



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda

Parks and Recreation Board

*Melanee Hand, Chair; Paul Cook, Vice-Chair: Dana Dattelbaum;
Robbie Harris; Stephanie Nakhleh; Dina Pesenson; and John
Russell, Members*

Thursday, September 14, 2017

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

- A. [9880-17](#) Approval of Minutes from the August 10, 2017 meeting

Recommendation: I move that the Board approve the attached minutes

Presenters: Melanee Hand

Attachments: [A - August 10, 2017 Minutes](#)

2. STAFF AND OTHER ATTENDEES:

Others in attendance included

3. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

Please Limit Public Comment to 3 Minutes.

4. BUSINESS

- A. [9899-17](#) Flow Trail Update

Presenters: Christopher Wilson

- B. [9889-17](#) CIP Project Timeline

Presenters: Christopher Wilson

Attachments: [A - CIP Project Timeline](#)

- C. [9900-17](#) Tennis Court Assessment Next Steps

Presenters: Christopher Wilson

Attachments: [A - Tennis Court Assessment Documents](#)

- D. **9890-17** Board Member Vacancies

Presenters: Melanee Hand

5. STAFF COMMUNICATIONS

- A. [9881-17](#) Chairman's Report
Presenters: Melanee Hand
- B. [9882-17](#) Parks, Recreation, Open Space Program Report
Presenters: Christopher Wilson
Attachments: [A - PROS August 2017](#)
- C. [9884-17](#) Open Space Advisory Subcommittee Report
Presenters: Stephanie Nakhleh
- D. [9885-17](#) Golf Course Advisory Subcommittee Report
Presenters: Dana Dattelbaum
- E. [9886-17](#) Ice Rink & Recreation Advisory Subcommittee Report
Presenters: Dina Pesenson
- F. [9887-17](#) Aquatic Center Advisory Subcommittee Report
Presenters: Paul Cook

6. PUBLIC COMMENT

7. INFORMATIONAL ITEMS

- A. [9888-17](#) Council Liaison Report
Presenters: Pete Sheehey

8. PREVIEW OF NEXT MEETING - October 12, 2017

9. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

September 14, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 9880-17

Title

Approval of Minutes from the August 10, 2017 meeting

Recommended Action

I move that the Board approve the attached minutes

Body

The August 10, 2017 Minutes are ready for consideration and approval

Attachments

A - August 10, 2017 Minutes



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

Melanee Hand, Chair; Paul Cook, Vice-Chair: Dana Dattelbaum; Robbie Harris; Stephanie Nakhleh; Dina Pesenson; and John Russell, Members

Thursday, August 10, 2017

5:30 PM

1000 Central Avenue
Room 110

Due to a technical issue, video has no sound.

1. CALL TO ORDER

Member Nakhleh present via conference call.

Present 4 - Member Nakhleh, Member Dattelbaum, Member Harris and Member Hand

Absent 2 - Member Cook and Member Russell

A. [9744-17](#) Approval of Minutes from the July 13, 2017 meeting

Presenters: Melanee Hand

Attachments: [A - July 13, 2017 Minutes](#)

A motion was made by Member Dattelbaum and seconded by Member Harris that the minutes be accepted. The motion passed by a 4-0 vote. Member Pesenson arrived after vote.

I move that the Board approve the attached minutes

2. STAFF AND OTHER ATTENDEES:

Chris Wilson, Parks, Recreation and Open Space
Linda Lindstrom, Board Secretary

Others in attendance included:
Robert Towelli, LA Tennis Club
Tom & Marlene Kelley, LA Tennis Club

3. PUBLIC COMMENT

Member Hand opened the floor for public comment for items not otherwise included on the agenda. There were no comments.

4. BUSINESS

- A. [9743-17](#) Review and Discussion of the Draft Tennis Courts and Site Assessments Document
- Presenters:** Christopher Wilson and Jeff Humpton
- Attachments:** [A - Los Alamos County Tennis Courts and Site Assessments May 2017](#)
[B - Los Alamos Tennis Club Survey](#)
- Jeff Humpton, Parks Superintendant, gave a presentation on the assessment of the current Tennis Courts and Sites. The Board reviewed, asked questions and commented on the LA Tennis Club's survey results.

5. STAFF COMMUNICATIONS

- A. [9745-17](#) Chairman's Report
- Presenters:** Melanee Hand
- Chair Hand presented the Chariman's Report.
- B. [9746-17](#) Parks, Recreation, Open Space Program Report
- Presenters:** Christopher Wilson
- Attachments:** [A - PROS Program Report](#)
- Chris Wilson presented the Parks, Recreation and Open Space report, which was included in the packet.
- C. [9759-17](#) Open Space Advisory Subcommittee Report
- Presenters:** Stephanie Nakhleh
- Member Nakhleh presented the Minutes from the Open Space Subcommittee report, which were included in the packet.
- D. [9762-17](#) Golf Course Advisory Subcommittee Report
- Presenters:** Dana Dattelbaum
- Member Dattelbaum presented the Golf Course Advisory Subcommittee report.
- E. [9761-17](#) Ice Rink & Recreation Advisory Subcommittee Report
- Presenters:** Dina Pesenson
- Member Pesenson presented the Ice Rink & Recreation Advisory Subcommittee report.
- F. [9760-17](#) Aquatic Center Advisory Subcommittee Report
- Presenters:** Paul Cook
- Vice Chair Cook was not present.

6. PUBLIC COMMENT

Member Hand opened the floor for public comment, including items on the agenda. There were no comments.

7. INFORMATIONAL ITEMS**A. [9763-17](#) Council Liaison Report**

Presenters: Pete Sheehey

Council Member Sheehey presented his report.

8. PREVIEW OF NEXT MEETING - September 14, 2017

Tennis Court

9. ADJOURNMENT

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County of Los Alamos

Staff Report

September 14, 2017

Los Alamos, NM 87544
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Agenda No.: A.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9899-17

Title

Flow Trail Update

Body

Chris Wilson provide an update.



County of Los Alamos

Staff Report

September 14, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9889-17

Title

CIP Project Timeline

Body

Chris Wilson will provide an update.

Attachments

A - CIP Project Timeline



CIP Project Timeline

Dates	Key Milestone	Project Teams
Sept. 12	Parks and Recreation Board Workshop Overlook Fields Needs Assessment Meeting	Chris Wilson, Jeff Humpton, Brian Brogan
Sept. 14	Parks and Recreation Board Meeting	Chris Wilson
Oct 3	Aquatic Center Advisory Subcommittee	Eric Martinez and Subcommittee Members
Oct. 12	Parks and Recreation Board Meeting	Philo Shelton, Eric Martinez, Brian Brogan
Nov. 7	Aquatic Center Advisory Subcommittee	Eric Martinez and Subcommittee Members
Nov. 9	Parks and Recreation Board Meeting	Philo Shelton, Eric Martinez, Brian Brogan
Dec. 5	County Council Meeting	Philo Shelton, Eric Martinez, Brian Brogan, Melanee Hand



County of Los Alamos

Staff Report

September 14, 2017

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Agenda No.: C.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9900-17

Title

Tennis Court Assessment Next Steps

Body

Staff has initiated this project via the Tennis Courts and Sites Assessment as presented at the August 10, 2017 Parks and Recreation Board meeting. The Los Alamos Tennis Club provided a discussion on a history of tennis court usage, present day participation numbers and a look to the sports potential growth. Pickle ball enthusiasts have also provided a clearer picture of their present court needs, number of participants and how fast this sport is growing across the country. In addition, it is clear these courts are an integral part of the neighborhood and community park setting they are found in.

Discussions continue with the LAPS Athletic Director and the tennis coaches. Urban Park tennis courts are used by the boys' tennis program on Mondays through Fridays from approximately February 1st until May 10th. The girl's tennis program practices on a similar schedule at the Mesa Courts located behind Sullivan Field. Both are four court facilities. Each gender has 30-35 players. Tennis Camps begin in June and in August, and have about 50 participants each taking the camp with 12-13 student instructors assisting. Mesa Courts also provide rotating practices for girls throughout the summer.

The New Mexico Activities Association is the governing body for high school sports activities. Presently this body is proposing realignment of the districts and this discussion will certainly impact how and where future team and individual tournaments will take place. A facility having a minimum of eight courts is use to holding these events. Using multiple court sites is unfair to some schools that have only one coach for both genders. Accordingly, district tournaments move to sites with the most courts at one location on a rotational basis. Even if the district team tournament would get eliminated, individual tournaments would have the same issue if the school had only one coach for both genders. Multiple courts at differing locations could still hold tournaments yet due to available coaches, sites that have an 8 court minimum are preferred.

Presently the District staff is discussing the priority of an 8 court tennis facility for these rotating district tournaments as well as potential school property sites. Clarification from NMAA on district alignments will be useful in their overall discussion.

The United States Tennis Association has several layers of management for our LA Tennis Club

and its associated members. They are National Southwest Section and finally Northern NM USTA governing bodies. Staff has been in contact with our Community Tennis Representative in Albuquerque to discuss partnerships and requirement for facilities and programs that fit within the association parameters. To date the LA Tennis Club has been able to hold USTA sanctioned events at multiple court locations via a letter approval for this type of tournament.

The LA Tennis Club's preference is to hold tournaments at a 5 court minimum facility. During our tennis courts and sites assessments and discussions with the LA Tennis Club it became clear that a 5 court facility could be completed most efficiently and economically at Urban Park (see Attachment A). If the tennis hitting wall area was converted to a tennis court and the swing-set moved to an appropriate spot, a 5 court facility would be attainable. No neighborhood meetings have been held on this proposal pending the Parks and Recreation Boards meeting discussion planned for the regular meeting of September 14, 2017. There is time to schedule this neighborhood meeting prior to the regularly scheduled Parks & Recreation Board meeting on October 12, depending on the outcome of tonight's meeting.

Incorporating tonight's discussion and appropriate follow-on meetings, the Parks & Recreation Board will conclude the Tennis Court Project with an advisory recommendation for County Council at its October 12 meeting.

Attachments

A - Tennis Court Assessment Documents

Urban Park



Urba





TYPICAL STRIPING PLAN

1. ALL DIMENSIONS ARE TO THE OUTSIDE EDGE OF THE PLAYING LINES, WITH THE EXCEPTION OF THE CENTER LINES WHICH ARE MEASURED OUT TO CENTER.
2. THE CENTER SERVICE LINE AND CENTER MARKS SHALL BE 2 INCHES WIDE. OTHER LINES SHALL BE BETWEEN 1" AND 2" WIDE, EXCEPT THE BASE LINES MAY BE UP TO 4 INCHES WIDE.



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Agenda No.: D.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 9890-17

Title

Board Member Vacancies

Body

The following terms are ending soon:

Melanee Hand - Term number: 2
End date: Nov 30, 2017

Paul Cook - Term number: 2
End date: Nov 30, 2017

Stephanie Nakhleh - Term number: 1
End date: Nov 30, 2017

John Russell - Term number: 1
End date: Nov 30, 2017



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Staff Report

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Agenda No.: A.

Index (Council Goals):

Presenters: Melanee Hand

Legislative File: 9881-17

Title

Chairman's Report

Body

Melanee Hand will present to the Board



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Agenda No.: B.

Index (Council Goals):

Presenters: Christopher Wilson

Legislative File: 9882-17

Title

Parks, Recreation, Open Space Program Report

Body

Chris Wilson will present to the Board

Attachments

A - Parks, Recreation, Open Space Program Report

Parks, Recreation, Open Space Division
August 2017 Events

Aquatics

National Friendship Day, August 6th, 40 participants: In honor of National Friendship Day on August 6th, anyone that brought a friend to swim with them on this day, their friend was given free admission into the pool. It was a Warm Water Weekend, a fun day for everyone that participated.

Los Alamos School of Gymnastics' Annual Rafting Adventure, August 2nd, 20 participants: The Los Alamos School of Gymnastics returned for another year of rafting fun with their students. The kids took turns paddling around in the boats, playing bumper boats, and splashing each other for fun.



Annual Maintenance, August 18th – September 5th: The pool closed on Friday evening, August 18th, for its two weeks of annual maintenance. Pools were emptied, patches were made to the shells and refilled. The mezzanine walls received a fresh coat of paint, the stainless steel was polished, the deck markers repainted around the pool, and much more. The pool reopened on September 5th.



Parks

The Parks Program installed shade structures in each of our three dog parks, East Park, Overlook Park and North Mesa. We will be creating pads beneath each shade structure, as well as placing a picnic table at each shade structure.



Open Space

Open Space Trail Map Brochure Update - 90% Complete

In collaboration with the Visual Communication team, we updated the trail map brochures.



Golf

Los Alamos High School Girls Softball Booster Tournament; August 11th, 44 Participants



44 Golfers and numerous Boosters gathered for the Annual LAHS Softball golf outing. Raising funds to help support the LAHS Softball Team.

ZIA Credit Union Tournament, August 25th, 72 Participants



72 Golfers attended the 17th Annual ZIA Credit Union Annual Golf Tournament. Funds raised are used to assist the UNM Children's Hospital and various Scholarships

Recreation

Last Movie in the Park Sponsored by Public Safety, "Zootopia," August 2nd, 350 Participants

The annual Public Safety Movie Night was a hit as staff from the Fire and Police Departments were out with their trucks and cars, games and give-a-ways, and safety information. View a video of children participating in the Jr. Fireman obstacle course on the Los Alamos County Fire Departments Facebook page at <https://www.facebook.com/Los-Alamos-County-Fire-Department-1682968448597994/>.



Fair & Rodeo Weekend, August 10th – 13th: 5,862 Participants

Though a bit stormy over the weekend many people enjoyed the multiple activities offered in and around town. Participant numbers include exhibit entrants, rodeo entrants and volunteers.



Community Collaborations

National S'Mores Day, August 10th, 350+ Participants

CSD and LAFD joined forces on National S'mores Day and offered yummy treats, firefighter role-playing activities, campfire songs and fire safety tips.





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Agenda No.: C.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 9884-17

Title

Open Space Advisory Subcommittee Report

Body

Open Space Minutes: August 31, 17

In attendance: Eric Peterson, Liz Aicher, Jonathan Creel, Stephanie Nakhleh, Chris Wilson

1. Trail brochures: Eric is finalizing the brochures and trying to make them more tourist-friendly. Need to work with the Forest Service to ensure we can talk about the trails that go through those areas.
2. Trail signage and kiosks are the next big priorities. By end of August they'll be ordered, and installed by September.
3. Invites went out for the meeting about the trails around North Mesa stables which was held August 16th from 5:30-7. This was planned as a free-flowing meeting to get concerns from various user groups out on the table.
4. IMBA is 75% complete. The mountain bike community really helped out. Eric says Los Alamos is right on cusp of getting the bronze level, which is much more optimistic than he felt when he started the process. The IMBA folks will come out in October for a month and evaluate entire trail system.
5. Camp May is 75% complete as well. The county installed two little bridges over the swell; it looks a lot nicer and the old toilets were torn down. Upgraded picnic tables. Fire rings in appropriate places.
6. Volunteer-volunteer coordinator? Eric: Jonathan is helping nudge that forward, though he himself is not that coordinator. Lots of work needed: trash out of WR canyon, old fencing torn down in LA.
7. Canyon Restoration: Brian Brogan wants to look at way to approach this. Working on team-coordinated effort to work through park maintenance parts of budget approved by council. Looking for subject matter expert in this group. This now needs to move through legal and Julie Habiger. Eric will invite PRB and OSSC to walk-throughs, but advisory boards obviously don't do operational side and decisions.
8. Flow trail: County is just waiting to get proposals back, they are due Aug 11, which will determine what steps County takes next. Chris: some citizens are concerned this is done deal, because the RFP is out. RFP is just information gathering, it's not a done deal.
9. To think about: subcommittees get reevaluated on annual basis. This group should think about where we want to go, and maybe set up work session with Parks and Rec Board and other subcommittees and talk through whether there's a need to keep them and what their goals are. Parks and Rec Dept would set that up. We need input from subcommittee members, not just liaisons on board, hence the need for a separate meeting.



County of Los Alamos

Staff Report

September 14, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Dana Dattelbaum

Legislative File: 9885-17

Title

Golf Course Advisory Subcommittee Report

Body

Member Dattelbaum will present report to the Board



County of Los Alamos

Staff Report

September 14, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: E.

Index (Council Goals):

Presenters: Dina Pesenson

Legislative File: 9886-17

Title

Ice Rink & Recreation Advisory Subcommittee Report

Body

Member Pesenson will present report to the Board



County of Los Alamos

Staff Report

September 14, 2017

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: F.

Index (Council Goals):

Presenters: Paul Cook

Legislative File: 9887-17

Title

Aquatic Center Advisory Subcommittee Report

Body

Member Cook will present report to the Board



County of Los Alamos

Staff Report

September 14, 2017

Los Alamos, NM 87544
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Agenda No.: A.

Index (Council Goals):

Presenters: Pete Sheehey

Legislative File: 9888-17

Title

Council Liaison Report

Body

Councilor Sheehey will present report to the Board