



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## BCC Agenda - Final

### Parks and Recreation Board

*Melanee Hand, Chair; Paul Cook, Vice Chair; JoAnn Johnson,  
Christine Nackers, Stephanie Nakhleh, Mike Steinzig and John  
Russell, Members*

---

Thursday, August 11, 2016

5:30 PM

1000 Central Avenue  
Boards & Commissions  
Room 110

---

#### 1. CALL TO ORDER

#### 2. STAFF AND OTHER ATTENDEES:

#### 3. PUBLIC COMMENT

#### 4. BUSINESS

- A. [8483-16](#) Approval of Minutes from July 14, 2016 meeting.

Sponsors: Melanee Hand

Attachments: [Minutes - July 14, 2016](#)

- B. [8484-16](#) Open Space Subcommittee Pilot Program - Canyon Restoration

Sponsors: Mike Steinzig

- C. [8485-16](#) Discuss the request for an outdoor gym to be included in one of the Parks

Sponsors: Christopher Wilson

- E. [8487-16](#) 2017 Bond Project Next Steps

Sponsors: Christopher Wilson

- F. [8488-16](#) Subcommittee Applications

Sponsors: Melanee Hand

Attachments: [A - IRRAS Application - Darren Meadows](#)

#### 5. STAFF COMMUNICATIONS

- A. [8489-16](#) Chairman's Report.

Sponsors: Melanee Hand

- B. [8490-16](#) Recreation Program Report.

Sponsors: Christopher Wilson

**Attachments:**      [A - Recreation Report - July](#)

- C.      [8491-16](#)      Parks Division Report.

**Sponsors:**      Jeff Humpton

**Attachments:**      [A - Parks Report July 2016](#)

- E.      [8493-16](#)      Open Space Advisory Subcommittee Report.

**Sponsors:**      Mike Steinzig

- F.      [8494-16](#)      Ice Rink & Recreation Advisory Subcommittee Report.

**Sponsors:**      Paul Cook

- G.      [8495-16](#)      Aquatic Center Advisory Subcommittee Report.

**Sponsors:**      Christine Nackers

- H.      [8496-16](#)      Golf Course Advisory Subcommittee Report.

**Sponsors:**      JoAnn Johnson

- I.      [8497-16](#)      Council Liaison Report

**Sponsors:**      James T. Chrobocinski

## 6.. INFORMATIONAL ITEMS

- A.      [8498-16](#)      Action Items for Next Month

**Sponsors:**      Melanee Hand

## 7. PREVIEW OF NEXT MEETING - September 8, 2016

## 8. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Melanee Hand

**Legislative File:** 8483-16

---

### **Title**

Approval of Minutes from July 14, 2016 meeting.

### **Recommended Action**

**I move that the Board approve the attached minutes.**

### **Body**

The July 14, 2016 minutes are ready for consideration and approval.

### **Attachments**

A - July 14, 2016 Draft PRB Minutes



# County of Los Alamos

## BCC Meeting Minutes

### Parks and Recreation Board

1000 Central Avenue  
Los Alamos, NM 87544

*Melanee Hand, Chair; Paul Cook, Vice Chair; JoAnn Johnson, Christine Nackers, Stephanie Nakhleh, Mike Steinzig and John Russell, Members*

---

Thursday, July 14, 2016

5:30 PM

1000 Central Avenue  
Council Chambers

---

#### 1. CALL TO ORDER

Member Cook welcomed and introduced Stephanie Nakhleh to the Parks and Recreation Board.

Present 5 - Member Johnson, Member Steinzig, Member Cook, Member Russell and Member Nakhleh

Absent 2 - Member Nackers and Member Hand

#### 2. STAFF AND OTHER ATTENDEES:

Charlie Kalogeros-Chattan, Community Services Department Director

Chris Wilson, Parks, Recreation and Open Space

Kim Trujillo, Senior Office Specialist

Steve Lynn, Deputy County Manager

Philo Shelton, Public Works Director

Julie Habiger, Public Information Officer

##### Other Attendees

Alex Kirkland

Cathy Crane

Joe D'Anna

Will Gleason, Project Manager, (D/P/S) Dekker/Perich/Sabatini

Tim Karpoff, Project Facilitator, (D/P/S) Dekker/Perich/Sabatini

Associated Members of (D/P/S) Dekker/Perich/Sabatini

#### 3. PUBLIC COMMENT

Alex Kirkland came before the board and made a request for an outdoor gym to be included in one of the parks.

#### 4. BUSINESS

- A. [8403-16](#) Approval of Minutes from June 09, 2016 meeting.

**Attachments:** [A - June 11, 2016 Draft PRB Minutes](#)

**A motion was made by Member Johnson and seconded by Member Steinzig that the minutes be accepted. The motion passed by a unanimous vote.**

- B. [8402-16](#) Recreation Projects 2017 Bond & Economic Development Projects Kickoff

Will Gleason, Project Manager, (D/P/S) Dekker/Perich/Sabatini presented a project overview and summarized the stakeholder/public meeting discussions that had been held earlier in the day.

**5. STAFF COMMUNICATIONS**

- A. [8405-16](#) Chairman's Report.  
Member Hand was absent. No report provided.

- B. [8421-16](#) Council Liaison Report  
Councilor Chrobocinski did not attend the meeting. No report provided.

**6. INFORMATIONAL ITEMS**

- A. [8404-16](#) Action Items for Next Month  
Open Space Subcommittee Pilot Program - Canyon Restoration  
Discussion of request for an outdoor gym to be included in one of the parks

**7. PREVIEW OF NEXT MEETING - August 11, 2016****8. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** B.

**Index (Council Goals):**

**Presenters:** Mike Steinzig, Board - Commission or Committee Member

**Legislative File:** 8484-16

---

**Title**

Open Space Subcommittee Pilot Program - Canyon Restoration

**Recommended Action**

**No Action Required**

**Body**

Mike Steinzig, Chairman of the Open Space Subcommittee will lead a discussion about the proposed pilot program for Canyon Restoration within the Open Space Properties.



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** C.

**Index (Council Goals):**

**Presenters:** Christopher Wilson, Parks and Recreation and Open Space Division Manager

**Legislative File:** 8485-16

---

### **Title**

Discuss the request for an outdoor gym to be included in one of the Parks

### **Recommended Action**

**No Action Required**

### **Body**

Discuss pros and cons of an addition of this new Recreational element



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** E.

**Index (Council Goals):**

**Presenters:** Christopher Wilson, Chair of the Parks and Recreation Board

**Legislative File:** 8487-16

---

### **Title**

2017 Bond Project Next Steps

### **Recommended Action**

No Action Required

### **Body**

The kick-off meetings for the Recreation Projects 2017 Bond and Economic Development Projects were held July 14, 2016 prior to a summation of the scoping efforts at the evening Parks and Recreation Board regularly scheduled meeting. The Stakeholder sessions were facilitated by Dekker/Perich/Sabatini (D/P/S), an interdisciplinary firm very experienced in the planning and design of quality of life projects. Tonight's Parks and Recreation Board meeting will have as its main topic the project schedule and future next steps for the Board in relation to this project.

### Upcoming Project Updates/Discussion

August - Fair & Rodeo  
August - Open House  
September - Open House  
September - Council Work Session  
October - Town Hall Meeting  
October - Town Hall Meeting  
December - Council Regular Meeting

The Stakeholder contact information was shared with the consulting firm D/P/S, as they will be developing a Public Information and Involvement Plan (PIIP) for the projects, as well as scheduling these next series of meetings with the community.





# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** F.

**Index (Council Goals):**

**Presenters:** Melanee Hand

**Legislative File:** 8488-16

---

### **Title**

Subcommittee Applications

### **Body**

Melanie Hand will present to the Board

### **Recommended Action**

I move that the Board approve the following Subcommittee Applications

### **Attachments**

A - Darren Meadows (IRRAS) Ice Rink Recreation Advisory Subcommittee



Recreation Office Use Only:

Date Appointed by Parks & Recreation Board \_\_\_\_\_

## LOS ALAMOS COUNTY PARKS AND RECREATION BOARD

### SUBCOMMITTEE APPLICATION

To the Applicant:

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name: Darren Meadows, P.E. Date: 7-14-16

Address: 4940 Hermosura

Home Phone: 500-8278 Work Phone: 412-1804

E-mail: meadows@cnsr.com

Subcommittee Applying for: Ice Rink & Recreation Advisory

☒ First Term

☐ Second Term

#### PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

*I have lived in Los Alamos for 45 years, have 2 boys 10 & 13 who play hockey. I am a Professional Engineer, with significant large project experience including Project Management, engineering management, development, construction. I feel I could be an asset to this committee.*

Briefly state your understanding of the key issue(s) facing this subcommittee.

- Current Ice Rink Upgrades } Participant in many planning mtgs & brainstorming sessions.*
- New Rec Center Needs }*
- Active user of rec facilities in Los Alamos and visited many in the region.*

Upon completing this form, please return to:

Recreation Division, 2760 Canyon Road, Los Alamos, NM 87544

Phone: (505) 662-8173

Fax: (505) 662-8034

ATTN: Parks and Recreation Board Secretary



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Melanee Hand

**Legislative File:** 8489-16

---

### **Title**

Chairman's Report.

### **Body**

Melanee Hand will present report to the Board.



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** B.

**Index (Council Goals):**

**Presenters:** Christopher Wilson

**Legislative File:** 8490-16

---

### **Title**

Recreation Program Report.

### **Body**

Chris Wilson will present to the Board.

### **Attachments**

A - Recreation Program Report

## July 2016 - Recreation Programs Report

### Walkup Aquatic Center

- **Senior Lifeguard Dacotah Hofer presented Swimming Safety at this year's Safety Town Program.** Dacotah taught the children about safe behavior in, on and around the water. One way to help reduce drowning incidents among children ages 5 through 12 is to teach water safety education. His presentation was designed to give children an awareness of being safe around the water. Below are some simple sayings:
  - Swim as a Pair Near a Lifeguard's Chair
  - Be Cool, Follow the Rules
  - Look Before You Leap
  - Think So You Don't Sink
  - Reach or Throw, Don't Go
  - Don't Just Pack It, Wear Your Jacket
  - Know About Boating Before You Go Floating

All over the world, infants and toddlers (0-5 years old) drown more frequently than people at any other age. In this age group drowning is the leading cause of death, followed by accidents in and around the home and road traffic accidents. With adequate supervision around the water, you can prevent a tragedy before it happens.

- **Triathlon approaching soon – July 30.** The Aquatic Center will be closed all day for the event. Splash and Dash dates remaining at the Aquatic Center July 6 and 20. Or be sure to get your swim in throughout the week.



### Community Collaborations

- **Science Fest:** Is right around the corner and staff is assisting Science Fest event coordinators with program at Ashely Pond, Entrance Park, and Bathtub Row Brewing (BRB). Staff has attended meetings to assist with logistics including event set-up, parking and road closures, park conditions, and outdoor movie events at Ashley Pond and (BRB).



- **Granite Mountain Filming:** Parks and Recreation Staff have been working with the Granite Mountain Film crew and Kelly Stewart to assist with filming in County parks. The GMF crew had the road closed to Camp May from June 20<sup>th</sup> – 29<sup>th</sup>, yet in the midst of filming, a weekend wedding had been scheduled and everyone worked closely with the family to ensure parking and facilities were accessible. PROS Staff are coordinating with Environmental Services to coordinate film equipment staging in the parking lot of the White Rock transfer station for the month of August.

## Community Collaborations (continued)

- **4<sup>th</sup> of July Planning:** PROS Division staff have been meeting with the Kiwanis, LAPD, LAFD, Roads and Streets, and Atomic City Transit to coordinate the 2016 Kiwanis 4<sup>th</sup> of July event at Overlook Park. A few changes for 2016 include additional field lighting for after the event provided by Roads and Streets, spray painted emergency pathways on Spiro Field for quicker emergency access, and possibly one additional bus stop/pick-up in White Rock.
- **Model T's:** The Tin Lizzies of Albuquerque hosted the Model T Ford Club of American's "Land of Enchantment Tour" from June 26 – July 1 which brought approximately 90 Model T's to Los Alamos County on June 27<sup>th</sup> & 28<sup>th</sup>. Downtown Los Alamos was filled with all colors and sizes of Tin Lizzies and their drivers as our participants visited Bandelier National Monument and spent an afternoon visiting Main Street Los Alamos on June 27<sup>th</sup>. On June 28<sup>th</sup> the Model T "Convoy" took State Road 501 "Jemez Mountain Trail National Scenic Byway" from White Rock up and through the Jemez back to Albuquerque. Many Divisions in the County worked together to ensure this tour group had a thoroughly enjoyable visit in our community and to our various attractions.

-----Original Message-----

From: Richard Dunn [mailto:skipdunn@comcast.net]

Sent: Wednesday, July 06, 2016 11:45 AM

To: Marquez, Dianne <dianne.marquez@lacnm.us>

Subject: Thank you

Hi Dianne,

I just want to say a big THANK YOU for all your background work for last Wednesday's National Tour of the Model T Ford Club of America.

Everyone — the Tin Lizzie organizers, Bandelier National Monument, Los Alamos Police, County Parks & Recreation, Laboratory Security, Smith's (catering), the 87 Model Ts and 230 participants, and even the many citizens who turned out to see the cars — said it was well run, and people had a great time.

I personally felt greatly reassured that you "had my back" for this event.

Thanks so much, Skip



Model T Cars in Justice Center Parking Lot



Overview of 4<sup>th</sup> July at Overlook Park





## Recreation

- **Queen's Court:** The Queens Court Princess Shelby Michel and Sweetheart Janey Michel have represented Los Alamos County at the Rodeo De Santa Fe and the Rio Arriba County Rodeo. The Court will be heading down to Socorro in the next couple of weeks as they receive invites from other rodeos around New Mexico to represent Los Alamos County and promote our community and the 2016 Fair and Rodeo.
- **Movies in The Park (MIP):** Neither rain, nor wind, nor...wait a minute, maybe wind. Staff and over 150 movie goers braved a little drizzle to finish watching "Hotel Transylvania II" at Urban Park on June 22<sup>nd</sup>, yet Mother Nature had other plans for June 8<sup>th</sup> and 29<sup>th</sup> as "HOME" was cancelled – twice. Join us at Ashley Pond on July 6<sup>th</sup> for "Minions," and on July 13<sup>th</sup> kick off Science Fest with "Get Smart. Come to Rover Park on July 20<sup>th</sup> for "The Good Dinosaur."
- **It's Time to Get MUDDY!:** The annual High Mountain Mudfest Coed Mud Volleyball Tournament scheduled to start at 8:30 AM on July 9<sup>th</sup> at the North Mesa Mud pits and is limited to 12 teams in a double elimination tournament. Parks staff cleans and repairs the courts every year for this event and LAFD provides the water and first aid support.
- **Horse Show:** The Los Alamos County Horse Show will be held at Brewer Arena on July 16<sup>th</sup>. The Horse Show has eight classes with four age groups for each class. This event is for all riders of all ages to showcase their horse and equestrian talents. Both English and Western styles will be judged and prizes include lead ropes, buckles and ribbons.
- **Safety Town:** It was a great two weeks of presentations from LAPD, LAFD, ACT, Los Alamos Medical Center, the Los Alamos School busses, and Los Alamos Public Schools. This year saw an increase of 40 participants in 2015 to 52 participants in 2016. Once again the children learned about bike safety, fire safety, riding the school bus and public transportation, animal and wilderness safety, water safety, and much more.
- **Los Alamos Triathlons:** New for 2016 – the LA Triathlons are all one day – July 30<sup>th</sup>. The 42<sup>nd</sup> Annual LA Tri (ages 15 to 70+), the 1<sup>st</sup> Annual Jr Tri (ages 10 – 15), and the 24<sup>th</sup> Annual Kids Tri (ages 3 – 10). Also new for 2016, the LA Tri and Jr Tri are both USA Triathlon sanctioned. Register now before the price increases!
- **Vendors for the Summer Concerts:** Vendors are happy for a smooth start to the concert and vending season and the number who have registered for the entire concert series has doubled from 2015 with a total of 17 weekly vendors. Six other vendors have signed up for different dates throughout the summer.



Shelby & Janey Mitchell



Movie in the Park



Mud Volleyball



Safety Town



LA TRIS

## Ice Rink

- **M'Atom Bombs vs The Juggernaughties:** Los Alamos's local Derby Dames fought valiantly against the Duke City's local derby team yet were defeated. On Saturday, June 25<sup>th</sup> at the Ice Rink. Over 225 attendees watched a hard-fought derby match that ended with the Duke City roller derby team rolling on with the win. Dave's Dogs set-up a food stand to provide nourishment and refreshments for the attendees.
- **New Ice Rink Lift Station:** Brad Parker Construction completed the new single-pump lift station at the Ice Rink which replaced the old holding tank. The project got started in early May and the last tie-in was completed at the end of June. A little repaving of the current parking lot needs to be completed and that will be finished in mid-July.



June 19<sup>th</sup> Derby Bout, LAC Ice Rink, Photos Courtesy of Scott Engeman



New Lift Station



July 2016

The ACI Tournament, Atomic City Invitational Tournament, returned after a 6 year absence. This tournament was held over the 4<sup>th</sup> of July weekend and had just at 100 participants. There were several social events in conjunction with the golf and it was a successful event with all looking forward to it again next year. The Men's ACI Champion was Eric Trujillo. The Women's was Chante Fiorna.



There were 3 tournaments that were Charity driven, Knights of Columbus, Big Brothers Big Sisters and Los Alamos Chamber of Commerce; all were well attended and have committed to returning next year.

The City Championship was also played in July with Ted Ball winning the Men's Championship with a score of 146 Gross, 2 over Par. Kay Linda Crawford won the Women's Championship with a wonderful score of 138 Gross, 6 UNDER Par!



We are preparing the West side of the patio on the restaurant to double the concrete PAD. This is so that a 20' x 40' Tent can be used to increase the seating capacity to allow larger groups, such as weddings, to be held in the restaurant area.



We are working on a Monthly Spreadsheet to be able to track both Revenue and Expenses, (Payroll & Other), on a Monthly basis so that we are aware of where we are at against the Budget at all times; with forecasts against the Budget. There really have been no accurately Monthly records kept in the past, which with a Year's past experience, a more accurate Budget can be prepared and presented annually.

We finished with 3,039 rounds compared to 3,143 in 2015. The extreme heat during the month of July was a factor in less people playing during the month.



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** C.

**Index (Council Goals):**

**Presenters:** Jeff Humpton

**Legislative File:** 8491-16

---

### **Title**

Parks Division Report.

### **Body**

Jeff Humpton will present to the Board.

### **Attachments**

A. Parks Division Report

## Monthly Report

For July 2016

- Manure removal
- Assist with new design on building for science fair Entrance Park
- Remove infield turf area on Lou Caveglia field North Mesa. Remove turf behind home plate, install new sod to area. Install new infield mix. Repair bare areas between 3<sup>rd</sup> base dugout and home plate and 1<sup>st</sup> base side to home plate. Work on dirt areas around dugouts, level off areas behind backstop from third base dugout to first base dugout and bleacher area. Install crusher fines to entire area and entrances. Level off area to ensure proper drainage by concession stand area. Install new catch basins behind field and parking lot to ensure proper drainage (Roads and Streets). Build new ditch area to direct water from upper fields and parking lot (Roads and Streets).
- Tee ball field (New Minors). Install infield mix, build additions to existing dugouts for baseball equipment

and add a cover on both 1<sup>st</sup> base side and 3<sup>rd</sup> base sides. Install new 6' fence and gates from 3<sup>rd</sup> base dugout to outfield. Level off area behind backstop for bleachers and proper drainage.

- Gopher control in all areas
- Weed control in all areas



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** E.

**Index (Council Goals):**

**Presenters:** Mike Steinzig

**Legislative File:** 8493-16

---

**Title**

Open Space Advisory Subcommittee Report.

**Body**

Mike Steinzig will present report to the Board.



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** F.

**Index (Council Goals):**

**Presenters:** Paul Cook

**Legislative File:** 8494-16

---

### **Title**

Ice Rink & Recreation Advisory Subcommittee Report.

### **Body**

Paul Cook will present report to the Board



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** G.

**Index (Council Goals):**

**Presenters:** Christine Nackers

**Legislative File:** 8495-16

---

### **Title**

Aquatic Center Advisory Subcommittee Report.

### **Body**

Christine Nackers will present report to the Board.





# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** H.

**Index (Council Goals):**

**Presenters:** JoAnn Johnson

**Legislative File:** 8496-16

---

### **Title**

Golf Course Advisory Subcommittee Report.

### **Body**

JoAnn Johnson will present report to the Board.



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
[www.losalamosnm.us](http://www.losalamosnm.us)

---

**Agenda No.:** I.

**Index (Council Goals):**

**Presenters:** James T. Chrobocinski

**Legislative File:** 8497-16

---

Title

Council Liaison Report

Body

James Chrobocinski will present report to the Board



# County of Los Alamos

## Staff Report

August 11, 2016

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Melanee Hand

**Legislative File:** 8498-16

---

### **Title**

Action Items for Next Month

Body

Melanee Hand will present item to the Board