



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## BCC Agenda

### Parks and Recreation Board

*Stephanie Nakhleh, Chair; Dina Pesenson, Vice-Chair; Robbie Harris; Ashley Mathews; Timothy J. Johnson; Donald Ulrich; and Dianne Wilburn, Members*

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Thursday, April 11, 2019

5:30 PM

1000 Central Avenue  
Room 110

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#### 1. CALL TO ORDER

- A. [11866-19](#) Approval of Minutes from the March 14, 2019 meeting

**Recommendation:** I move that the Board approve the attached minutes

**Presenters:** Stephanie Nakhleh

**Attachments:** [A - March 14, 2019 Minutes](#)

#### 2. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

*Please Limit Public Comment to 3 Minutes.*

#### 3. BUSINESS

- A. [11877-19](#) Open Space Spring Projects and YCC Opportunities

**Presenters:** Daniel Erickson

**Attachments:** [A - Open Space Presentation](#)

- B. [11884-19](#) Subcommittee Application(s)

**Recommendation:** I move that the Board approve the following subcommittee application(s)

**Presenters:** Stephanie Nakhleh

**Attachments:** [A - Jonathan Creel - Open Space Advisory Subcommittee](#)  
[B - Laura Cruet - Golf Course Advisory Subcommittee](#)  
[C - Current OSAS and GCAS Member Lists](#)

#### 4. STAFF COMMUNICATIONS

- A. [11867-19](#) Chairman's Report

**Presenters:** Stephanie Nakhleh

- B. [11868-19](#) Unresolved Items List

**Presenters:** Stephanie Nakhleh

- C. [11869-19](#) Staff Report

**Presenters:** Daniel Erickson

**Attachments:** [A - Parks & Recreation Program Report](#)

- D. [11870-19](#) Aquatic Center Advisory Subcommittee Report

**Presenters:** Ashley Mathews

**Attachments:** [A - ACAS Meeting Minutes](#)

- E. [11872-19](#) Equine and Livestock Advisory Subcommittee Report

**Presenters:** Dianne Wilburn

- F. [11871-19](#) Golf Course Advisory Subcommittee Report

**Presenters:** Timothy Johnson

**Attachments:** [A - GCAS Agenda and Minutes](#)

- G. [11873-19](#) Ice Rink & Recreation Advisory Subcommittee Report

**Presenters:** Dina Pesenson

- H. [11874-19](#) Open Space Advisory Subcommittee Report

**Presenters:** Donald Ulrich

**Attachments:** [A - OSAS Agenda and Minutes](#)

- I. [11875-19](#) Tourism Board Report

**Presenters:** Robbie Harris

## 5. PUBLIC COMMENT

## 6. INFORMATIONAL ITEMS

- A. [11876-19](#) Council Liaison Report

**Presenters:** Randall Ryti

## 7. PREVIEW OF NEXT MEETING - May 9, 2019

## 8. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.





# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** A

**Index (Council Goals):**

**Presenters:** Stephanie Nakhleh

**Legislative File:** 11866-19

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### [Title](#)

Approval of Minutes from the March 14, 2019 meeting

### [Recommended Action](#)

I move that the Board approve the attached minutes

### [Body](#)

The March 14, 2019 minutes are ready for consideration and approval

### [Attachments](#)

A - March 14, 2019 Minutes



# County of Los Alamos

## BCC Meeting Minutes

### Parks and Recreation Board

1000 Central Avenue  
Los Alamos, NM 87544

*Stephanie Nakhleh, Chair; Dina Pesenson, Vice-Chair; Robbie Harris; Ashley Mathews;  
Timothy J. Johnson; Donald Ulrich; and Dianne Wilburn, Members*

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Thursday, March 14, 2019

5:30 PM

1000 Central Avenue  
Room 110

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#### 1. CALL TO ORDER

Present 5 - Member Pesenson, Member Mathews, Member Johnson, Member Nakhleh and Member Wilburn

Absent 2 - Member Harris and Member Ulrich

##### A. [11776-19](#) Approval of Minutes from the February 14, 2019 meeting

**Presenters:** Stephanie Nakhleh

**Attachments:** [A - February 14, 2019 minutes](#)

A motion was made by Member Wilburn and seconded by Member Mathews that the Minutes be approved as presented. The motion was passed by a unanimous vote of 5-0.

#### 2. PUBLIC COMMENT

No public comment was given.

#### 3. BUSINESS

##### A. [11799-19](#) Introduction of PROS Division Manager

**Presenters:** Brian Brogan

Brian Brogan introduced Dan Erickson, the new PROS Division Manager.

##### B. [11777-19](#) FY20 Subcommittee Discussion

**Presenters:** Stephanie Nakhleh

Chair Nakhleh requested the Board make sure the subcommittee listings are up to date. Discussion was held about subcommittee procedures moving forward.

C. [11778-19](#) FY20 Draft Work Plan

**Presenters:** Stephanie Nakhleh

**Attachments:** [A - FY20 Draft Work Plan](#)

Member Johnson moved that the Board approve the FY20 Draft Work Plan and further authorize the Chair and the Division Manager to make subsequent changes directed by Council with the stipulation of cleaning up of the subcommittee member list. Chair Pesenson seconded. Motion passed by a unanimous vote of 5-0.

**4. STAFF COMMUNICATIONS**

A. [11779-19](#) Chairman's Report

**Presenters:** Stephanie Nakhleh

Chair Nakhleh presented the Chairman's Report.

B. [11798-19](#) Unresolved Items List

**Presenters:** Stephanie Nakhleh

Brian Brogan and Dan Erickson gave updates on the Crosswalk Lighting and DP/LA Canyon Flow Trail.

C. [11780-19](#) Staff Report

**Presenters:** Daniel Erickson

**Attachments:** [A - Parks & Recreation Program Report](#)

Brian Brogan updated the Board on highlights from the PROS Report.

D. [11784-19](#) Aquatic Center Advisory Subcommittee Report

**Presenters:** Ashley Mathews

Member Mathews presented the Aquatic Center Advisory Subcommittee Report.

E. [11785-19](#) Golf Course Advisory Subcommittee Report

**Presenters:** Timothy Johnson

Member Johnson gave the Golf Course Advisory Subcommittee Report.

F. [11787-19](#) Equine and Livestock Advisory Subcommittee Report

**Presenters:** Dianne Wilburn

Member Wilburn presented the Equine and Livestock Advisory Subcommittee Report.

G. [11786-19](#) Ice Rink & Recreation Advisory Subcommittee Report

**Presenters:** Dina Pesenson

Subcommittee did not meet. No report was given.

H. [11788-19](#) Open Space Advisory Subcommittee Report

**Presenters:** Donald Ulrich

Member Ulrich was not present. No report was given.

I. [11794-19](#) Tourism Board Report

**Presenters:** Robbie Harris

Member Harris was not present. No report was given.

**5. PUBLIC COMMENT**

Public comment was given by:

Melissa Arias, 44th Street (Los Alamos), commented on the ELAS portion on the FY20 Workplan.

**6. INFORMATIONAL ITEMS**

A. [11793-19](#) Council Liaison Report

**Presenters:** Randall Rytli

Councilor Rydi presented the Council Liaison Report.

**7. PREVIEW OF NEXT MEETING - April 11, 2019**

**8. ADJOURNMENT**

A motion was made by Member Pesenson to adjourn the meeting and seconded by Member Mathews. The motion was passed by a unanimous vote of 5-0.

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# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Daniel Erickson

**Legislative File:** 11877-19

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### **Title**

Open Space Spring Projects and YCC Opportunities

### **Body**

Eric Peterson will present on upcoming Spring Projects and YCC Opportunities

### **Attachments**

A - Open Space Presentation

# YCC AND VOLUNTEER PROJECTS 2019



## YCC TRAIL MAINTENANCE

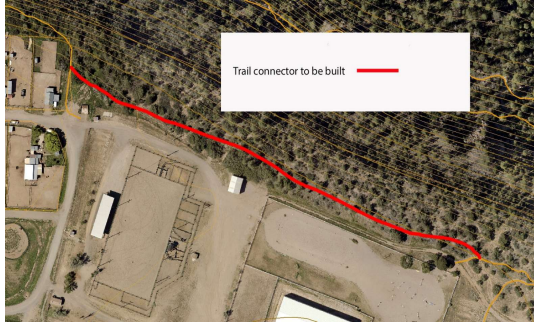
- The YCC crew will begin the season learning trail maintenance techniques, such as installing water bars, rock walls, out sloping and pruning.
- Trails we will be working on:
  - Pueblo Canyon Rim Trail
  - Dot Grant Trail
  - Bayo Canyon Trail
  - Perimeter Trail
  - Camp Hamilton Trail



# YCC TRAIL BUILDING PROJECTS

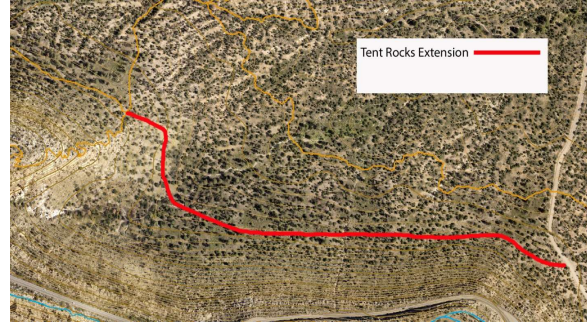
## Water Bar Trail - N. Kwage Mesa Trail Connector

- The goal of this project is to build a safe and sustainable connector trail (.25) between the Water Bar Trail and N. Kwage Mesa Trail. This will allow trail users to bypass the Rodeo Ground access road. Also, trail maintenance techniques (water bars and rock steps) will be applied on the water bar trail to improve drainage.



## Tent Rocks Extension Trail

- The goal of this project is to build a safe and sustainable extension of the Tent Rocks Trail (which was built by the 2016 YCC Crew) which would connect to the access road. This will also setup the opportunity to build the last leg of on Tent Rocks Trail to connect to the Trailhead located at St Rt 4 and NM 502. This will allow trail users to by-pass the access road. Also, trail maintenance techniques (water bars and rock steps) will be applied on the Camp Hamilton Trail to improve drainage and to control erosion.



# VOLUNTEER PROJECTS

## Pose Lodge Trail

- The goal of this project is to build a safe and sustainable multi use access into Bayo Canyon.
- Existing trail corridor needs to be improved to follow Los Alamos County Trail standards.
- Volunteer event will be in June



# TUFF RIDERS PROJECTS

- Install bridge over culvert on School Canyon Rim Trail
- Monthly trail maintenance
  - Perimeter Trail
  - Woodland Trail
  - Pueblo Canyon Rim Trail
  - Bayo Canyon Trail





# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** B.

**Index (Council Goals):**

**Presenters:** Stephanie Nakhleh

**Legislative File:** 11884-19

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### **Title**

Subcommittee Application(s)

### **Recommended Action**

I move that the Board approve the following subcommittee application(s)

### **Attachments**

- A - Jonathan Creel - Open Space Advisory Subcommittee
- B - Laura Cruet - Golf Course Advisory Subcommittee
- C - Current OSAS and GCAS Member Lists



LOS ALAMOS COUNTY  
PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION

Please check the subcommittee for which you are applying:

☐ Aquatic ☐ Equine Livestock ☐ Ice Rink / Recreation ☒ Open Space ☐ Golf

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name JONATHAN CREEL

Address

Home Phone

Work Phone

E-mail address:

Date 4/3/19

☐ First Term

☒ Second Term

**PLEASE NOTE:**

**If you reside outside Los Alamos County, you are not eligible for appointment.**

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

I HAVE SERVED FOR A YEAR AND I'VE HELPED ORGANIZE TRAIL MAINTENANCE / OPEN-SPACE CLEAN-UP DAYS. I ALSO WORK @ PRC AND ORGANIZE HIKEs THAT UTILIZE OUR COUNTRY'S OPEN-SPACE

Briefly state your understanding of the key issue(s) facing this subcommittee.

I UNDERSTAND TRAIL MAINTENANCE / TRAIL CREATION ISSUES. ALSO I'VE BEEN FOLLOWING THE PROPOSED FLOW TRAIL AND IMPROVEMENTS TO OUR OPEN-SPACE. I'M INVOLVED WITH PLANNING AN ADA ACCESSIBLE TRAIL IN KINNICKINICK PARK.

**Upon completing this form, please return to:**

Larry Walkup Aquatic Center, 2760 Canyon Road, Los Alamos, NM 87544

E-mail to: kimberly.trujillo@lacnm.us

Fax (505) 662-8034

**ATTN: Parks and Recreation Board Secretary**

101 Camino Entrada, Building 5  
Los Alamos, NM 87544  
P 505.662.8159 F 505.661.2690

losalamosnm.us/rec

LOS ALAMOS COUNTY

PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION

Please check the subcommittee for which you are applying:

☐ Aquatic ☐ Equine Livestock ☐ Ice Rink / Recreation ☐ Open Space ☒ Golf

Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name *Laura Crockett*

Address

Home Phone

Work Phone

E-mail address

Date

☐ First Term ☒ Second Term

**PLEASE NOTE:**

**If you reside outside Los Alamos County, you are not eligible for appointment.**

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

*I'd like to serve on this committee in order to facilitate communication between the golf community and PRB.*

Briefly state your understanding of the key issue(s) facing this subcommittee.

*The key issues are ① CIP projects  
② Rate structure*

**Upon completing this form, please return to:**

Larry Walkup Aquatic Center, 2760 Canyon Road, Los Alamos, NM 87544

E-mail to: kimberly.trujillo@lacnm.us

Fax (505) 662-8034

**ATTN: Parks and Recreation Board Secretary**

# GCAS (Golf Course Advisory Subcommittee) 5 Members 2 LAGA, 1 PRB Liaison & 2 Citizens at Large – All Voting

Appointed Date	1 <sup>st</sup> Term Beg	1 <sup>st</sup> Term Exp.	2 <sup>nd</sup> Term Beg	2 <sup>nd</sup> Term Exp	Name	Address / Phone / eMail
Nov-16	Dec-18	Nov-18			Laura Hamilton	934 Capulin Road 505-500-2855 505-672-2742 <a href="mailto:lcrucehamilton@gmail.com">lcrucehamilton@gmail.com</a>
Dec-17	Dec-17	Nov-19			Laura Coffelt	99 La Vista 505-259-5649 /505-661-9346 <a href="mailto:cloud210@msn.com">cloud210@msn.com</a>
Feb-19	Mar-19	Feb-21			KayLinda Crawford	613 47th Street 505-695-4996 <a href="mailto:kaylindacrawford@gmail.com">kaylindacrawford@gmail.com</a>
Feb-19	Mar-19	Feb-21			Michelle Aslin	35 Los Arboles Drive 505-231-2801/505-665-0223 <a href="mailto:michelle.aslin@yahoo.com">michelle.aslin@yahoo.com</a>

**PRB Liaison:**  
**Staff Liaison**

Timothy Johnson  
Mike Lippiatt  
Recreation Program Mgr  
505-662-8139  
[Mike.Lippiatt@lacnm.us](mailto:Mike.Lippiatt@lacnm.us)

Subcommittee meets 3<sup>rd</sup> Wednesday  
of each month at the Golf Course at 5:30 p.m.

## OSAS (Open Space Advisory Subcommittee) 5 Members 4 Citizens & 1 PRB Liaison – All Voting

Appointed Date	1 <sup>st</sup> Term Beg	1 <sup>st</sup> Term Exp.	2 <sup>nd</sup> Term Beg	2 <sup>nd</sup> Term Exp	Name	Address / Phone / eMail
May-17	Jun-17	May-19			Jonathan Creel	3200 Canyon Road 850-380-9292 505-662-0460 <a href="mailto:jonathancree14@gmail.com">jonathancree14@gmail.com</a> <a href="http://programs@peecnature.org">programs@peecnature.org</a>
Feb-19	Mar-19	Feb-21			Maria Musgrave	3405 Orange St. 505-412-9823 / 505-667-2278 musgravemaria@gmail.com
					Vacancy	
					Vacancy	
					<b>PRB Liaison</b> <b>Staff Liaison</b>	Donald Ulrich Eric Peterson Open Space Specialist 505-662-1776 <a href="mailto:eric.peterson@lacnm.us">eric.peterson@lacnm.us</a>

Subcommittee meets the 2<sup>nd</sup> Tuesday of each month  
at the Aquatic Center Training Room at 11:45 a.m.



# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Stephanie Nakhleh

**Legislative File:** 11867-19

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**Title**

Chairman's Report

**Body**

Chair Nakhleh will present the Chairman's Report.



# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** B.

**Index (Council Goals):**

**Presenters:** Stephanie Nakhleh

**Legislative File:** 11868-19

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### [Title](#)

Unresolved Items List

### [Body](#)

Below is a list of "parking lot" items in need of further updates:

1. Hell's Hole
2. Integrated Pest Management Plan
3. Golf Course Crosswalk
4. DP/LA Canyon



# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** C.

**Index (Council Goals):**

**Presenters:** Daniel Erickson

**Legislative File:** 11869-19

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[Title](#)

Staff Report

[Body](#)

Dan Erickson will present the program report highlights and Community Services Department updates.

[Attachments](#)

A - Parks & Recreation Program Report

# LOS ALAMOS

where discoveries are made

## Aquatics

### **New Mexico Swimming 2019 Championship Meet – March 2<sup>nd</sup> & 3<sup>rd</sup>, 1199 attendees**

The Walkup Aquatic Center hosted the New Mexico “B” short course championship meet. This meet attracted novice swimmers and their families from all over the state.



### **Los Alamos High School Freshmen PE Kickoff – March 4<sup>th</sup>, 315 freshmen**

During the 3-week Freshman PE sessions, 9<sup>th</sup>-grade students learned hands-only CPR, safe rescue techniques, and stroke development. The final day of class included relay races and gutter-ball (a modified water polo game).



### **Spring Forward Warm Water Weekend – March 9 & 10<sup>th</sup>, 862 attendees**

Because it was the time-change weekend, the theme was “Spring Forward.” There was a floating island and a large, colorful flower scattered around the shallow end for kids and adults to enjoy.



### **Pre-Pi/Pirate Wacky Wednesday – March 13<sup>th</sup>, 42 attendees**

In honor of Pi Day, the Aquatic center hosted a Pre-Pi/Pirate Wacky Wednesday. There were pirate ships and pizza slices for the kids to enjoy. Pirate and slices of pizza inflatables in the water for the patrons.



### **Pajarito Mountain Ski Patrol Training – March 17<sup>th</sup>, 8 participants**

Pajarito Mountain Ski patrol conducted an in-water training at the Aquatic Center to cross-train their staff on immobilizing spinal injuries on the mountain.



### **Lifeguard Certification Training – March 25<sup>th</sup> through March 29<sup>th</sup>, 16 participants**

Lifeguard candidates participated at the Aquatic Centers lifeguard certification class, including Dan Erickson, the new PROS Manager. All of the candidates passed the class.



### **Recreation**

#### **Family Night at the Nature Center – March 20<sup>th</sup>, 110 attendees**

It was a packed house at the Nature Center where CSD employees took over the Nature Center and made S'mores and played games and watched a movie in the Planetarium with the kids.



## Golf

**Golf Course Opening Day – March 9<sup>th</sup> & 10<sup>th</sup>, 83 attendees / March 23 & 24, 133 attendees**

Golfers warm up as they ready themselves for their first round of golf for the year. The golf course opened the front nine holes and practice facility, with a lot of happy golfers dusting off their golf clubs and enjoying the sunshine.



## Parks

Removed six trees and approximately 30-40 pallets of retaining wall block and landscaping rock from the median where the roundabout will be constructed. The trees have been transplanted to the dog park, Main Gate Park and around town.



Parks crews removed the new solar holiday trees and have been busy trimming plantings around the pond to get it ready for the summer.



Crews were busy cleaning up debris after the wind storms, where trees fell down.



## **Open Space**

### **Hazard and Fallen Tree Mitigation**

Many trees have been cleared from trails throughout Los Alamos County Open Space after the winter storms.



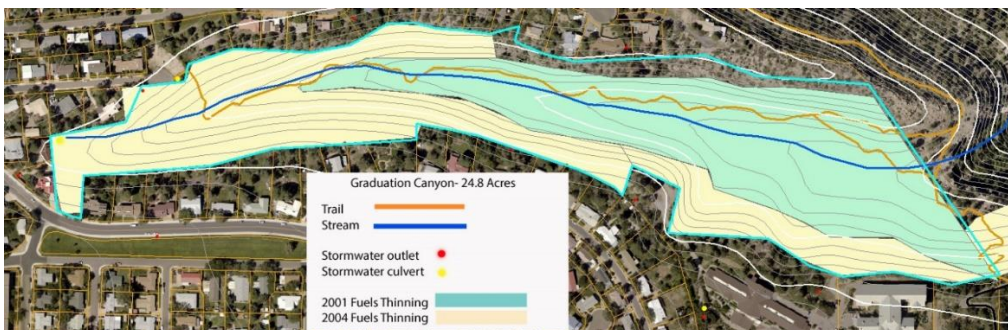
## Kinnikinnik Park ADA Trail Improvement Project

Bids are being reviewed and once finalized, the project to improve the trail path will begin.



## On Call Environmental Consulting Services- Graduation Canyon Restoration Project

Natural Channel design completed a Schematic Design and Schedule for the upcoming project. Work will begin mid-April.





# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
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**Agenda No.:** D.

**Index (Council Goals):**

**Presenters:** Ashley Mathews

**Legislative File:** 11870-19

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[Title](#)

Aquatic Center Advisory Subcommittee Report

[Body](#)

Chair Mathews will present the report.

[Attachments](#)

A - ACAS Meeting Minutes

Aquatic Center Advisory Subcommittee - April 2, 2019

- I. Call to order 12:05 pm
  - Subcommittee members present: Terry Fox, and Shelby Redondo
  - Staff Present: Denise McCoy, Pool Manager and Ashley Mathews, Parks & Rec Liaison Board
  - Absent: Caroline Mason and Cathy Walters
- II. Public Comment – none
- III. Minutes No March meeting
- IV. Business
  - Welcome new members – Teralene and Ashely
  - Elect New Chairperson – Put on hold until next meeting when there is a quorum.
  - Elect New Secretary – Put on hold until new meeting when there is a quorum.
- V. Round Table
  - Shelby distributed and discussed packets of information on the history of the leisure pool. This information was shared with the 4 new County Councilors at a recent Council meeting. Terry asked what is next? Shelby suggested that we encourage young swimmers, coaches, and parents to descend on a Council meeting in May to voice their support during public comment time.
- VI. PRB Report
  - Ashley discussed several changes in protocol for the subcommittee. The meetings should advertise locally 72 hours prior to the meeting. A subcommittee Chair Person will conduct the meetings. The agenda will be provided by a subcommittee member. The function of the Aquatic Division Manager is to inform the subcommittee of the events occurring at the pool and will not be conducting the meetings. The minutes will be forwarded to Ashley two days prior to the PRB monthly meeting which is held on the 2<sup>nd</sup> Thursday of each month.
  - Terry offered to advertise the meetings and provide an agenda for each meeting.
- VII. Aquatic Report
  - Denise's report includes the term limits for Cathy, which is April 2020 and for Shelby, which is February 2021.
  - March events included: 202 swimmers at the Short Course B championship meet, 315 freshmen participating in the annual Los Alamos High PE classes, 862 participating during Warm Water Weekends, 42 participants during the Pre-Pi/Pirate Wacky Wednesday event, 8 ski patrol members training for immobilizing spinal injuries on the mountain, 5 lifeguards renewing their certification, and 16 individuals trained as new lifeguard candidates.
  - Denise listed the dates for future ACAS meetings: May 7, 2019, June 4, 2019, and July 2, 2019.
  - Pool attendance for March 2019 was 8080 patrons down by nearly 1000 in March 2018, with 9057 patrons.

Next meeting: May 7, 2019 at the Aquatic Center at noon.

Adjournment: 1:22 pm

Submitted by: Shelby Redondo, member



# County of Los Alamos

## Staff Report

April 11, 2019

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**Agenda No.:** E.

**Index (Council Goals):**

**Presenters:** Dianne Wilburn

**Legislative File:** 11872-19

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**Title**

Equine and Livestock Advisory Subcommittee Report

**Body**

Member Wilburn will present the report.



# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
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**Agenda No.:** F.

**Index (Council Goals):**

**Presenters:** Timothy Johnson

**Legislative File:** 11871-19

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[Title](#)

Golf Course Advisory Subcommittee Report

[Body](#)

Member Johnson will present the report.

[Attachments](#)

A - GCAS Agenda and Minutes

## GCAS Meeting Minutes March 20<sup>th</sup>, 2019

**Call to Order:** at 5:05pm

**Present:**

Laura Crucet

Michelle Aslin

Kaylinda Crawford

Mike Lippiatt

Tony Fox

Tim Johnson (via phone)

Lori Coffelt

**Public Comment:**

None offered

**GCAS Action Items:**

Approval of August's Minutes:

Moved to approve by Tony and seconded by Laura, all approved.

Introduction of new members:

Michelle and Kaylinda are new voting members

Tim Johnson is our new Parks & Recreation Board (PRB) liaison

Mike Lippiatt is the new Rec Program Manager

Golf community well represented

Election of Committee Chair:

Tim nominated Laura this was seconded by Kaylinda, all approved.

Meeting Times:

Discussed to move to last Tuesday of the month at 5:30pm it was motioned Laura to change to this time and seconded by Kaylinda, all approved.

Working Plan:

Tim - looked it over at last PRB it covers what subcommittee docs and we want done, captures essence of program.

Tony - Has done 2 terms (4 yrs.) and cycles off the committee, but supports subcommittee and golf community.

Tim - would like Tony to stay engaged and help when needed.

#### Fee Structure Review:

PRB liaison to County Council is Randall Rytty. It is written in guidelines that the committee will provide input into the golf course fee structure. Sam Logan compiled a study about fees in 2017 and turned it into the operations staff. GCAS will update this study and compare fee structures of other similar facilities in surrounding areas.

Action item for next meeting - review what we have from Sam's study and bring it to the next meeting to discuss.

#### **GCAS Information and Discussion Items:**

##### Parks and Recreation Board Report - Tim

Tim sent his report via email to the GCAS members. All members and the subcommittees were approved for 2019. PRB really values the subcommittees.

Question was raised about how we share notice of this meeting (GCAS) to invite the public. It is posted on the website 72 hrs. prior to the meeting. Suggestion that we also send out to LAGA and LAWGA members. The minutes are also sent to the PRB.

They talked about reviewing all fee structures (ice rink, aquatics center, anywhere there are fees). Lab hasn't responded on how they are going to work with the new law, non-profit vs gross receipts. County is reluctant to make plans till this happens. County plans the budget a year out, probably will affect 2021. CIP - RFB have already gone out for some. Randall thinks this will resolve in the next 3-6 months. Will revisit the budget in the next few months. County is still struggling with the housing issue, Triad engaged in the conversation.

Safety cross walk warning lights between 15 and 16 have been approved but waiting on grant to fund, 40K, but will move forward even if grant doesn't come through.

##### Golf Course Management Report - Mike

Status of CIP as above.

Have hired a new greens superintendent, Eric Olson from Arizona. Has experience with high elevation turf, planning and implementing, and irrigation. Won't be here until April 8<sup>th</sup>, but will try to get him here by the 4<sup>th</sup> for the meet and greet.

Update on staffing - behind on hiring, currently in the background check phase, but still need more, temporary and casual staff included. Some crossing over from ice rink. Some temps are staying on. Still lean for the next few weeks. No mowing for now.

Greens update - Removing all safety hazards are the priority. Back 9 is still not open due to all the fallen trees. Removing 15 trees, most were on the back 9.

Head Professional - Michael not present

Laura shared information about the new juniors programs. They have been included in the catalog, Spin into Adventure. Would like to put together a team (6) for the PGA league. Would like the information sent to us so we can share with our groups. Will be adding a girls LPGA program later.

LAGA Report - Tony

Tournament schedule is out. Multiple tournaments already. ACI committee is already meeting. Tony and Jaime Aslin are co-chairing the ACI. April 13<sup>th</sup> will be a kick-off event. The opening and closing events are free to members. LAGA and Sun Country information are being posted in both the women's and men's bathrooms. Now have the ability to register online and pay, but can do it on paper too, still located in the golf shop. No golf genius this year, using a single system instead.

Members have requested that LAGA and season pass holders receive a discount on merchandise in the golf shop, possibly 10%. They spend a lot of money on merchandise certificates. It was offered that the county will not allow any group discounts, all will pay the same. Tim recommended that we recommend this in our fee structure, as it is done elsewhere. Write in that we at GCAS endorse the discount for LAGA and season pass holders.

Action item for next meeting - Check on what other golf courses do as far as discounts and green fees.

LAWGA Report - Lori

The Spring Tea will be held on April 14<sup>th</sup>. Suggested that Mike attend to share plan for GC and answer any questions. Asked to send information about the Meet and Greet to the LAWGA members.

**Open Discussion:**

Update on the carts - we have 50 new carts with ball washers and USB ports. Mike worked hard to get 10 additional carts added by submitting a 38 page proposal for why they were needed, and heard that it was approved just last night. It is important that we have enough for tournaments, but also for back up if any should go down. We will also be utilizing a Course Marshall again.

Tim asked Mike to give a run-down of the county management structure.

Harry Burgess, County Manager

Brian Brogan, Community Services Director

Dan Erickson is the new Chris (Kristen was the interim for Chris), who oversees the golf course.

Mike Lippiatt is over the facility and Pavel content (food and beverage), golf course and golf shop

Michael Phillips is the Head Golf Course Professional.

Mike added a few items -

- 1) Ordered new Tee markers
- 2) Changing the gold markers to black to make them easier to see
- 3) New flags
- 4) Range picker is new
- 5) New starter clock
- 6) No. 1 tee management this year will change - reinstating the Course Marshall
- 7) New flags for the putting green

Meeting adjourned at 6:08

Respectfully submitted,

Lori Coffelt

Recorder



# County of Los Alamos

## Staff Report

April 11, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** G.

**Index (Council Goals):**

**Presenters:** Dina Pesenson

**Legislative File:** 11873-19

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[Title](#)

Ice Rink & Recreation Advisory Subcommittee Report

[Body](#)

Member Pesenson will present the report.



# County of Los Alamos

## Staff Report

April 11, 2019

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**Agenda No.:** H.

**Index (Council Goals):**

**Presenters:** Donald Ulrich

**Legislative File:** 11874-19

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[Title](#)

Open Space Advisory Subcommittee Report

[Body](#)

Member Ulrich will present the report.

[Attachments](#)

A - OSAS Agenda and Minutes



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Open Space Subcommittee Agenda

*Donald Ulrich, Chair; Jonathan Creel, Amy Rodgers, Vacant,  
Vacant; Members*

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Tuesday, March 12th,  
2019

12:00 PM

Aquatic Center Meeting  
Room

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### 1. CALL TO ORDER

### 2. STAFF AND OTHER ATTENDEES:

*Others in attendance included*

### 3. PUBLIC COMMENT

*Please Limit Public Comment to 3 Minutes.*

### 4. BUSINESS

#### 1. Golf Course XC Skiing

Presenter: Eric Peterson

- a. Started grooming on January 23<sup>rd</sup>, season lasted until February 25<sup>rd</sup>

#### 2. Flow Trail Project Update

Presenter: Eric Peterson

- a. Waiting on Council's direction from last Public meeting held on October 16<sup>th</sup>

#### 3. Graduation Canyon Restoration Project update

Presenter: Eric Peterson

- a. Awarded contract to Bio Habitats and Natural Channel Design under a task order contract
- b. Task order 1- requested schematic design and schedule
- c. Task order 1 deliverables due March 25<sup>th</sup>, 2019

#### 4. Kinnikinnik Park ADA Trail

Presenters: Eric Peterson

- a. Bids due back March 21<sup>st</sup>

- b. SOW attached

**Goal to break ground in April**

**5. Trail Map and Kiosk map update**

**Presenters:** Eric Peterson

- a. 11x17 trail map has been updated, currently out to print
- b. Updating Kiosk maps- in progress

**Stable owners have offered to pay for separate trail user yield triangle signs – Eric looking into options**

**6. YCC Summer Crew**

**Presenters:** Eric Peterson

- a. Applications closed yesterday March 11<sup>th</sup>, 2019
- b. Flagging trail projects
  - a. Water-Bar Trail connection to N Kwage Mesa Trail
  - b. Tents Rock Extension to Y

**7. OSSC Vacancies**

**Presenters:** Eric Peterson

- a. 1 open seat open on committee
- b. New member Maria Musgrave

**8. Spring & Summer volunteer projects**

- a. Earth Day Project - **April 20<sup>th</sup> 9:00-1:00** Location TBD
  - i. **Partnering with Peak**
- b. Pose Lodge Trail - Date and Time TBD

Possible training for volunteer leads on open space projects, Eric will look into planning and coordinating with Peak to host training day.

Open Space Subcommittee

OSSC Agenda

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**5. PUBLIC COMMENT**

**6. PREVIEW OF NEXT MEETING – October 9th, 2018**

**7. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



# County of Los Alamos

## Staff Report

April 11, 2019

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**Agenda No.:** I.

**Index (Council Goals):**

**Presenters:** Robbie Harris

**Legislative File:** 11875-19

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**Title**

Tourism Board Report

**Body**

Member Harris will present the Tourism Board update



# County of Los Alamos

## Staff Report

April 11, 2019

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**Agenda No.:** A.

**Index (Council Goals):**

**Presenters:** Randall Ryti

**Legislative File:** 11876-19

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**Title**

Council Liaison Report

**Body**

Councilor Ryti will present the report to the Board.