



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda - Final

Parks and Recreation Board

*Melanee Hand, Chair; Paul Cook, Vice Chair; JoAnn Johnson,
Christine Nackers, Stephanie Nakhleh, Mike Steinzig and John
Russell, Members*

Thursday, September 8, 2016

5:30 PM

1000 Central Avenue
Council Chambers

1. CALL TO ORDER

2. STAFF AND OTHER ATTENDEES:

3. PUBLIC COMMENT

4. BUSINESS

- A. [8548-16](#) Approval of Minutes from September 8, 2016

Sponsors: Melanee Hand

Attachments: [Minutes - August 11, 2016](#)

- B. [8549-16](#) 2017 Bond Project Update

Sponsors: Christopher Wilson

- C. [8562-16](#) Subcommittee Applications

Sponsors: Melanee Hand

Attachments: [A - IRRAS Application - Rachel Adler](#)

5. STAFF COMMUNICATIONS

- A. [8553-16](#) Chairman's Report

Sponsors: Melanee Hand

- B. [8554-16](#) Capital Improvement Projects Progress Report

Sponsors: Christopher Wilson

- C. [8563-16](#) Recreation Program Report

Sponsors: Christopher Wilson

Attachments: [A - Recreation Report - September](#)

- D. [8555-16](#) Parks Program Report

Sponsors: Christopher Wilson

Attachments: [A - Parks Program Report - September](#)

- E. [8556-16](#) Open Space Advisory Subcommittee Report
Sponsors: Mike Steinzig
- F. [8557-16](#) Ice Rink & Recreation Advisory Subcommittee Report
Sponsors: Paul Cook
- G. [8558-16](#) Aquatic Center Advisory Subcommittee Report.
Sponsors: Christine Nackers
- H. [8559-16](#) Golf Course Advisory Subcommittee Report.
Sponsors: JoAnn Johnson
- I. [8560-16](#) Council Liaison Report
Sponsors: James T. Chrobocinski

6. INFORMATIONAL ITEMS

- A. [8561-16](#) Action Items for Next Month
Sponsors: Melanee Hand

7. PREVIEW OF NEXT MEETING - October 13, 2016

8. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 8548-16

Title

Approval of Minutes from September 8, 2016

Recommended Action

I move that the Board approve the attached minutes.

Body

The September 8, 2016 minutes are ready for consideration and approval.

Attachments

A - September 8, 2016 Draft PRB Minutes



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

Melanee Hand, Chair; Paul Cook, Vice Chair; JoAnn Johnson, Christine Nackers, Stephanie Nakhleh, Mike Steinzig and John Russell, Members

Thursday, August 11, 2016

5:30 PM

1000 Central Avenue
Boards & Commissions
Room 110

1. CALL TO ORDER

Chris Wilson, Parks, Recreation and Open Space Division Manager introduced and welcomed Linda Lindstrom, Office Manager.

Member Hand called meeting to order.

Present 4 - Member Nackers, Member Steinzig, Member Hand and Member Nakhleh

Absent 3 - Member Johnson, Member Cook and Member Russell

2. STAFF AND OTHER ATTENDEES:

Chris Wilson, Parks, Recreation and Open Space Division Manager
Kim Trujillo, Board Secretary
Linda Lindstrom, Office Manager
Eric Peterson, Open Space Specialist

Other Attendees

Cathy Crane
Ashley Middleton

3. PUBLIC COMMENT

Member Hand read an e-mail, on behalf of Ethan Honell, who was requesting to rename Fireman Park to Firefighter Park.

4. BUSINESS

- A. [8483-16](#) Approval of Minutes from July 14, 2016 meeting.

Attachments: [Minutes - July 14, 2016](#)

A motion was made by Member Steinzig, and a second motion by Member Nakhleh, to accept the July minutes. The Motion passed by a unanimous vote 4-0.

- B. [8484-16](#) Open Space Subcommittee Pilot Program - Canyon Restoration

Member Steinzig presented on behalf of the Open Space Subcommittee a Pilot Program for - Canyon Restoration.

No Action Required

- C. [8485-16](#) Discuss the request for an outdoor gym to be included in one of the Parks
- Ashley Middleton presented to the Board, on behalf of Alex Kirkland, a request for support of an outdoor gym in one of the County Parks.

No Action Required

- E. [8487-16](#) 2017 Bond Project Next Steps
- Chris Wilson provided details about the kick-off meeting and next steps for the 2017 Bond and Economic Development and Recreation Projects. Project overview and specific project updates will be part of the County's tent at the Fair and Rodeo festivities.

No Action Required

- F. [8488-16](#) Subcommittee Applications

Attachments: [A - IRRAS Application - Darren Meadows](#)

A motion was made by Member Knackers to accept Darren Meadows' application for the Ice Rink Recreation and Open Space Advisory Subcommittee; a second motion was made by Member Steinzig.

5. STAFF COMMUNICATIONS

- A. [8489-16](#) Chairman's Report.
- Member Hand mentioned that the presentation to Council last month was well received, with significant support from all Council members.

- B. [8490-16](#) Recreation Program Report.

Attachments: [A - Recreation Report - July](#)

Chris Wilson, Parks, Recreation and Open Space Division Manager provided the Recreation report in the packet and highlighted on the following events:

ScienceFest
Southwest Regional Baseball Tournament
ACI Atomic City Invitational Golf Tournament
4th of July Fireworks Event
Upcoming 2016 Fair & Rodeo Event

- C. [8491-16](#) Parks Division Report.

Attachments: [A - Parks Report July 2016](#)

Chris Wilson, Parks, Recreation and Open Space Division Manager provided the Parks report as part of his update in the Recreation report.

- E. [8493-16](#) Open Space Advisory Subcommittee Report.

Member Steinzig's report was provided as part of his Canyon Restoration presentation.

F. [8494-16](#) Ice Rink & Recreation Advisory Subcommittee Report.

Member Cook was not present. No report was given.

G. [8495-16](#) Aquatic Center Advisory Subcommittee Report.

Member Knackers did not receive an update regarding the subcommittee meeting. No report was given.

H. [8496-16](#) Golf Course Advisory Subcommittee Report.

Member Johnson was not present. No report was given.

I. [8497-16](#) Council Liaison Report

Councilor Chrobocinski was not present. No report was given.

6.. **INFORMATIONAL ITEMS**

A. [8498-16](#) Action Items for Next Month

2017 Bond Project meetings
Ongoing discussion of Fireman Park
Outdoor Gym
Wildfire Protection Plan review

7. **PREVIEW OF NEXT MEETING - September 8, 2016**

8. **ADJOURNMENT**

Member Steinzig made a motion to adjourn meeting. A second motion was made by Member Nakhleh. Motion passed by unanimous vote.

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County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 8549-16

Title

2017 Bond Project Update

Recommended Action

No Action Required

Body

The most recent round of public meetings for the 2017 Bond Projects and Economic Development Projects were held August 31, 2016. A summation of these scoping meetings will be presented at the regularly scheduled meeting of the Parks and Recreation Board. These sessions were facilitated by Dekker Perich Sabatini (DPS), an interdisciplinary firm very experienced in the planning and design of quality of life projects. Tonight's Parks and Recreation Board meeting will have as its main topic the project schedule and future next steps for the Board in relation to this project.

A review of next steps and future meetings will also be discussed.

Upcoming Project Updates/Discussion

September - Council Work Session
October - Town Hall Meeting
October - Town Hall Meeting
December - Council Regular Meeting



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 8562-16

Title

Subcommittee Applications

Body

Melanie Hand will present to the Board

Recommended Action

I move that the Board approve the following Subcommittee Applications

Attachments

A - Rachel Adler (IRRAS) Ice Rink Recreation Advisory Subcommittee



Parks Office Use Only:

Date Appointed by Parks & Recreation
Board _____

**LOS ALAMOS COUNTY
PARKS AND RECREATION BOARD
APPLICATION**

Ice Rink & Recreation Advisory Subcommittee

To the Applicant:

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name: Rachel Adler Date: 08/26/2016

Address: _____

Home Phone: _____ Work Phone: _____

E-mail: _____

☒ **First Term**

☐ **Second Term**

PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

As a member of the Los Alamos roller derby team, I have a vested interest in the future of the LA County Ice Rink, its maintenance, programming and use. I also regularly take advantage of the many recreational opportunities available in Los Alamos and feel that I would be a good representative of the general public to serve on this committee. I have experience serving on the boards of several institutions and am an active community member.

Briefly state your understanding of the key issue(s) facing this subcommittee.

One of the key issues facing this subcommittee is balancing the maintenance and upkeep of the ice rink, which as I understand it is relatively expensive, with the wants and needs of the greater Los Alamos community. The ice rink also faces unique challenges as a recreational structure due to its location at the bottom of a canyon where it is subject to flash flooding and erosion.

Understanding these issues and knowing how and when to best address them is also a key issue for this subcommittee. It is important that the ice rink be seen as an important recreational resource year-round, and not just during the winter months.

Upon completing this form, please return to:

Parks Division, 101 Camino Entrada Bldg. 5, Los Alamos, NM 87544

E-mail to: kimberly.trujillo@lacnm.us

Phone: (505) 662-8159

Fax: (505) 661-2690

ATTN: Parks and Recreation Board Secretary



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 8553-16

Title

Chairman's Report

Body

Melanee Hand will present report to the Board.



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Christopher Wilson, Parks and Recreation and Open Space Division Manager

Legislative File: 8554-16

Title

Capital Improvement Projects Progress Report

Staff Recommendation

Christopher Wilson will present item to the Board

Body

[Enter Body (who, what, when, where, why and how) Here]



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 8563-16

Title

Recreation Program Report

Body

Chris Wilson will present to the Board.

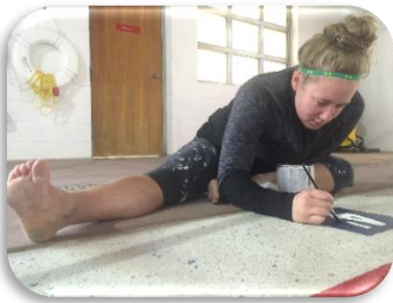
Attachments

A - Recreation Program Report

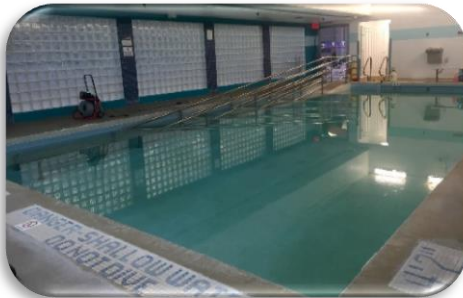
September 2016 - Recreation Programs Report

Walkup Aquatic Center

- **Lifeguard Staff:** The Walkup Aquatic Center is currently recruiting for a full-time Lifeguard position and three part-time lifeguards.
- **Walkup Swim Lessons:** Begin September 12.
- **Maintenance Closure:** The Walkup Aquatic Center pools closed for two weeks beginning Saturday, August 20 and open for public use after Labor Day, on Tuesday, September 6. Major focuses and projects during the annual maintenance include the following:



Replaced overhead lighting, deep cleaned the facility including acid washing the floors, painting walls, etc.



Drained and refilled both the therapy pool and main pool including basin cleaning and patching plaster.



Repaired the mezzanine stair treads, fixed doors, and misc. equipment.

Community Collaborations

- **3rd Annual Los Alamos RocknRoll Endurofest:** PROS staff worked with multiple County Departments and the event coordinators to support this annual community mountain biking event. Approximately 47 cyclists took part in this annual event on a slightly wet and rainy weekend. Check out the article in “Mountain Flyer” magazine that provides a rider’s perspective of the course at <http://www.mountainflyermagazine.com/view.php/third-annual-los-alamos-enduro-fest.html>.



- **Relay for Life:** The annual Relay for Life Fundraiser was held at Ashley Pond beginning Friday, August 19th through Saturday, August 20th. PROS staff worked with the event team from the Los Alamos Medical Center and the Albuquerque chapter of the American Cancer society. Staff attended meetings to assist in coordinating event logistic at Ashley Pond and were on-hand at Ashley Pond during the concert and Saturday morning.
- **10th Atomic Man Duathlon:** The race took a break for a couple years and is set to return on Sunday, September 18th in White Rock. This run-bike-run event occurs on a challenging course starting at Piñon Elementary School, heads out down Ancho Canyon out past the Bandelier entrance and back to Piñon. PROS staff has been meeting with the race directors to assist with logistics, permits, and planning questions. Over 150 competitors are expected to attend from across New Mexico and surrounding states.



Recreation

- **Movies in the Park:** The last MIP on Wednesday, August 10th was sponsored by the County's Emergency Services Departments who provided lots of fun activities and give-a-ways for the attendees. It's becoming an annual event to have a big wrap-up party for the last MIP hosted by the Emergency Service Departments and check out video of some of the fun games hosted by LAFD on their FB page at <https://www.facebook.com/Los-Alamos-County-Fire-Department-1682968448597994/>.
- **Fair & Rodeo Weekend: "Discover Los Alamos"**
 - **Fair at Ashely Pond:** Saturday morning was sunny and beautiful for the Fair & Rodeo Parade. Our Grand Marshall, the National Park Service, was well represented from our three local national parks – Bandelier National Monument, The Valles Caldera National Preserve, and the Manhattan Project National Historical Park. Over 40 vendors set-up around Ashely Pond; over 80 Arts & Crafts vendors were on Fuller Lodge Lawn; and there were over 400 Fair exhibits hosted at the Mesa Public Library.



- **Rodeo at Brewer Arena:** The weather took a turn around Noon on Saturday with a few rainstorms. However, that did not deter from the Rodeo activities out on North Mesa's Brewer Arena.



- **Summer Concert Series Vendors:** Though it has been a bit wet and cool in August the summer Concert series continues to be well-attended. Ashley Pond continues to be a great venue as the community gathers to enjoy some great music and food around the pond. In 2106 the number of vendors attending the summer concerts increased from 17 to 27. Of those 27, 17 vendors paid for the entire concert series which increased from 11 in 2015.



Ice Rink

- **Now Hiring:** The Ice Rink has several positions open for Students, Recreation Leaders, and Senior Recreation Leaders. The posting opened in early August and closes on Friday, September 9th.
- **Pre-Season Preparations:** The changeover from summer to winter is under way as we start preseason maintenance to make our tentative opening date of Sunday, November 13th (weather permitting). The Zamboni, snow blowers, and ice edgers will be visiting Fleet for their annual maintenance and upkeep. Staff will be down at the Rink preparing to buff all the dasher boards, power wash the slab, check for loose and broken bolts, and other pre-season preventative maintenance that regularly occurs in September and October.
- **LAHA's Varsity Dry-Land Training:** The Los Alamos Hockey Association (LAHA) is already gearing up for hockey season. Varsity hockey players and coaches are participating in dry-land training at the rink on Monday and Wednesday evenings.
- **LAHA Work Party:** On Saturday, September 24th LAHA volunteers and Ice Rink staff will hold a work party to get some preseason work accomplished together. Volunteers will assist with weeds, cleaning of the warming hut and locker rooms, raking up leaves and pine needles, picking up trash, and painting of the handrails throughout the facility.



THANK YOU!

- The PROS Division would like to take a moment to thank all of the County Departments and Divisions that enabled us to make this past summer's multiple programs and events possible for our community members and visitors to Los Alamos County. Without these collaborative efforts we could not provide such quality programming and events and we appreciate everyone's "can do" attitude!

Thank you **LAPD** and **LAFD** for ensuring the safety of our participants and staff; Our **Public Works Department** who provided support with **Traffic and Streets** staff, **Facilities** support, and our **Engineering and Project Management Division** who communicated about big projects and worked with the PROS staff to facilitate various options; the **Public Information Office** who supported our marketing and community updates; and to the various County employees who came out and volunteered at these programs and events. These events take a lot of coordination, communication and hands-on support and the PROS Division greatly appreciates everyone's time and commitment!





County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 8555-16

Title

Parks Program Report

Body

Chris Wilson will present to the Board.

Attachments

A - Parks Program Report

MONTHLY REPORT
FOR
AUGUST

- Manure removal
- Weed control in all areas
- Repair gates and panels at Rodeo grounds, prep entire area around rodeo grounds, paint crow's nest, drag arena and paint privacy panels at restroom North Mesa Rodeo Grounds.
- Prep and seed field #1 and strange trio at Overlook. Prep and seed round pin area and gallop track at North Mesa stables area.
- Install new poles and baskets for disc golf at North Mesa picnic area.
- Started removing sand and prepping volleyball area at Rover Park White Rock.
- Remove large dead pine tree at Urban Park.
- Graded and seeded bare area near frost proof at East Park Dog Park.
- Installed doggie pot station to L.A. Mesa trail.
- Fenced in new access areas to East Park Dog Park and sectioned off new small dog area at Overlook Dog Park.
- Gopher control in all areas



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
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Agenda No.: E.

Index (Council Goals):

Presenters: Mike Steinzig

Legislative File: 8556-16

Title

Open Space Advisory Subcommittee Report

Body

Mike Steinzig will present on item.



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: F.

Index (Council Goals):

Presenters: Paul Cook

Legislative File: 8557-16

Title

Ice Rink & Recreation Advisory Subcommittee Report

Body

Paul Cook will present report to the Board



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: G.

Index (Council Goals):

Presenters: Christine Nackers

Legislative File: 8558-16

Title

Aquatic Center Advisory Subcommittee Report.

Body

Christine Nackers will present report to the Board.



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: H.

Index (Council Goals):

Presenters: JoAnn Johnson

Legislative File: 8559-16

Title

Golf Course Advisory Subcommittee Report.

Body

JoAnn Johnson will present report to the Board.



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: I.

Index (Council Goals):

Presenters: James T. Chrobocinski

Legislative File: 8560-16

Title
Council Liaison Report
Body
James Chrobocinski will present report to the Board



County of Los Alamos

Staff Report

September 08, 2016

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 8561-16

Title

Action Items for Next Month

Body

Melanee Hand will present item to the Board