



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## BCC Agenda

### Parks and Recreation Board

*Stephanie Nakhleh, Chair; Dana Dattalbaum, Vice-Chair; Robbie Harris; Dina Pesenson; Ramiro Pereyra; Donald Ulrich; and Dianne Wilburn, Members*

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Thursday, July 12, 2018

5:30 PM

1000 Central Avenue  
Council Chambers

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#### 1. CALL TO ORDER

- A. [10963-18](#) Approval of Minutes from the June 14, 2018 meeting

**Recommendation:** I move that the Board approve the attached minutes

**Presenters:** Stephanie Nakhleh

**Attachments:** [A - June 14, 2018 Minutes](#)

#### 2. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

*Please Limit Public Comment to 3 Minutes.*

#### 3. BUSINESS

- A. [10973-18](#) Equine Livestock Advisory Subcommittee Next Steps

**Presenters:** Brian Brogan

- B. [10964-18](#) Capital Improvement Projects Update

**Presenters:** Brian Brogan

- C. [10979-18](#) Flow Trail Project Update

**Presenters:** Brian Brogan

- D. [10993-18](#) Fire Restrictions Update

**Presenters:** Brian Brogan

**Attachments:** [A - Stage I Fire Restrictions](#)

#### 4. STAFF COMMUNICATIONS

- A. [10971-18](#) Chairman's Report

**Presenters:** Stephanie Nakhleh

- B. [10965-18](#) Staff Report

**Presenters:** Brian Brogan

**Attachments:** [A - Program Report](#)

**C. [10966-18](#)** Aquatic Center Advisory Subcommittee Report

**Presenters:** Parks and Recreation Board

**D. [10967-18](#)** Ice Rink & Recreation Advisory Subcommittee Report

**Presenters:** Parks and Recreation Board

**E. [10968-18](#)** Golf Course Advisory Subcommittee Report

**Presenters:** Parks and Recreation Board

**F. [10969-18](#)** Open Space Advisory Subcommittee Report

**Presenters:** Parks and Recreation Board

## **5. PUBLIC COMMENT**

## **6. INFORMATIONAL ITEMS**

**A. [10970-18](#)** Council Liaison Report

**Presenters:** Pete Sheehey

## **7. PREVIEW OF NEXT MEETING - August 9, 2018**

## **8. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



# County of Los Alamos

## Staff Report

July 12, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Stephanie Nakhleh

**Legislative File:** 10963-18

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### **Title**

Approval of Minutes from the June 14, 2018 meeting

### **Recommended Action**

**I move that the Board approve the attached minutes**

### **Body**

The June 14, 2018 Minutes are ready for consideration and approval

### **Attachments**

A - June 14, 2018 Minutes



# County of Los Alamos

## BCC Meeting Minutes

### Parks and Recreation Board

1000 Central Avenue  
Los Alamos, NM 87544

*Stephanie Nakhleh, Chair; Dana Dattalbaum, Vice-Chair; Robbie Harris; Dina Pesenson;  
Ramiro Pereyra; Donald Ulrich; and Dianne Wilburn, Members*

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Thursday, June 14, 2018

5:30 PM

1000 Central Avenue - Council  
Chambers

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#### 1. CALL TO ORDER

- A. [10852-18](#) Approval of Minutes from the May 10, 2018 meeting

**Presenters:** Dana Dattelbaum

**Attachments:** [A - May 10, 2018 Minutes](#)

A motion was made by Vice-Chair Dattelbaum and seconded by Member Pesenson that the Minutes be approved as presented. The motion was passed by a unanimous vote of 6-0.

#### 2. PUBLIC COMMENT

Lisa Reader, 3217 Woodland, spoke regarding the absence of the Equine Livestock Advisory Subcommittee discussion on the Agenda.  
Louis Schulte, 893 Pine Street, spoke about the proposed Flow Trail Project.

#### 3. BUSINESS

- A. [10894-18](#) Update on the 37th Street Play Lot Neighborhood Meeting

**Presenters:** Jeff Humpton

Jeff Humpton, Parks Superintendent, updated the Board on the 37th Street Tot Lot meeting that was held earlier in the month. Discussion was held by the Board Members.

- B. [10854-18](#) Open Space Projects Update

**Presenters:** Eric Peterson

**Attachments:** [A - Fire Restrictions](#)

Eric Peterson provided an update on the current Stage III Fire Restrictions, as well as the Flow Trail Project. Discussion was held by the Board Members.

- C. [10855-18](#) Capital Improvement Projects Update

**Presenters:** Brian Brogan

Brian Brogan gave updated the Board on the status of the Capital Improvement Projects. Discussion was held by the Board Members.

**D.     [10899-18](#)     Golf Course Update**

**Presenters:**     Brian Brogan

**Attachments:**   [A - Application and Season Fees](#)  
                          [B - Golf Course Mowing Heights](#)  
                          [C - Golf Programs](#)

Brian Brogan provided updated the Board on the Golf Course. Discussion was held by the Board Members.

**E.     [10853-18](#)     Subcommittee Applications**

**Presenters:**     Dana Dattelbaum

**Attachments:**   [A - Cathy Walters - Open Space Advisory Subcommittee \(OSAS\)](#)  
                          [B - Chris Jeffery - Ice Rink & Recreation Advisory Subcommittee \(IRRAS\)](#)  
                          [C - Richard Van de Water - Ice Rink & Recreation Advisory Subcommittee \(IRRAS\)](#)

Member Pesenson motioned to approve the three subcommittee applications.

Member Ulrich amended the motion to correct Cathy Walter's subcommittee selection from Open Space to the Aquatic Center Subcommittee

Member Harris seconded the amended motion.

Applications were approved by a unanimous vote of 5-0.

**4.     STAFF COMMUNICATIONS****A.     [10886-18](#)     Chairman's Report**

**Presenters:**     Dana Dattelbaum

Vice-Chair Dattelbaum gave the Chairman's Report. She asked Brian Brogan for an update on the Ballfield, updated the Board on the LANL contract and on Member Ramiro's departure from the Board.

**B.     [10879-18](#)     Parks, Recreation, Open Space Program Report**

**Presenters:**     Brian Brogan

**Attachments:**   [A - PROS Program Report](#)

Brian Brogan highlighted activities from the PROS Report.

**C.     [10880-18](#)     Aquatic Center Advisory Subcommittee Report**

**Presenters:**     Parks and Recreation Board

Member Ramiro presented the Aquatic Center Advisory Subcommittee report.

**D.     [10881-18](#)     Ice Rink & Recreation Advisory Subcommittee Report**

**Presenters:**     Parks and Recreation Board

Member Pesenson mentioned the Board did not meet. No report was given.

E. [10882-18](#) Golf Course Advisory Subcommittee Report

**Presenters:** Parks and Recreation Board

Member Dattelbaum presented the Golf Course Advisory Subcommittee Report.

F. [10883-18](#) Open Space Advisory Subcommittee Report

**Presenters:** Parks and Recreation Board

Member Ulrich presented the Open Space Advisory Subcommittee Report.

5. **PUBLIC COMMENT**

6. **INFORMATIONAL ITEMS**

A. [10884-18](#) Council Liaison Report

**Presenters:** Pete Sheehey

Councilor Sheehey presented the Council Liaison Report.

7. **PREVIEW OF NEXT MEETING - July 12, 2018**

8. **ADJOURNMENT**

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# County of Los Alamos

## Staff Report

July 12, 2018

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Brian Brogan

**Legislative File:** 10973-18

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### **Title**

Equine Livestock Advisory Subcommittee Next Steps

### **Body**

Brian Brogan will update the Board on the next steps for the creation of an Equine Livestock Advisory Subcommittee.



# County of Los Alamos

## Staff Report

July 12, 2018

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**Agenda No.:** B.

**Index (Council Goals):**

**Presenters:** Brian Brogan

**Legislative File:** 10964-18

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### **Title**

Capital Improvement Projects Update

### **Body**

Brian Brogan will update the Board on the current status of the Capital Improvement Projects.





# County of Los Alamos

## Staff Report

July 12, 2018

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**Agenda No.:** C.

**Index (Council Goals):**

**Presenters:** Brian Brogan

**Legislative File:** 10979-18

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### **Title**

Flow Trail Project Update

### **Body**

Brian Brogan will present an update on the Flow Trail Project.



# County of Los Alamos

## Staff Report

July 12, 2018

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**Agenda No.:** D.

**Index (Council Goals):**

**Presenters:** Brian Brogan

**Legislative File:** 10993-18

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### **Title**

Fire Restrictions Update

### **Body**

Brian Brogan will present an update on the current Fire Restrictions.

### **Attachments**

A - Stage I Fire Restrictions

# Los Alamos County Enters Stage I Fire Restrictions

Posted on 07/09/2018

Effective immediately, Los Alamos County will drop from Stage III to Stage I Fire Restrictions, opening the Los Alamos County Trail Network and open spaces. Northern New Mexico's extreme drought conditions that led to Stage III Restrictions should soon see some much-needed relief with the seasonal monsoons beginning across the state. Several criteria are used to determine when to implement fire restrictions, including current and predicted weather, as well as fuel moistures. ***Los Alamos County Fire Department asks that everyone please continue to use extreme caution and practice fire safety.***

**Under Stage I Fire Restrictions, the following acts are prohibited until further notice:**

- Building, maintaining, attending or using an open fire, campfire, charcoal or wood stove on all Los Alamos County lands. (See exemption below for additional details.)
- Smoking is prohibited except within an enclosed vehicle or building, a developed recreation site, or while stopped in an area at least 3-feet in diameter that is barren or cleared of all flammable materials

## **Stage I Exemptions:**

- Developed campgrounds with metal grills using charcoal or propane are acceptable on North Mesa campgrounds, Camp May, Overlook Park and at any park within the Los Alamos County proper, to also include all residential property within Los Alamos County. The Los Alamos County Fire Department urges the public to take every precaution necessary on all properties to prevent a fire.
- Persons with a written permit from the State Forestry Office (505-476-3353) or LAFD Fire Marshal's Office (505-662-8305) that specifically authorizes the otherwise prohibited act.
- Persons using a device solely fueled by liquid petroleum or LPG fuels that can be turned on and off. Such devices can only be used in an area that is barren or cleared of all overhead and surrounding flammable materials within 3 feet of the device.
- Any Federal, State, or local officer or member of an organized rescue or firefighting force in the performance of an official duty.

Any exemption does not absolve an individual or organization from liability or responsibility for any fire started by the exempted activity.



# County of Los Alamos

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Stephanie Nakhleh

**Legislative File:** 10971-18

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### **Title**

Chairman's Report

### **Body**

Chair Nakhleh will present to the Board.



# County of Los Alamos

## Staff Report

July 12, 2018

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**Agenda No.:** B.

**Index (Council Goals):**

**Presenters:** Brian Brogan

**Legislative File:** 10965-18

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### **Title**

Staff Report

### **Body**

Brian Brogan will present the Staff Report to include:

- Golf Course Signage
- Parks, Recreation, Ice Rink, Golf, Aquatics, and Open Space Divisions Report
- Community Soccer Field

### **Attachments**

A - Program Report

Parks, Recreation, Open Space Division  
July 2018

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**Aquatics**

**June Swim Lessons, 64 registered totaling 384 Visits:**

It's time for summertime fun, learn to swim. Remember water and pool safety, keep eyes on the kids and teach them to swim. July registration begins Monday July 2nd.



**LANL 75<sup>th</sup> Anniversary at the Aquatic Center – Saturday, June 30<sup>th</sup>, 220 Participants:**

LANL's Annual picnic, the Aquatic Center enhanced the LANL guest by providing an additional activity site. Multiple guests came by to splash about the pool and play in the bounce house.





## Recreation

### Hawk-to-Hilltopper – Friday, June 1<sup>st</sup>, 75 participants:

The annual “graduation” celebration of Middle School 8<sup>th</sup> graders from LAMS Hawks to LAHS Hilltoppers was a fun day of food, games, shaving cream and clean-up by LAFD.



### Senior Appreciation Night (SAN) – Saturday June 2<sup>nd</sup> through Sunday, June 3<sup>rd</sup>, 200 participants:

Duck races, inflatable games, “Tipsy” carts, wild west photos and much more went into a safe community graduation party for the Los Alamos High School graduating class of 2018.





### **National Trails Day – Saturday, June 2<sup>nd</sup>, 25 participants:**

A great opportunity on Canyon Rim Trail to positively educate community members about the paved trails in Los Alamos County. It was a warm day and the trail users appreciated some cold water and frozen treats.



### **Safety Town – June 11<sup>th</sup> – 15<sup>th</sup>, 100 participants:**

An additional class was added this year as Safety Town participant registration grew significantly from 60 to 100 participants. The program was successfully revamped to be one, versus, two weeks and maintained all of the fun programs, crafts and songs to introduce pre-kindergartners to many general safety topics.



### **Where's Waldo Week – June 17<sup>th</sup> – 22<sup>nd</sup>, 60 participants:**

Waldos were hidden all over Los Alamos and White Rock for a community scavenger hunt. The clues included some of the art installations, paved trails, CSD amenities, and finding the “real” Waldo out in the community.





**Summer Concerts – Friday, June 1, 8, 15, 22, and 29, over 6,000 attendees for the month of June:**

Friday night concerts have been busy with over 17 vendors registered and in attendance almost every Friday night, and attendance has averaged a little over 1,300 attendees per event with the Red Elvises hosting the largest crowd this summer.



**Ice Rink**

**Annual Zamboni Maintenance – 100% Complete:**

The “Yeti” visited the Fleet Division to have 37 maintenance items corrected which ranged from annual routine maintenance to cutting and rewelding major body components on the conditioner. We appreciate the extra effort the Fleet staff took in descaling the “Yeti” by wet sanding, using finishing compound, polishing and waxing the Zam to make it look close to brand new again.





## **Golf Course**

### **Northern New Mexico Senior Golf Association Tournament – June 20<sup>th</sup>, 56 participants:**



### **Los Alamos High School Girl's Physical Education – June 22, 2018, ~ 18 participants**

Assistant Golf Prof Michael Phillips gives the students from the Los Alamos High School's summer physical education program a quick lesson in Golf.



### **Knights of Columbus Tournament – June 22<sup>st</sup>, 2108, 60 participants**





## **Parks**

### **Ashley Pond Park Handicap Viewing Area – 100% Complete**

Concert enthusiasts from Sombrillo Nursing and Rehab Center enjoyed the new handicap viewing area during Friday night's Summer Concert Series. The new concrete pad is designed to help provide a safe location to view the concerts for disabled visitors.



### **North Mesa Soccer Fields Concrete Work and Turf Renovations – 85% Complete**

Renovations are almost complete with some landscaping and cleanup remaining.



### **Staffing the CSD Booth at the June 15<sup>th</sup> Concert**

Staff from Parks, Recreation and Open Space handed out programming materials and supervised the games.



## **Thank You to Salvador Valdivia**

**From:** Ryn Herrmann [<mailto:ryn@losalamos.org>]

**Sent:** Thursday, June 28, 2018 9:17 AM

**To:** Brogan, Brian <[brian.brogan@lacnm.us](mailto:brian.brogan@lacnm.us)>; Marquez, Dianne <[dianne.marquez@lacnm.us](mailto:dianne.marquez@lacnm.us)>

**Subject:** Thank you to Sal!

Good morning. Sorry I am so late with this, but wanted to call out some amazing service from one of your employees who helped me during ChamberFest.

I have known Sal for a few years now, working with him during events and just seeing him around town. He is always, friendly, courteous & very helpful.

During ChamberFest we set up a tent at Ashley Pond for the Chamber Business Awards with a new vendor. Not only was the tent complex to set up, but we had to fill water barrels to anchor the corners. Sal had already gone home for the day by the time the delivery truck and crew showed up, but he actually drove back to help us. He helped us to fill the barrels & made sure the crew setting up the tent understood everything that was expected of them from the Parks Dept perspective. Where they could drive in the park to unload, etc.

With Sal there, everything went smoothly and we all knew we were in good hands. This is always the case with Sal. When he is involved, you know he will be able to handle any problems that might arise. I have come to just expect this high level of professionalism from him.

I wanted to just let you know what a great employee he is and that he is an excellent representative of Los Alamos County. If there is any way to recognize Sal for his consistently great work, I would like to. Dianne mentioned a couple of possible options. Please let me know how to move forward with whatever you think might be appropriate.

It is always a pleasure to work with all of you County folks!

Thank you!

Ryn

## **Open Space**

### **Family YMCA Youth Conservation Corps (YCC) Trail Crew – 100% Complete:**

The Family YMCA YCC Crew spent a day working on the Canyon Rim Trail installing erosion controls to preserve the trails asphalt. The YCC received an exemption from the Los Alamos County Fire Marshall to perform trail maintenance on the Woodland Trail. Improvements were made to the trail tread and erosion controls were installed.





# County of Los Alamos

## Staff Report

July 12, 2018

Los Alamos, NM 87544  
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**Agenda No.:** C.

**Index (Council Goals):**

**Presenters:** Parks and Recreation Board

**Legislative File:** 10966-18

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### **Title**

Aquatic Center Advisory Subcommittee Report

### **Body**

Member Ramiro will present report to the Board.



# County of Los Alamos

## Staff Report

July 12, 2018

Los Alamos, NM 87544  
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**Agenda No.:** D.

**Index (Council Goals):**

**Presenters:** Parks and Recreation Board

**Legislative File:** 10967-18

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### **Title**

Ice Rink & Recreation Advisory Subcommittee Report

### **Body**

Member Pesenson will present report to the Board.



# County of Los Alamos

## Staff Report

July 12, 2018

Los Alamos, NM 87544  
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**Agenda No.:** E.

**Index (Council Goals):**

**Presenters:** Parks and Recreation Board

**Legislative File:** 10968-18

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### **Title**

Golf Course Advisory Subcommittee Report

### **Body**

Vice-Chair Dattelbaum will present report to the Board



# County of Los Alamos

## Staff Report

July 12, 2018

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**Agenda No.:** F.

**Index (Council Goals):**

**Presenters:** Parks and Recreation Board

**Legislative File:** 10969-18

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**Title**

Open Space Advisory Subcommittee Report

**Body**

Member Ulrich will present to the Board.





# County of Los Alamos

## Staff Report

July 12, 2018

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Pete Sheehey

**Legislative File:** 10970-18

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**Title**

Council Liaison Report

**Body**

Councilor Sheehey will present to the Board.