



# County of Los Alamos

Mesa Public Library  
2400 Central Avenue

## Agenda - Final Library Board

*Jennifer Baker, Chair, Megan Fox, Tim Langworthy, Rebecca Rodriguez, and Ginny White, Members*

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Tuesday, June 19, 2018

5:30 PM

White Rock Branch Library

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### SPECIAL MEETING

#### 1. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

#### 2. BOARD BUSINESS

[10903-18](#) Review and approval of minutes from the June 4th 2018 Library Board Meeting

**Attachments:** [A - Board Draft Minutes 6 4 18](#)

[10902-18](#) Review and discussion about proposed art piece for the library branch in WR

**Presenters:** Michelle Mittrach

#### 3. INFORMATIONAL ITEMS

#### 4. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Library Administrative Office at 662-8240 if a summary or other type of accessible format is needed.

**LOS ALAMOS COUNTY  
LIBRARY BOARD  
Draft Minutes  
June 4th, 2018**

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**Members present:**

Jennifer Baker (Chair)  
Tim Langworthy (Vice Chair)  
Rebecca Rodriguez  
Megan Fox

**Members absent:**

Ginny White

**Council Liaison:** Susan O’Leary (not present)

**Others present:** Eileen Sullivan, Library Manager. Eva Jacobson, Administrative Support, Ben Horne  
Member of the Press – Monitor

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**1. Call to Order**

Chair Baker called the meeting to order at 5:35pm at the White Rock Branch Library

- 2. Public comment/correspondence (for items not on the agenda):** Patron comments cards were reviewed. Two timely comment cards complained about heat in the library. Library manager Sullivan drew attention to one card complaining about the daily Hoopla limits. This has been addressed with additional funding.

**3. Board Business**

**A. Review and approval of the minutes of April 2<sup>nd</sup> 2018.**

**Motion:** Vice Chair Langworthy moved to approve the minutes as written. Board member Rodriguez seconded. The motion was approved with all in favor. (4/0)

**4. Chair and Board Members’ Reports**

**A. Chair’s Report:**

- Two library board vacancies are coming open
- B&C Ethics training coming up. The training is useful but not mandatory.

**B. Board, Commission and Committee Luncheon report**

Chair Baker reported on the highlights from the B&C luncheon:

- The new flyer on the history of Los Alamos features pictures of the old library from 1961.

- APP Board has an opening. The Board received 20 submissions for the open call for art. One submission was for art for the White Rock library, which means that the Library Board needs to convene for a special meeting before the next regular meeting to review and approve the art piece. This will be arranged via email.
- The informational plaque for the WR pots will be installed soon
- 160 new residential lots has been approved. The lots are located in the Maridor subdivision
- Parks and Rec Board: all CIP projects are on hold until Lab contract has been awarded

**C. Friends of Los Alamos County Library Liaison report:** No report

**5. Board/Staff Communications**

**A. Manager's Report:**

- The summer reading programs have been launched for the summer. The official kick-off of the summer takes place the night of the meeting, June 4<sup>th</sup>, with a performance at Ashley Pond by Clan Tinker
- Ann Hillerman will kick off the adult summer reading program with an Author Speak event on Tuesday, June 5<sup>th</sup>.
- Gwen Kalavaza has accepted the position as Assistant library director and she has already started to work in her new position
- Funding for the library HVAC project was funded
- A regional workshop for "libraries transform" will be held at MPL on July 20. Board members and other library stake holder will receive invitations.
- The Library work plan will be presented to the Council on June 19<sup>th</sup>
- Dates for the Library booth at the at the Farmers market: July 19<sup>th</sup> and Aug. 2
- Recruitment planning: ideas were generated and include newspaper articles, flyers on bulletin boards, FB, Chamber fest, and Farmers market. Library Manager Sullivan will generate PR materials and previous applicants will be contacted.

**6. Q & A with Council Liaison**

No report

**7. Informational items (time and date of next meeting)**

The next meeting is scheduled for July 9<sup>th</sup> at 5:30pm  
Mesa Public Library, 2400 Central Ave, NM 87544

**8. Adjournment**

The meeting adjourned at 6:05 pm.



# County of Los Alamos

## Staff Report

June 19, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 10903-18

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**Title**

Review and approval of minutes from the June 4th 2018 Library Board Meeting

**Recommended Action\**

**I move that the Board approve the minutes from the June 4th 2018 Library Board Meeting**

**Attachments**

A - Board\_Draft\_Minutes\_6\_4\_18



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## Staff Report

June 19, 2018

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**Agenda No.:**

**Index (Council Goals):**

**Presenters:** Michelle Mittrach

**Legislative File:** 10902-18

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### **Title**

Review and discussion about proposed art piece for the library branch in WR

### **..Library Board's Recommendation**

The Library Board recommends that the APPB move ahead with the evaluation and approval of proposed art piece for the WR Branch Library