



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Agenda - Final Transportation Board

*Sriram Swaninarayan, Chair; Don Machen, Vice-Chair; Nancy Barnes, and David Schiferl, Members*

---

Thursday, March 1, 2018

5:30 PM

1000 Central Avenue, Room 110

---

1. **CALL TO ORDER / ROLL CALL**

2. **APPROVAL OF AGENDA**

3. **PUBLIC COMMENT**

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

*Please Limit Public Comment to 3 Minutes.*

4. **LIAISONS' REPORTS**

5. **APPROVAL OF MINUTES**

[10481-18](#) Approval of the February 1, 2018 Transportation Board Minutes

**Presenters:** Sriram Swaninarayan, Chair of the Transportation Board

**Attachments:** [A - DRAFT Meeting Minutes February 1, 2018](#)

6. **OLD BUSINESS -Possible Action**

7. **NEW BUSINESS - Possible Action**

[10482-18](#) Recognition of Outgoing Transportation Board Member Jim Nesmith.

**Presenters:** Philo Shelton, Public Works Director

[10483-18](#) Crosswalk at Broadview

**Presenters:** Daniel Erickson, Traffic & Streets Division Manager

**Attachments:** [A - Exhibit Broadview Crosswalk](#)

[10488-18](#) North Mesa Improvements Project - Phase 2

**Presenters:** Eric Martinez, County Engineer

**Attachments:** [A - North Mesa Phase 2 Presentation](#)

**8. PROJECT UPDATES**

[10484-18](#) Public Works Staff/Project Update - February 2018

**Presenters:** Philo Shelton, Public Works Director

**Attachments:** [A - Public Works Project Update - February 2018](#)

**9. CHAIRPERSON'S REPORT**

**10. FUTURE AGENDA ITEMS**

- *Transit Bus Stops Plan (April 1)*
- *2 Peak (April 1)*
- *Google Transit*
- *Golf Course Mid - Block Crossing*
- *LANL Trail Map*

**11. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.



# County of Los Alamos

## Staff Report

March 01, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 10481-18

---

**...Title**

Approval of the February 1, 2018 Transportation Board Minutes

**...Recommended Action**

**I move that the Transportation Board approve the February 1, 2018 minutes as presented.**

**OR**

**I move that the Transportation Board approve the February 1, 2018 minutes as amended.**

**...Attachments**

A - DRAFT February 1, 2018 Meeting Minutes



# County of Los Alamos

## Minutes

### Transportation Board

1000 Central Avenue  
Los Alamos, NM 87544

*Brian O'Neil, Chair; Sriram Swaminarayan, Vice-Chair; Nancy Jo Barnes; Eileen Lime; Don Machen; and James L. Nesmith; David Schiferl, Members*

---

Thursday, February 1, 2018

5:30 PM

1000 Central Avenue, Room 110

---

#### 1. CALL TO ORDER / ROLL CALL

The February 1, 2018 Transportation Board Meeting was called to order at 5:30 p.m.

Present: Brian O'Neil, Chair; Sriram Swaminarayan, Vice Chair; Nancy Barnes, Member; Don Machen, Member; Eileen Lime, Member; and David Schiferl, Member.

Absent: James Nesmith, Member.

Staff in attendance: Philo Shelton, Public Works Director; Jon Bulthuis, Deputy Public Works Director; Annette Granillo, Transit Manager; Alipio Mondragon, Traffic Operations Manager; Joshua Levings, Senior Office Specialist; and Louise Romero, Office Manager.

Members of the public in attendance: Neil Martin, 2011A 23rd Street.

#### 2. APPROVAL OF AGENDA

A motion was made by Member Schiferl, seconded by Member Swaminarayan, that the February 1, 2018 agenda be approved as presented; motion passed unanimously.

#### 3. PUBLIC COMMENT

Neil Martin, 2011A 23rd Street spoke regarding Google Maps for Transit.

#### 4. LIAISONS' REPORTS

Member Machen mentioned that the board discussed and made changes to the Open Forum Survey questions for residential collection of Yard Trimming and Recycle Roll Carts, ESB also approved their FY19 Work Plan.

#### 5. APPROVAL OF MINUTES

- [10381-18](#) A motion was made by Member Machen, seconded by Member Schiferl, that the January 4, 2018 meeting minutes be approved as presented; motion passed unanimously.

**6. OLD BUSINESS -Possible Action**

**7. NEW BUSINESS - Possible Action**

[10395-18](#) **Item 10395-18 - On-Street Parking on Central Avenue**

Philo Shelton, Public Works Director proposed two timed on-street parking spaces on Central Avenue in front of the post office. The Postmaster, the Main Street Futures Group and the Police Department agree.

The A motion was made by Member Schiferl, seconded by Member Machen, that the timed on-street parking on Central Avenue be approved as presented; motion passed unanimously.

[10399-18](#) **Item 10399-18 - Joshua Levings, Senior Office Specialist with Environmental Services presented the Environmental Sustainability Plan.**

Appreciation and respect for the natural environment of northern New Mexico has long been a cultural value shared by the residents of Los Alamos County. In 2005, the Los Alamos County Council recognized the public's desire to preserve this environmental amenity through the adoption of "maintain environmental quality" as one of its six core goals.

The County created the Environmental Sustainability Initiative (ESI) in March 2008. This initiative narrowed the County's focus from the broad concept of sustainability to eight focus areas:

- 1) Environmental sustainability policy
- 2) Waste and recycling
- 3) Hydrocarbon independence
- 4) Water
- 5) Land use
- 6) Economic development

- 7) Education and outreach
- 8) Measurement and reporting

**10382-18****Item 10382-18 - Election of Chair and Vice-chair**

After a brief discussion, the following motion was made by Member Machen; I move that Sriram Swaminarayan be appointed Transportation Board Chair; the motion was seconded by Member Schiferl; the motion passed by a unanimous vote.

The following motion was made by Vice-chair Swaminarayan; I move that Don Machen be appointed Transportation Board Chair; the motion was seconded by Member Barnes; the motion passed by a unanimous vote.

**10384-18****Item 10384-18 - Recognition of Outgoing Transportation Board Chair Brian O'Neil, Member Jim Nesmith and Member Eileen Lime.**

Philo Shelton, Public Works Director presented plaques to Chair Brian O'Neil and Member Eileen Lime and thanked them for their service and dedication to the community.

Member Jim Nesmith will attend the March 1, 2018 Transportation Board Meeting to accept his plaque.

**8. PROJECT UPDATES****10385-18**

Philo Shelton, Public Works Director, updates were briefly discussed.

**9. CHAIRPERSON'S REPORT**

Chair O'Neil thanked staff for all their efforts while he was Chair.

**10. FUTURE AGENDA ITEMS**

- Bus Shelter Plans

- Golf Course Mid-Block Crossing
- LANL Trail Map

## 11. ADJOURNMENT

A motion was made by Member Machen, seconded by Member Schiferl that the February 1, 2018 meeting be adjourned. The meeting was adjourned at 6:21 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

DRAFT



# County of Los Alamos

## Staff Report

March 01, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 10482-18

---

**...Title**

Recognition of Outgoing Transportation Board Member Jim Nesmith.

**...Body**

Recognition of Jim Nesmith who will be leaving the Board. Board and Commission members and Staff want to formally recognize his service and thank him for his dedication to the community.





# County of Los Alamos

## Staff Report

March 01, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 10483-18

---

### **...Title**

Crosswalk at Broadview

### **...Body**

Recently, the Los Alamos County Police Department contacted the Traffic & Streets Division regarding the loading of bussed school children in the Broadview Estates Subdivision on North Mesa. There is only one bus stop in the subdivision that is located near the intersection of Broadview Drive and Estates Drive and therefore many children board school busses at this stop. One of the main reasons there is only one stop in the subdivision is that there are limited areas suitable for a bus stop where the busses can navigate safely. The current stop is north of the intersection of the Broadview Drive and Estates Drive where there is a site visibility issue as well as an issue with children crossing Broadview Drive in random areas; many times, without looking for oncoming traffic. The Los Alamos Police Department has monitored the area, increased enforcement and has visited with parents in the subdivision to formulate a solution that would improve the situation associated with the bus stop. Additionally, there is a non-compliant ADA ramp at the northeast corner of the intersection that does not lead to another ADA sidewalk ramp; "a ramp to nowhere".

It is proposed that a crosswalk be installed on the north side of the intersection (with associated signage), the existing curb ramp be brought into compliance and another curb ramp be installed on the west side of Broadview Drive. Adjacent to the curb ramp on the west side of Broadview Drive, a bus loading pad would also be installed (see exhibit). The proposed work would encourage students to cross at the crosswalk (with the encouragement and coaching of police staff, schools staff and parents) and improve the ADA accessibility in the area. Once the work is completed, the bus stop would be moved to the south to the newly constructed student loading area, improving site visibility of the bus stop in general.

It is estimated the total cost of the project would be approximately \$15,000.

### **...Attachment**

A - Exhibit Broadview Crosswalk



Install W11-2 Ped Crossing  
Install W16-9P Ahead Plaque

Broadview

Install 10' x 4' Concrete  
Pad for School Bus Loading

Install new ADA ramp  
tie in to existing sidewalk

Install New 12' Crosswalk

Estates Dr.

Install W11-2 Ped Crossing  
Install W16-9P Ahead Plaque



# County of Los Alamos

## Staff Report

March 01, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 10488-18

---

### **...Title**

North Mesa Improvements Project - Phase 2

### **...Body**

Reconstruction includes a new pavement surface and some concrete replacement.

Concrete work includes sidewalks (designated locations), curb and gutter (designated locations), drive pads (designated Locations) and curb ramps.

Streets included in Phase 2.

- Camino Manzana
- Camino Mora
- Camino Cereza

### **...Attachments**

A - Project Presentation

# North Mesa Road Improvements Project Cumbres Del Sol Subdivision, Phase 2

Incorporated County of Los Alamos  
Public Works Department

Philo S. Shelton III, Department Director  
Eric Martinez, County Engineer  
Ernesto Gallegos, Project Manager

March 1, 2018

# Supports Council Goals

- Maintain and improve transportation and mobility.
- Maintain quality essential services and supporting infrastructure.

# Project Location

*PROJECT TERMINI MAP*

- Camino Manzana
- Camino Mora
- Camino Cereza



Attachment A

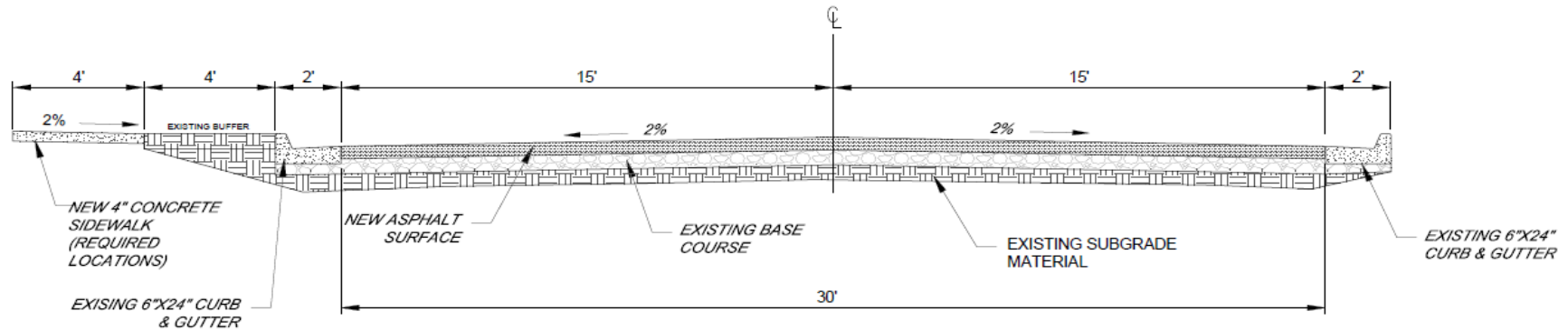
# Project Purpose & Desired Results

- Improve Pavement Condition
  - Current Average PCI = 35 (out of 100)
  - Improves overall County Pavement Condition Score
- Address ADA deficiencies



# Project Scope

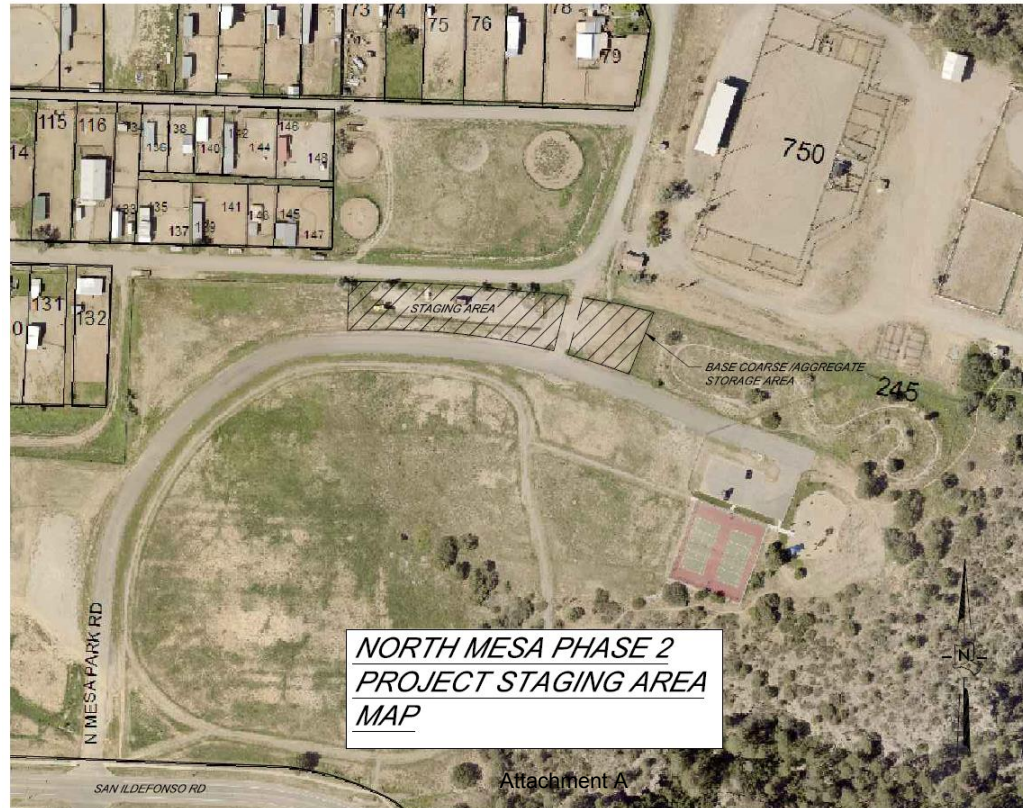
Reconstruct asphalt pavement surface and limited concrete replacement (sidewalks, curb and gutter, drive pads and ADA curb ramps at designated locations).



*PROPOSED TYPICAL SECTION  
CAMINO MANZANA, CAMINO CEREZA, CAMINO MORA*



# Project Staging Area



# Proposed Schedule & Cost

- Advertise for Bids – April 1, 2018
- Award Construction Contract – May 22, 2018
- Start of Construction – Late June
- Project Completion – Late August
- Project is County CIP Funded as well as State Funded
- Engineer's Estimate is \$900,000.00

# Proposed Construction Schedule

## Project Milestones:

- Camino Manzana - Begin in late June
- Camino Mora - Begin in late July
- Camino Cereza - Begin in mid August
- Mid September - Final completion

# Project Concerns & Constraints

- Traffic Control/Maintenance of Access:
  - Residential (Vehicular & Pedestrian)
  - Emergency Response
  - Trash Pickup
  - School Bus & Pedestrian Routes
  - Mail Delivery/UPS/FedEx
  - Traffic Signs & Devices for Access Routes
- On Street Parking: Residents may have to park on adjacent streets during working hours
- Typical Work Hours: 7am- 5:30pm (Contractor may work until 9:00pm)
- Dust Control: Maintained daily with water truck

# Public Information & Involvement

- T-Board & Public Meeting – March 1, 2018
  - Public comments due March 9, 2018
- Local Media Notices & Press Releases
- Resident Notification
  - Flyers/Door Hangers: Distributed to Affected Residences – Construction start & schedules, changes to access, parking and traffic control (48 hours in advance)
  - E-Mail Updates: Please leave your e-mail information if you're interested in receiving weekly traffic "Cone Zone" updates.

# Comments / Contacts:

Comment Cards: Leave with attending staff or mail to:  
Public Works Department  
1000 Central Avenue, Suite 160  
Los Alamos, NM 87544

by March 9, 2018

Phone: (505) 662-8150; Fax: (505) 662-8109  
Email comments to: [lacpw@lacnm.us](mailto:lacpw@lacnm.us)

# Questions?



# THANK YOU!

The Public Works Department staff thanks you for taking time out of your busy schedule to participate in the design and construction of this important public project!





# County of Los Alamos

## Staff Report

March 01, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

---

**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:**                **10484-18**

---

**...Title**

Public Works Staff/Project Update - February 2018

**...Attachments**

A - Public Works Update - February 2018

# In the Works....

## Public Works Update – February 2018

### Administration Division

#### Transportation Board



The Transportation Board meets the first Thursday of the month at 5:30 p.m. Meetings are held at 1000 Central Avenue, Room #110.

### Airport Division



#### Perimeter Fence Project

This project will result in new perimeter fencing adjacent to highway 502. This fencing will improve safety, security, and appearance of the airfield. The FAA has reviewed the design plans and bid documents have been prepared. Funding for this project has been programmed by the FAA and NMDOT and will cover 95% of the costs. We are now waiting on congress to approve an FAA spending bill to provide Airport Improvement Plan grant funding. Once a spending bill is passed, we will solicit bids and submit grant applications to the FAA and NMDOT. Actual construction of the fence will most likely take place in late 2018.

#### Airport Engineering, Architectural and Planning Services Request for Qualifications (RFQ)

The County has issued a RFQ for Airport Engineering, Architectural and Planning Services as is required by the FAA. These services will be used for Capital Improvement Projects as contemplated in the Airport Master Plan with grant funding from the FAA, NMDOT and the County. Response to the RFQ are due back no later than February 12<sup>th</sup> with selection, contract negotiations and execution expected in early April.



#### Rental Car Concessions Request for Proposal (RFP)



The County issued an RFP on December 22<sup>nd</sup> for rental car services at the airport terminal. One proposal was received on January 17, 2018 and scored by the selection committee. EAN Holdings has been selected and will provide rental car services under the Enterprise and National brands.

## **Storm Water Pollution Prevention Program (SWPPP) Improvements**

The Streets Division completed the replacement of some silt fencing that was noted as damaged during a recent SWPPP inspection. These improvements will help to mitigate silt contamination to tributaries, streams and waterways from airport storm water runoff and ensure compliance with airport's National Pollution Discharge Elimination System (NPDES) Permit.



The repair of erosion damage near the north fence line at the airport has cause damage to the Pueblo Canyon Rim Trail. Contractors have been secured to repair this damage. Some curious mountain bikers and enthusiasts of the trail check out the recent progress of the work.

## **Custodial Division**

The Custodial Division supported 234 events during the month of February.



Installation of the Green Cleaning dispensers for chemicals and paper products continued this month with expected completion in March.

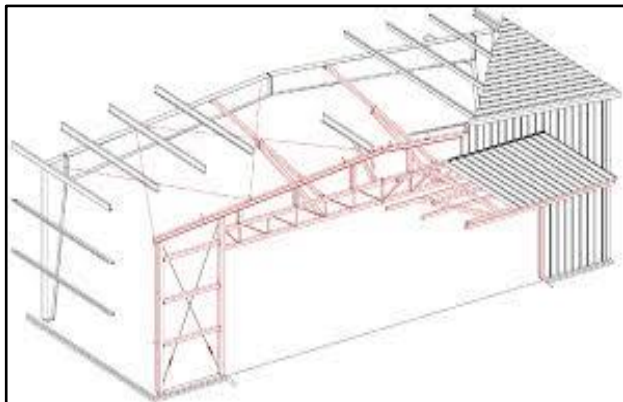
*Newly installed "green" dispensers at Fuller Lodge*

The new improved sound system for Fuller Lodge is expected to be installed in March.

The White Rock Library carpets were shampooed this month.

## **Engineering & Project Management Division**

### **New Aircraft Hangar Construction**



Airport and Engineering staff prepared a bid package for the assembly of a county owned and operated aircraft hangar and storage building. Bids were due on December 19th and no bids were received. Procurement re-advertised and two responsive bids were received. However, the bids exceeded the available budget. Staff is currently evaluating other procurement paths including utilizing in-house expertise and teams for assembly.

### **Recruitment**



Congratulations to Desirae Lujan who was recently promoted to Senior Engineer. Desirae also earned credentials as a Certified Stormwater Manager (CSM) through APWA and Certified Floodplain Manager (CFM) through the New Mexico Floodplain Managers Association. These certifications required successful scores on examinations from each organization. Congratulations to Desirae on her achievements!

### **Server Room Cooling Improvements**

Work is being done to improve the performance and reliability of the cooling air to the server room. After an engineering assessment of the issues, a design was performed to install vinyl curtains to concentrate the cool air to face of the servers to prevent mixing with the warm air. This provides cooler air to the servers and reduces the work load of the cooling system. These curtains were installed using utmost care to control dust and avoid affecting the servers.

The next step of the design is to install valves in the refrigerant lines of the condensing units that will allow the compressors to vary their speed which gives a much longer life for the compressors. Risk to the server room operation is being managed by maintaining redundancy by working on only one of the two units at a time, having a portable cooling unit on standby, and performing the work on weekends.

### **Mesa Library Fire Panel Replacement**

Construction began on the night of February 5<sup>th</sup>. The contractor worked through the week from 9pm to 8am, until the work was complete. All smoke detectors, pull stations, horn/strobes, voice panel and main fire panel were replaced. Acceptance testing will take place February 23<sup>rd</sup>. Minor work is pending, and is on track for the late March substantial completion date.

### **Canyon Rim Trail Phase 3**

A Preliminary Real Estate Plan (PREP) was drafted by NNSA upon receipt of the County's easement request. The PREP was sent to NNSA's real estate specialist where an easement was drafted and sent to the County on February 9<sup>th</sup>. The County has since reviewed the easement for content and legality and sent it back to the real estate specialist on February 15<sup>th</sup> for execution. Upon execution, the County will continue discussions with the adjacent land owners along the trail corridor.

### **Canyon Rim Trail Underpass**

The project was awarded federal FY2018 funding under the Transportation Alternatives Program (TAP) for project study and design in the amount of \$320,000 and FY2020 TAP funding for project construction in the amount of \$2,020,000 for a total award of \$2,340,000.

A design consultant was selected and a letter to the NMDOT requesting concurrence to proceed is in process. Upon NMDOT concurrence, preliminary design work will begin.

### **North Mesa Phase 2 Improvements (Cumbres del Sol Subdivision)**

Staff is working on plans for improvements to Camino Manzana/Mora/Cereza and other potential pavement preservation efforts for the upcoming construction season. Proposed improvements are scheduled to be presented to the public and Transportation Board in March.

### **Future Projects...**

- NM 4/East Jemez Rd. (Truck Route) Intersection: Staff continues to work with DOE, NMDOT Bandelier, and Army Corps of Engineers to program, design and construct intersection upgrades to improve capacity and safety.
- NM 502 Reconstruction, Knecht St. to Tewa Loop: Staff continues to coordinate with NMDOT on this state lead project. NMDOT bid the project for a third time on December 15<sup>th</sup> and received no bidders. The County awaits further information from NMDOT management on the future of the project.

## **Environmental Services Division**

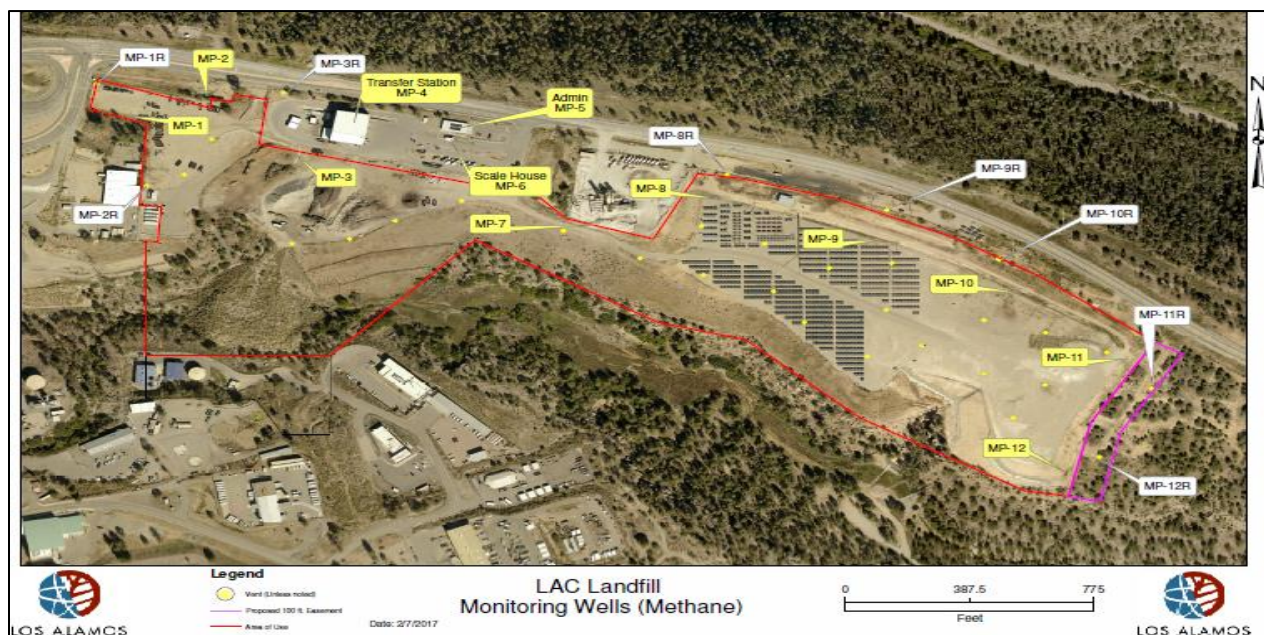
### **Los Alamos County Landfill Gas (LFG) Update**

This is a summary of results for January 2017 methane monitoring for the Los Alamos County closed landfill.

1. The LFG Vents ranged in methane concentrations from 49.5 (LFG Vent – 6) to 59.1 (LFG Vent – 1) percent gas in air.
2. The gas probes near the toe of the landfill materials ranged in methane concentrations from 0.5 (MP-12) to 49.5 (MP-8) percent gas in air.



3. The gas probes near the boundary of the landfill ranged in methane concentrations from 0.7 (MP-12R) to 29.3 (MP-9R) percent gas in air.



### Curbside Yard Trimmings Roll Cart

Online registration is now open for the curbside yard trimmings roll cart program. The yard trimmings roll cart program will begin July 2018. To date Environmental Services has received 737 registration entries for a roll cart, this is over 10% of the residential customer base. By implementing the Yard Trimming roll cart, Los Alamos residents have an opportunity to divert 14% of our waste stream from the landfill each year. The diversion efforts have the potential to divert 1,107 tons of yard trimmings annually and will reduce hauling and disposal costs, greenhouse gas emissions, extend the life of the landfill, and provide high-quality garden and landscaping materials for residents.

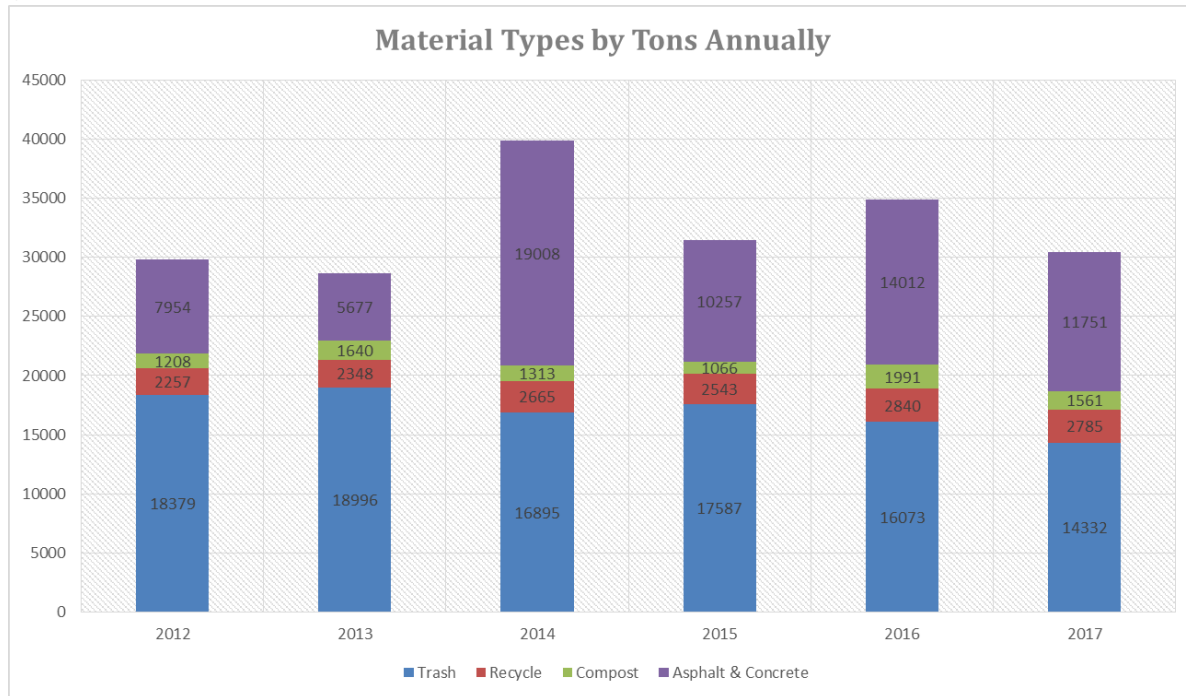
### Transfer Station Wall Repair



Construction on the new metal armor for the transfer station push wall has been completed. Once the concrete cures in early March, Environmental Services will be able to begin using this section of the transfer station again.

## NMED Annual Report

Los Alamos County submitted the annual report, which is due annually to NMED by February 14<sup>th</sup>. The graph below illustrates the waste, recycle, compost and concrete and asphalt tonnage for the past five (5) years. In general, the data indicate an overall decline in solid waste generation.



## Landfill Cap Repair

Maintenance of the closed landfill is an ongoing process for Environmental Services. Most recently with assistance from Traffic and Streets, the landfill had erosion rills on the south face that required maintenance. The erosion was corrected and the slope was top dressed with compost, native seed, and mulch.





## **Training**

Environmental Services would like to congratulate Senior Office Specialist, Joshua Levings on his graduation from the LAC Academy.

## **Environmental Services Recruitment**

Environmental Services currently has one vacancy; recruitment efforts are underway for a scale operator. This recruitment will remain open until March 9, 2018.

Environmental Services is also in the process of recruiting for open positions on the Environmental Sustainability Board.

## **Outreach and Education**

Environmental Services in collaboration with the Chamisa Elementary School Green Team filmed a Zero Waste Lunch educational video that will be shown before every movie at the Reel Deal Theater for an entire year. The video educates people on how to pack a zero waste lunch. There will also be a zero waste lunch challenge that follows to be held at Chamisa Elementary School.





## Residential Sustainability Report



### Residential Sustainability Report

Service Period: January 2018

Recyclables Collected: 107.23 tons

Trash Collected: 419.60 tons

Compostable Materials Collected: 10.84 tons

Total Material Collected: 537.67 tons



LOS ALAMOS

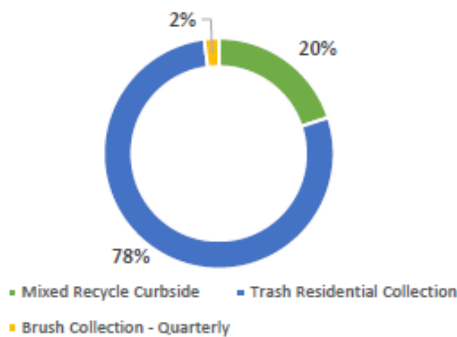
### Monthly Collection Report

December Diversion Rate: 25%

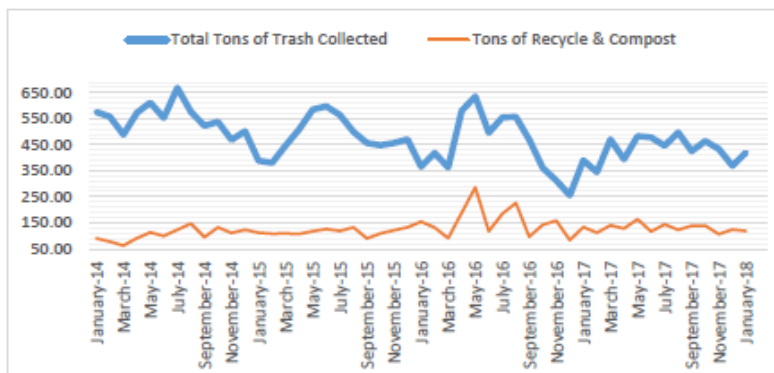
January Diversion Rate: 22%

A 16% Decrease in Diversion

The *diversion rate* is the percent of materials recycled and composted.

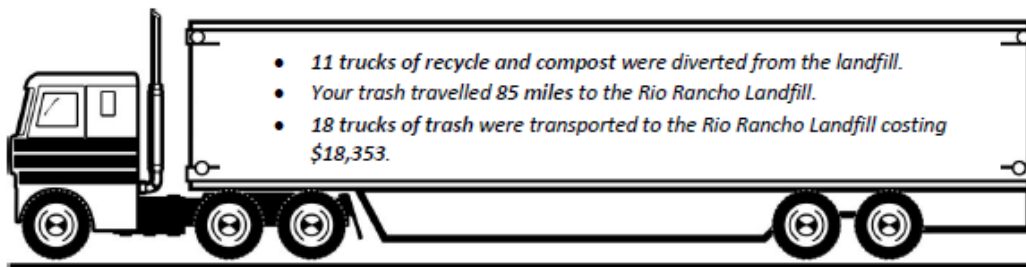


### Month by Month Recycling Comparison



### Benefits of Recycling

- Reduces the amount of waste sent to landfills and combustion facilities.
- Conserves natural resources such as timber, water, and minerals.
- Prevents pollution by reducing the need to collect new raw materials.
- Saves energy.
- Reduces greenhouse gas emissions that contribute to global climate change.



## Facilities Division



Pajarito Cliff Site Building #5's exterior doors have all been up-fitted with security plates to improve security. Similar latch plates will be installed on the exterior doors of all buildings located at the PCS site as time and materials allow.



Crews are designing and building a cabinet for the new sound system that will be received and installed at Fuller Lodge in the coming weeks.



Repairs were made to the HVAC system at PCS Building #3 to eliminate gas leaks in the system. Most recently, this vent stack was sealed identified as part of the problem. Factory reps will be making a site visit in the coming weeks to do a thorough “check-up” on the system and quote new controls that will help the system operate at peak efficiency.



Staff are making repairs to the perimeter fencing and concrete walls at the Pajarito Cliff Site in preparation for the placement of new security features including barbed wire and razor wire atop the fence/walls to deter theft from the site.



Obtained quotes from Roof Care for repairs to leaky roof problems at various PCS Buildings.



Repair of solar lighting systems were completed on many bus shelters throughout the County. In the weeks ahead, additional bus shelter locations may be identified for new installation of solar lighting systems as budget allows.

## Fleet Division



New 2018 Ford F250 for Utilities Water Production



New Pro Core Aerator for Golf Course



## Traffic & Streets Division



Crews cleared a culvert on North Mesa.



Crews installed 15-minute parking signs and painted the curb in front of the Post Office on Central Ave.



Crews are in the progress of installing street lights on the new 20th Street extension.



Crews fabricated and installed No Trespassing signs at the Pajarito Cliffs Site in attempt to deter criminals due to the recent break-ins and thefts.





Crews replaced a street light cover on Manhattan Loop with a cover that helps shield the bright light that was shining in a resident's bedroom window.



Crews had to trench to extend a power line to a new transit stop. They have been busy installing lighting at these stops county wide.



Crews repaired a street light on Central Ave. (photos courtesy of the Los Alamos Daily Post)

Administrative staff has been successful in implementing acceptance of payments for permits that are processed in the Traffic and Streets Division. The permits we process are Traffic Control/Impedence, Curb cut/Driveway, and Excavation. In the past, Community Development graciously assisted our office in collecting payment on permits that were processed for private non-county projects. Starting February 15, 2018 all above mentioned permits will be issued at our office located at 101 Camino Entrada, Building 1, Room 216. Administrative Staff will be available to collect payments and issue the permits from 7:00 a.m. through 4:00 p.m. Monday through Friday.

## Transit Division

The Transit Division will once again partner with DWI Council to sponsor St. Patrick's Day "BUZZ Bus" Saturday March 17, 2018.

Keep our streets safe and make your reservations.



### Reservations Hours -

Thursday, March 15, 2018 from 8:00 am to 9:00 pm

Friday, March 16, 2018 from 8:00 am to 9:00 pm

Saturday March 17, 2018 from 5:00 pm to 12:00 am

Reservations are not necessary the day of the event. Hourly vehicles will check in at local establishments hosting festivities for any person needing a safe ride. Remember Atomic City Transit fare is always free.

## Skiesta 70th Anniversary



**Date:** March 17, 2018

**Time:** 9:00am - 6:00pm

**Location:** Pajarito Mountain

Skiesta is a long-standing tradition at Pajarito Mountain. The very first Skiستا was held in 1948 and featured music, costumes and a 50-cent hot dog lunch. Since its very humble beginnings, Skiستا has been a wacky spring event that celebrates the unique mountain culture of Los Alamos and the wonderful sport of skiing (all types - snowboarding included!). This year there will be beer from 6 New Mexico Craft

Breweries, a costume contest, themed skiing events, and music from the band Escape on a Horse!



Atomic City will be providing free shuttle service from Sullivan Field to the ski hill with the first bus departing at 10:00 am and the last bus returning 6:30 pm. Thirty (30) minute service all day long.

## Transit Dispatch and Supervisor Training



Atomic City Transit Dispatchers attended a statewide training sponsored by New Mexico Transit Association geared toward transit dispatch.

Facilitated by: Roberta Yegidis, Center of Urban Transportation Research (CUTR) - University of South Florida

The course offered to assist transit dispatchers and other professionals within the transit industry to understand the importance, pressures and challenges dispatchers and other first line transportation supervisors experience daily.

The course is a presentation and discussion of the skills and qualities required, such as leadership, communication, multi -tasking, documentation, technology, emergency management, and other areas of day-to-day activities that may provide participants the ability to grow within public transit.

Our four employees, Kyle Hatch, Nanette De La Torre, Annet Acomb and Armando Rodriguez attended the training along with twenty-five other participants with five to seven transit agencies being represented.



New Mexico Transit Association, Atomic City Transit and several New Mexico transit agencies as well as divisions of the Department of Transportation displayed services and public education at this year's New Mexico Legislature for "Transportation Day" Tuesday, February 13, 2018.



# Customer Comment Card

**Los Alamos County**

*Please tell us how we are doing!*

What was the purpose of your visit? \_\_\_\_\_

Name of Service Representative, if applicable Roads - Street sweepers

Name of Facility/Department \_\_\_\_\_ Date of Service anytime

Did your visit meet your expectations? ☺ ☹ ☹

Were the results satisfactory? ☺ ☹ ☹

Please rate the following

## Service

- |                     |   |   |   |
|---------------------|---|---|---|
| 1. Prompt?          | ☺ | ☹ | ☹ |
| 2. Efficient?       | ☺ | ☹ | ☹ |
| 3. Courteous?       | ☺ | ☹ | ☹ |
| 4. Accurate?        | ☺ | ☹ | ☹ |
| 5. Knowledgeable?   | ☺ | ☹ | ☹ |
| 6. Service overall? | ☺ | ☹ | ☹ |

## Facility

- |  |   |   |   |
|--|---|---|---|
| 7. Was the facility clean?               | ☺ | ☹ | ☹ |
| 8. Were the restrooms clean?             | ☺ | ☹ | ☹ |
| 9. General condition of facility?        | ☺ | ☹ | ☹ |
| 10. Appearance of grounds?               | ☺ | ☹ | ☹ |
| 11. Convenient parking?                  | ☺ | ☹ | ☹ |
| 12. Condition of materials or equipment? | ☺ | ☹ | ☹ |

**Comments:** Thanks to the street sweepers for sweeping the bike paths along with the roadways. Many communities sweep the street debris onto the shoulders (bike routes), thus forcing bikes to weave into traffic. Not here. Thanks

I would like someone to contact me for additional comments. ☐ Yes ☒ No

NAME Judy Benson DAYTIME PHONE 662-4782

ADDRESS \_\_\_\_\_

Your comments and suggestions are important to us. They will be read carefully and referred to the appropriate department. Thank you for helping us evaluate and improve our services.

OFFICE USE ONLY:

Date Received: \_\_\_\_\_

**Please place in the Customer Comment Box or fold and drop in the mail. You make the difference!**





## ATOMIC CITY TRANSIT

Passenger Name: Theresa A. Threadgill Date: 1/24/18

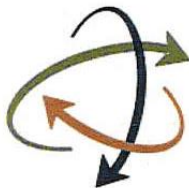
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT ☐ COMMENDATION ☒ SUGGESTION ☐

Just wanted like to say Armando Rodriguez  
is wonderful on phone services for my  
riding on the ACT Bus. Always has a good  
attitude and Courteousness. Deserves a good  
Conduct plaque.

Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.

**AtomicCityTransit.com (505) 661-Ride**



## ATOMIC CITY TRANSIT

Passenger Name: Mr. T. J. Bonzon Date: 1-11-18

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

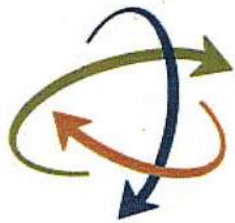
COMPLAINT ☐ COMMENDATION ☒ SUGGESTION ☐

Joseph saw a fellow teacher walking down  
the hill to the bus stop and Joseph  
wonderfully waited for this teacher  
(who was using a cane). What great service  
Joseph!

Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.

**AtomicCityTransit.com (505) 661-Ride**

Thank you for hiring drivers  
like Joseph!



## ATOMIC CITY TRANSIT

Passenger Name: Theresa A. Threadgill Date: 1/24/18

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT ☐ COMMENDATION ☒ SUGGESTION ☐

Would like to give a good report to  
Paul for his courteousness in my riding the  
bus today 1/24/18. He waited til I tied my  
walker down and made sure I wouldn't trip on  
Ramp getting off the bus. much appreciated.



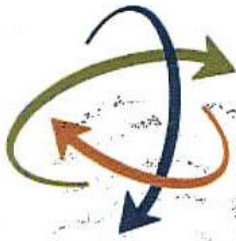
## ATOMIC CITY TRANSIT

Passenger Name: LEONEL VARGAS Date: 01-13-18

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT ☐ COMMENDATION ☐ SUGGESTION ☒

I find the messenger recorded well however  
they need a volume reduction. I am hard of  
hearing and use hearing aids. When using the  
telephone I have trouble hearing. But your volume



## ATOMIC CITY TRANSIT

Passenger Name: Paul Fenimore

Date: 1/4/2017

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT ☐

COMMENDATION ☒

SUGGESTION ☒

(1) The new 2P route is very helpful -  
it makes getting from White Rock to  
work much easier. Likewise for returning  
after work. (2) Please lower the volume