professional transportation design community with technical complete streets design implementation tools, creating the foundation necessary to effectively plan and create complete streets and networks that serve all users. The material covered will define the typical goals of complete streets projects along with a thorough review of the leading national design policies and guidance, including Federal and State DOT guidance. An example design project was used to illustrate the design process for selecting key design controls and criteria to accomplish a complete street project design. An experienced instructor recognized for their design experience and teaching expertise was the instructor for the webinar.

**8. PROJECT UPDATES**

8436-16

Public Works Project Updates were briefly discussed.

**9. CHAIRPERSON'S REPORT**

Chair Spencer mentioned the Comprehensive Plan meetings and cited three interviews were held for the vacant positions on the Board. The item is on the August 30th Council agenda.

**10. FUTURE AGENDA ITEMS**

1. Supplemental Environmental Projects Update

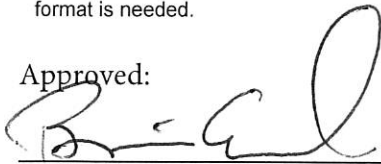
**11. ADJOURNMENT**

A motion was made by Member Nesmith, seconded by Member Machen, that the August 4, 2016 meeting be adjourned.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

Approved:



Khalil Spencer

8-1-16

Date

Brian O'Neil for Khal Spencer