



# County of Los Alamos

Mesa Public Library  
2400 Central Avenue

## BCC Agenda

## Library Board

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Monday, January 7, 2019

5:30 PM

Mesa Public Library

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### 1. CALL TO ORDER/ROLL CALL

### 2. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

### 3. BOARD BUSINESS

- A. [11547-19](#) Review and approval of the minutes of December 3, 2018
- Recommendation: I move that the Board approve the minutes of December 3, 2018 as written
- Presenters: Jennifer Baker
- Attachments: [A - Board Draft Minutes 12 03 18](#)

B. Review of and possible action on letter for Library Legislative Day

C. Chair and Board Member Reports

a. Chair's Report

b. Friends of Los Alamos County Library Liaison Report

### D. BOARD & STAFF COMMUNICATIONS

a. Manager's Report

### E. COUNCIL LIAISON - QUESTIONS & ANSWERS

### F. INFORMATIONAL ITEMS

### G. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Library Administrative Office at 662-8240 if a summary or other type of accessible format is needed.





# County of Los Alamos

## Staff Report

January 07, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Jennifer Baker

**Legislative File:** 11547-19

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### **Title**

Review and approval of the minutes of December 3, 2018

### **Recommended Action**

**I move that the Board approve the minutes of December 3, 2018 as written**

### **Attachments**

A - Board\_ Draft\_ Minutes\_ December 3, 2018

**LOS ALAMOS COUNTY**  
**LIBRARY BOARD**  
***Draft Minutes***  
***December 3, 2018***

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**Members present:**

Jennifer Baker  
Rebecca Rodriguez  
Kelly Dolejsi  
Whitney Spivey  
John Gustafson

**Members absent:**

**Others present:**

Eileen Sullivan, Library Manager  
Ginny White, public

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**1. Call to Order**

Jennifer Baker called the meeting to order at 5:35 pm. White Rock Branch Library, 10 Sherwood Boulevard, White Rock, NM 87547.

**2. Public comment/correspondence (for items not on the agenda)**

Eileen shared customer comments. Ginny White commented on the excellent customer service provided by the Friends bookstore volunteers.

**3. Board Business**

**A. Review and approval of the minutes of October 1, 2018**

- a. John Gustafson moved to approve the minutes as corrected. Kelly Dolejsi seconded. The motion was approved with all in favor.

**B. Chair/Vice Chair Elections**

- a. John Gustafson moved to elect Jenn Baker as Library Board chair. Kelly Dolejsi seconded the motion. The motion passed with all in favor.
- b. John Gustafson moved to elect Rebecca Rodriguez as Vice Chair. Whitney Spivey seconded the motion. The motion passes with all in favor.

**4. Chair and Board Members' Reports**

**a. Chair's Report**

Jenn Baker reported on the Boards and Commissions luncheon.

**b. Friends of Los Alamos County Library Liaison report**

No report. Kelly Dolejsi and Whitney Spivey volunteered to share the role of liaison to the Friends board. Eileen will contact the Friends Chair to have them added to the Friends email distribution list.

**5. Board/Staff Communications**

**a. Manager's Report**

Eileen Sullivan shared information about library programs, status of the HVAC renovation project and changes in library service delivery including the interfiling of fiction genres and the introduction of the one-point-of-service model. Library Legislative Day is Friday, February 8 in Santa Fe.

The board discussed drafting a letter in support of libraries for legislators.

**6. Q & A with Council Liaison**

None

**7. Informational items (time and date of next meeting)**

- a. The board reviewed the dates for the 2019 board meetings. All board meetings will be on the first Monday of each month except for September. The September board meeting will be scheduled for September 9 because of the Labor Day holiday on the first Monday. Rebecca Rodriguez moved to approve the meeting calendar as presented. Kelly Dolejsi seconded the motion. The motion passed with all in favor.

**8. Adjournment**

The meeting adjourned at 6:30pm.