



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

*Kathleen Taylor, Chair; Carrie Walker, Vice-chair; Jeff Johnson,
Stephen McLin and Steve Tobin Members
Philo Shelton, Ex Officio Member
Harry Burgess, Ex Officio Member
Randall Rytz, Council Liaison*

Wednesday, March 25, 2020

5:30 PM

1000 Central Avenue
Council Chambers

SPECIAL MEETING -
Regular March mtg. rescheduled to 3/25.

PROCEDURE FOR BPU PUBLIC COMMENT DURING COVID-19 PUBLIC HEALTH EMERGENCY

While Los Alamos Department of Public Utilities (DPU) staff will present to the BPU in Council Chambers, BPU members will participate by phone. This social distancing is to comply with the recommendations of the Centers for Disease Control (CDC) to prevent the spread of COVID-19. For those members of the public who do wish to attend the meeting in Council Chambers, the room will be set up to observe six-foot social distancing. However, officials encourage citizens to live-stream the meeting online and submit public comment via email prior to or during the meeting.

Citizens can live-stream the meeting on March 25 by visiting the Live Proceedings page at: <https://ladpu.com/BPULiveProceedings>.

Citizens can submit public comment via email to bpu@lacnm.us. Citizens are advised to write PUBLIC COMMENT in the subject line of the email. In the body include a name, address, whether the comment relates to an agenda item or not and the comment. Comments will be read into the record at the appropriate section of the agenda.

Complete Board of Public Utilities agenda packets, past agendas, videos, legislation and minutes can be found online at losalamos.legistar.com. Learn more about the Board of Public Utilities at <https://ladpu.com/bpu>.

Normal Procedures for Oral Public Comment: Oral public comment is normally accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Oral comments should be limited to four minutes per person. Requests to make comments exceeding four minutes should be submitted to the Board in writing prior to the meeting. Individuals representing or making a combined statement for a large group may be allowed additional time at the discretion of the Board. Those making comments are encouraged to submit them in writing either during or after the meeting to be included in the minutes as attachments. Otherwise, oral public comments will be summarized in the minutes to give a brief succinct account of the overall substance of the person's comments.

1. **CALL TO ORDER**

2. **PUBLIC COMMENT**

This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.

3. **APPROVAL OF AGENDA**

4. **BOARD BUSINESS**

4.A. **Chair's Report**

4.B. **Board Member Reports**

- 4.B.1. [12878-20](#) Report from Jeff Johnson on the Recent Trip to Attend the American Public Power Association (APPA) 2020 Legislative Rally and Utah Associated Municipal Power Systems (UAMPS) Meetings

Presenters: Jeff Johnson, Board - Commission or Committee Member

PG. 1-9

4.C. **Utilities Manager's Report**

- 4.C.1. [12877-20](#) Department of Public Utilities Quarterly Report

Presenters: Philo Shelton, Utilities Manager

PG.10-50

4.D. County Manager's Report**4.E. Council Liaison's Report****4.F. Environmental Sustainability Board Liaison's Report****4.G. General Board Business****4.G.1. [12593-20](#) Quarterly Conservation Program Update**

Presenters: James Alarid, Deputy Utilities Manager - Engineering

PG. 51

4.H. Approval of Board Expenses**4.I. Preview of Upcoming Agenda Items****4.I.1. [12909-20](#) Tickler File for the Next 3 Months**

Presenters: Board of Public Utilities

PG. 52-54

5. PUBLIC HEARING(S)**5.A. [12648-19](#) Modification of Department of Public Utilities Rules & Regulations - Rule GR-13, Disconnection and Reconnection of Service.**

Presenters: Bob Westervelt, Deputy Utilities Manager -
Finance/Admin

PG. 55-60

6. CONSENT AGENDA

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

CONSENT MOTION -

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

- 6.A.** [12907-20](#) Approval of Board of Public Utilities Meeting Minutes

Presenters: Board of Public Utilities

PG. 61-75

- 6.B.** [AGR0661-20](#) Approval of Services Agreement No. AGR20-16 with Sanbros Corporation in the amount of \$199,000.00, plus Applicable Gross Receipts Tax, for the Purpose of On-Call Electrical Contractor Services in Support of the Advanced Metering Infrastructure (AMI) Implementation

Presenters: James Alarid, Deputy Utilities Manager - Engineering

PG. 76-85

7. BUSINESS

- 7.A.** [12592-20](#) Approval of Department of Public Utilities FY2021/22 Budget

Presenters: Bob Westervelt, Deputy Utilities Manager - Finance/Admin

PG. 86-188

- 7.B.** [12841-20](#) New Mexico Performance Excellence Awards Program, 2019 Feedback Report on the Department of Public Utilities' Zia Application

Presenters: Philo Shelton, Utilities Manager

PG. 189-239

8. STATUS REPORTS

- 8.A.** [12910-20](#) Status Reports

Presenters: Board of Public Utilities

PG. 240-252

9. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on any items.

10. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Department of Public Utilities (505) 662-8132 if a summary or other type of accessible format is needed.