



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda

Parks and Recreation Board

Stephanie Nakhleh, Chair; Dina Pesenson, Vice-Chair; Robbie Harris; Ashley Mathews; Timothy J. Johnson; Donald Ulrich; and Dianne Wilburn, Members

Thursday, February 14, 2019

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

- A. [11677-19](#) Approval of Minutes from the January 10, 2019 meeting

Recommendation: I move that the Board approve the attached minutes

Presenters: Stephanie Nakhleh

Attachments: [A - January 10, 2019 minutes](#)

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

Please Limit Public Comment to 3 Minutes.

3. BUSINESS

- A. [11680-19](#) FY20 Subcommittee Liaison Appointments

Presenters: Stephanie Nakhleh

- B. [11678-19](#) Subcommittee Applications

Recommendation: I move that the Board approve the following subcommittee applications

Presenters: Stephanie Nakhleh

Attachments: [A - KayLinda Crawford - Golf Course Advisory Subcommittee](#)

[B - Michelle Aslin - Golf Course Advisory Subcommittee](#)

[C - Teralene \(Terry\) Fox - Aquatic Center Advisory Subcommittee](#)

[D - Maria Musgrave - Open Space Advisory Subcommittee](#)

[E - Caroline Mason - Aquatic Center Advisory Subcommittee](#)

- C. [11679-19](#) Draft FY20 Work Plan

Presenters: Stephanie Nakhleh

Attachments: [A - Draft FY20 Work Plan](#)

4. STAFF COMMUNICATIONS

- A. [11681-19](#) Chairman's Report
 Presenters: Stephanie Nakhleh
- B. [11682-19](#) Staff Report
 Presenters: Brian Brogan
 Attachments: [A - Parks & Recreation Program Report](#)
- C. [11689-19](#) Aquatic Center Advisory Subcommittee Report
 Presenters: Parks and Recreation Board
- D. [11683-19](#) Equine and Livestock Advisory Subcommittee Report
 Presenters: Dianne Wilburn
- E. [11684-19](#) Golf Course Advisory Subcommittee Report
 Presenters: Parks and Recreation Board
- F. [11685-19](#) Ice Rink & Recreation Advisory Subcommittee Report
 Presenters: Dina Pesenson
- G. [11686-19](#) Open Space Advisory Subcommittee Report
 Presenters: Donald Ulrich

5. PUBLIC COMMENT

6. INFORMATIONAL ITEMS

- A. [11687-19](#) Council Liaison Report
 Presenters: Randall Rytí

7. PREVIEW OF NEXT MEETING - March 8, 2019

8. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 11677-19

[Title](#)

Approval of Minutes from the January 10, 2019 meeting

[Recommended Action](#)

I move that the Board approve the attached minutes

[Body](#)

The January 10, 2019 minutes are ready for consideration and approval

[Attachments](#)

A - January 10, 2019 minutes



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

*Stephanie Nakhleh, Chair; Dina Pesenson, Vice-Chair; Robbie Harris; Ashley Mathews;
Timothy J. Johnson; Donald Ulrich; and Dianne Wilburn, Members*

Thursday, January 10, 2019

5:30 PM

1000 Central Avenue - Council
Chambers

1. CALL TO ORDER

- A. [11528-18](#) Approval of Minutes from the December 13, 2018 meeting

Presenters: Stephanie Nakhleh

Attachments: [A - December 13, 2018 Minutes](#)

A motion was made by Member Harris and seconded by Member Wilburn that the Minutes be approved as presented. The motion was passed by a unanimous vote of 6-0. Member Pesenson arrived after vote was complete.

2. PUBLIC COMMENT

Gloria Gilmore House, 1440 45th Stree, spoke regarding damage to pavement and turf from County vehicles at Western Area Park.

3. BUSINESS

- A. [11538-18](#) New Board Member Introductions

Presenters: Stephanie Nakhleh

Chair Nakhleh introduced Timothy Johnson and Ashley Mathews. A brief background was given by each new member.

- B. [11542-19](#) White Rock Cliff Cave - Hell's Hole Gate Project

Presenters: Harry Burgess

Attachments: [A - Hell's Hole Gate Project](#)

Harry Burgess gave a presentation and options on Hell's Hole cave. Anna Matuzak spoke regarding solutions for Hell's Hole. Discussion was held.

- C. [11537-18](#) Election of Officers

Presenters: Stephanie Nakhleh

Member Pesenson nominated Member Ulrich for Vice Chair. Member Ulrich nominated Member Pesenson for Vice Chair. Member Pesenson won by a vote of 6-0.

D. [11529-18](#) Subcommittee Applications

Presenters: Stephanie Nakhleh

Attachments: [A - Melissa Arias - Equine and Livestock Advisory Subcommittee \(ELAS\)](#)
[B - Jacob Trujillo - Equine and Livestock Advisory Subcommittee \(ELAS\)](#)

Member Wilburn gave a brief history of each applicant. Discussion regarding the stables was held. Jacob Trujillo won by a vote of 7-0.

E. [11541-19](#) Update on the Reallocation of Portable Outfield Fencing Funding

Presenters: Jeff Humpton

Steve Huebner, Project Manager with Los Alamos County, gave an update with the procurement ballfield netting at Overlook Park. Discussion was held.

F. [11545-19](#) Update on Ice Rink Programs

Presenters: Joanie Ahlers

Dianne Marquez, Ice Rink Manager, updated the Board on the status of the Stick and Puck program.

4. **STAFF COMMUNICATIONS**

A. [11530-18](#) Chairman's Report

Presenters: Stephanie Nakhleh

Member Nakhleh presented the Chairman's Report. Member Harris gave an update from the Toursim Committee meeting.

B. [11543-19](#) Staff Report

Presenters: Brian Brogan

Attachments: [A - Parks & Recreation Program Report](#)

Brian Brogan presented highlights from the Parks and Recreation Program Report.

C. [11531-18](#) Equine and Livestock Advisory Subcommittee Report

Presenters: Dianne Wilburn

Member Wilburn presented the Equine and Livestock Advisory Subcommittee Report.

D. [11532-18](#) Aquatic Center Advisory Subcommittee Report

Presenters: Parks and Recreation Board

A meeting was not held. No report was given.

E. [11533-18](#) Golf Course Advisory Subcommittee Report

Presenters: Parks and Recreation Board

A meeting was not held. No report was given.

F. [11534-18](#) Ice Rink & Recreation Advisory Subcommittee Report

Presenters: Dina Pesenson

An IRRAS meeting was not held. Darren Meadows spoke advocating for Ice Rink upgrades. Discussion was held.

G. [11535-18](#) Open Space Advisory Subcommittee Report

Presenters: Donald Ulrich

Member Ulrich presented the Open Space Subcommittee Report.

5. **PUBLIC COMMENT**

Darren Meadows, 4940 Hermosa, spoke advocating for the Stick and Puck program at the Ice Rink.

6. **INFORMATIONAL ITEMS**

A. [11536-18](#) Council Liaison Report

Presenters: Pete Sheehey

Councilor Sheehey presented the Council Liaison Report.

7. **PREVIEW OF NEXT MEETING - February 14, 2019**

FY20 Workplan
Subcommittee Review update
Round Up Pesticide Plan
Hell's Hole next steps

8. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 11680-19

Title

FY20 Subcommittee Liaison Appointments

Body

Appointment of FY20 Subcommittee Liaisons



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 11678-19

Title

Subcommittee Applications

Recommended Action

I move that the Board approve the following subcommittee applications

Attachments

- A - KayLinda Crawford - Golf Course Advisory Subcommittee
- B - Michelle Aslin - Golf Course Advisory Subcommittee
- C - Teralene (Terry) Fox - Aquatic Center Advisory Subcommittee
- D - Maria Musgrave - Open Space Advisory Subcommittee
- E - Caroline Mason - Aquatic Center Advisory Subcommittee

**LOS ALAMOS COUNTY
PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION**

Please check the subcommittee for which you are applying:

☐ Aquatic ☐ Equine Livestock ☐ Ice Rink ☐ Open Space ☒ Golf

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name KayLinda Crawford

Address

Home Phone

Work Phone

E-mail address

Date

Jan. 25, 2019

☒ First Term

☐ Second Term

PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

As an avid golfer, I have a vested interest in helping County officials stay aware of the most pressing needs facing the golf course. It's a very important aspect of community recreation and offers opportunity for people of all ages to enjoy high-elevation golf.

Briefly state your understanding of the key issue(s) facing this subcommittee.

The outdated irrigation system is a major concern as well as keeping the golf course easily accessible with convenient hours and by being affordable to young families is crucial to growing the game, community involvement and tourism.

Upon completing this form, please return to the address listed below.

ATTN: Parks & Recreation Board Secretary

LOS ALAMOS COUNTY PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION

Please check the subcommittee for which you are applying:

☐ Aquatic
 ☐ Equine Livestock
 ☐ Ice Rink
 ☐ Open Space
 ☒ Golf

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name Michelle Aslin

Address _____

Home Phone _____

Work Phone _____

E-mail address _____

Date 1/28/19

☐ First Term

☐ Second Term

PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

I have lived in Los Alamos for over 30 years and would like to give back to our community. I have recently picked up the game of golf and love it. I love being outdoors on our beautiful golf course with beautiful views, while being with my friends and family. I believe being a part of GCAS would be a great way for me to give back to our community while working to improve and sustain our wonderful golf course facility.

Briefly state your understanding of the key issue(s) facing this subcommittee.

In the past years, we have had a lack of rain fall and the irrigation system for the golf courses seems to have its issues. I believe it was part of the CIP projects and while it is unsure what will happen to the CIP we need to continue to press forward with the irrigation system - if not the course will not be able to be sustained. We have seen the course drying out and struggling with the water issues and we need to ensure we have a planned, focused path forward so our golf course does not wither away. We also need to come up with an annual plan to review our rates, recommend and seek approval from the Parks and Rec Board and communicate the information to the community in a timely manner. I believe we can improve our food and beverage services at the golf course facility and would like to work with the appropriate staff/entities to improve these services.

Upon completing this form, please return to the address listed below.

ATTN: Parks & Recreation Board Secretary

LOS ALAMOS COUNTY PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION

Please check the subcommittee for which you are applying:

☒ Aquatic ☐ Equine Livestock ☐ Ice Rink ☐ Open Space ☐ Recreation

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name TeraLene (Terry) Foxx

Address _____

Home Phone _____ ^{cell} Work Phone _____

E-mail address _____ Date 1/22/2019

☒ First Term ☐ Second Term

PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

I am a user of the pool and most specifically the therapy pool. I can represent persons using the pool and senior citizens. As a teen I was a life guard so I understand some of those issues related to safety and pool.

Briefly state your understanding of the key issue(s) facing this subcommittee.

Use of pool and support of a kiddie pool previously approved.

Upon completing this form, please return to the address listed below.

ATTN: Parks & Recreation Board Secretary

I have been on other boards. Art Center and PEEC. As president of the PEEC board we negotiated the building construction and financing

Parks Office Use Only:

Date Appointed by Parks & Recreation
Board _____



Parks, Recreation and Open Space

**LOS ALAMOS COUNTY
PARKS AND RECREATION BOARD**

**APPLICATION
Open Space Advisory Subcommittee**

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name: Maria Musgrave

Date: 9/24/18

Address:

Home Phone:

Work Phone

E-mail:

☒ **First Term**

☐ **Second Term**

PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

The trails and open spaces are some of the most unique and impressive features of Los Alamos and as a frequent trail user, I care very deeply about how they are managed and taken care of. By serving on this subcommittee I can be more involved and learn more about the processes. I spent a summer working for the Youth Conservation Corps in Los Alamos and I have a degree in environmental science and will be completing a master's degree in conservation this fall.

Briefly state your understanding of the key issue(s) facing this subcommittee.

With any public lands or open space, one of the key issues is how to acknowledge the needs and desires of different user groups and how to find compromises. In places where trails are popular it is also important to balance promoting trail use with also taking care of the environment and promoting sustainable use of the land. Changes to vegetation, worsening erosion, and the potential for increased trail use all mean that taking good care of our open spaces is ever more important.

Upon completing this form, please return to:

101 Camino Entrada, Building 5
Los Alamos, NM 87544
P 505.662.8159 F 505.661.2690
losalamosnm.us/rec

LOS ALAMOS COUNTY PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION

Please check the subcommittee for which you are applying:

☒ Aquatic ☐ Equine Livestock ☐ Ice Rink ☐ Open Space ☐ Recreation

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name Caroline Mason
Address Los Alamos, NM 87547-3837

Home Phone _____ Work Phone retired

E-mail address _____ Date January 20, 2019

☒ First Term ☐ Second Term

PLEASE NOTE:
If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

As a long term resident of Los Alamos, I remember the days when the only year round swimming pool was at the High School. Crowded all the time.

Briefly state your understanding of the key issue(s) facing this subcommittee.

I swim often and think we are fortunate to have such a great pool. I'd like to see it continue.

Upon completing this form, please return to the address listed below.

ATTN: Parks & Recreation Board Secretary



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 11679-19

Title

Draft FY20 Work Plan

Body

Review and development of FY20 Work Plan

Attachments

A - Draft FY20 Work Plan



LOS ALAMOS
where discoveries are made

FY20 Work Plan for Los Alamos County Boards and Commissions

Fiscal Year 2020: July 1, 2019 – June 30, 2020

Board and Commission Name: Parks and Recreation Board

Date prepared: _____ Date approved by Council: _____

Prepared by: Stephanie Nakhleh

**This work plan will be accomplished in the following time frame:
from July 1, 2019 to June 30, 2019**

Chairperson: Stephanie Nakhleh Term: November 30, 2019

Members and terms:

Donald Ulrich	12-01-2017 – 11-30-2019 (1st Term)
Dianne Wilburn	12-01-2017 – 11-30-2019 (1st Term)
Timothy Johnson	12-01-2018 – 11-30-2020 (1st Term)
Ashley Mathews	12-01-2018 – 11-30-2020 (1st Term)
Robbie Harris	12-01-2018 – 11-30-2020 (2nd Term)
Dina Pesenson	12-01-2018 – 11-30-2020 (2nd Term)
Tim Johnson	12-01-2018 – 11-30-2020 (1st Term)
Ashley Mathews	12-01-2018 – 11-30-2020 (1st Term)

Department Director: Brian Brogan

Work plan developed in collaboration with Department Director? Yes

Staff Liaison: TBD

Administrative Support provided by: Linda Lindstrom

1.0 Provide a brief Summary of your Board or Commission's activities over the past twelve months. Please describe your Board or Commission's accomplishments and identify constraints. List any "lessons learned" and identify the greatest challenges faced by the Board or Commission.

Activities:

Supported the Parks and Recreation Board's (PRB) ~~FY19~~ Work Plan that is linked to Council goals and priorities for the support of new and existing recreation facilities, activities, and Open Space in Los Alamos County (LAC).

- Annual review of PRB subcommittee charters
- Received updates on the Pajarito Ski Area Land Transfer
- Reviewed and made recommendations about future North Mesa Stable operations
- Discussed existing and potential future improvements in camping, RV use, and RV storage facilities in Los Alamos County
- Served as focal point for community discussions of Family Friendly Flow Trail
- Discussed County Manager's proposal regarding closing off the entrance to Hell's Hole
- Supported installation of flag pole at Ashley Pond

Continued to support the Los Alamos County Comprehensive Plan, including Open Space Plan recommendations.

Identified needed/anticipated interfaces with the Tourism Implementation Task Force for the achievement of common goals.

- Tourism Strategic Plan review
- Collaborated on shared Open Space goals
- Formed working group with TITF to evaluate and plan events that overlap between PRB and TITF

Identified the needs and efforts for public involvement and informing the public.

- Supported Council's lead for public input and involvement on proposed Capital Improvement Projects, including involvement with subcommittee focus groups, listening sessions, and presentations.

Accomplishments:

- Recommended to Council that Capital Improvement Projects move forward, as supported through a collaborative public process
- Completed Ballfield Assessment, with advisory recommendations
- Recommended a section of the Pueblo Canyon Rim Trail be named after Jim Billen
- Reviewed LA Golf Course issues: safety at Diamond crossing, signage, fees, etc.
- Reviewed LA Ice Rink stick & puck program and shade structure plans
- Supported cross-country ski trail grooming at LA Golf Course
- Reviewed 37th Street Playlot upgrade plans
- Improved recruitment for the subcommittees and PRB
- Established Equine and Livestock Advisory Subcommittee to address North Mesa trail issues and other topics

- Supported the Bicycle Transportation planning efforts
- Reviewed and supported a demonstration project for canyon restoration beginning at the upper limits of Graduation Canyon
- Focused PRB subcommittees on areas of their charters that support the Recreation CIP and other initiatives

Constraints:

- Navigating communication and coordination with Board members, subcommittees, Council, the public, and other Boards and Commissions
- Dealing with uncertainty over CIP vis-à-vis budgets and LANL's GRT status
- **Coping for much of the year without a Parks and Recreation Division Director**

Lessons Learned

- Communicating motivation for actions (staff & PRB) to ease public concern; e.g., explaining to concerned parents the reasons for a playground's slide being replaced
- Fostering effective communication between all parties so that everyone feels heard
- Managing timing on projects that need public input, so that the public has specific plans in front of them with concrete options for review: e.g., a matrix of Flow Trail options with each option analyzed by an expert and listing pros and cons

Greatest Challenges

- Increased involvement with County Council to support park, recreation and open space needs
- Project delays and deferred maintenance due to limited budgets and GRT uncertainty

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)*

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department director:

- [Some additions from Mr. Ryti expected here]
- Review priority rankings created by staff of potential projects for each general category in the Parks Small Cap Fund (Trail Improvements, Canyon Restoration, Sports Field Improvements, Sport Court Improvements, and Playground Improvements).
- Review priority rankings created by staff for programming in Aquatics, Golf, Ice and Recreation Programming
- Participate as needed and requested in support of the Council's CIP next steps process in regard to CIP decisions related to recreation facilities. Participate in the project scoping process of individual recreation initiatives.

~~• Facilitate communications on the Flow Trail project Covered in CIP~~

- ~~• Based on Ballfield Assessment recommendations, provide continued public updates on progress and next steps for Overlook Park and North Mesa Sports Complex Covered above~~
- ~~• Meet with Community Services Department Director and other LAC Board and Commission Chairs as requested for discussion and information sharing I propose deleting this as unnecessary/obvious~~
- Participate as needed and requested to support the Tourism Strategic Planning effort
- ~~• Meet with the Los Alamos Historic Preservation Advisory Board on Historic District boundaries and operational changes necessitated by such I suggest chopping this, too, as it's just been sitting in Work Plans for a while and never (as far as I know) gets acted upon~~
- Assisting as needed on school-based programs and facility discussions
- Help staff publicly vet the update of the Trails Masterplan

<p>2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.</p>

Parks Master Plan – Updated 2007
Parks Integrated Maintenance Plan – 2010
Recreation User Fee Policy – 1998
Recreation Needs Assessment – 2004
Open Space Management Plan – 2015
Community Wildfire Protection Plan – 2016
Canyon Rim Trail Master Plan – 2011
Comprehensive Plan – 2016
Trails Management Planning Documents – 2009

<p>2.3 Other projects/assignments proposed by the Board or Commission: (Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.) To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.</p>
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- Support ~~the Open Space Management Plan and the Community Wildfire Protection Plan~~ next steps guiding documents and master plans above (e.g., Open Space Management Plan)
- Discuss the Integrated Pest Management Plan for Parks and Open Space Programs as well as weed ordinance in relation to Parks and Open Space properties
- ~~• Support continued Canyon Restoration Projects that will serve as demonstration sites for ongoing rehabilitation work above~~
- Approach LANL about recreational use of LANL properties as permitted (e.g., LA Reservoir and associated canyon)
- ~~• Work with subcommittees and receive reports and updates on assigned tasks and projects~~

- ~~Support the long term success of Pajarito Mountain for year round use and activities including its sustainable management and bike trail improvements not action~~
- ~~Meet in the field with and invite more groups and individuals to the Parks and Recreation Board meetings to outline their programs, interests, current challenges, and suggested solutions to strengthen the Board's connections with the community that uses the parks, recreation programs, and facilities-see above~~
- Represent the public's wish for additional funding from Council for underfunded Parks and Recreation initiatives
- Serve as the eyes and ears for the public to bring matters to the Council and County staff, also serve as conduit for communication from Council and County staff to the public

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

To effectively address the goals and tasks outlined the Board will incorporate input from the listed Boards and Commissions. The integration of these diverse perspectives will produce collaborative project outcomes. The Museum Campus Wayfinding Projects and the Site Improvements for Ashley Pond are good examples of the type of interfaces needed between the listed Boards and Commissions.

Community Development Department
 Library Board
 Art in Public Places Board
 Lodgers' Tax Advisory Board
 Public Works Department
 Fire Department
 Police Department
 Parks, Recreation and Open Space Division
 Library Division
 Environmental Sustainability Board
 Transportation Board
 Historic Preservation Advisory Board
 Historical Society Board
 Planning & Zoning Commission
 Board of Public Utilities
 Department of Public Utilities
 Tourism Implementation Task Force

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:

North Mesa trail-planning efforts for multiple use (including equestrians), White Rock Canyon safety concerns, Flow Trail efforts, IMBA ride-center goals, Integrative Pest Management discussion, Comprehensive Plan follow-on, camping enhancements, canyon restoration plan, coordination with TITF, and CIP recreation facility initiatives will require public information and involvement meetings.

5.0 List the current subcommittees for this Board or Commission.

<p>5.1 For subcommittees with members that are not members of the parent board or commission: List the subcommittee members and their terms. Explain how sub- committee members are selected or appointed. Provide a description of each subcommittee's charter or purpose. Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:</p>

Aquatic Center Advisory Subcommittee

1. List of Members and Terms (Attachment B).
2. Description of Purpose and Guidelines (Attachment F).
3. This subcommittee is expected to exist for one year with annual reevaluation.
4. ACAS Work Plan
 - A. Support associated CIP projects for a splash pad and a multi-generational pool.
 - B. Review Aquatic Center programs and facility and submit recommendations for improvement.
 - C. Gather public input on Aquatic Center programs and facility.
 - D. Promote maximum utilization of the Aquatic Center programs and facility.
5. Coordinate a meeting annually with the outdoor pools.

Ice Rink and Recreation Advisory Subcommittee

1. List of Members and Terms (Attachment C).
2. Description of Purpose and Guidelines (Attachment G).
3. This subcommittee is expected to exist for one year with annual reevaluation.
4. IRRAS Work Plan
 - A. Support Ice Rink CIP for upgrades and improvements.
 - B. programs and facility and submit recommendations for improvement.
 - C. Gather public input on Ice Rink and Recreation programs and facility.
 - D. Promote maximum utilization of the Ice Rink and Recreation programs and facility.

Golf Course Advisory Subcommittee

1. List of Members and Terms (Attachment D).
2. Description of Purpose and Guidelines (Attachment H).
3. This subcommittee is expected to exist for one year with annual reevaluation.
4. GCAS Work Plan
 - A. Support associated CIP project for golf course improvement.
 - B. Review Golf Course programs and facility and submit recommendations for improvement.
 - C. Gather public input on Golf Course programs and facility.
 - D. Promote maximum utilization of the Golf Course programs and facility.
 - E. Participate as needed and as requested in support of the Council's CIP next steps.

Open Space Advisory Subcommittee

1. List of Members and Terms (Attachment E).
2. Description of Purpose and Guidelines (Attachment I).
3. This subcommittee is expected to exist for one year with annual reevaluation.
4. OSAS Work Plan

- A. Review Open Space functions and facilities and submit recommendations for improvement.
- B. Gather public input on Open Space functions and facility.
- C. Promote maximum utilization of the Open Space functions and facilities.
- D. Participate as needed and as requested in support of the Council's CIP next steps.

When a vacancy or upcoming vacancy on a sub-committee is determined the following shall occur:

- 1) A verbal or written notification will be given to current members who are eligible for reappointment to submit their intention to be reappointed. A new application is not required unless applicants choose to update it.
- 2) Parks, Recreation and Open Space staff shall send a public service announcement (PSA) informing the community of the vacancy.
- 3) New applications will be taken at the Parks, Recreation and Open Space Division Office and given to specific subcommittees.
- 4) Recommendations along with copies of all applications shall be submitted to PRB for discussion and appointment.
- 5) Letter informing all applicants of the appointment shall be mailed.
- 6) If there is more than one applicant for a position on a subcommittee, an interview process should be followed. The interviews should be conducted by the Parks and Recreation Board members with recommendations (as to the applicants) from the subcommittee members. This will allow for diversity and eliminate the self-perpetuating selection by the subcommittee of its members.

The need for advisory subcommittees of the Parks and Recreation Board is evaluated and approved annually by the board on interest by the public in the various operations of the Parks, Recreation and Open Space Division. Subcommittees may be eliminated, added or reconfigured as the need arises, following the procedures identified in the BCC Procedural Rules. Currently, there are four subcommittees – Aquatic Advisory Subcommittee, Golf Course Advisory Subcommittee, Ice Rink/Recreation Advisory Subcommittee, and Open Space Advisory Subcommittee. Even though some of these subcommittees are long term in their function, their existence is based on the annual review by the Board. Due to the potential short life of all or any one subcommittee, the Parks and Recreation Board has approved the appointments from interested citizens on an as needed basis. New subcommittees created by the Board and approved by County Council have members on the subcommittees that are approved by the Board.

Attachment A: Provide a copy of your Board or Commission's "Purpose" and "Duties and Responsibilities" from Chapter 8 of the County Code:

ARTICLE VII. - PARKS AND RECREATION BOARD

Sec. 8-141. - Purpose.

The parks and recreation board is established to serve as a central point of communication for the parks and recreation interests of the county and as an advisory body to the county council. The

October 17, 1977, resolution creating the recreation board for the Incorporated County of Los Alamos is hereby repealed and voided.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-142. - Membership, terms and qualifications.

The Los Alamos County Parks and Recreation Board shall consist of seven members with two-year staggered terms beginning on December 1 and ending on November 30.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-143. - Duties and responsibilities.

The board shall be an advisory board to the Council of the Incorporated County of Los Alamos, and as such shall have the following functions, responsibilities and duties:

- (1) Review current parks and recreation programs and facilities in the county to determine additional needs, and submit recommendations pertaining to parks and recreation guidelines, policies, facilities, or user fees to the council. For this purpose, the board shall gather public input in ways appropriate to the circumstances, which may include public hearings dedicated to specific topics;
- (2) Provide and/or gather public input on parks and recreation related long-range plans;
- (3) Serve in an advisory capacity to the planning and zoning commission for the location, construction, maintenance and funding of parks and recreation facilities; and
- (4) Review all parks and recreation related matters submitted to the board by council.
- (5) Within the current county council goals, objectives, and budget, perform the abovementioned duties using the following criteria:
 - a. Promote maximum utilization of parks, recreation facilities and programs;
 - b. Enhance the quality of the leisure life of all county residents through parks and recreation programs and services;
 - c. Provide to county residents as wide a variety of recreational opportunities as possible, taking into consideration programs other than county offerings.

Current PRB Subcommittee Members as of 02/11/2019

All First terms will start at the first schedule meeting following the date of appointment by PRB.

All Second terms will start two years from the date of their first appointment.

ACAS (Aquatic Center Advisory Subcommittee) 5 Members 4 Citizens & 1 PRB Liaison – All Voting

Appointed Date	1 st Term Beg	1 st Term Exp.	2 nd Term Beg	2 nd Term Exp.	Name & Address	Elig Y/N
Apr-16	May-16	Apr-18			Cathy Walters 1001 Oppenheimer Dr. cathywalter@aol.com	Yes
Feb-17	Mar-17	Feb-19			Shelby Redondo 390 Manhattan redondo@cybermesa.com	Yes
					PRB Liaison	
					Staff Liaison Denise McCoy Aquatic Manager denise.mccoy@lacm.us	

Subcommittee meets 1st Tuesday of each month unless it falls on the 1st then it is moved to the 2nd week at Aquatic Center Training Room at 12:00 Noon

IRRAS (Ice Rink & Recreation Advisory Subcommittee) 5 Members 4 Citizens & 1 PRB Liaison – All Voting

Appointed Date	1 st Term Beg	1 st Term Exp.	2 nd Term Beg	2 nd Term Exp.	Name & Address	Elig Y/N
Sep –16	Oct – 16	Sep – 18			Rachael Adler 4364B Fairway Drive 248-207-2465 505-476-7953 rachel.adler@gmail.com	Yes
Aug – 16	Sep – 16	Nov – 18			Darren Meadows, PE 4940 Hermosa 505-500-8278 505-412-1804 meadows@cnsr.com	Yes
					PRB Liaison	
					Staff Liaison Dianne Marquez Recreation Program Manager 662-8173 dianne.marquez@lacnm.us	

Subcommittee meets 1st Thursday of each month at the Aquatic Center Training Room at 5:30 p.m.

GCAS (Golf Course Advisory Subcommittee) 5 Members 2 LAGA, 1 PRB Liaison & 2 Citizens at Large – All Voting

Appointed Date	1 st Term Beg	1 st Term Exp.	2 nd Term Beg	2 nd Term Exp.	Name & Address	Elig Y/N
Nov – 16	Dec – 18	Nov – 18			Laura Crucet 934 Capulin Road lcucethamilton@gmail.com	Yes
May – 16	Jun – 16	May – 18			Tony Fox 428 Cheryl Avenue tony@lanlfoundation.org	Yes
Dec – 17	Dec – 17	Nov – 18			Laura Coffelt 99 La Vista cloud210@msn.com	Yes
					PRB Liaison	
					Staff Liaison Mike Lippiatt Recreation Program Manager Mike.Lippiatt@lacnm.us	

Subcommittee meets 3rd Wednesday of each month at the Golf Course at 5:30 p.m.

OSAS (Open Space Advisory Subcommittee) 5 Members 4 Citizens & 1 PRB Liaison – All Voting

Appointed Date	1 st Term Beg	1 st Term Exp.	2 nd Term Beg	2 nd Term Exp.	Name & Address	Elig Y/N
May – 17	Jun – 17	May – 18			Jonathan Creel 3200 Canyon Road 850-380-9292 505-662-0460 jonathancree114@gmail.com programs@peecnature.org	Yes
					Vacant	
					Stephanie Nakhleh (PRB Liaison)	
					Eric Peterson, Open Space Specialist 505-662-8173 eric.peterson@lacnm.us	

Subcommittee meets the 2nd Tuesday of each month at the Aquatic Center Training Room at 11:45 a.m.

**Los Alamos County
PARKS AND RECREATION BOARD
Aquatic Center Advisory Subcommittee**

GUIDELINES

PURPOSE

The purpose of the Aquatic Center Advisory Subcommittee (ACAS) is to gather public input and advise the Parks and Recreation Board (the Board) on policy issues relating to the Larry R. Walkup Aquatic Center. The ACAS shall be established on a year-to-year basis upon affirmative vote of the Board and approval by Council.

The duties and responsibilities of ACAS are:

1. Provide a forum for discussion of aquatic policies and serve as an advisory body to the Board and a resource to staff.
2. When asked, review current aquatic programs in the County to determine additional needs and submit recommendations pertaining to aquatic center programs, guidelines, policies or user fees to the Board.
3. Review and comment on the long-range plan for the operation and development of the Larry R. Walkup Aquatic Center and serve in an advisory capacity to staff and the Board by recommending improvements or maintenance to aquatic facilities and equipment.
4. With the Aquatic Program, develop and prioritize a list of capital improvements for consideration by the Board.
5. When requested, and using the Board's criteria from Los Alamos County Code Section 8-143 sub-paragraph (5) assist staff in the annual review of the aquatic center usage schedule and inform the Board of the subcommittee's recommendations.
6. Provide and/or gather public input on the annual recommended user fee schedule for the aquatic facility.
7. Ensure that all findings, recommendations, or action items identified by ACAS are submitted for Board consideration and/or approval.

MEMBERSHIP

ACAS will consist of five-(5) official voting members, four (4) being appointed by the Board and the fifth being a current member of the Board. The Chairperson of the ACAS shall be elected annually by the voting members of the subcommittee. The County

Aquatic Center Program Manager shall be a non-voting member. The Chairperson of ACAS shall be elected annually by the voting members of the subcommittee.

TERMS

Terms for voting members can be up to two-(2) years from the date approved by the Board. No voting member will serve more than two (2) terms in succession. After serving two terms, a former ACAS member must wait one full year before serving again on the ACAS.

Upon expiration of the term of any regular voting member of ACAS, the Board shall appoint or re-appoint a member for a full term; provided that no member shall be re-appointed to more than two (2) successive terms. When any vacancy shall occur on ACAS for any cause whatsoever, a member shall be appointed by the Board to fill the unexpired term caused by such vacancy.

All vacancies shall be advertised as determined by the Board and the CSD Director or designee with applications submitted to the Parks, Recreation and Open Space Administrative Office, 2760 Canyon Road, Los Alamos, NM.

MEETINGS

Meetings may be conducted monthly. The frequency of the ACAS meetings will be set annually by the Board. Additional ACAS meetings may be called as required and approved by the Chairman of the Board.

RECORDS

All ACAS records shall be retained by the Parks, Recreation and Open Space Division in accordance with the current Los Alamos County record retention policies.

STAFF LIAISON:

Parks, Recreation and Open Space Division Manager – 662-8170

Aquatic Center Manager - 662-8170

**Los Alamos County
PARKS AND RECREATION BOARD
Ice Rink and Recreation Advisory Subcommittee (IRRAS)**

GUIDELINE

PURPOSE:

The purpose of the Ice Rink and Recreation Advisory Subcommittee (IRRAS) is to gather public input and advise the Parks and Recreation Board (the Board) on policy issues relating to the Los Alamos County ice rink facility and general recreation programming. The IRRAS shall be established on a year-to-year basis upon affirmative vote of the Board and approval by Council.

The duties and responsibilities of IRRAS are:

1. Provide a forum for discussion of ice rink and recreation policies and serve as an advisory body to the Board and a resource to staff.
2. When asked, review current ice rink and recreation programs and uses to determine additional needs and submit recommendations pertaining to ice rink and recreation guidelines, policies or user fees to the Board.
3. Review and comment on the long-range plan for the operation and development of the ice rink facility and serve in an advisory capacity to staff and the Board by recommending improvements or maintenance to ice rink and recreation facilities and equipment.
4. With the Recreation Program, develop and prioritize a list of capital improvements for consideration by the Board.
5. When requested, and using the Board's criteria from Los Alamos County Code Section 8-143 sub-paragraph (5), assist staff in the annual review of the ice rink usage schedule and inform the Board of the subcommittee's recommendations.
6. Provide and/or gather public input on the annual recommended ice rink and recreation fee schedules.
7. Ensure that all findings, recommendations, or action items identified by IRRAS are submitted for Board consideration and/or approval.

MEMBERSHIP

IRRAS will consist of five-(5) official voting members, four (4) being appointed by the Board and the fifth being a current member of the Board. The non-voting member will be

the Recreation Program Manager. The Chairperson of IRRAS shall be elected annually by the voting members of the subcommittee.

TERMS

Terms for voting members can be up to two-(2) years from the date approved by the Board. No voting member will serve more than two (2) terms in succession. After serving two terms, a former IRRAS member must wait one full year before serving again on the IRRAS.

Upon expiration of the term of any regular voting member of IRRAS, the Board shall appoint or re-appoint a member for a full term; provided, however, that no member shall be re-appointed to serve more than two (2) successive terms. When any vacancy shall occur on IRRAS for any cause whatsoever, a member shall be appointed by the Board to fill the unexpired term caused by such vacancy.

All vacancies shall be advertised as determined by the Board and the CSD Director or designee with applications submitted to the Recreation Administrative Office, 2760 Canyon Road, Los Alamos, NM.

MEETINGS

Meetings may be conducted monthly. The frequency of the IRRAS meetings will be set annually by the Board. Additional IRRAS meetings may be called as required and approved by the Chairman of the Board.

RECORDS

All IRRAS records shall be retained by the Recreation Division in accordance with the current Los Alamos County record retention policies.

STAFF LIAISON:

Parks, Recreation and Open Space Division Manager – 662-8170

Recreation Program Manager – 662-8173 or 662-4500

**Los Alamos County
PARKS AND RECREATION BOARD
Golf Course Advisory Subcommittee (GCAS)**

GUIDELINES

PURPOSE:

The purpose of the Golf Course Advisory Subcommittee (GCAS) is to gather public input and advise the Parks and Recreation Board (the Board) on policy issues relating to the Los Alamos County Golf Course. The GCAS shall be established on a year-to-year basis upon affirmative vote of the Board and approval by Council.

The duties and responsibilities of GCAS are:

1. Provide a forum for discussion of golf-related policies and serve as an advisory body to the Board and a resource to staff.
2. When asked, review current golf course programs and uses to determine additional needs and submit recommendations pertaining to the golf course programs, guidelines, policies or user fees to the Board.
3. Review and comment on the long-range plan for the operation and development of the golf course and serve in an advisory capacity to staff and the Board by recommending improvements or maintenance to golf facilities and equipment.
4. With the Golf Program, develop and prioritize a list of capital improvements for consideration by the Board.
5. When requested, and using the Board's criteria from Los Alamos County Code Section 8-143 sub-paragraph (5), assist staff in the annual review of the usage schedule and inform the Board of the subcommittee's recommendations.
6. Provide and/or gather public input on the annual recommended fee schedule for golf facility passes.
7. Ensure that all findings, recommendations, or action items identified by GCAS are submitted for Board consideration and/or approval.

MEMBERSHIP

GSAC will consist of five (5) official voting members; Four being appointed by the Board and the fifth being a current member of the Board. Preferably two voting members, one

B&C Draft FY20 Work Plan Template

representing female golfers, will also be members of the Los Alamos Golf Association (LAGA.) The non-voting members will be the Golf Course Manager, the Head Golf Professional, and the Golf Course Superintendent. The Chairperson of GCAS shall be elected annually by the voting members of the subcommittee.

TERMS

Terms for voting members shall be no more than two (2) years from the date approved by the Board. The LAGA may be asked to recommend up to two members, for Board approval. No voting member will serve more than two terms in succession. After serving two terms, a former GCAS member must wait one full year before serving again on GCAS

Upon expiration of the term of any voting member of GCAS, the Board shall appoint or re-appoint a member for a full term; provided, however, that no member shall be re-appointed to serve more than two successive terms. When any vacancy shall occur on GCAS for any cause whatsoever, a member shall be appointed by the Parks and Recreation Board to fill the un-expired term caused by such vacancy.

All vacancies or renewals shall be advertised as determined by the Board and the CSD Director or designee with applications submitted to the Parks, Recreation and Open Space Administrative Office, 2760 Canyon Road or the Golf Course, 4250 Diamond Drive, Los Alamos, NM.

MEETINGS

Meetings may be conducted monthly. The frequency of the GCAS meetings will be set annually by the Board. Additional GCAS meetings may be called as required and approved by the Chair of the Board.

RECORDS

All GSAC records shall be retained by the Parks, Recreation and Open Space Division in accordance with the current Los Alamos County record retention policies.

STAFF LIAISON

Parks, Recreation and Open Space Division Manager – 662-8170

Golf Course Manager – 662-8139

Head Golf Professional – 662-8139

Golf Course Superintendent – 662-8103

**Los Alamos County
PARKS AND RECREATION BOARD
Open Space Advisory Subcommittee (OSAS)**

*Facilities included are those that do not have an on-site manager. In particular, this subcommittee is concerned with: trails used by hikers, bikers, equestrians and runners, open space including viewsheds, corridors for wildlife movement, wildfire fuel management, and ecosystem processes, protection of cultural and natural resources and facilities such as a bicycle flow trail or other facilities related to outdoor activities in open space.

GUIDELINES

PURPOSE

The purpose of the Open Space Advisory Subcommittee (OSAS) is to gather public input and advise the Parks and Recreation Board (the Board) on policy issues relating to Los Alamos County resources and facilities as identified above. The OSAS shall be established on a year-to-year basis upon affirmative action of the Board and approval by Council.

The duties and responsibilities of OSAS are:

1. Provide a forum for discussion of open space issues and serve as an advisory body to the Board and a resource to staff.
2. Review current open space programs and facility uses throughout the County to determine additional needs and submit recommendations pertaining to open space programs, guidelines, and policies to the Board.
3. Develop and prioritize a list of capital improvements for consideration by the Board.
4. Review and comment on the County Trails Management Plan
 - a. Make recommendations for additions, deletions and realignments to the County Trail Network.
 - b. Review and comment on adherence to the County Trails Management Plan
 - c. Review proposed developments to ensure preservation of access to the County Trails Network.
 - d. Recommend and document criteria for prioritization of trail projects and conduct an annual assessment of a list of prioritized projects.
5. Review and comment on the Open Space Management Plan
 - a. Make recommendations for additions, deletions and realignments to the Open Space Management Plan.
 - b. Review and comment on adherence to the Open Space Management Plan.

- c. Make recommendations and document in a work plan for the upcoming fiscal year on an annual basis.
6. Ensure that all findings, recommendations, or action items identified by OSAS are submitted for Board consideration and/or approval.

MEMBERSHIP

OSAS will consist of five (5) official voting members; four (4) being appointed by the Board and the fifth member being a current member of the Parks and Recreation Board. The non-voting members will be the Parks, Recreation and Open Space Division Manager, and the Open Space Specialist. The Chairperson of OSAS shall be elected annually by the voting members of the subcommittee.

TERMS

Terms for voting members can be up to two (2) years from the date approved by the Board. No voting member shall serve more than two years in succession. After serving two years, a former OSAS member must wait one full year before serving again on the OSAS.

Upon expiration of the term of any regular voting member of OSAS, the Board shall appoint or re-appoint a member for a full term; provided that no member shall be re-appointed to more than two (2) successive full terms. When any vacancy shall occur on OSAS for any cause whatsoever, a member shall be appointed by the Board to fill the unexpired term caused by such vacancy.

All vacancies shall be advertised as determined by the Board and the CSD Director or designee with applications submitted to the Parks, Recreation and Open Space Department Office, 2760 Canyon Road, Los Alamos, New Mexico 87544.

MEETINGS

Meetings will be conducted monthly. The frequency of the OSAS meetings will be reviewed annually by the Board. Additional OSAS meetings may be called as required and approved by the Chair of the Board.

RECORDS

All OSAS records shall be retained by the Parks, Recreation and Open Space Division in accordance with the current Los Alamos County records retention policies.

STAFF LIAISON

Parks, Recreation and Open Space Division Manager – 662-8170
Open Space Specialist – 662-8159

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Parks & Recreation Board or Commission:

Mark all that apply on the chart on the following page.

(From 2019 Strategic Leadership Plan)

Communication and Transparency	
Ongoing Improvement in Communication and Transparency in County Policy Setting	
Increasing the Amount and Types of Housing Options	
This includes a variety of housing options for all segments of the community, from affordable, entry level, and live-work housing to new options for those interested in downsizing or moving closer to central areas of the community.	
Enhancing Support and Opportunities for the Local Business Environment	
This includes appropriate support for existing businesses, growing new businesses, and supporting technology start-ups and spin-offs.	
Addressing Long-Term Building Vacancies in Key Areas of Our Community	
Land availability in Los Alamos County, and in particular the downtown areas, is limited and there is a desire to work towards better utilization, opportunities for new businesses, and improved aesthetics.	
Protecting and Maintaining Our Open Spaces, Recreational, and Cultural Amenities	
Los Alamos County open spaces and cultural attractions are greatly valued by the community provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their health and sustainability is important to our citizens.	
Supporting Social Services Improvement	
Behavioral, mental and physical health and social services are important quality of life components; there are key areas where appropriate types and levels of county support could help address current needs.	
Investing in Infrastructure	
Appropriately balancing maintenance of existing infrastructure with new investment in county utilities, roads, facilities and amenities will help improve environmental stewardship, sustainability, and quality of life.	
Planning for Appropriate Levels of County Services	
Making sure we understand the level of services our citizens want will allow us to make appropriate investments in processes and staff to achieve them.	



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 11681-19

Title

Chairman's Report

Body

Chair Nakhleh will present the Chairman's Report.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Brian Brogan

Legislative File: 11682-19

[Title](#)

Staff Report

[Body](#)

Brian Brogan will present the program report highlights and Community Services Department updates.

[Attachments](#)

A - Parks & Recreation Program Report

LOS ALAMOS

where discoveries are made

Aquatics

Lifeguard Certification Class – January 2 – 5, 6 participants

The Walkup Aquatic Center held another Lifeguard Certification class. Students must complete this course to become lifeguards for either the County or the other pools around Los Alamos and White Rock. It was a successful week and all the students passed.



National Popcorn Day – January 18, 250 participants

The Aquatic Center celebrated National Popcorn Day by giving out free bags of popcorn to everyone that came in to swim. Both parents and kids were grateful for the buttery snack.



Lifeguards Receive Their Community Asset Award January 26th

The Walkup Aquatic Center's Lifeguards received their Community Asset Award in recognition for their hard work and dedication in making the Aquatic Center an asset to the community.



Aquatomics Swim Meet – January 26th, 200 participants

The Aquatomics team hosted a “B” League meet. This is a competition specifically for novice swimmers. Teams from Taos, Santa Fe, Albuquerque, and Los Lunas all came up to Los Alamos to compete.



Ice Rink

White Rock Baptist Church Broomball Night – January 5th, 75 participants

The WRBC Youth Group hosted their annual broomball night at the Ice Rink.



1st Annual Outdoor Nuclear Shootout – January 11th – 13th, 600 participants

The University of New Mexico hosted the tournament and in attendance were the University of Nebraska, Dallas Baptist University, and Northern Arizona University.





3rd Annual Atomic City Adult Hockey Tournament – January 18th – 20th, 400 participants
 Players and fans from El Paso, Albuquerque, Santa Fe, Los Alamos and Colorado gathered to play hockey and enjoy fresh food from the Los Alamos Cooperative Market and refreshments from Bathtub Row Brewing.



Topper Friday Night Hockey – January 25th, 180 participants
 Hilltoppers hosted the Cibola Cougars and won big on their home ice. (Photo courtesy John McHale)



Golf and Open Space

Cross Country Ski Track

A 2.8 mile cross country ski track was groomed for enthusiasts on the front nine. The course has been utilized by both individual skiers and the youth Nordic ski team. The course has been extremely popular and we are looking to expand it next year.



Parks

The Parks crew helped clear snow during and after the snow storms.





Kudos

From: Romero, Louise B.
Sent: Friday, January 18, 2019 11:55 AM
To: Abeyta, Emmanuel <emmanuel.abeyta@lacnm.us>
Cc: Brogan, Brian <brian.brogan@lacnm.us>; Humpton, Jeff <jeff.humpton@lacnm.us>
Subject: Kudos - Snow Removal



Good morning Emmanuel,

We spoke yesterday regarding the snow removal at the Animal Shelter/East Park parking area. I thought I would share the following post from Facebook. Thank you very much for the quick response.

 KEEP IT LOCAL- Los Alamos



 Julie Kent Bremser ▸ KEEP IT LOCAL- Los Alamos
1 hr · 📍

I called the county yesterday morning to request a handicapped parking spot in front of the Los Alamos Dog Obedience Club be plowed before a 7pm class since one class member is unable to walk and uses an electric scooter. Parks & Recreation has someone on the job before 10:30 am and the person did a great job clearing the spot and the ramp up to the sidewalk. Thank you Parks & Rec employee for a job well done!

 Sat 1/26/2019 3:02 PM
Cullen Hallmark <rriorider@icloud.com>
XC ski course
To  LAC Rec

I wanted to thank you for laying out the ski tracks and lanes at the golf course. The course was very well conceived. There are not many places where XC skiers in NM can find such good terrain and trails. I hope that you can continue to do this in the future.

Cullen Hallmark
505-946-8945

 Mon 1/28/2019 8:33 PM
Magdalena Dale <magsydale@gmail.com>
Thank you for grooming the golf course!
To  LAC Rec

Hi All,

Just wanted to thank you all for grooming the golf course for skate skiing!! It is so great to have close by nordic skiing. I ran into a few folks skiing this friday out there and everyone was really excited to have this happen in our town.

Thanks,
Magdalena Dale



Fri 1/25/2019 11:14 PM

Karen M. Brown <kmbrown@gmail.com>

Thank you!!

To: LAC Rec; Brogan, Brian

We have been very excited to use the newly groomed cross country ski trails that recently appeared at the golf course. A very big thank you to everyone at the County level who helped that to happen and to the groomer. We love having cross country trails in town and we love the Southwest Nordic Ski Club!

Sincerely,
Karen Brown and family

Thank you so much!

On Sat, Jan 5, 2019 at 9:51 PM Karla Sartor <ksartor@gmail.com> wrote:

Let's work with the Southwest Nordic Ski club to get some cross country ski trails groomed in town! Groomed ski trails at the golf course and reservoir road would be a fabulous resource for our community and the region. Please work with the club by offering staff to assist with this for the next snowfall!

Thanks,

Karla Sartor



-----Original Message-----

From: Rachel Pearson <rarichard@gmail.com>

Sent: Thursday, January 24, 2019 11:09 AM

To: Brogan, Brian <brian.brogan@lacnm.us>

Subject: golf course skiing

I wanted to thank the county for grooming a cross country ski trail at the golf course! Also I would like the encourage the county to consider renting cross country ski gear at the Aquatic center so all my friends who don't own skis can try it out.

thanks,
Rachel Pearson



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Parks and Recreation Board

Legislative File: 11689-19

Title

Aquatic Center Advisory Subcommittee Report

Body

Staff will present the report.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Dianne Wilburn

Legislative File: 11683-19

Title

Equine and Livestock Advisory Subcommittee Report

Body

Member Wilburn will present the report.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: E.

Index (Council Goals):

Presenters: Parks and Recreation Board

Legislative File: 11684-19

Title

Golf Course Advisory Subcommittee Report

Body

Staff will present the report.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: F.

Index (Council Goals):

Presenters: Dina Pesenson

Legislative File: 11685-19

[Title](#)

Ice Rink & Recreation Advisory Subcommittee Report

[Body](#)

Member Pesenson will present the report.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: G.

Index (Council Goals):

Presenters: Donald Ulrich

Legislative File: 11686-19

[Title](#)

Open Space Advisory Subcommittee Report

[Body](#)

Member Ulrich will present the report.



County of Los Alamos

Staff Report

February 14, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Randall Ryti

Legislative File: 11687-19

Title

Council Liaison Report

Body

Councilor Sheehey will present the report to the Board.