



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

*Carrie Walker, Chair; Jeff Johnson, Vice-chair; Stephen McLin,
Kathleen Taylor and Steve Tobin Members
Philo Shelton, Ex Officio Member
Harry Burgess, Ex Officio Member
Pete Sheehey, Council Liaison*

Wednesday, December 18, 2019

5:30 PM

1000 Central Avenue
Council Chambers

REGULAR SESSION

Complete Board of Public Utilities agenda packets, past agendas, videos, legislation and minutes can be found online at losalamos.legistar.com. Learn more about the Board of Public Utilities at rebrand.ly/LACBPU.

PUBLIC COMMENTS:

Please submit written comments to the Board at bpu@lacnm.us. Oral public comment is accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Oral comments should be limited to four minutes per person. Requests to make comments exceeding four minutes should be submitted to the Board in writing prior to the meeting. Individuals representing or making a combined statement for a large group may be allowed additional time at the discretion of the Board. Those making comments are encouraged to submit them in writing either during or after the meeting to be included in the minutes as attachments. Otherwise, oral public comments will be summarized in the minutes to give a brief succinct account of the overall substance of the person's comments.

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.

3. APPROVAL OF AGENDA

4. BOARD BUSINESS

4.A. Chair's Report

4.B. Board Member Reports

4.C. Utilities Manager's Report

4.D. County Manager's Report**4.E. Council Liaison's Report****4.F. Environmental Sustainability Board Liaison's Report****4.G. General Board Business****4.G.1 [11763-19](#)** Reminder for Upcoming Boards & Commissions Luncheon

Presenters: Board of Public Utilities

PG. 1

4.G.2 [11702-19](#) Quarterly Conservation Program Update

Presenters: James Alarid, Deputy Utilities Manager - Engineering

PG. 2

4.H. Approval of Board Expenses**4.I. Preview of Upcoming Agenda Items****4.I.1 [12595-19](#)** Tickler File for the Next 3 Months

Presenters: Board of Public Utilities

PG. 3-5

5. PUBLIC HEARING(S)**5.A [12570-19](#)** Modification of Department of Public Utilities Rules & Regulations - Rule GR-13, Disconnection and Reconnection of Service

Presenters: Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 6-9

6. CONSENT AGENDA

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

CONSENT MOTION -

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

- 6.A** [12583-19](#) Approval of Board of Public Utilities Meeting Minutes

Presenters: Board of Public Utilities

PG. 10-18

- 6.B** [OR0863-19](#) Approval of Incorporated County of Los Alamos Draft Ordinance No. 698; An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement in the Total Amount of \$800,000.00, and Related Documents by and between the New Mexico Finance Authority and Incorporated County of Los Alamos for the Purpose of acquisition and installation of a new pump station at Overlook Park for use in pumping treated effluent from the White Rock Wastewater Treatment Facility for irrigation of the Overlook recreational facilities.

Presenters: Bob Westervelt, Deputy Utilities Manager -
Finance/Admin

PG. 19-76

- 6.C** [AGR0649-19](#) Approval of Amendment No. 1 to Services Agreement No. AGR16-033 with Pajarito Environmental Education Center in the Amount of \$200,000.00 for a Revised Total Contract Amount Not to Exceed \$399,000.00 for the Purpose of Community Water and Energy Conservation Services

Presenters: James Alarid, Deputy Utilities Manager - Engineering

PG. 77-81

- 6.D** [AGR0651-19](#) Approval of Amendment No. 1 to Services Agreement No. AGR20-912 with SmartPhone Meter Reading, L.L.C. in the amount of \$25,512.90, for the Purpose of adding a second seat to the SPMR WEB licensing for the Smart Phone Meter Reading System, plus approval of additional funding for the ten percent escalator enumerated in the agreement but not included in the funding total previously approved, for a revised base contract total of \$94,713.64 plus a contingency in the amount of \$10,488.00 for a revised project total of \$105,201.64, plus Applicable Gross Receipts Tax.

Presenters: Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 82-86

- 6.E** [AGR0646-19](#) Approval of Services Agreement No. AGR20-23 with Wilson and Company Inc., Engineers and Architects for the Purpose of Design of the Well House and Equipment for Otowi Well #2 and Design of a Replacement Motor Control Center for Otowi Well #4

Presenters: James Alarid, Deputy Utilities Manager - Engineering

PG. 87-99

7. BUSINESS

- 7.A** [OR0867-19](#) Recommendation to Council for Approval and Adoption Of Incorporated County Of Los Alamos Code Ordinance No 02-302, An Ordinance Amending Chapter 40, Article II, Division 2, Sections 40-63, 40-65, And 40-67 of the Code of the Incorporated County of Los Alamos To Clarify The Transfer Of Operating Profits From The County Department Of Public Utilities To The General Fund And To Clarify The Appropriate Procurement Code For The Department; Approval Of Incorporated County Of Los Alamos Resolution No 19-29, A Resolution To Update A Payment In Lieu Of A Franchise Fee For The Incorporated County Of Los Alamos, Department Of Public Utilities Pursuant To Charter Section 506; and Approval Of Incorporated County Of Los Alamos Resolution No.19-30, A Resolution Repealing Incorporated County Of Los Alamos Council Resolution 97-07, A Resolution Establishing A Methodology For Computing Electric And Gas Operating Profits For Transfer To The County General Fund.

Presenters: Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 100-132

8. STATUS REPORTS**8.A [12591-19](#) Status Reports**

Presenters: Board of Public Utilities

PG. 133-145

9. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on any items.

10. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Department of Public Utilities (505) 662-8132 if a summary or other type of accessible format is needed.