



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda

Parks and Recreation Board

Melanee Hand, Chair; Paul Cook, Vice Chair; Stephanie Nakhleh, and John Russell, Members

Thursday, March 9, 2017

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

2. STAFF AND OTHER ATTENDEES:

Others in attendance included

3. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

Please Limit Public Comment to 3 Minutes.

4. BUSINESS

- A. [9154-17](#) Approval of Minutes from February 9, 2017 meeting

Sponsors: Melanee Hand

Indexes:

Attachments: [February 9, 2017 Minutes](#)

- B. **9178-17** North Mesa Stable Discussion

Sponsors: Christopher Wilson

Indexes:

- C. **9179-17** Bond Update

Sponsors: Brian Brogan

Indexes:

5. STAFF COMMUNICATIONS

- A. [9171-17](#) Chairman's Report

Sponsors: Melanee Hand

Indexes:

- B. [9168-17](#) Recreation Program Report
Sponsors: Christopher Wilson
Indexes:
Attachments: [A - Recreation Report](#)
- C. [9170-17](#) Parks and Open Space Program Report
Sponsors: Christopher Wilson
Indexes:
Attachments: [A - Parks & Open Space Report](#)
- D. **9172-17** Open Space Advisory Subcommittee Report
Sponsors: Stephanie Nakhleh
Indexes:
- E. [9173-17](#) Ice Rink & Recreation Advisory Subcommittee Report
Sponsors: Paul Cook
Indexes:
- F. **9174-17** Golf Course Advisory Subcommittee Report
Sponsors: Christopher Wilson
Indexes:
- G. [9175-17](#) Aquatic Center Advisory Subcommittee Report
Sponsors: Christopher Wilson
Indexes:
- H. [9176-17](#) Council Liaison Report
Sponsors: Pete Sheehey
Indexes:

6. INFORMATIONAL ITEMS

- A. [9177-17](#) Action Items for Next Month
Sponsors: Melanee Hand
Indexes:

7. PREVIEW OF NEXT MEETING - April 13, 2017

8. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 9154-17

Title

Approval of Minutes from February 9, 2017 meeting

Recommended Action

I move that the Board approve the attached Minutes

Attachments

A - Minutes: February 9, 2017



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

*Melanee Hand, Chair; Paul Cook, Vice Chair; Stephanie Nakhleh, and John Russell,
Members*

Thursday, February 9, 2017

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

Present 4 - Member Cook, Member Russell, Member Nakhleh and Member Hand

2. STAFF AND OTHER ATTENDEES:

Pete Sheehey, County Councilor
Brian Brogan, Community Services Department Director
Chris Wilson, Parks, Recreation and Open Space Division Manager
Linda Lindstrom, Office Manager

Other Attendees:

Erik Loechell

3. PUBLIC COMMENT

Member Hand welcomed the new County Council Liaison Pete Sheehey and Community Services Director Brian Brogan.

4. BUSINESS

A. [9057-17](#)

Presenters: Melanee Hand

Attachments: [A - Minutes: January 12, 2017](#)

A motion was made by Member Nakhleh and seconded by Member Cook that the Minutes be approved as presented. The motion passed by unanimous vote of 4-0.

I move that the Board approve the attached Minutes.

B. [9058-17](#)

Presenters: Melanee Hand

Attachments: [A - Shelby Redondo - Aquatic Center Advisory Subcommittee Application \(ACAS\)](#)

A motion was made by Member Cook and seconded by Member Nakhleh to approve the subcommittee application for Shelby Redondo. The motion passed by unanimous vote of 4-0.

I move that the Board approve the following Subcommittee Applications

C. [9061-17](#)

Presenters: Melanee Hand

Attachments: [A - FY18 Draft Work Plan](#)

Board Members reviewed the FY2018 Draft Work Plan. The following were discussed during the Work Plan discussions:

- The Council's Bond Projects and importance of the Parks & Recreation Board's position within Recreation community.
- Member Cook discussed advocating for an increase in the maintenance budgets for the parks. Chris Wilson stated that he will work it into Section 2.1.
- Member Hand mentioned the additional planning documents that were added into 2.2.
- Chris Wilson mentioned that the Open Space Comprehensive Plan was added to the Work Plan. Member Nakhleh used this opportunity to report on the Trails Plan and mentioned that the subcommittee viewed the document at the Library and others in the community are welcome to view it.
- Chris Wilson mentioned that a number of items from Planning & Zoning will be coming forward for clarification.
- Member Russell asked if Pajarito Mountain was included in any section. It was confirmed that it was under 2.3: Other Projects and Assignments. The future of Pajarito Mountain was discussed and if it is considered Open Space.
- Chris Wilson mentioned that they have added, from the earlier document, camping improvements to Main Gate Park & Camp May with ongoing direction from the County Council.
- Member Cook asked about interfacing with the comprehensive list of different interest groups. Chris Wilson clarified that it would be on a project related basis. Member Hand mentioned that there would be opportunities as they relate to the Bond Project.
- The importance of the subcommittees was discussed and how they are also tied into the Bond Projects as it relates to educating and informing the committee. Member Cook agreed they were important. Member Nakhleh clarified the importance of encouraging member support during the subcommittee meetings.
- Chris Wilson reminded the Board that any direction or work done by the subcommittees will still need to come back to the Board and be reviewed.
- The Board reviewed the Council's goals.

A motion was made by Member Cook and seconded by Member Russell to approve the 2017 Draft Work Plan with noted changes. The motion passed by unanimous vote of 4-0.

I move that the Board approve the following FY Draft Work Plan

5. STAFF COMMUNICATIONS**A. [9063-17](#) Chairman's Report**

Presenters: Melanee Hand

Member Hand provided the Chairman's report with the following updates:

- She attended the Boards & Commissions luncheon in January and noted that the County's website is in the process of being updated and will be live in March. Applications for Board positions will become electronic as of March.
- The B&C's are asking that more details be provided on the meeting minutes.
- Lodger's Tax Advisory Board stated that Los Alamos has been nominated as a runner up for the Best Place to Live.
- Member Hand is encouraging interested Board members and subcommittees to attend a citizen's grassroots committee that is involved in the educating and informing the community on the 2017 Bond Projects.
- County Council will review the Bond language next Tuesday, February 14.
- Member Russell noted that in lieu of the Manhattan Historical Project meeting, they toured the Historical Museum, which he mentioned looked great.

B. [9064-17](#) Recreation Program Report

Presenters: Christopher Wilson

Attachments: [A - Recreation Program Report](#)

Chris Wilson presented the Recreation Program Report. He mentioned there will be some changes to the report with highlights, higher quality photos and additional information. Member Hand complimented the Community Service's Recreation Program Guide. Chris Wilson gave additional updates on other advertising and branding initiatives the County is looking to implement.

C. [9065-17](#) Parks and Open Space Program Report

Presenters: Christopher Wilson

Attachments: [A - Parks & Open Space Program Report](#)

Chris Wilson presented the Parks Program Report.

D. [9097-17](#) Open Space Advisory Subcommittee Report

Presenters: Stephanie Nakhleh

Member Nakhleh invited the Board to a working meeting on Tuesday, February 14th at 8:30am at Graduation Canyon to survey as a potential canyon for the renovation with the Canyon Restoration Project.

E. 9098-17 Ice Rink & Recreation Advisory Subcommittee Report

Presenters: Paul Cook

Member Cook updated the Board that in the meeting they discussed trying to save the ice, but it won't be long before it is gone. It was also discussed how the subcommittee can support the Bond Project and get the word out to the community.

F. 9099-17 Golf Course Advisory Subcommittee Report

Presenters: Christopher Wilson

Chris Wilson reported that [due to the winter season] there isn't much going on at the Golf Course. The restaurant and apparel shop is open and will be having a sale on older merchandise. He also explained the construction repairs that were going on to fix a water line break. Member Cook asked if there was a replacement for when Donnie Torres' retires. Chris mentioned they will be celebrating his 32 years of service in June and the timing of his replacement.

G. 9100-17 Aquatic Center Advisory Subcommittee Report

Presenters: Christopher Wilson

Member Hand mentioned that they held five interviews for Board positions over the past few weeks and are hopeful to get them approved by Council. Chris Wilson stated that the discussions were based on Bond Projects, the multi-generational pool and the role of the subcommittee if the Bond passes. He also said that tourism was discussed and how the staff has coordinated an aquatic facility operators user group session which will be held at the Larry Walkup Aquatic center. These meetings rotate to facilities across the state. in the next round.

H. 9096-17 Council Liaison Report

Presenters: James T. Chrobocinski

Councilor Sheehey updated the Board on the Bond Project. He reported that it will be up to the public to decide and that the Bond has a good chance of passing, but one hurdle will be the Laboratory, which is both based on budget and whether the contract goes to a non-profit contractor. He continued to explain how gross receipt tax decisions will impact the County moving forward.

Member Nakhleh mentioned that the vote is in May and mentioned that nothing will be known about the Lab at that point. Councilor Sheehey continued with further explanations about project hurdles, community initiatives and cost savings.

6. PUBLIC COMMENT**7. INFORMATIONAL ITEMS**

A. 9102-17 Action Items for Next Month

Presenters: Melanee Hand

- Potentially invite one of the Council members or Councilor Sheehey to give a citizen update on activities.
- Reports from subcommittees regarding community outreach and support for the Bond project.
- Chris Wilson asked to have budget included and discussion on how the Board would like to proceed on a North Mesa Stable neighbor's concerns regarding the location and pollution of the stables.
- Member Cook requested to schedule a tour of the Reservoir this year, when whether permits.
- Member Russell asked Chris Wilson about replanting drought tolerant trees at Overlook Park. Chris explained that the Department of Public Utilities is working on the treatment plant and will ask/work with them to present what the landscaping outcome will be when they complete the design process.

8. PREVIEW OF NEXT MEETING - March 9, 2017**9. ADJOURNMENT**

A motion was made by Member Russell and seconded by Member Cook that the meeting be adjourned. The motion passed by unanimous vote of 4-0.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9178-17

Title

North Mesa Stable Discussion

Body

Chris Wilson will introduce Ms. Olga Chertkov to discuss her North Mesa stable concerns.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Brian Brogan

Legislative File: 9179-17

Title

Bond Update

Body

Brian Brogan will give an update on the 2018 Bond Project plan.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 9171-17

Title

Chairman's Report

Body

Melanee Hand will present to the Board.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9168-17

Title

Recreation Program Report

Body

Chris Wilson will present to the Board.

Attachments

A - Recreation Program Report

Recreation Programs Report for March

Walkup Aquatic Center

- **Kha'p'o Community School:** The Kha'p'o Community School starts their swim lessons today and will be visiting every Tuesday through March 21st.
- **Freshmen PE:** The high school's freshmen PE will start on Monday, March 6th. There are 3 classes a day at 8:00 am, 9:45 am, and 12:10 pm. During these times, there will be limited lap lanes available for our patrons. There is also no long course pool set up on Monday and Wednesday mornings during this 3 week time period.
- **Swim Teams:** The high school swim team finished out their season on February 18th, and the club teams will finish their short course season with their state championship meet this weekend – March 3-5, 2017 in Albuquerque.
- **NMRPA Aquatics Professional Development Meeting:** The new Model Aquatic Health Code changes for 2017 were discussed. There will be some minor changes to the water quality testing schedule at the Walkup Aquatic Center based on these guidelines. Instead of a morning, mid-day, and closing reading, we will now be testing every 4 hours – 6:00 am, 10:00 am, 2:00 pm, and 6:00 pm.
- **WSI:** We have 2 staff – Paula Nelson (Senior Guard) and Mark Katko (Casual Guard) signed up to take the Water Safety Instructor (WSI) Certification class at the end of March. WSI is required for all full-time staff and recommended for part-time staff as well



Recreation Community Collaborations

- **ScienceFest 2017 – Ranch School Days:** Planning has begun for ScienceFest which will kick-off with a Movie in the Park on Wednesday, July 12th at Ashley Pond. ScienceFest will have a multitude of engaging activities and programs for all ages from **July 13th – 16th** that celebrate the history and science of Los Alamos. Many of these events and activities will have a focus on the 100th Anniversary of the Los Alamos Ranch School.



Recreation:

- **Summer Concert Vendors:** The Summer Concerts resume on **Friday, May 19th** at Overlook Park in White Rock with the 20th Annual Kite Festival. Vendors who are interested in being a part of this community concert series can contact the PROS Division to reserve their space.
- **Hawk-2-Hilltopper:** The annual celebration of 8th Graders moving from middle school to High School will be held on **Friday, June 2nd** at Urban Park. If you are interested in volunteering for a couple hours to help grill hamburgers and hotdogs or supervise games and activities, please contact the PROS Division at 662-8170 or lacrec@lacnm.us.
- **Senior Appreciation Night:** SAN is co-hosted by the PROS Division and the YMCA with support from numerous County and Community organizations. The event begins **Saturday, June 3rd** in the evening after LAHS graduation, goes all night with a multitude of activities all around town and culminates with a pancake breakfast and give-a-ways at the Betty Ehart Senior Center. Volunteers are needed to help coordinate this over-night event and supervise activities. If you can volunteer a few hours please contact the YMCA at 662-3100 or the PROS Division at 662-8170 or lacrec@lacnm.us.
- **Los Alamos Triathlons:** Save the Date of **Saturday, July 29th** for the annual Los Alamos Triathlon, the NEW JR. Triathlon and the Kids Triathlon. In 2016 the LA Tri became USAT sanctioned AND we moved all events to one day which was met with much enthusiasm. To keep up-to-date "LIKE" the LA Tri on Facebook at <https://www.facebook.com/LosAlamosTriathlons/>. If you would like to be one of our many volunteers, please contact the PROS Division at 662-8170 or lacrec@lacnm.us.
- **Fair & Rodeo:** From **August 10th – 13th** the County Fair and Rodeo will celebrate the "Legends of the Ranch School" as the 2017 theme for the County Fair and Rodeo as we commemorate 100 Years of the Ranch School. This theme will flow throughout many community events over the 100 Days of Summer.



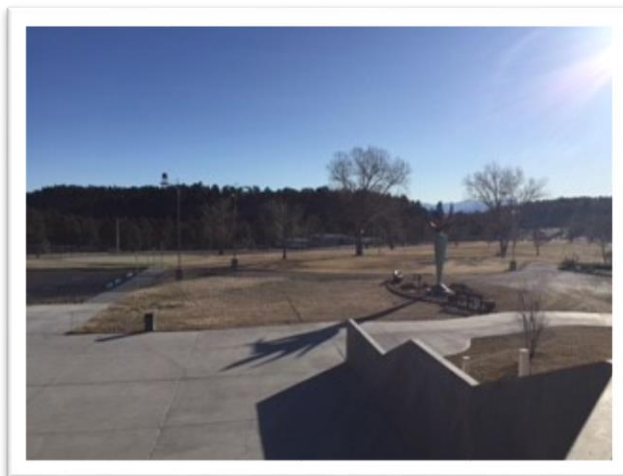
Ice Rink

- **CLOSED for the Season:** Though the weather was a bit warmer this season, and February quite sunny; it was another wonderful season at the Ice Rink. We enjoyed youth and adult hockey; many new and returning skaters for public skating and lessons; hosted some fun and memorable holiday events; and offered a couple new programs such as Adult Broomball, the 1st Annual Atomic City Adult Hockey Tournament; and coordinated a Teen Night with the Teen Center. We cannot wait for November 2017 as we continue improving on current offerings and reviewing new programs and opportunities. See y'all on the Ice in Fall 2017!



Golf Course

February saw a wide range of weather. From Snow and enjoying the wintery sports to Sunny and Golf.



- The Golf Operations is OPEN for play, Weather permitting, 8:00 – 5:00 Thursday thru Sunday for the month of March.
- The Golf Shop will be OPEN from 10:00 – 2:00 Monday thru Wednesday for the month of March.
- Annual passes are available for purchase and the 50% - 75% SALE for Merchandise in the Golf Shop will continue until March 31st.
- Tee Times are available on line, on the LAGA Website and soon on the Los Alamos County Website, for all players; up to 10 days in advance.
- Leagues will be forming soon, so make sure to sign up to participate in your favorite league.
- The 2017 Season is just around the corner.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9170-17

Title

Parks and Open Space Program Report

Body

Chris Wilson will present to the Board.

Attachments

A - Parks & Open Space Report

LOS ALAMOS

where discoveries are made

Parks & Open Space Monthly Report - March

Parks Report

- Crews completed manure removal at the stables.
- Gopher control in all areas.
- Staff continues to renovate the inside of the restrooms at Barranca Mesa Park. Installation of new stainless steel partitions as well as new paint. Plumber will follow by installing all new fixtures (toilets, sinks and urinals).
- Contractor stuccoing privacy screens in front of restroom entrances at Rover Park.
- Crews are in process of realigning garden plots and marking each with four corners and plot numbers, at North Mesa Community Gardens.
- North Mesa crew is working on renovating new tee-ball field, grading infield, topdressing outfield and installing new bases and pitchers rubber.
- Staff is replacing damaged slide at Pinion Park. The old slide had developed cracks in the flanges and was found during monthly tot lot inspections.
- Overlook crew continue to work on athletic fields, fencing and backstops.



Open Space Report

We have been busy keeping trails clear of fallen trees, which is becoming a daily occurrence with spring winds. We have also begun eradicating invasive Siberian Elm and Russian Olive trees along the Canyon Rim Trail. A new bridge has been installed below the Aquatic Center on the Ranch School Trail. Also, we were able to install a new bridge in Graduation Canyon. Open Space awarded the Ancestral Pueblo Site stabilization project to Los Alamos Landscaping, this project will start as soon as conditions allow. With the assistance of the Open Space Subcommittee we are currently updating the Trails Management Planning Documents and assisting Public Works with the Urban Bike Path Plan. The second Stakeholder meeting for the Pilot Flow Trail project was held last week where the stakeholders reviewed the PowerPoint presentation for the parks and Recreation Board meeting. Open Space is still collaborating with the Parks Program to design a secondary Kiosks for dog parks and trailheads that will be installed in Spring.





County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 9172-17

Title

Open Space Advisory Subcommittee Report

Body

Stephanie Nakhleh will present to the Board.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: E.

Index (Council Goals):

Presenters: Paul Cook

Legislative File: 9173-17

Title

Ice Rink & Recreation Advisory Subcommittee Report

Body

Paul Cook will present to the Board.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: F.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9174-17

Title

Golf Course Advisory Subcommittee Report

Body

Chris Wilson will present to the Board.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: G.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9175-17

Title

Aquatic Center Advisory Subcommittee Report

Body

Chris Wilson will present to the Board.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: H.

Index (Council Goals):

Presenters: Pete Sheehey

Legislative File: 9176-17

Title

Council Liaison Report

Body

Pete Sheehey will present to the Board.



County of Los Alamos

Staff Report

March 09, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 9177-17

Title

Action Items for Next Month

Body

Melanee Hand will present to the Board.