



LOS ALAMOS

County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

BCC Agenda - Final

Historic Preservation Advisory Board

*Mark Rayburn, Chair; Leslie Linke, Vice-Chair; Jordan Jarrett;
Jorge Maldonado, and Patrick Moore, Members*

Wednesday, May 2, 2018

5:30 PM

Throne Room

1. ADMINISTRATIVE ACTIONS

A. Call to Order/Introductions

B. Approval of Today's Agenda

C. Review/Approval of Meeting Minutes

1. [10767-18](#) Minutes from the Historic Preservation Advisory Board Meeting on April 4, 2018.

Recommendation: I move that the Board approve the Minutes for April 4, 2018.

Presenters: Historic Preservation Advisory Board

Attachments: [A - April 4, 2018 HPAB Minutes DRAFT](#)

D. Public Comment for Items Not on the Agenda

II. HISTORIC PRESERVATION BUSINESS (Items for Discussion and Possible Action)

A. Tourism Strategic Plan Liaison Report - Leslie Linke

B. Tourism Implementation Task Force - Mark Rayburn

1. [10770-18](#) Assignment of HPAB Member to the Tourism Implementation Task Force.

Recommendation: HPAB Members will vote on a member and alternate to the Task Force.

Presenters: Historic Preservation Advisory Board

C. Chairman's Report - Mark Rayburn, All

D. Documentation of Historic Sites - Leslie Linke, All

III. STAFF REPORTS

A. Reports and Updates

1. HP Public Info Materials will Be Handed Out at the Meeting

IV. INFORMATIONAL ITEMS

V. PUBLIC COMMENT

VI. NEXT MEETING(S)/FUTURE AGENDA ITEMS

1. [10769-18](#) The next meeting the HPAB will be held on June 6, 2018 at 5:30 p.m. in the Throne Room in Fuller Lodge.

Presenters: Historic Preservation Advisory Board

VII. ADJOURN

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in Community and Economic Development Department at 505-662-8293 if a summary or other type of accessible format is needed.

Date/Time

Wednesday, April 4, 2018, 5:30 pm

Location

Fuller Lodge, Throne Room
2132 Central Avenue, Los Alamos, NM 87544

Board Members

- Leslie Linke, (Vice-Chair), **Present**
- Jorge Maldonado, **Present**
- Jordan Jarrett, **Present**
- Mark Rayburn, (Chair), **Absent**
- Patrick Moore, **Absent**

Others Present

- Councilor Rick Reiss
- Barbara Lai, Senior Management Analyst, CDD
- Eric Peterson, Parks Trails Manager

I. Administrative Actions

A. Call to Order/Introductions

As a quorum was present, the meeting was called to order at 5:36 pm.

B. Approval of Today's Agenda

Mr. Peterson's presentation was moved to before Section II. The Agenda was approved.

C. Review/Approval of Meeting Minutes

The minutes of March 7, 2018 were approved as submitted.

D. Public Comment/Public Hearings

No public comment.

II. Historic Preservation Business (Items for Discussion and Possible Action)

A. Chairman's Report

In Chair Rayburn's absence, Ms. Lai updated the Board on the need for public education on historic preservation issues before going to Council for a vote on the revisions to the HPAB Ordinance. She stated that Julie Habiger, the Public Relations and Communication Manager for the County, discussed some of the past issues related to the application to be designated as a Certified Local Government. From that conversation, it became clear that there is some confusion around Federal Historic Preservation designation, NM Historic Preservation designation and a Certified Local Government designation. Therefore, it became apparent

that a public education program may be in order before holding the public hearing.

B. Tourism Strategic Plan Report

Vice-Chair Linke reported that the Tourism Implementation Task Force Charter went to Council and the Council approved it on April 2. She also stated that the HPAB is specifically called out as a member of the Task Force. Ms. Linke would like to remain as the liaison. Ms. Lai will get a copy of the Charter to the HPAB members.

III. Staff Reports

A. Reports and Updates

1. Update on the Maple Tree

Mr. Peterson presented Parks staff's latest plans for landscaping around the base of the Maple Tree. Staff will work with a steel fabricating contractor to create a matching railing panel to extend the current railing along the sidewalk beyond the Maple Tree. This will prevent pedestrians from crossing over the Maple Tree roots and causing harm to the historic tree. The staff will also place mulch on the ground around the tree to protect the roots. Ms. Jarrett complimented Mr. Peterson on the plan saying that it would be the least disruptive solution to the tree. All of the Board members agreed that it is imperative that the tree remain unharmed. Some of the questions that arose are:

- What can be done around the base of the tree to prevent run off?
- Why not extend the railing to the end of the sidewalk?
- Would Parks consult with an arborist?
- Will covering the roots hurt the tree?

Ms. Lai will followup with the answers to the questions and forward them to the Board.

2. Public Information and Involvement Plan.

Ms. Lai discussed the purpose of a PIIP, which is to formulate a plan of action to educate the public on a specific issue and solicit as much public input as possible regarding Historic Preservation (HP).

Ms. Lai passed out a draft of the following documents for review and comment by the Board members:

- Comparison of Federal and State Historic Designations – Listing of what the Designation Does and Does Not Do;
- Certified Local Government – What It Is and What It Is Not

The HPAB members will review the documents and submit all comments and revisions to Ms. Lai.

The activities to include in the PIIP discussed at the meeting include:

- Sharing HP information at the Farmers Markets;
- Sharing HP information at the Friday evenings Concerts at the Pond;
- Sharing information at Kite Day in White Rock;
- Sharing information at a Working Project with the Planning and Zoning Commission;
- Writing newspaper articles for the Daily Post;
- Posting a survey on the County Open Forum website; and,
- Developing a brochure for distribution to the public.

Ms. Lai reported to the Board that there are reservations for a table at the May 3rd and May 10th Farmers Market. She will reserve a table at the May 25th (Memorial Day Friday) and June 1, Concerts at the Pond. She will email out a sign-up sheet so that Board members may be present to interact with the public and pass out historic preservation education information.

IV. Informational Items

No public comment.

V. Public Comment

No public comment.

VI. Next Meeting(s)/Future Agenda Items

Next Meeting: The May meeting will be held on May 2, 2018, at 5:30 pm in the Throne Room in Fuller Lodge.

Future Agenda Item: Review of the documents for the public meetings.

VII. Adjournment

The meeting was adjourned at 6:32 pm.

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County of Los Alamos

Staff Report

May 02, 2018

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: 1.

Index (Council Goals):

Presenters: Historic Preservation Advisory Board

Legislative File: 10769-18

Title

The next meeting the HPAB will be held on June 6, 2018 at 5:30 p.m. in the Throne Room in Fuller Lodge.