



LOS ALAMOS

# County of Los Alamos

Los Alamos, NM 87544  
www.losalamosnm.us

## BCC Agenda - Final

### Historic Preservation Advisory Board

*Leslie Linke, Chair; Patrick Moore, Vice-Chair; Nancy Bartlit,  
Jonathan Creel, and Michelle Murillo, Members*

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Wednesday, May 1, 2019

5:30 PM

1000 Central Avenue, Room 110

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#### 1. ADMINISTRATIVE ACTIONS

##### A. Call to Order/Introductions

##### B. Approval of Today's Agenda

##### C. Review/Approval of Meeting Minutes

1. [11928-19](#) Minutes from the Historic Preservation Advisory Board Meeting on April 3, 2019.

Presenters: Historic Preservation Advisory Board

Attachments: [A - April 3 DRAFT Minutes](#)

##### D. Public Comment for Items Not on the Agenda

#### II. HISTORIC PRESERVATION BUSINESS (Items for Discussion and Possible Action)

##### A. Fuller Lodge Interpretive Panels - Linda Matteson

1. [11930-19](#) Consideration of Fuller Lodge Interpretive Panels

Presenters: Linda Matteson

Attachments: [A - Sample of Interpretive Panel](#)  
[B - Picture of Selected Display](#)

##### B. Chairman's Report

##### C. Public Education and Outreach Materials

##### D. Honoring General Leslie Groves

##### E. Fuller Lodge Issues

##### F. Action Items Table

1. [11929-19](#) HPAB Action Items  
  
*Presenters:* Historic Preservation Advisory Board  
  
*Attachments:* [A - Action Items - HPAB](#)

### **III. STAFF REPORTS**

#### **A. Reports and Updates**

1. Conflict of Interest Forms

### **IV. INFORMATIONAL ITEMS**

### **V. PUBLIC COMMENT**

### **VI. NEXT MEETING(S)/FUTURE AGENDA ITEMS**

### **VII. ADJOURN**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in Community and Economic Development Department at 505-662-8293 if a summary or other type of accessible format is needed.



# County of Los Alamos

Los Alamos, NM 87544  
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## Minutes

### Historic Preservation Advisory Board

*Mark Rayburn, Chair; Leslie Linke, Vice-Chair; Nancy Bartlit, Jonathan Creel, Michelle Murillo, and Patrick Moore, Members*

Wednesday, April 3, 2019

5:30 PM

1000 Central Avenue, Room 110

#### **I. ADMINISTRATIVE ACTIONS**

##### **A. Call to Order/Introductions**

**Members Present:** Mark Rayburn, Chair; Leslie Linke, Vice Chair; and Patrick Moore, Nancy Bartlit, Jonathan Creel, and Michelle Murillo, Members

**Council Liaison:** Katrina Schmidt

**Others Present:** Paul Andrus, Director CDD, Barbara Lai, Staff Liaison; Heather McClenahan, Executive Director Historical Society;

The Meeting was called to order at 5:32 pm.

##### **B. Approval of Today's Agenda**

**Motion:** Vice-Chair Linke moved to approve the agenda. Board member Bartlit seconded. The motion passed unanimously (5-0, Mr. Moore was not present for the vote).

##### **C. Review/Approval of Meeting Minutes**

[11650-19](#) Minutes from the Historic Preservation Advisory Board Meeting on January 14, 2019.

**Attachments:** [A - January 14, 2019 DRAFT HPAB Minutes](#)

Vice Chair Linke moved to approve the January 14 minutes as amended. Member Bartlit seconded the motion. Motion passes unanimously (5-0, Mr. Moore was not present for the vote).

##### **D. Public Comment for Items Not on the Agenda**

Chair Rayburn updated the board on the status of the Boy Scout painting for possible placement in Fuller Lodge.

#### **II. PRESENTATIONS/DISCUSSIONS**

[11854-19](#) Historic District Sidewalk Stickers

**Attachments:** [A - Sticker Image](#)

Ms. McClenahan proposed placing wayfinding stickers on the sidewalks in the historic

district to assist visitors. The Historical Society will pay for the stickers. Mr. Moore made a motion to approve the application of sidewalk stickers in the historic district. Ms. Linke seconded the motion. The motion passed 6-0.

#### Historic Buildings Discussion (Paul Andrus)

Mr. Andrus discussed the possible sale of the Visiting Nurses property on which the Boy Scout Lodge is located. The board expressed their support for designating the building as historic and the possibility of preserving the lodge. Mr. Andrus also mentioned that other properties may have historical significance might be up for sale in the future. He asked for the support of the board to work together on future development projects that might have historic significance.

### **III. HISTORIC PRESERVATION BUSINESS (Items for Discussion and Possible Action)**

#### **A. Election of Chair and Vice Chair**

Ms. Lai opened the nominations for Chair. Chair Rayburn nominated Leslie Linke for Chair. Ms. Bartlit seconded the nomination. Motion passed unanimously 6-0. Chair Linke opened nominations for Vice Chair. Ms. Bartlit nominated Patrick Moore for Vice Chair. Chair Linke seconded the nomination. Motion passed unanimously 6-0.

Chair Linke welcomed the new members to HPAB. She expressed her appreciation to Heather McClenahan for her contributions to Historic Preservation as Executive Director of the Historical Society. Ms. Linke presented Mr. Rayburn with a Certificate of Appreciation.

#### **B. Chairman's Report**

##### **1. Public Outreach/Events**

Chair Linke thanked the board for their vote of support and outlined her plans for the coming year. She outlined her plans for a public outreach program to educate the public on historic preservation issues. She will be looking for volunteers to assist at the Farmers Market, Concerts at the Pond, as well as other activities.

Vice Chair Moore mentioned that the board should develop educational handouts and feedback forms. He will develop information and bring suggestions forward at the May meeting.

Nancy Bartlit volunteered to manage the Farmers Market table, on May 2.

##### **2. Volunteers to act as Liaison to: Historical Society Board, Art in Public Places Board, Tourism Implementation Task Force**

Chair Linke asked for volunteers to act as liaison to other County boards. She stressed importance of HPAB members working closely with the Historical Society Board.

Michelle Murillo volunteered to act as liaison to the board. Nancy Bartlit volunteered to act as liaison to the Art in Public Places Board. Chair Linke also asked the members to think about volunteering for the Tourism Implementation Work Group.

Ms. Bartlit mentioned that the County is eligible to receive a half percent of state-funded projects for art.

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11654-19 FY 2020 Work Plan

**Attachments:** [A - Fuller Lodge Interpretive Plan Priorities](#)  
[B - FY2020 HPAB Work Plan](#)

The board discussed the draft FY20 Work Plan and made some revisions. Chair Linke introduced Linda Matteson, Assistant to the City Manager, who described recent Tourism Implementation Work Group activities and how well those priorities match the priorities of the Fuller Lodge Implementation Plan as ranked by the HPAB. Ms. Matteson presented the new public display stands that will inform and guide visitors through the lodge. She heard input from the board and will return at the May meeting with additional details concerning the displays.

Vice Chair Moore moved to approve the FY20 Work Plan as revised. Ms. Murillo seconded the motion. The motion passed unanimously 6-0.

**IV. STAFF REPORTS**

**A. Reports and Updates**

**1. HPAB Council Liaison**

Council Liaison Katrina Schmidt welcomed the new board members and said that she is happy that the board is involved with the Boy Scout Lodge issue and is exploring options. The Evelyn Rosenberg commission to create a sculpture was approved by Council and Councilor Schmidt would like the board to be involved with the content. She stated that the sculpture may be placed at a location at the pond.

**2. Update by Paul Andrus**

No report.

11656-19 Outside Employment, Membership, Financial Disclosure Form

**Attachments:** [Outside Employment, Membership, Financial Disclosure Form](#)

Ms. Lai asked the members to review and sign the Disclosure of Outside Employment, Membership and Financial Interest form.

**V. INFORMATIONAL ITEMS**

**HPAB Presentation to County Council (Leslie Linke)**

Chair Linke reported to the board members on her presentation to Council. She will take the Fuller Lodge Interpretive Plan (FLIP) letter to Council at the April budget meeting. Chair Linke reported on her attendance at the last B & C Luncheon meeting in March.

**Rose Garden (Nancy Bartlit)**

Nancy Bartlit distributed a document detailing the history and information on the Los Alamos Memorial Rose Garden. She also reported on various activities at the garden.

**VI. PUBLIC COMMENT**

No comment.

**VII. NEXT MEETING(S)/FUTURE AGENDA ITEMS**

The next HPAB meeting will be on May 1, 2019 at 5:30pm in Room 110.

**VIII. ADJOURN**

The meeting adjourned at 7:37 pm.

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# County of Los Alamos

## Staff Report

May 01, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:** 1.

**Index (Council Goals):**

**Presenters:** Linda Matteson, Assistant to the County Manager

**Legislative File:** 11930-19

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### Title

Consideration of Fuller Lodge Interpretive Panels

### Recommended Action

**I move that the Historic Preservation Advisory Board support the placement of the proposed interpretive panels in Fuller Lodge to enhance the visitor experience and educate all visitors on the history of Fuller Lodge.**

### Body

With the establishment of the Manhattan Project National Historical Park in 2015, there has been an increase to visitation to Los Alamos. Most visitors end up at Fuller Lodge either through the Historic Walking tour or a recommendation from other attractions. Unfortunately, there is very little interpretive material in Fuller Lodge so visitors are not educated on the history of the Lodge or the place it holds in the history of Los Alamos. They miss out on the stories and details that make the Lodge such a treasure. County staff had a small budget to design and install some interpretive panels in Fuller Lodge. These panels will describe various aspects of the Lodge including the building of it, use during the Ranch School time and use during war. The panels will also show a layout of the lodge so that visitors don't miss the "Masters Suite" on the second floor or any of the original furnishings throughout the lodge. The panels contain lots of historic photos to give visitors an idea of what the lodge looked like in years past.

Staff will present the proposed plan with photos of recommended display units in the recommended locations. Attachment A shows one of the proposed panels describing the building of the Lodge. Attachment B shows the proposed display unit.

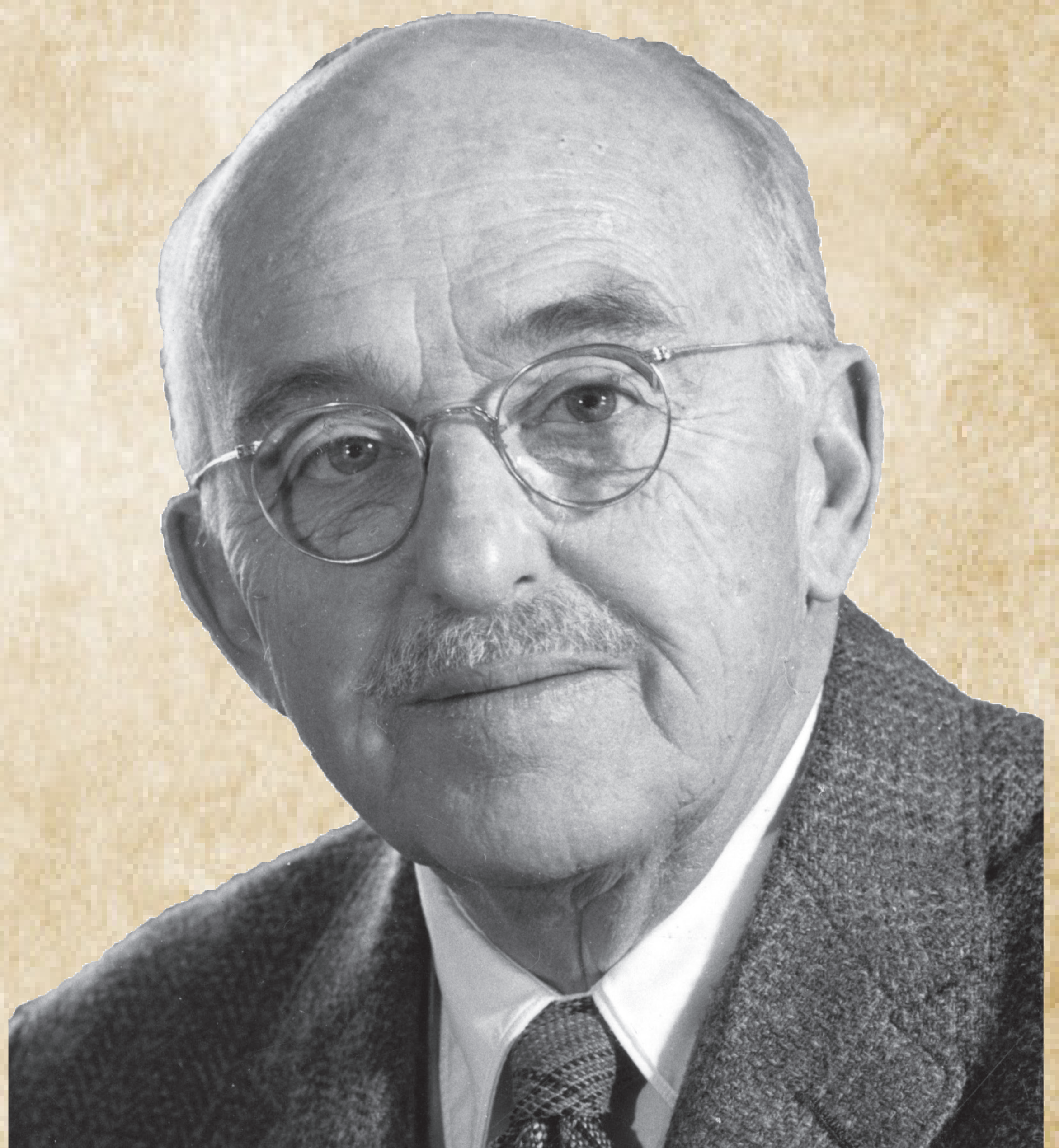
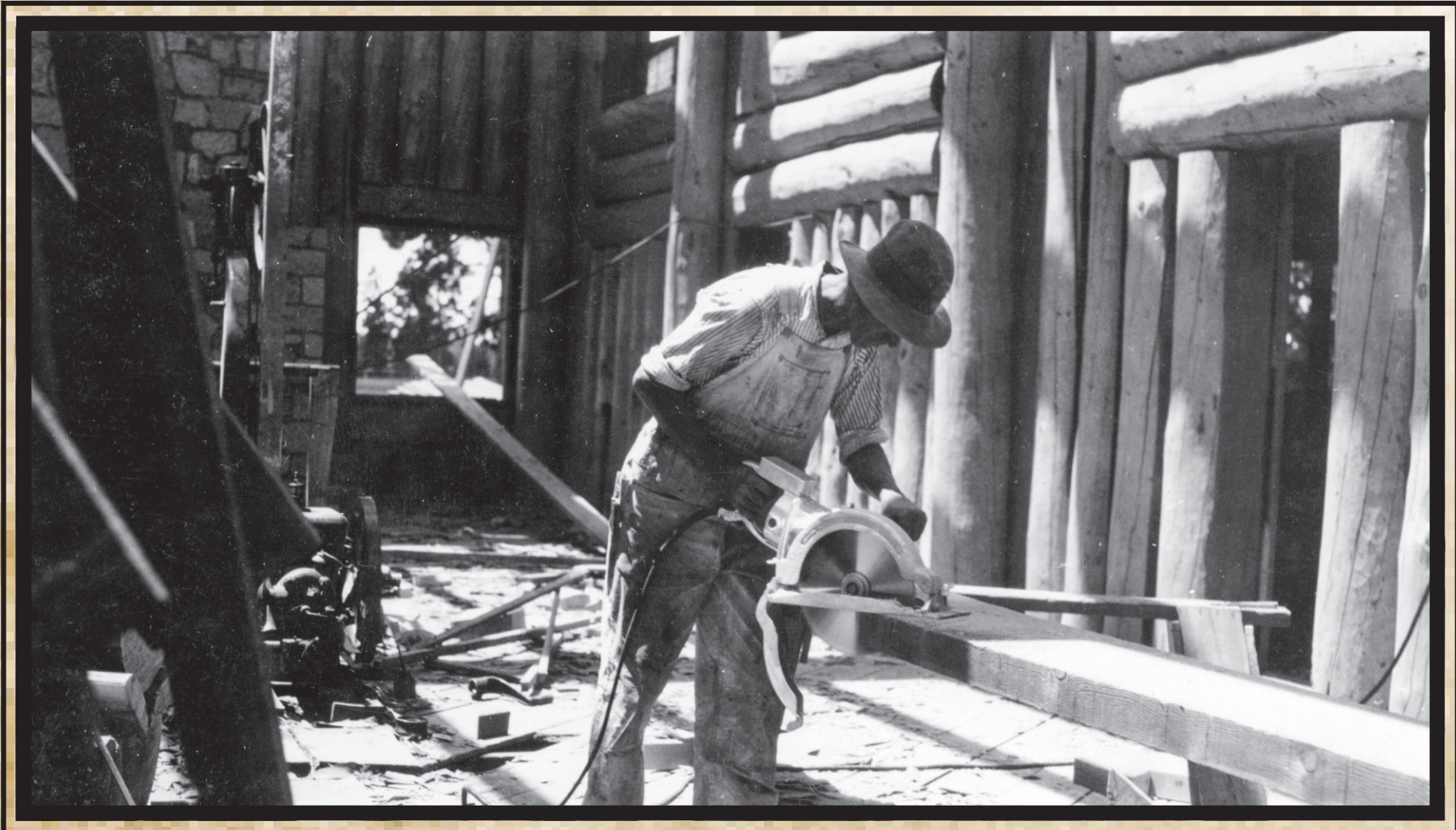
### Attachments

- A - Sample of Interpretive Panel
- B - Picture of Selected Display



# Building the Lodge...

Fuller Lodge was constructed as a memorial to Edward P. Fuller, a Ranch School staff member who died in 1923. His father, wealthy Michigan lumberman Philo C. Fuller, paid for the construction of the Lodge and donated it to the Ranch School. Built in 1928, the Lodge was designed by influential Santa Fe architect John Gaw Meem. As the center of a campus of log-and-stone buildings during the Ranch School era, the Lodge embodied what director A. J. Connell wanted the boys at his school to aspire to—"rugged, close to nature, standing tall, and solidly planted in a firm foundation."



Architect John Gaw Meem, who, along with Ranch School Director A. J. Connell, personally selected the 771 massive pine trees used in the predominantly vertical-log structure.



*Welcome...*  
Historic Fuller Lodge



Join us on a journey through  
time to the different eras  
of *life in Los Alamos.*



## Action Items – Historic Preservation Advisory Board

Origin Date	Action Item	Assignee	Due Date	Status	Complete Date
04/10/19	Send Nancy May 2 Farmers' Market details	Barbara	05/01/19		
04/09/19	Send Patrick (Vice) B&C Luncheon dates	Leslie	05/01/19		04/15/19
04/09/19	Watch P&Z agendas for HPAB concerns	Barbara	Ongoing		Ongoing
04/09/19	Create "Do You Have a Story to Tell" card	Barbara	05/01/19		
04/09/19	Talk to museum staff about free tour	Leslie	05/01/19	Announcement on May 1 agenda	04/11/19
04/09/19	Complete final brochure, produce copies	Barbara	05/01/19		
04/09/19	Update brochure	Leslie	04/19/19	LL comments sent to BL	04/12/19
04/09/19	Create document to track action items	Leslie	ASAP	Document created and sent to Barbara 04/12/19	04/12/19
04/04/19	Send Board members action items email	Barbara	ASAP		04/18/19
04/03/19	Prepare questions to use during public outreach and education activities	Patrick	05/01/19		
04/03/19	Send new members information (i.e., FLIP and priorities letter, outreach materials)	Barbara	05/01/19		04/18/19
04/03/19	Officially distribute final FY2020 Work Plan to County and HPAB members	Barbara			
04/03/19	Update FY2020 Work Plan per April 3 HPAB meeting discussion	Leslie, Barbara	ASAP		
04/03/19	Complete and send to Barbara the Disclosure of Outside Employment.... form	All HPAB members	04/19/19		
04/03/19	Notify HS Chair of liaison	Leslie	05/01/19		04/07/19
04/03/19	Volunteer, liaison to the Historical Society	Michelle	Ongoing	Michelle	04/3/19
04/03/19	Notify AIPP Chair of liaison	Leslie	05/01/19		04/07/19
04/03/19	Volunteer, liaison to the Art In Public Places Advisory Board	Nancy	Ongoing	Nancy	04/03/19
04/03/19	Notify TITF of liaison	Leslie	05/01/19		04/22/19
04/03/19	Volunteer, liaison to the Tourism Implementation Task Force	All HPAB members	04/25/19	Jonathan	04/22/19
04/03/19	Let Barbara know which Farmers' Markets you will be able to attend	All HPAB members	05/01/19		
04/03/19	Send HPAB members dates for Farmers' Markets	Barbara	ASAP		
04/03/19	Plan on attending Friday night concerts	All HPAB members	Ongoing		Ongoing