



# County of Los Alamos

Mesa Public Library  
2400 Central Avenue

## Agenda - Final Library Board

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Monday, May 6, 2019

5:30 PM

Mesa Public Library Meeting room 3

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**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

**3. BOARD BUSINESS**

[11951-19](#) Review and approval of the minutes of April 1, 2019

**Attachments:** [Board Draft Minutes 04 01 19](#)

**4. CHAIR AND BOARD MEMBER REPORTS**

**A. Chair's Report**

**B. Board, Commission and Committee Luncheon Report**

**C. Friends of Los Alamos County Library Liaison Report**

**5. BOARD & STAFF COMMUNICATIONS**

**A. Manager's Report**

**6. COUNCIL LIAISON - QUESTIONS & ANSWERS**

**7. REVIEW AND DISCUSSION OF LIBRARY POLICIES SECTION 4.0-4.5**

**8. INFORMATIONAL ITEMS**

**9. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Library Administrative Office at 662-8240 if a summary or other type of accessible format is needed.



# County of Los Alamos

## Staff Report

May 06, 2019

Los Alamos, NM 87544  
www.losalamosnm.us

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**Agenda No.:**

**Index (Council Goals):**

**Presenters:**

**Legislative File:** 11951-19

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**Title**

Review and approval of the minutes of April 1. 2019

**Recommended Action**

**I move that the Board approve the minutes of April 1. as written**

**Attachments**

A - Board\_Draft\_Minutes\_04\_01\_19

**LOS ALAMOS COUNTY**  
**LIBRARY BOARD**  
**Draft Minutes**  
**April 1, 2019, 2019**

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**Members present:**

Jennifer Baker  
Kelly Dolejsi  
Whitney Spivey

**Members absent:**

John Gustafson  
Rebecca Rodriguez

**Others present:**

Eileen Sullivan, Library Manager. Eva Jacobson, Board admin. David Izraelevitz, Council Liaison.

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**1. Call to Order**

Chair Baker called the meeting to order at 5:35pm at the Mesa Public Library, 2400 Central Ave. Los Alamos, NM 87544

**2. Public comment/correspondence (for items not on the agenda):**

No comment cards were received this month. A comment submitted through Libweb complained that the daily Hoopla check out limits are too restrictive and are reached too early every day. Library manager Sullivan explained that although usage of print materials has remained steady, digital usage is on the rise. This is why we see the Hoopla limits kicking in earlier in the day, which is an inconvenience to patrons. Council member Izraelevitz proposed introducing Chrome book usage in the library or as circulating item.

**3. Board Business**

**A. Review and approval of the minutes of March 4th.**

**Motion:** Board member Spivey moved to approve the minutes of the March 4th 2019 Library Board meeting as written. Board member Dolejsi seconded the motion. Motion passed with all in favor (3/3).

**4. Chair and Board member report**

**A. Chair's Report:** no report

**B. Board, Commission and Committee Luncheon Report:** Board Chair Baker reported that several Board vacancies have yet to be filled. Board work plans have been submitted. She

reminded the Board of the date for the dedication of the APP sponsored art installation, Kites of many colors. The dedication will take place on April 28 at 2:00 pm at the White Rock branch library.

- C. Friends of Los Alamos County Library Liaison report:** Board member Spivey reported that the March FLACL meeting was primarily dedicated to the planning of the Book by the Bag sale on Saturday April 6<sup>th</sup>. The next meeting is scheduled for April 17<sup>th</sup>.

## **5. Board/Staff Communications**

### **A. Manager's Report**

Eileen Sullivan distributed a handout with library events and updates. She highlighted some events including the Community Singalong, the Los Alamos Photographers show in the library gallery, and the dedication event of the "Kites of many colors" art at the White Rock branch library.

The Community celebration at the library was also mentioned.

Finally, Manager Sullivan gave a brief update on the HVAC project by repeating that a few punch list items are still outstanding. Also, as reported at the March meeting, the testing of the chillers will happen later this spring when the heat load makes the conditions appropriate for testing.

### **B. Review and Discussion of Library Policies, Section 3**

#### **List of topics discussed:**

- **3.0** *ensures* instead of *insures*
- **3.1.1** Clarification of *Public Interest* necessary? Is it to be understood as "common good"?
- **3.1.2** Clarify that *various interpretations* refer to ALA issued interpretations.
- **3.1.3** The intellectual freedom principle is reflected in the Collection Development policy. Perhaps mention that this is the specific policy that addresses these issues?
- **3.1.4** What does the word *generally* mean in this context? Is it necessary?
- **3.2.2** Reference to *Foreign Intelligence Surveillance Act*. A legal review of current surveillance laws necessary. Update section accordingly.
- **3.2.3** A CSD Code of Conduct revision underway. Should be reflected here. Discussed changes include vaping, sleeping in the library, the age of unaccompanied children, a requirement of footwear. Any changes are pending guidance from the County Attorney.
- **3.3.2** *County Administrator* now formally *Manager*. Make change.

**6. Q & A with Council Liaison**

Council member, Izraelevitz talked briefly about the upcoming budget season. Four Council meetings have been scheduled to discuss the budget. Discussions of budget add-ons will be a significant part of the process.

**7. Informational items (time and date of next meeting)**

The next meeting is scheduled for May 6th 5:30pm. Mesa Public Library

**8. Adjournment**

The meeting adjourned at 6:33 pm.

**Approved by the Library Board May 6, 2019**

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**Jennifer Baker, Board Chair**