



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

*Jeff Johnson, Chair; Stephen McLin, Vice-chair; Paul
Frederickson, Kathleen Taylor and Carrie Walker, Members
Tim Glasco, Ex Officio Member
Harry Burgess, Ex Officio Member
Susan O'Leary, Council Liaison*

Wednesday, August 16, 2017

5:30 PM

1000 Central Avenue
Council Chambers

REGULAR SESSION

Complete Board of Public Utilities agenda packets, past agendas, videos, legislation and minutes can be found online at <http://losalamos.legistar.com/Calenar.aspx>. Learn more about the Board of Public Utilities at <http://www.losalamosnm.us/gov/bcc/utilitiesboard>.

PUBLIC COMMENTS:

Please submit written comments to the Board at bpu@lacnm.us. Oral public comment is accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Oral comments should be limited to four minutes per person. Requests to make comments exceeding four minutes should be submitted to the Board in writing prior to the meeting. Individuals representing or making a combined statement for a large group may be allowed additional time at the discretion of the Board. Those making comments are encouraged to submit them in writing either during or after the meeting to be included in the minutes as attachments. Otherwise, oral public comments will be summarized in the minutes to give a brief succinct account of the overall substance of the person's comments.

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.

3. APPROVAL OF AGENDA

4. BOARD BUSINESS

4.A. Chair's Report

4.B. Board Member Reports

4.C. Utilities Manager's Report

4.D. County Manager's Report**4.E. Council Liaison's Report****4.F. Environmental Sustainability Board Liaison's Report****4.G. General Board Business****4.G.1 [9469-17](#)** Review of Department of Public Utilities Quarterly Report

Presenters: Tim Glasco, Utilities Manager

PG. 1

4.G.2 [9794-17](#) Board of Public Utilities Input for the Department of Public Utilities Upcoming Strategic Planning Workshop for FY2019 and the Annual Review of the Mission, Vision and Values

Presenters: Tim Glasco, Utilities Manager

PG. 2 - 6

4.G.3 [9754-17](#) Annual Review and Revision of Board of Public Utilities Policies and Procedures Manual

Presenters: Jeff Johnson, Chair of the Board of Public Utilities

PG. 7 - 32

4.G.4 [9791-17](#) Planning for Upcoming Board of Public Utilities Annual Boards & Commissions Presentation to Council on September 19th, 2017

Presenters: Jeff Johnson, Chair of the Board of Public Utilities

PG. 33 - 36

4.H. Approval of Board Expenses**4.I. Preview of Upcoming Agenda Items****4.I.1 [9795-17](#)** Tickler File for the Next 3 Months

Presenters: Board of Public Utilities

PG. 37 - 39

5. PUBLIC HEARING(S)

- 5.A [CO0508-17](#) Approval of Incorporated County of Los Alamos Code Ordinance No. 02-277; An Ordinance Amending Chapter 40, Article III, Section 40-173 of the Code of the Incorporated County of Los Alamos Pertaining to Nonpotable Water Rates

Presenters: Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 40 - 45

6. **CONSENT AGENDA**

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

CONSENT MOTION -

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

- 6.A [9792-17](#) Approval of Board of Public Utilities Meeting Minutes

Presenters: Board of Public Utilities

PG. 46 - 57

- 6.B [9444-17](#) Approval of Budget Carryovers from FY2017 to FY2018

Presenters: Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 58 - 63

- 6.C [AGR0518-17](#) Approval of Amendment No. 1 to Services Agreement No. AGR16-4289 with Paymentus Corporation in the amount of \$50,000.00, for a Revised Total Agreement Amount of \$99,000.00, plus Applicable Gross Receipts Tax, for the Purpose of Credit Card and Electronic Payment Processing Services.

Presenters: Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 64 - 68

- 6.D [9766-17](#) Award of IFB No.18-05 for the Purpose of the Abiquiu and El Vado Hydroelectric Plants Battery Replacement Project to NGH Power Systems Inc. in the Amount of \$67,533.20.

Presenters: James Alarid, Deputy Utilities Manager - Engineering

PG. 69 - 71

- 6.E [9768-17](#) Approval of Task Order No. 2 Under Services Agreement No. AGR17-16b with Santa Fe Engineering Consultants, LLC, in the amount of \$61,300.00, plus Applicable Gross Receipts Tax, for the Purpose of Los Alamos Canyon Road Stabilization Project.

Presenters: James Alarid, Deputy Utilities Manager - Engineering

PG. 72 - 82

7. **BUSINESS**

- 7.A [8984-17](#) Presentation of 2017 Department of Public Utilities Customer Service Survey Results

Presenters: Julie Williams-Hill, Public Relations Manager

PG. 83 - 231

8. **STATUS REPORTS**

- 8.A [9793-17](#) Status Reports

Presenters: Board of Public Utilities

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9. **PUBLIC COMMENT**

This section of the agenda is reserved for comments from the public on any items.

10. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Department of Public Utilities (505) 662-8132 if a summary or other type of accessible format is needed.