



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Agenda - Final Board of Public Utilities

*Jeff Johnson, Chair; Stephen McLin, Vice-chair; Andrew Fraser,  
Paul Frederickson and Kathleen Taylor, Members  
Tim Glasco, Ex Officio Member  
Harry Burgess, Ex Officio Member  
Susan O'Leary, Council Liaison*

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Wednesday, February 15, 2017

5:30 PM

1000 Central Avenue  
Council Chambers

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### REGULAR SESSION

Complete Board of Public Utilities agenda packets, past agendas, videos, legislation and minutes can be found online at <http://losalamos.legistar.com/Calenar.aspx>. Learn more about the Board of Public Utilities at <http://www.losalamosnm.us/gov/bcc/utilitiesboard>.

#### PUBLIC COMMENTS:

Please submit written comments to the Board at [bpu@lacnm.us](mailto:bpu@lacnm.us). Oral public comment is accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Oral comments should be limited to four minutes per person. Requests to make comments exceeding four minutes should be submitted to the Board in writing prior to the meeting. Individuals representing or making a combined statement for a large group may be allowed additional time at the discretion of the Board. Those making comments are encouraged to submit them in writing either during or after the meeting to be included in the minutes as attachments. Otherwise, oral public comments will be summarized in the minutes to give a brief succinct account of the overall substance of the person's comments.

#### 1. CALL TO ORDER

#### 2. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.*

#### 3. APPROVAL OF AGENDA

#### 4. BOARD BUSINESS

##### 4.A. Chair's Report

##### 4.B. Board Member Reports

##### 4.C. Utilities Manager's Report

**4.D. County Manager's Report****4.E. Council Liaison's Report****4.F. Environmental Sustainability Board Liaison's Report****4.G. General Board Business****4.G.1 [8985-17](#) Quarterly Conservation Program Update**

**Presenters:** James Alarid, Deputy Utilities Manager -  
Engineering

*PG. 1 - 41*

**4.G.2 [9083-17](#) Review of Department of Public Utilities Quarterly Report**

**Presenters:** Tim Glasco, Utilities Manager

*PG. 42*

**4.H. Approval of Board Expenses****4.I. Preview of Upcoming Agenda Items****4.I.1 [9082-17](#) Tickler File for the Next 3 Months**

**Presenters:** Board of Public Utilities

*PG. 43 - 45*

**5. PUBLIC HEARING(S)****6. CONSENT AGENDA**

*The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.*

**CONSENT MOTION -**

*I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.*

**OR**

*I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.*

- 6.A [9081-17](#) Approval of Board of Public Utilities Meeting Minutes

**Presenters:** Department of Public Utilities

PG. 46 - 60

7. **BUSINESS**

- 7.A [8978-17](#) Approval and Ratification of Quote No. 40429 for \$106,131.06 from Milsoft Utility Solutions for Software Licensing, GIS Database Conversion and Server Setup, and Training, Configuration; and for Ongoing Annual Software Maintenance and Support Services

**Presenters:** Rafael De LaTorre, Deputy Utilities Manager - Electric Distribution

PG. 61 - 69

- 7.B [9092-17](#) Approval of the Long-Range Water Supply Plan

**Presenters:** James Alarid, Deputy Utilities Manager - Engineering

PG. 70 - 183

- 7.C [9091-17](#) Discussion of Wastewater Fund Status, Rate and Future Capital Needs

**Presenters:** Tim Glasco, Utilities Manager

PG. 184 - 192

- 7.D [9093-17](#) Department of Public Utilities FY2018 Budget Presentation

**Presenters:** Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 193 - 245

8. **STATUS REPORTS**

- 8.A [9084-17](#) Status Reports

**Presenters:** Board of Public Utilities

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9. **PUBLIC COMMENT**

*This section of the agenda is reserved for comments from the public on any items.*

**10. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Department of Public Utilities (505) 662-8132 if a summary or other type of accessible format is needed.