



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Agenda - Final Transportation Board

*Khalil Spencer Chair; Brian O'Neil, Vice Chair;  
Nancy Jo Barnes, Eileen Lime, Don Machen, James L. Nesmith,  
and Sriram Swaninarayan, Members*

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Thursday, March 2, 2017

5:30 PM

1000 Central Avenue, Room 110

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1. **CALL TO ORDER / ROLL CALL**

2. **APPROVAL OF AGENDA**

3. **PUBLIC COMMENT**

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

*Please Limit Public Comment to 3 Minutes.*

4. **LIAISONS' REPORTS**

5. **APPROVAL OF MINUTES**

[9144-17](#) Approval of the February 2, 2017 Transportation Board Minutes

**Presenters:** Brian O'Neil, Vice Chair Transportation Board

**Attachments:** [Attachment A - DRAFT Meeting Minutes - February 2, 2017](#)

6. **OLD BUSINESS -Possible Action**

[9149-17](#) Approval of the FY18 Transportation Board Work Plan to Include Revised Attachment B

**Presenters:** Brian O'Neil, Vice Chair Transportation Board

**Attachments:** [Attachment A - DRAFT FY18 Transportation Board Work Plan](#)  
[Attachment B - Updated Revised Work Plan Pages](#)

7. **NEW BUSINESS - Possible Action**

[9147-17](#) Election of Chair and Vice-chair

**Presenters:** Brian O'Neil, Vice Chair Transportation Board

[9148-17](#) 20th Street Extension Presentation

**Presenters:** Bryan Aragon, Senior Engineer

**Attachments:** [Attachment A - 20th Street Extension Presentation](#)

## 8. PROJECT UPDATES

[9150-17](#) Public Works Staff/Project Update - February 2017

**Presenters:** Philo Shelton, Public Works Director

**Attachments:** [Attachment A - Public Works Update for February 2017](#)

## 9. CHAIRPERSON'S REPORT

## 10. FUTURE AGENDA ITEMS

1. *Supplemental Environmental Projects Update*
2. *Presentation by Chief Dino Sgambellone*

## 11. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.



# County of Los Alamos

## Staff Report

March 02, 2017

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 9144-17

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**...Title**

Approval of the February 2, 2017 Transportation Board Minutes

**...Recommended Action**

**I move that the Transportation Board approve the February 2, 2017 minutes as presented.**

**...Attachments**

A - February 2, 2017 DRAFT Transportation Board Minutes



# County of Los Alamos

## Minutes

### Transportation Board

1000 Central Avenue  
Los Alamos, NM 87544

*Khalil Spencer Chair; Brian O'Neil, Vice Chair;  
Nancy Jo Barnes, Eileen Lime, Don Machen, James L. Nesmith, and Sriram Swaninarayan,  
Members*

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Thursday, February 2, 2017

5:30 PM

1000 Central Avenue, Room 110

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#### 1. CALL TO ORDER / ROLL CALL

The February 2, 2017 Transportation Board Meeting was called to order at 5:30 p.m.

Present: Chair Spencer, Vice-chair O'Neil, Member Barnes, Member Lime, and Member Nesmith. Member Machen and Member Swaninarayan were absent.

Staff in attendance: Jon Bulthuis, Deputy Public Works Director; Dan Erickson, Traffic & Streets Division Manager; Eric Martinez, County Engineer; Ernesto Gallegos, Project Manager; and Louise Romero, Office Manager.

Councilor Christine Chandler was in attendance.

Members of the public in attendance: Shirley Graziano, 1827 Camino Uva; Rod, Barb and Matt Whitala, 1968 Camino Manzana; Judy and Roger Golden, 1975 Camino Durasnilla; Ron Croizer, 1950 Camino Durasnilla; Bill Gibson, 1827 Camino Uva; Julie Bennett, 4256 B Urban; Travis Martinez, 1995 Camino Uva; Dan & Robin Oliver, 1954 Camino Uva; Leve & Brad Clemens 1813 Camino Uva; Valarie Presthood, 1967 Camino Uva; Patrick & Teresa Garcia, 1918 Camino Uva; Regina Mertz, 1921 Camino Durasnilla; Randall Ruti, 1874 Camino Manzana; Laura Erickson, 1850 Camino Mora; P&C Rinard 1872 Camino Uva; Carolyn Shipley, 1646 Camino Uva; Doug Hintie, 1966 Camino Uva; Linda Collier, 1995 Camino Uva; John Saracino, Camino Uva.

#### 2. APPROVAL OF AGENDA

Chair Spencer made a motion, seconded by Member Nesmith, to amend the agenda; move item #7 North Mesa Phase 1 Improvements Project after that the Approval Of Minutes; the motion passed by a unanimous vote.

**3. PUBLIC COMMENT**

No public comment.

**4. LIAISONS' REPORTS**

Member Machen was absent.

**5. APPROVAL OF MINUTES**

A motion was made by Member Nesmith, seconded by Vice-chair O'Neil, that the January 5, 2017 meeting minutes be approved as presented; the motion passed by a unanimous vote

[9039-17](#)

**6. OLD BUSINESS -Possible Action**

[9049-17](#)

**Urban Street Traffic Calming Update**

Dan Erickson, Traffic & Streets Division Manager provided a brief update.

[9054-17](#)

**Bicycle Transportation System Plan Update**

Eric Martinez, County Engineer provided the outline for the Bicycle Transportation System Plan. Vice-chair O'Neil asked that Mr. Martinez contact Brenda Fleming to chair a sub-committee to involve the bicycle community in updating the plan. Vice-chair O'Neil will represent the T-Board on the committee. Chair Spencer would like to invite members from the Planning & Zoning Board, Parks & Rec Board, and the business community to participate on the sub-committee. The target date for completion of the plan is May 2017.

[9040-17](#)

**Approval of the FY18 Transportation Board Work Plan**

After brief discussion, a motion was made by Member Nesmith, seconded by Vice-chair O'Neil, that the FY18 Transportation Board Work Plan be approved as presented, the motion passed by a unanimous vote.

9045-17**Approval of the Title VI Plan**

After brief discussion, a motion was made by Vice-chair O'Neil, seconded by Member Barnes, that the Title VI Plan be approved as presented, the motion passed by a unanimous vote.

**7. NEW BUSINESS - Possible Action**9042-17**North Mesa Phase 1 Improvements Project**

Ernesto Gallegos, Project Manager with the Engineering & Project Management Division presented the North Mesa Phase 1 Improvements Project. Ernesto presented the following items to the public in attendance.

- Project scope - reconstruction includes a new pavement surface and concrete replacement. Concrete work includes sidewalks, curb and gutter, valley gutters, drive pads and curb ramps. Replacement of existing storm drain inlets and culverts.
- Project area - Camino Uva & Camino Durasnilla.
- Curb cut requests are due to Ernesto Gallegos on or before February 8, 2017.
- Project constraints - trash pickup, safe route to schools, mail delivery/UPS/FedEx will be maintained during construction.
- Project concerns - traffic control signage will be set up for residential egress/ingress, pedestrian routes will be identified, work hours will be from 7:00 am - 5:30 pm. Dust control will be maintained daily with a water truck.
- Drive pad access will be maintained after removals of drivepads are completed. Access will be unavailable for approximately 4 days after the concrete pads are installed.
- On street parking - Residents will be required to park on adjacent streets while work is being done in front of their residence.
- Public information - public comments are due on February 6, 2017. Start of Construction ads will be placed with the LA Daily Post, Los Alamos Monitor and KRSN Radio. Flyers will be distributed 48 hours before traffic control changes. Traffic control will be distributed through the Traffic Conditions distribution list and the Cone Zone every Friday morning.
- Proposed Schedule:
  - Advertise for Bids - February 26, 2017
  - Award Construction Contract - April 4, 2017
  - Start of Construction - May 1, 2017
  - Project Completion - August 10, 2017
- Contact information - Public Works Department - 662-8150 or

[lapw@lacnm.us](mailto:lapw@lacnm.us).

The following residents provided public comment in regards to the North Mesa Phase 1 Improvements Project.

Phil Reinhert, 1872 Camino Uva; drive pad concern.

Linda Collier, 1995 Camino Uva; parking concern, limited mobility.

John Saracino, 1855 Camino Uva; drive pad concern and theft issue.

Shirley Graziano, 1827 Camino Uva;

Patrick Garcia, 1918 Camino Uva.

[9044-17](#)

### **Recognition of Outgoing Transportation Board Chair Khalil Spencer**

Jon Bulthuis, Deputy Public Works Director presented Chair Spencer with a Certificate of Appreciation for his participation and dedication to the Transportation Board and the community.

## **8. PROJECT UPDATES**

[9043-17](#)

Jon Bulthuis, Deputy Public Works Director provided the Public Works Project Update.

## **9. CHAIRPERSON'S REPORT**

Chair Spencer attended the Boards & Commissions Luncheon, the Transportation Board Presentation to Council was moved to the February 7, 2017 work session.

## **10. FUTURE AGENDA ITEMS**

1. 20th Street Extension

## **11. ADJOURNMENT**

A motion was made by Vice-chair O'Neil, seconded by Member Nesmith, that the February 2, 2017 meeting be adjourned. The meeting adjourned at 7:15 pm.

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DRAFT





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## Staff Report

March 02, 2017

Los Alamos, NM 87544  
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**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 9149-17

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**...Title**

Approval of the FY18 Transportation Board Work Plan to Include Revised Attachment B

**...Recommended Action**

**I move that the Transportation Board approve the FY18 Transportation Board Work Plan as presented.**

**...Attachments**

A - DRAFT FY18 Transportation Board Work Plan to Include Revised Attachment B



## **FY18 Work Plan for Los Alamos County Boards and Commissions**

**(Fiscal Year 2018: July 1, 2017 – June 30, 2018)**

**Board and Commission Name:** Transportation Board

**Date prepared:** March 2, 2017 **Date approved by Council:** \_\_\_\_

**Prepared by:** Members of the Transportation Board and County Staff

**This work plan will be accomplished in the following time frame:** July 1, 2017 to June 30, 2018.

**Chairperson:** Khalil Spencer; term expires February 28, 2017

**Members and terms:**

- Khalil Spencer; term expires February 28, 2017
- Nancy Barnes; term expires February 28, 2017
- Brian O'Neil; term expires February 28, 2018
- Don Machen; term expires February 28, 2017
- James Nesmith; term expires February 28, 2017
- Eileen Lime; term expires February 28, 2018
- Sriram Swaminarayan; term expires February 28, 2018

**Department Director:** Philo Shelton

**Work plan developed in collaboration with Department Director?** Yes

**Staff Liaison:** Philo Shelton

**Administrative Support provided by:** Louise Romero

**Council Liaison:** Christine Chandler **Reviewed by Council Liaison?** Yes

**1.0 Provide a brief Summary of your Board or Commission's activities over the past twelve months. Please describe your Board or Commission's accomplishments and identify constraints. List any "lessons learned" and identify the greatest challenges faced by the Board or Commission.**

1. Received public comment, reviewed, or monitored progress of the following issues/projects:
  - a. Reviewed designs for NM 502 Trinity
  - b. Monitored Western Area Phase 4 Reconstruction
  - c. Monitored Canyon Rim Trail Construction
  - d. Reviewed HAWK Signal and Crosswalk Warrants
  - e. Implementation of the Transit's Automatic Vehicle Location System
  - f. Monitored Central Avenue Phase 2 Improvements
  - g. Pavement Condition Index Plan
  - h. Pavement Preservation White Rock & Town Site
  - i. ACTassist ADA Complementary Paratransit Policies and Procedures
  - j. Urban Bike Path
  - k. Range Road Bus Turnaround
  - l. Runway Pavement Preservation
  - m. Honorable Mention Bike Friendly Community, American League of Bicyclists
  - n. Monitor street light color-temperature modifications and light design changes
  - o. Begin research on Complete Street concepts in similar communities nation-wide.
2. Approved 2016-2017 Snow & Ice Control Plans
3. Greatest challenges: Recruitment of new board members continues to be greatest challenge for the board.

**2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)***

**2.1 List any special projects or assignments given to this Board or Commission by Council or the Department director:**

1. Review and monitor major construction and renovation plans for transportation facilities such as roads, streets, multi-use pathways, sidewalks and trails, airport, and public transit. Host public meetings as requested, and forward any submitted public comment throughout project completion to staff. Identifies ongoing and upcoming projects:
  - a. A-19 Development
  - b. NM502 Improvements design/construction
  - c. 20<sup>th</sup> Street Improvements
  - d. Replacement traffic signal at Oppenheimer and Trinity
  - e. Extension of Canyon Rim Trail from Smith's Market Place to LAMC

- f. North Mesa Phase I
  - g. N. San Ildefonso ADA Sidewalk – review design plans and provide comment
  - h. Airport fence design/replacement
  - i. Bicycle Transportation System Plan Update
2. Review Snow and Ice Control Plan annually and make recommendations before October 15.
  3. Review projects to ensure adherence to current standards and policies to ensure/improve the safety and efficiency of all modes of transportation including the *2005 Bicycle Transportation System Plan and the Policy of the Design of Public Streets and Rights-of-way, (Res. No. 10-32; Nov 2010)*
  4. Host or attend public meetings as requested by Council or staff.

**2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.**

1. Bicycle Transportation System Plan; 2005
2. Policy on the Design of Public Streets and Rights of Way, (Res. No. 10-32; Nov 2010)
3. Los Alamos County Comprehensive Transit Study/Updated Service Plan
4. Airport Master Plan, 2013.

**2.3 Other projects/assignments proposed by the Board or Commission: (Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)**

1. Attend 2-3 events a year in collaboration with the Transit Division to provide transportation related information and interact with the public.
2. Have project public meetings in conjunction with monthly Transportation Board meetings.

**3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.**

1. Continue working with Environmental Sustainability Board regarding the transportation component in the Environmental Sustainability Plan.
2. Maintain awareness and responsiveness to airport issues, including transportation to and from the airport.
3. Identify common and/or interrelated issues/opportunities of interest that may exist between the Transportation Board and other county Boards/Commissions and propose collaborative work sessions or training.
4. Utilize Legistar to track Transportation Board motions and action items from initiation to completion.
5. Facilitate implementation of road and parking lot design standards that minimize untreated storm water run-off.

**4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:**

1. In collaboration with the Transit Division attend transportation related activities which shuttle service is provided to the community. The Transit Division provides shuttle service for the following activities:

- 4<sup>th</sup> of July Fireworks Show
- Nature Center /Earth Day
- Halloween Shuttle
- St. Patrick's Day Shuttle
- New Year's Eve Shuttle
- Senior Appreciation Night
- Skiesta Shuttle
- Ullr Fest

**5.0 List the current subcommittees for this Board or Commission.**

1. At this time there are no subcommittees.

**5.1 For subcommittees with members that are not members of the parent board or commission:**  
**List the subcommittee members and their terms.**  
**Explain how sub- committee members are selected or appointed.**  
**Provide a description of each subcommittee's charter or purpose.**  
**Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:**

**Attachment A: Provide a copy of your Board or Commission's "Purpose" and "Duties and Responsibilities" from Chapter 8 of the County Code:**

ARTICLE XI. Transportation Board

Sec. 2-281. Purpose.

A transportation board is established to advise the county council and make recommendations regarding improvements in traffic conditions and all modes of transportation within the county. (Ord. No. 02-278, § 2. 10-3-2006)

Sec. 8-282. Duties and responsibilities.

The transportation board shall serve in an advisory capacity to the county council and shall have the following functions, responsibilities and duties:

1. Review and comment to council on transportation master plans for all modes of transportation;
2. For the purpose of collecting public input, review all major county construction and renovation plans for county transportation facilities (such as, but not limited to, roads, streets, bicycle paths, the airport, sidewalks, transit, and trails) with the purpose of ensuring that all modes of transportation (e.g., pedestrian, bicycle transit, low speed vehicles, and aviation, if appropriate) are adequately treated in such projects;

3. Review and provide input to council, not later than October 15, on any recommended changes to the snow and ice control plan;
4. Review all traffic and transportation matters submitted to the board by the council; and

Advise council on ways and means for improving transportation and traffic conditions. For this purpose, when requested by staff or council, the board shall gather public input in ways appropriate to the circumstances, which may include public hearings dedicated to specific topics. (Ord. No. 02-278, § 2. 10-3-2006)

**Attachment B:** Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the \_\_\_\_\_ Board or Commission:

Mark all that apply

Economic Vitality	
<u>Financial Sustainability/Economic Vitality:</u>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> – Maximize our opportunity with respect to the development of the Manhattan Project National Historical Park</li> </ul>	X
<ul style="list-style-type: none"> <li>• Promote a strong and diverse economic base through support of the current business base, recruiting additional businesses and encouraging new business growth</li> </ul>	
<ul style="list-style-type: none"> <li>• Collaborate with Los Alamos National Laboratory as the area's #1 employer, and support associated spinoff businesses</li> </ul>	
<ul style="list-style-type: none"> <li>• Market and brand Los Alamos as a scenic destination featuring recreation, science and history,</li> </ul>	
<ul style="list-style-type: none"> <li>• Encourage the retention of existing businesses and assist in their opportunities for growth</li> </ul>	X
<ul style="list-style-type: none"> <li>• Support spinoff business opportunities from LANL</li> </ul>	
<ul style="list-style-type: none"> <li>• Significantly improve the quantity and quality of retail and tourism business</li> </ul>	
<ul style="list-style-type: none"> <li>• Attract new tourism related business</li> </ul>	
<ul style="list-style-type: none"> <li>• Revitalize and eliminate blight in the downtown areas of Los Alamos and White Rock</li> </ul>	X
Quality of Life	
<u>Education:</u>	
<ul style="list-style-type: none"> <li>• Support Los Alamos Public Schools' goal of ranking among the top public schools in the nation</li> </ul>	
<ul style="list-style-type: none"> <li>• Partner with Los Alamos Public Schools and support, as appropriate, the delivery of their educational services to community standards</li> </ul>	
<ul style="list-style-type: none"> <li>• Support the development of quality career, and life-long educational institutions</li> </ul>	
<u>Quality Cultural and Recreational Amenities:</u>	

<ul style="list-style-type: none"> <li>• Create and Implement a comprehensive recreational and cultural plan that includes a range of amenities that support all segments of the Los Alamos community</li> </ul>	X
<u>Environmental Stewardship:</u>	
<ul style="list-style-type: none"> <li>• Enhance environmental quality and sustainability balancing costs and benefits</li> </ul>	X
<u>Mobility:</u>	
<ul style="list-style-type: none"> <li>• Maintain and improve transportation and mobility</li> </ul>	X
<u>Housing:</u>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> -- Promote the maintenance and enhancement of housing stock quality while utilizing available infill opportunities</li> </ul>	
<ul style="list-style-type: none"> <li>• Promote the creation of a variety of housing options for all segments of the Los Alamos community</li> </ul>	
<ul style="list-style-type: none"> <li>• Support development of affordable workforce housing</li> </ul>	

Quality Governance	
<u>Operational Excellence:</u>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> – Simplify permit requirements and improve the overall process</li> </ul>	
<ul style="list-style-type: none"> <li>• Maintain quality essential services and supporting infrastructure</li> </ul>	X
<ul style="list-style-type: none"> <li>• Invest in staff development to create a high performing organization</li> </ul>	
<ul style="list-style-type: none"> <li>• Manage commercial growth well following an updated, concise, and consistent comprehensive plan</li> </ul>	X
<u>Communication:</u>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> - Create a communication process that provides measurable improvement in citizen trust in government</li> </ul>	
<ul style="list-style-type: none"> <li>• Improve transparency in policy setting and implementation</li> </ul>	
<u>Intergovernmental Relations:</u>	
<ul style="list-style-type: none"> <li>• Strengthen coordination and cooperation between County government, LANL, and the regional and national partners</li> </ul>	

**Attachment B:** Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the \_\_\_\_\_ Board or Commission:

**Mark all that apply**

<b>Economic Vitality</b>		
	<u>Economic Vitality:</u>	
	<ul style="list-style-type: none"> <li>• <b>Priority Area</b> – Build the local tourism economy</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>Priority Area</b> - Revitalize and eliminate blight in Los Alamos and White Rock</li> </ul>	
	<ul style="list-style-type: none"> <li>• Promote a strong and diverse economic base by encouraging new business growth</li> </ul>	
	<ul style="list-style-type: none"> <li>• Collaborate with Los Alamos National Laboratory as the area's #1 employer</li> </ul>	
	<u>Financial Sustainability</u>	
	<ul style="list-style-type: none"> <li>• Encourage the retention of existing businesses and assist in their opportunities for growth</li> </ul>	
	<ul style="list-style-type: none"> <li>• Support spinoff business opportunities from LANL</li> </ul>	
	<ul style="list-style-type: none"> <li>• Significantly improve the quantity and quality of retail business</li> </ul>	
<b>Quality of Life</b>		
	<u>Housing:</u>	
	<ul style="list-style-type: none"> <li>• <b>Priority Area</b> -- Promote the creation of a variety of housing options for all segments of the Los Alamos Community, including infill opportunities as appropriate</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>Priority Area</b> -- Support development of affordable workforce housing</li> </ul>	
	<u>Education:</u>	
	<ul style="list-style-type: none"> <li>• Support Los Alamos Public Schools' goal of ranking among the top public schools in the nation</li> </ul>	
	<ul style="list-style-type: none"> <li>• Partner with Los Alamos Public Schools and the University of New Mexico – Los Alamos; and support, as appropriate, the delivery of their educational services to community standards</li> </ul>	
	<u>Quality Cultural and Recreational Amenities:</u>	
	<ul style="list-style-type: none"> <li>• Implement a comprehensive range of recreational and cultural amenities that enhance the Los Alamos community</li> </ul>	
	<u>Environmental Stewardship:</u>	
	<ul style="list-style-type: none"> <li>• Enhance environmental quality and sustainability balancing costs and benefits including County services and utilities</li> </ul>	
	<u>Mobility:</u>	
	<ul style="list-style-type: none"> <li>• Maintain and improve transportation and mobility</li> </ul>	



Quality Governance	
<u>Operational Excellence:</u>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> – Implement the Comprehensive Plan with an emphasis on neighborhoods and zoning</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> – Simplify permit requirements and improve the overall development and building code processes to become easier to work with for all participants</li> </ul>	
<ul style="list-style-type: none"> <li>• Maintain quality essential services and supporting infrastructure</li> </ul>	
<ul style="list-style-type: none"> <li>• Invest in staff development to create a high performing organization</li> </ul>	
<ul style="list-style-type: none"> <li>• Manage commercial growth well following an updated, concise, and consistent comprehensive plan</li> </ul>	
<ul style="list-style-type: none"> <li>• Establish and implement a mechanism for effective Utility policy setting and review</li> </ul>	
<u>Communication:</u>	
<ul style="list-style-type: none"> <li>• Improve transparency in policy setting and implementation</li> </ul>	
<ul style="list-style-type: none"> <li>• Create a communication process that provides measurable improvement in citizen trust in government</li> </ul>	
<u>Intergovernmental Relations:</u>	
<ul style="list-style-type: none"> <li>• Strengthen coordination and cooperation between County government, LANL, and the regional and national partners</li> </ul>	
<ul style="list-style-type: none"> <li>• Actively pursue land transfer opportunities</li> </ul>	



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**Legislative File:** 9147-17

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### **...Title**

Election of Chair and Vice-chair

### **...Body**

The Boards & Commissions Rules indicate that each Board shall annually elect a Chair and Vice-chair from among its members. The Chair and Vice-chair will serve at the pleasure of the Board and will be eligible for election to subsequent terms.

The existing Chair shall call for nominations for Chair, followed by Board comments, and then a vote. The same process applies for the election of a Vice-chair.

### **...Recommended Action**

**I move that [insert name] be appointed Transportation Board Chair.**

**I move that [insert name] be appointed Transportation Board Vice-chair.**



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**...Title**

20th Street Extension Presentation

**...Body**

Proposed improvements include.....

**...Attachments**

A - Presentation

# 20<sup>th</sup> Street Extension

Construction Project

Incorporated County of Los Alamos  
Public Works Department

Philo S. Shelton III, Department Director

Eric Martinez, County Engineer

Bryan Aragon, Senior Engineer

March 2, 2017



# Supports Council Goals

- Improve Mobility and Maintain Quality Essential Routine Services.
- Promote economic vitality.



# Project Scope


- The construction of 20<sup>th</sup> Street south of Trinity Drive for approximately 600 feet. Starting at the intersection of 20<sup>th</sup> Street and Trinity Drive.
- A dedicated access to the Los Alamos Public Schools administration building.



# Project Location







# Staging Area(s)/Haul Routes

- The Staging Area for the project will be the adjacent County land.



# Proposed Schedule & Cost

- Advertise for Bids – March 26, 2017
- Award Construction Contract – May 4 or 9, 2017
- Start of Construction – June 5, 2017
- Project Completion – September 15, 2017
- Project is CIP Funded by County Council from the October 4, 2016 meeting
- Engineer's Estimate is \$1,200,000.00



# Desired Outcome / Results

- Roadway Design & Construction - Project is a new roadway to promote economic development.



# Project Constraints

- The Adjacent properties
- The traveling public
- Adjacent businesses
- Los Alamos Public Schools Administration offices
- Los Alamos County Environmental Services – Trash pickup



# Project Concerns

- Traffic Control: Traffic Control signage will be set up for business egress/ingress.
- Pedestrian Access: Pedestrian Routes will be identified.
- Work Hours: 7am- 5:30pm (Contractor may work until 9:00pm)
- Dust control: Maintained daily with water truck

# Public Information & Involvement

- T-Board & Public Meeting - March 2, 2017
- Public comments to be submitted by end of day on March 6, 2017 for staff to review.
- Start of construction notices will be placed with the local media.
- Flyers will be distributed to those adjacent to the project boundaries informing them of the start of construction and the initial traffic control; additional flyers will be distributed as traffic control changes.
- Traffic control status will be distributed through the Traffic Conditions email distribution list, and the Cone Zone.
- Please leave your contact information if your interested in receiving weekly traffic control updates.
- Project website will be updated weekly.



## Comments / Contacts:

Comment Cards: Leave with attending staff or mail to:  
Public Works Department  
Attention: Bryan Aragon  
1000 Central Avenue, Suite 160  
Los Alamos, NM 87544

by March 6, 2017

Phone: (505) 662-8150; Fax: (505) 662-8109

Email comments to: [lacpw@lacnm.us](mailto:lacpw@lacnm.us)

Questions?





THANK YOU!

The Public Works Department staff  
thanks you for taking time out of  
your busy schedule to  
participate in the design and  
construction of this important  
public project!





# County of Los Alamos

## Staff Report

March 02, 2017

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:**                **9150-17**

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**...Title**

Public Works Staff/Project Update - February 2017

**...Attachments**

A - Public Works Update - February 2017

# In the Works....

## Public Works Update – February 2017

### Administration Division

#### 2017 Bond Project Update

Staff has been working with Dekker Perich Sabatini to update presentation materials to be consistent with Council's direction from the December 20 approved list of five projects. On February 14, 2017 County Council approved the Incorporated County of Los Alamos Resolution No. 17-02, a Resolution Calling for a Special Mail Ballot Election to be held on May 23, 2017, for the purpose of voting on the issuance of general obligation bonds in an aggregate principal amount not to exceed \$20,000,000.

### Transportation Board



The Transportation Board meets the first Thursday of the month at 5:30 p.m. Meetings are held at 1000 Central Avenue, Room #110. The Transportation Board is working to fill one vacancy.

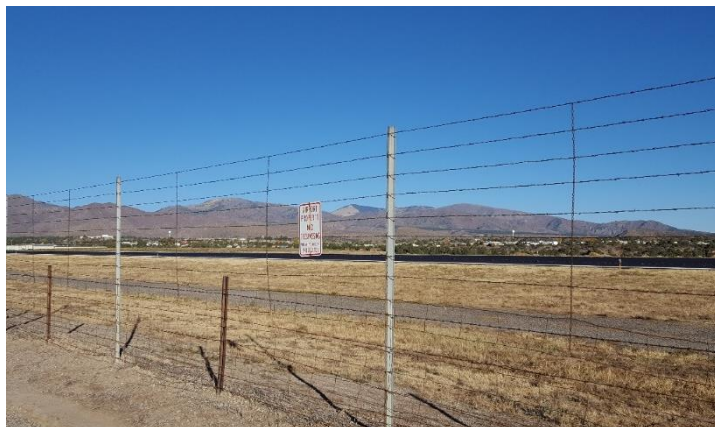


#### Outgoing Board Member Receive Certificate of Appreciation

Outgoing Transportation Board Chair Khalil Spencer receives a Certificate of Appreciation for his dedicated service to the Board from Jon Bulthuis, Deputy Public Works Director and County Councilor Christine Chandler.

Three existing board members are renewing for another term.

### Airport Division



#### Fence Project

Grant applications have been sent to the FAA and the NMDOT - Aviation Division for the design phase of the project. The executed grant from the NMDOT - Aviation Division has been received by the County. The FAA grant is being held by the FAA until their funding for the remainder of this fiscal year has been approved by Congress. The Task Order with Delta Airport Consultants for the design of the fence is pending signature by the County. The FAA is authorized to back-fund any work completed on the design before the FAA grant is executed.

The FAA will fund 90% of the project and the State will fund 5% of the project.



### **Hangar Construction**

The contract for the purchase of the hangars from Erect-A-Tube was revised slightly by the County and returned to Erect-A-Tube for their review and approval. Once the contract has been finalized we should receive the sealed plans from Erect-A-Tube within three weeks. At that point

we can begin getting quotes for the construction of the hangars. It will take Erect-A-Tube approximately four months to fabricate and deliver the hangar materials on site. We can then begin the construction of the hangars. The four hangars consist of one 60 foot by 60-foot box hangar and three T-hangars. These hangars will be available for lease and will be the first hangars owned by the County at the airport.

## **Custodial Division**

The Custodial Division supported 205 events during the month of February.

The White Rock Activity Center and Town Hall renovations were completed and the newly remodeled meeting rooms opened for reservations.

## **Engineering & Project Management Division**

### **Fire Station 3**

Architectural design work is nearing completion and includes a more substantial reroofing, as well as a new wall system, window replacement and HVAC system modifications to better insulate and control the temperature in the bunkrooms.

### **Mesa Library HVAC Improvements**

The current system is an evaporative cooling system, while a less expensive system to install and operate however, it does not provide adequate cooling during times of high (30% plus) humidity. The system itself is limited in its cooling capacity due to its original design. The design consultant evaluated several system options which included an initial and life-cycle cost analysis. This evaluation resulted in a system selection to proceed to the design phase.

This project will be advertised February 26<sup>th</sup> and with the award scheduled for the April 4 Council Meeting. A notice to proceed will be issued May 1<sup>st</sup> with minor work that does not disrupt the operation of the library. A complete closure of the library is scheduled for August 15<sup>th</sup> through November 15<sup>th</sup>. Staff is evaluating options to reduce impacts and disruption of services.



## White Rock Complex & Senior Center Renovations

Los Alamos County officials, and community residents celebrate the project's completion with a ribbon cutting ceremony, speeches and tours of the facility on February 23 at 3:00 pm. The event was well attended.



### Youth Activity Center Remodel

Interior improvements are underway at the Youth Activity Center, located in the basement of the Community Building. The proposed work includes replacing the sloped concrete floors, finishing the entire floor as polished concrete, abatement, replacing cabinetry, and upgrading a fire exit door to be compliant with current codes.

A portion of the concrete floors have been removed and re-poured to eliminate the existing slope in them. The abatement of the ceiling tile mastic has started and is expected to be complete by the end of February. These improvements are expected to continue into April.

The Youth Activity Center operation was relocated to a space leased by the County at 1911 Central Ave., upstairs from the Endoscopy Center. The Center was open again for the children as planned on January 9th along with the restart of the school.



### **Cumbres Del Sol Subdivision Roadway Improvements Project**

The project is scheduled to be advertised on February 26, 2017. Award will be at the April 4, 2017 County Council meeting. This project was presented to the Transportation Board and the public on February 2, 2017 with large attendance. Residents that attended are in support of the project. Construction is scheduled to begin on May 1, 2017 with anticipated completion date of August 15, 2017. The Project consist of roadway improvements, which includes asphalt, paving, curb, gutter, sidewalks, ADA curb ramps, drive pads and drainage structures.

### **20th Street Extension Project**

Project design is currently underway. This project is scheduled to be presented to the Transportation Board meeting on March 2, 2017 at 5:30 pm. Construction is scheduled to begin in June with an anticipated completion of September 2017. The project will consist of roadway and utility improvements, which includes asphalt paving, curb, gutter, sidewalks, ADA curb ramps, drive pads and drainage structures.

### **Canyon Rim Trail Phase III**

A task order for easement acquisition and preliminary design services is being negotiated under one of the new on-call Engineering Contracts for the portion of trail between Knecht St. and 20th.

In November 2016 an application was submitted to the NMDOT by way of the Regional Transportation Planning Organization (RTPO) for funding of an underpass of the Canyon Rim Trail at the trailhead near Camino Entrada. The RTPO confirmed this week at their regional meeting, held here in Los Alamos, that notification of selection would be sent out in March for Transportation Arterial Program (TAP) applications. The committee has reviewed the statewide applications and will be making their decisions very soon.

### **Bicycle Master Plan**

A subcommittee, requested by the Transportation Board, made up of County staff and involved citizens will begin meeting in late February to begin talks concerning the Bicycle Master Plan that is currently under revision. This subcommittee was originally formed from guidance by the T-Board after a citizen brought a petition to the County Council concerning bicycle trail access throughout the town site. From their involvement a planning map was developed linking points of interest within the town site with existing facilities and potential off street multi-use facilities. On this map a "High Priority Corridor" was identified. During the February 7th Council work session an update was given to council concerning the work of the subcommittee and planning estimates for several projects that would make up the "High Priority Corridor," interest in pursuing these projects was greatly recognized.

### **Upcoming Projects...**

- The County is awaiting the results of a \$2M grant request submitted to the Regional Transportation Planning Organization for a trail underpass under NM 502 near the Co-op and Entrada Drive.
- NM 4/East Jemez Rd. (Truck Route) Intersection: Staff continues to work with DOE, NMDOT, and Army Corps of Engineers to program, design and construct intersection upgrades to improve capacity and safety.
- NM 502 Reconstruction, Knecht St. to Tewa Loop: Staff continues to coordinate with NMDOT on this state lead project scheduled to begin this summer. NMDOT has tentatively scheduled a project bid letting for April 28, 2017.



## Environmental Division

### Los Alamos County Landfill Gas Update

This is a summary of the results of the January 2017 Gas Probes and Landfill Gas (LFG) Vents for the extraction system located at the Los Alamos County Landfill.

1. For the LFG Vents, some vents increased in methane concentrations during this monitoring event. The methane concentrations ranged from 42.3 to 57.1 percent gas in air (volume).
2. For the Gas Probes, some Gas Probes increased in methane concentrations during this monitoring event. The methane concentrations ranged from 11.1 to 44.3 percent gas in air (volume).
3. The Perimeter Gas Probes (MP-8R, MP-9R etc.): Of the five perimeter probes only two probes, MP-9R and MP-12R, were less than 5 percent methane, the remainder of the probes ranged in methane concentrations from 7.2 to 25.4 percent gas in air (volume).
4. Methane concentrations at the blower remain relatively stable.

### County Council approves Brush and Bulk Collection Changes

During its meeting on Tuesday February 14th, the Los Alamos County Council unanimously approved changing the way brush and bulk items are collected in this community.

Council approved the Environmental Sustainability Board's (ESB) recommendation, which is to collect brush only utilizing a 96 gallon roll cart that would be specifically for organic yard trimming. Additionally, the ESB recommended offering a paid scheduled collection for bulk items.

Further, the Council approved implementing an alternative option during the interim period. The alternative option, known as Alternative A, will start in April. Alternative A will provide quarterly brush collection and offer a paid scheduled collection of bulk items at a reduced cost of \$25 per collection. This alternative further reduces cost and may provide modest improvement in diversion by reducing contamination of organic yard waste. Additionally, it will help reduce unsightliness of bulk trash items, according to the recommendation.



*Environmental Sustainability Board Chair John Bliss, Environmental Services Manager Angelica Gurule and Public Works Director Philo Shelton answer Council questions about the board's recommendation for the brush and bulk collection program.*

## Winter 2017 Brush and Bulk Item Collection Schedule

The winter 2017 brush and bulk item collection is currently underway. Due to mechanical issues with the picker truck Environmental Services is running about a week behind schedule. To date, Environmental Services staff have collected 22.87 tons of brush and 14.13 tons of bulk items.

Area	Set out no sooner than	Collection starts
Barranca Mesa, Ponderosa Estates, Loma Linda & Hawks Landing	Jan. 7 <sup>th</sup>	Jan. 17 <sup>th</sup>
Quemazon, Sandia, Trinity, Orange & Nickel	Jan. 13 <sup>th</sup>	Jan. 23 <sup>rd</sup>
North Mesa	Jan. 20 <sup>th</sup>	Jan. 30 <sup>th</sup>
Walnut, Yucca, Urban, Arizona, Town Site	Jan. 27 <sup>th</sup>	Feb. 6 <sup>th</sup>
Rover, Old Town, Meadow Lane, Aragon, Bryce Avenue	Feb. 3 <sup>rd</sup>	Feb 13 <sup>th</sup>
La Vista, Canada Way, Canada Circle, Barcelona, Canyon Vista, Sierra Vista, Monte Vista, La Paloma	Feb. 11 <sup>th</sup>	Feb. 21 <sup>st</sup>
La Senda & Piedra Loop	Feb. 17 <sup>th</sup>	Feb. 27 <sup>th</sup>
Pajarito Acres, Monte Rey, Rio Bravo, Potrillo, Estante Way	Feb. 24 <sup>th</sup>	Mar. 6 <sup>th</sup>

## Facilities Division

Municipal Building - Chair guards are being installed in all conference rooms.

Judicial Complex – Working on several work orders for the Police Department.

White Rock Municipal Complex - getting everyone moved back into the Complex.

## Fleet Division

Crews perform regular maintenance on County vehicles.







Crews are installing new County logo on all fleet vehicles.

### **Traffic & Streets Division**

Members of the Traffic and Streets Division participated in the Confined Spaces Training at the Pajarito Cliffs Site Training Room on February 16.

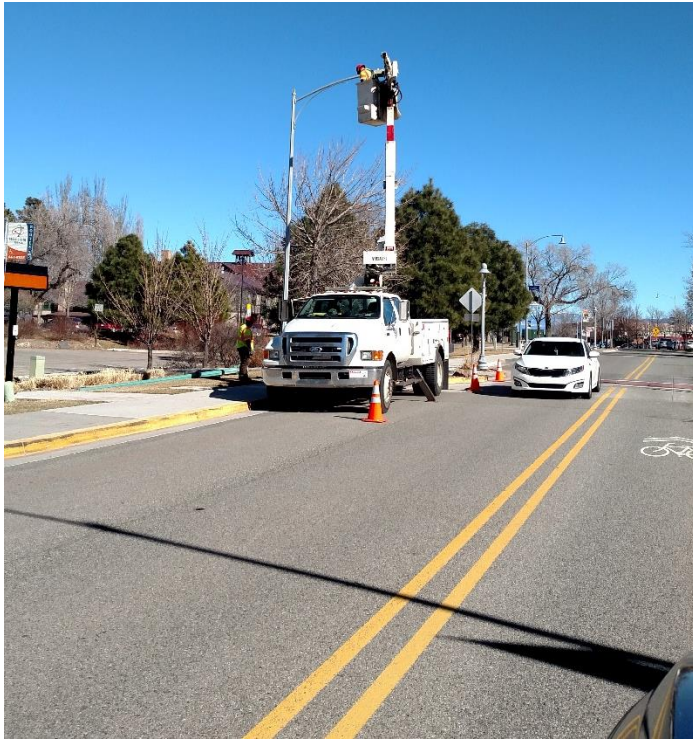


On February 17, crews celebrated the retirement of Senior Equipment Operator Mario Herrera. Mario worked with the County of Los Alamos for 25 years. Mario will be missed by all. Congratulations Mario!

Streets crews have been working on transitioning between winter and spring seasons; a delicate balance between keeping enough trucks ready for snow response, but also freeing vehicles from sanders so that material can be hauled including asphalt for pothole repair. Crews have also been taking advantage of the warmer weather to address service requests including Utility repair street cuts, damaged concrete and the service and repair equipment.



Crews have been installing lighted hospital signs along Diamond Drive.



Crews repair a street light along Central Avenue.







Crews locate a buried pull box to repair a faulted streetlight feed.

Crews are busy replacing traffic signs countywide.







## FEMA

Design is ongoing for the repair of the drainage ditches along Camp May Road. Construction is scheduled to start on the Landfill Cap Repair Project on March 6<sup>th</sup>.

## Transit Division



The Transit Division (Atomic City Transit - ACT) partnered once again with the County of Los Alamos DWI program to bring the Buzz Bus for the 51st Super Bowl on February 5, 2016. This was not a highly used service and will be reviewed for future service. The partnership between the DWI Program and Atomic City Transit will continue to identify events to provide a free and safe ride home for Los Alamos County residents and visitors.



A new Senior Office Specialist, Nanette De La Torre will be joining the Transit Division on February 27, 2017. Nanette comes to Los Alamos County from Northern New Mexico Community College previous employer. We are very excited to welcome her to our team.



The Transit Division is preparing for the upcoming Bandelier Shuttle Service scheduled to start on May 15, 2017. We are looking for employees with great customer service and driving skills to join our team in providing this service for the summer months.

## **Kudos**

Bob,

What a great show we had this weekend. The band was amazing and LOVED the venue. I want you to know that I make next to nothing on these shows and am often sweating it until the last minute, but love the process of producing them. You and your team are a part of the reason I love it. You guys are so accommodating and professional. Like many civil servants in this town your contributions to making this a great place to live are underappreciated. Thanks for all your work.

Jonathan