



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda

Parks and Recreation Board

Stephanie Nakhleh, Chair; Dina Pesenson, Vice-Chair; Robbie Harris; Ashley Mathews; Timothy J. Johnson; Donald Ulrich; and Dianne Wilburn, Members

Thursday, October 10, 2019

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

- A. [12380-19](#) Approval of Minutes from the September 12, 2019 Meeting

Recommendation: I move that the Board approve the attached minutes

Presenters: Stephanie Nakhleh

Attachments: [A - September 12, 2019 Meeting Minutes](#)

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

Please Limit Public Comment to 3 Minutes.

3. BUSINESS

- A. **12399-19** Golf Course Crosswalk Project Update

Presenters: Juan Rael

- B. [12400-19](#) Capital Improvement Projects Update

Presenters: Brian Brogan

- C. [12397-19](#) Discussion of Previous PRB Motion for BMX Track Project

Presenters: Brian Brogan

Attachments: [A - Copy of BMX Motion](#)
[B - Legistar Worksheet](#)

- D. [12398-19](#) Discussion of Previous PRB Motion for Trail Improvements

Presenters: Brian Brogan

Attachments: [A - Copy of Previous Motion](#)
[B - Copy of Previous Motion Revised](#)
[C - Legistar Template](#)

- E. [12401-19](#) Swim Lesson Wait List Discussion

Presenters: Brian Brogan

- F. [12387-19](#) Staff Report

Presenters: Brian Brogan

Attachments: [A - Parks & Recreation Program Report](#)

- G. [12389-19](#) Unresolved Items List

Presenters: Stephanie Nakhleh

4. STAFF COMMUNICATIONS

- A. [12382-19](#) Chairman's Report

Presenters: Stephanie Nakhleh

- B. [12381-19](#) Aquatic Center Advisory Subcommittee Report

Presenters: Ashley Mathews

- C. [12385-19](#) Ice Rink & Recreation Advisory Subcommittee Report

Presenters: Dina Pesenson

- D. [12384-19](#) Golf Course Advisory Subcommittee Report

Presenters: Timothy Johnson

Attachments: [A - GCAS Meeting Minutes Oct 3 2019](#)

[B - October 2019 GCAS Agenda](#)

- E. [12383-19](#) Equine and Livestock Advisory Subcommittee Report

Presenters: Dianne Wilburn

Attachments: [A - ELAS MIntues](#)

- F. [12390-19](#) Open Space Advisory Subcommittee Report

Presenters: Donald Ulrich

- G. [12386-19](#) Tourism Board Report

Presenters: Robbie Harris

5. PUBLIC COMMENT

6. INFORMATIONAL ITEMS

- A. [12388-19](#) Council Liaison Report

Presenters: Randall Rytí

7. PREVIEW OF NEXT MEETING**8. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Recreation Division at 505-663-1781 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 12380-19

Title

Approval of Minutes from the September 12, 2019 Meeting

Recommended Action

I move that the Board approve the attached minutes

Body

The September 12, 2019 minutes are ready for consideration and approval

Attachments

A - September 12, 2019 Meeting Minutes



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

*Stephanie Nakhleh, Chair; Dina Pesenson, Vice-Chair; Robbie Harris; Ashley Mathews;
Timothy J. Johnson; Donald Ulrich; and Dianne Wilburn, Members*

Thursday, September 12, 2019

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

Present 4 - Member Pesenson, Member Johnson, Member Mathews and
Member Nakhleh

Absent 2 - Member Harris and Member Wilburn

Remote 1 - Member Ulrich

A. [12289-19](#) Approval of Minutes from the August 8, 2019 Meeting

Presenters: Stephanie Nakhleh

Attachments: [B - IMBA Los Alamos Community Trail Plan](#)
[C - IMBA Ride Center Report](#)
[D - Minutes from Tourism & Implementation Task Force Meeting](#)
[A - August 8, 2019 Minutes](#)

A motion was made by Member Pesenson and seconded by Member Mathews that the Minutes be approved as presented. The motion was passed by a unanimous vote of 4-0. Donald Ulrich attended via conference call.

2. PUBLIC COMMENT

William Dai, 4149 Arizona Avenue, spoke regarding swimming lessons at the Aquatic Center.

3. BUSINESS

A. [12306-19](#) Herbicides and Integrated Pest Management Plan Presentation

Presenters: Daniel Erickson

Attachments: [A - Herbicides Used in the Los Alamos County Parks Presentation](#)
[B - Los Alamos County Integrated Pest Management Plan](#)
[D - Glyphosate MSDS](#)
[C - Responsible Pesticide Parks Program Philosophy](#)

Dan Erickson, PROS Division Manager, presented on the herbicide use in Los Alamos County.

B. [12299-19](#) Update on the Capital Improvement Projects Presentation

Presenters: Brian Brogan

Attachments: [A - Capital Improvement Projects \(CIP\) Timeline](#)
 [B - Kiddie Pool Presentation](#)
 [C - Pinon Park Splash Pad Public Presentation](#)
 [D - Los Alamos Golf Irrigation Presentation](#)

Brian Brogan, Community Services Department Director, updated the Board on the previous CIP Presentation. Questions were asked and answered.

C. [12297-19](#) BMX Discussion and Motion

Presenters: Parks and Recreation Board

Attachments: [A - BMX Construction Estimate](#)

A motion was made by Member Pesenson and seconded by Member Mathews that the Board approve the new motion.

Public comment was made by:
Dan Dechamps, 2449 Questa Drive
Justin Jorgensen, 219 Dos Brazos

The original motion was reworded as follows:

I move that the Parks and Recreation Board request that the County Council amend the FY2020 budget to include \$50,000 of the \$90,000 for BMX track improvements so that work on the BMX track can commence in FY2020. Parks and Recreation Board recognizes that volunteer work that would have produced a functioning and safer track in 2019 without cost to the County was stopped by the County in May 2019, transferring this project, and the resulting responsibility to complete it as soon as possible, to the County.

The motion was passed by a vote of 4-1 (Member Ulrich voted via phone).

4. STAFF COMMUNICATIONS**A. [12290-19](#) Chairman's Report**

Presenters: Stephanie Nakhleh

Chair Nakhleh presented the Chairman's Report.

B. [12291-19](#) Staff Report

Presenters: Brian Brogan

Attachments: [A - Parks & Recreation Program Report](#)
 [B - Minors A Draft Schedule](#)

Brian Brogan, Community Services Director, presented the staff report.

C. [12292-19](#) Aquatic Center Advisory Subcommittee Report

Presenters: Ashley Mathews

The subcommittee did not meet. No report was given.

D. [12293-19](#) Golf Course Advisory Subcommittee Report

Presenters: Timothy Johnson

Attachments: [B - Golf Course Petition](#)
 [A - GCAS August 29 Meeting Minutes](#)

Member Johnson presented the Golf Course Advisory Subcommittee Report.

E. [12294-19](#) Equine and Livestock Advisory Subcommittee Report

Presenters: Dianne Wilburn

Member Wilburn was not present. No report was given.

F. [12295-19](#) Tourism Board Report

Presenters: Robbie Harris

Member Harris was not present. No report was given.

G. [12296-19](#) Council Liaison Report

Presenters: Randall Ryti

Councilor Ryti presented the Council Liaison Report.

5. PUBLIC COMMENT

Member Nahkleh read emails from the public in support of BMX Track

Clay Moseley
Monica Martinez
Gene Duarte
James Ealey
Raul Guramilla
Dale Magdalena
Chris Collard

6. INFORMATIONAL ITEMS**7. PREVIEW OF NEXT MEETING - October 10, 2019****8. ADJOURNMENT**

A motion was made by Member Pesenson to adjourn the meeting and seconded by Member Mathews. The motion was passed by a unanimous vote of 5-0. The meeting was adjourned at 7:51PM.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

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County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Juan Rael

Legislative File: 12399-19

Title

Golf Course Crosswalk Project Update

Body

Juan Rael, Traffic & Street Mgr./Traffic Engineer, will present an update on the Golf Course Crosswalk Project.



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Brian Brogan

Legislative File: 12400-19

Title

Capital Improvement Projects Update

Body

Public Works staff will present an update with the latest information on all four Recreation Capital Improvement Projects (Ice Rink, Golf Course, Kiddee Pool and Splash Pad)



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Brian Brogan

Legislative File: 12397-19

Title

Discussion of Previous PRB Motion for BMX Track Project

Body

Staff will discuss with PRB to clarify desired PRB motion for requested funds from County Council. Staff will discuss with PRB to clarify and define scope of BMX Track Project that PRB desires.

Attachments

- A - Copy of BMX Motion
- B - Legistar Template

B. [12299-19](#) Update on the Capital Improvement Projects Presentation

Presenters: Brian Brogan

Attachments: [A - Capital Improvement Projects \(CIP\) Timeline](#)
 [B - Kiddie Pool Presentation](#)
 [C - Pinon Park Splash Pad Public Presentation](#)
 [D - Los Alamos Golf Irrigation Presentation](#)

Brian Brogan, Community Services Department Director, updated the Board on the previous CIP Presentation. Questions were asked and answered.

C. [12297-19](#) BMX Discussion and Motion

Presenters: Parks and Recreation Board

Attachments: [A - BMX Construction Estimate](#)

A motion was made by Member Pesenson and seconded by Member Mathews that the Board approve the new motion.

Public comment was made by:

Dan Dechamps, 2449 Questa Drive, Los Alamos

Justin Jorgensen, 219 Dos Brazos, Los Alamos

The original motion was reworded as follows:

I move that the Parks and Recreation Board request that the County Council amend the FY2020 budget to include \$50,000 of the \$90,000 for BMX track improvements so that work on the BMX track can commence in FY2020. Parks and Recreation Board recognizes that volunteer work that would have produced a functioning and safer track in 2019 without cost to the County was stopped by the County in May 2019, transferring this project, and the resulting responsibility to complete it as soon as possible, to the County.

The motion was passed by a vote of 4-1 (Member Ulrich voted via phone).

4. STAFF COMMUNICATIONS**A. [12290-19](#) Chairman's Report**

Presenters: Stephanie Nakhleh

Chair Nakhleh presented the Chairman's Report.

..Title

..Recommended Action

.. Staff Recommended

..County Manager's Recommendation

The County Manager recommends that Council approve the [enter type of item] as requested.

..Board, Commission or Committee Recommendation

[Enter Recommendation Here (delete header if not used)].

..Body

..Alternatives

[Enter Council Alternatives Here]

..Fiscal and Staff Impact/Unplanned Item

[Enter Fiscal and Staff Impact Statement (delete header if not used)]

..Attachments

A –

B –

C –



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Brian Brogan

Legislative File: 12398-19

Title

Discussion of Previous PRB Motion for Trail Improvements

Body

Staff will discuss with PRB to clarify desired trail improvement money from County Council. Staff will discuss with PRB to clarify and define scope of BMX Track Project that PRB desires.

Attachments

- A - Copy of Previous Motion
- B - Copy of Previous Motion Revised
- C - Legistar Template



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda

Parks and Recreation Board

Stephanie Nakhleh, Chair; Dina Pesenson, Vice-Chair; Robbie Harris; Ashley Mathews; Timothy J. Johnson; Donald Ulrich; and Dianne Wilburn, Members

Thursday, July 11, 2019

5:30 PM

1000 Central Avenue
Room 110

1. CALL TO ORDER

- A. [12108-19](#) Approval of Minutes from the June 13, 2019 Meeting

Recommendation: I move that the Board approve the attached minutes

Presenters: Stephanie Nakhleh

Attachments: [A - June 13, 2019 Meeting Minutes](#)

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

Please Limit Public Comment to 3 Minutes.

3. BUSINESS

- A. [12123-19](#) Biking Funds Proposal Recommendation

Recommendation: I move that the Parks and Recreation Board make the following request from the County Council in which a portion of the remaining funds allocated for a flow trail, be made available for consulting services to explore the feasibility of a ride center, or riding hub in Los Alamos.

Presenters: Donald Ulrich

4. STAFF COMMUNICATIONS

- A. [12109-19](#) Chairman's Report

Presenters: Stephanie Nakhleh

- B. [12110-19](#) Staff Report

Presenters: Daniel Erickson

Attachments: [A - Parks & Recreation Program Report](#)

D. 12188-19 Biking Funds Proposal Recommendation

Presenters: Donald Ulrich

Vice Chair Pesenson moved the Parks and Recreation Board request from County Council,[and] that 100,000 of the remaining funds originally allocated for the development of a gravity bike park, be designed to achieving a bronze level of ride center status as recognized by the International Mountain Biking Association (IMBA) guided by the existing report provided (IMBA) during the Los Alamos previous 2017 Ride Center application, emphasizing immediate improvements, such as Trail Signage, Trail Improvements specifically without requesting producing further studies for this project. Member Mathews seconded the motion. Motion passed by a unanimous vote of 6-0.

4. STAFF COMMUNICATIONS**A. 12165-19 Chairman's Report**

Presenters: Stephanie Nakhleh

Chair Nakhleh had no report.

B. 12166-19 Staff Report

Presenters: Daniel Erickson

Attachments: [A - Parks & Recreation Program Report](#)

Daniel Erickson gave an update on summer program events.

C. 12175-19 Aquatic Center Advisory Subcommittee Report

Presenters: Ashley Mathews

Member Mathews did not attend the subcommittee meeting. No report was provided.

D. 12176-19 Equine and Livestock Advisory Subcommittee Report

Presenters: Dianne Wilburn

Member Wilburn provided an update of items discussed at the subcommittee meeting.

E. 12177-19 Golf Course Advisory Subcommittee Report

Presenters: Timothy Johnson

Member Johnson gave an update of the items discussed at the subcommittee meeting.

..Title

..Recommended Action

.. Staff Recommended

..County Manager's Recommendation

The County Manager recommends that Council approve the [enter type of item] as requested.

..Board, Commission or Committee Recommendation

[Enter Recommendation Here (delete header if not used)].

..Body

..Alternatives

[Enter Council Alternatives Here]

..Fiscal and Staff Impact/Unplanned Item

[Enter Fiscal and Staff Impact Statement (delete header if not used)]

..Attachments

A –

B –

C –



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: E.

Index (Council Goals):

Presenters: Brian Brogan

Legislative File: 12401-19

Title

Swim Lesson Wait List Discussion

Body

Due to a number of factors, we are unable at this moment to accommodate all patrons desiring swim lessons. We are working on increasing swim lesson opportunities by increasing our pool hours dedicated to swim lessons and by issuing another RFP for swim lesson instructors. We hope this solves the problem. If not, we will look for other solutions.



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: F.

Index (Council Goals):

Presenters: Brian Brogan

Legislative File: 12387-19

Title

Staff Report

Body

Brian Brogan, Community Services Director, will present the program report highlights and CSD updates. This will include updates on MInor's A Ballfield and the Flow Trail.

Attachments

A - Parks & Recreation Program Report

Golf Course

ZIA Credit Union Golf Tourney – September 6, 84 participants

Zia Credit union held its annual “Chip in for Kids” fundraising event. It was a beautiful day with a fantastic turnout for a great program that is supported by many.



Los Alamos Junior Golf Association Tourney – September 7, 92 participants

The Los Alamos High School Golf Teams joined forces with the Los Alamos Junior Golf Association for their annual fundraising event. The tournament helps fund LAHS golf and Los Alamos Junior Golf. A short weather delay didn't faze the group as they waited out the lightning and some rain, then got right back out there and enjoyed the rest of the day.



The Los Alamos Junior Golf Association Annual Club Swap – September 7, 60 participants

The LAJGA hosts a club swap every year at the golf course which helps to raise funds to support Los Alamos High School Golf and Los Alamos Junior Golf Association.



Los Alamos Women's Golf Association's Ladies September Classic – September 9 & 10, 72 participants

The LAWGA hosted the Ladies September Classic which included two rounds of golf, a crazy putting contest, a couple of fun parties and the annual Shoot-Out. The weather was perfect and much fun was had by all.



LAHS Baseball Team's Annual Golf Tourney – September 14, 44 participants

The LAHS baseball team players, coaches, and parents hosted their annual booster club tourney. Dinner and awards followed at Cottonwood on the Greens.

LAHS Class of 1979 Reunion Golf Tourney – September 21, 28 participants

Class of '79 grads were back in town during homecoming weekend to celebrate their 40th class reunion. Classmates meet up for a fun day on the golfing followed up by dinner and party at Cottonwood on the Greens.

Los Alamos High School Fall Invitational – September 23, 94 participants

The LAHS girls' team took 2nd place while the boys' team took first place and broke their personal best team score record with a 298. Both the boys' and girls' teams have earned two of the three qualifying legs toward the state championship next May. Both the boys and the girl's teams are defending state champs.



Los Alamos High School Alumni Tournament – September 30, 36 participants

Each month, Los Alamos Alumni get together and play golf somewhere in New Mexico. This year's event at LAGC had participants who graduated from 1958 to 2013 and everywhere in between. A lot of fun was had by all. The winning player got to keep the coveted LAHS Alumni Cup until the next event.



Junior Fall Golf Camp - September 9 – 12th, and 16 – 21st, 33 participants

The Junior Fall Golf Camp program kicked off in September with the goal of getting boys and girls involved in a program like PGA Junior League and to establish PGA Junior League teams for the 2020 season. Youth are divided into six “PODS”, go through several phases of golf instruction and practice and conclude with matches being played on the final weekend of the session. The program has been a huge success and it looks like Los Alamos will have its first PGA Junior League teams next year.



Ice Rink

The Derby Dames

The Derby Dames have completed their bouts and tournaments for the year where they hosted teams from Arizona and Las Cruces at the ice rink. They will continue to practice at the ice rink until October 13.



Recreation

Atomic Man Duathlon – Saturday, September 21, 45 participants

The 12th Annual Big Boy and Little Boy Duathlons were held in White Rock and saw participants from across the state compete in this annual run-bike-run event.



Parks & Open Space

The Parks crews have been busy doing major turf renovation in front of the Ashley Pond stage in anticipation of next year's concert season and removing old dugouts, backstops, and bleachers to make way for new improvements on Minors A softball field at Overlook Park.



Kudos

From: Juliana Ciano <julianabciano@gmail.com>
Sent: Sunday, August 04, 2019 9:38 PM
To: Marquez, Dianne <dianne.marquez@lacnm.us>
Subject: Re: Kids Triathlon

Hi Dianne

This is quite belated, but I wanted to thank you and all the staff and volunteers involved in the Kids Triathlon. It was very well organized which clearly took a lot of effort on top of an already full/long/early day and I just wanted you all to know how much that extra effort means to the kids participating and their families. It was a huge goal for my sons (ages 5 and 7) and an enormous confidence-booster for both to be able to complete it. It's inspiring me to consider training for an adult triathlon; kids lead the way! They were their t-shirts 80% of the time and are always excited to tell people how

they got them, and the medals, the medals. The medals are really special to them. It's just so great that you put this on and I hope it continues, we will certainly continue to participate if so! (And spread the word to our SF friends, it's well worth the drive up!)

Thanks,

Juliana



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: G.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 12389-19

Title

Unresolved Items List

Body

1. Graduation Canyon
2. Hell's Hole



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Stephanie Nakhleh

Legislative File: 12382-19

Title

Chairman's Report

Body

Chair Nakhleh will present the Chairman's Report.



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Ashley Mathews

Legislative File: 12381-19

Title

Aquatic Center Advisory Subcommittee Report

Body

Member Mathews will present the report.



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Dina Pesenson

Legislative File: 12385-19

Title

Ice Rink & Recreation Advisory Subcommittee Report

Body

Member Pesenson will present the report



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Timothy Johnson

Legislative File: 12384-19

Title

Golf Course Advisory Subcommittee Report

Body

Member Johnson will present the report.

Attachments

A - GCAS Meeting Minutes Oct 3 2019

B - October 2019 GCAS Agenda

Golf Course Advisory Subcommittee

Meeting Minutes October 3rd, 2019

Call to Order: at 5:31pm

Present:

Laura Cruet

Michelle Aslin

Tim Johnson

Lori Coffelt

Eric Olson

KayLinda Crawford

Mike Lippiatt

Public Comment:

None offered

GCAS Action Items:

Approval of August's Minutes:

Moved to approve by Tim and seconded by Lori.

GCAS Information and Discussion Items:

Discussion/Update of topics from August 29, 2019 GCAS Meeting

- Golf Course Maintenance Issues (Petition update)
 - Tim felt it was important to follow up on the petition and make sure it was presented to the PRB and County Council. Tim presented the petition to the PRB on September 12, 2019 and gave a summary of the points that were listed in the petition. The petition had 60 signatures that were provided to councilor Randall Rytty who presented it to the County Council on September 24, 2019. Laura asked if the petitioners were aware of this. Tim said they have been apprised and were thankful they were heard and it went on public record. Laura also added that Mike gave an update at LAGA on how they are addressing the maintenance issues and this was added to the newsletter that went out to all LAGA members.
- Staffing Concerns for 2020-2021 LAGC Season
 - Laura asked "Will the request for employees happen before the end of the year?" We know it is difficult to fill positions especially when it is seasonal. Eric and Mike talked about putting in a request for 4 more Full Time employees in the hopes that would help cover both the Ice Rink and the Golf Course. They feel if they are benefited full-time employees of the county it will help with recruiting and retention. Laura asked if the county was supportive of this. Mike said he doesn't think so, but they have to try. The petition may help with the efforts to have more full-time staff to maintain the golf course. Mike and Eric both said they would have all requests for employees in before Christmas. The county has extended Oasis (2 people) and contracted with LA Landscaping (1 person) as well for the rest of the season. We have already lost our

temps for the season. We feel getting the county to do contracted work helped to set a precedent for the future. The options of contracting work should always be considered when needed.

- Mike and Eric - As far as the Golf Course Manager we will be putting in a request before Christmas with the other requisitions for staff. We will continue to use the contracted help as needed. Tim asked if there were some way to use the folks that have volunteered to help and make them paid casual employees. Mike talked about some ways they are looking at for this possibility. Tim also asked if we can have LAGA help maintain the #1 tee box. Ed Griggs did all the work to make that look really nice in the past and it seems to have been neglected. Tim talked about how it makes the course look more appealing and inviting. Laura said she would take it to LAGA. It was suggested this was something the volunteers could do as well. Eric said his plan for the GC next year is to go Organic. There is only 1 golf course that is 100% Organic currently, he would like to be able to say the same.
- Golf Course Fee Structure Update
 - The Fee structure was presented at the last PRB meeting but Tim did not give the entire presentation due to a full agenda. He will try to present the full presentation at the next meeting and have this as an action item for the PRB to vote on for approval.
 - The course improvements will most likely happen next year and we need to think about changing the structure for the annual members since we will only be a 9-hole course for the season. Tim suggested charging ½ the fee for annual members and leaving all the other daily use fees the same. Mike said he was really interested in increasing the range fees. The cost of range balls has gone up and LAGC charges a lower fee for range balls than most courses. Laura asked Mike if he foresees tee box back up with 9-holes. He said there is a way you can schedule the tee times that helps with this. He did look at tournaments and they will need to be capped at 60 players. He added that this will all be painful for a while, but 2021 will be great.

Parks and Recreation Board Report - Tim

CIP Projects

Brian Brogan and the LA County is planning to install the irrigation system and perform the course improvements at the same time (this was stated at the last PRB meeting by Brian Brogan). There is a \$4.5 million budget for this project (irrigation and course improvements). Currently the County is getting architectural plans for the irrigation system only to determine cost. The current estimate is approximately \$2.5 million for the irrigation system alone and the remaining \$2 million will be used for course improvements. It is unclear the exact course improvements that are being considered but according to the irrigation presentation in August by MRWM they will include tee boxes, bunkers, cart paths, and safety netting. Mike Lippiatt informed the committee that there is money for the sand traps that has been allocated above and beyond the CIP funds. The CIP money will be for the new irrigation system and the course improvements and the sand trap improvements may be funded by additional dollars. According to Mike the sand trap project may require its own RFP due to the cost alone. There was extensive discussion regarding the need for a golf course design architect to help with the CIP and GC improvements. Tim stated that the course improvements are the most critical elements of the project that will have the most impact on the course. New tee boxes and various design elements can make it more appealing to the community and increase playability for golfers of all levels. MRWM is scheduled to provide an update on the project at the next PRB meeting October 10, 2019.

Golf Course Management Report - Mike

Staffing is good for the shop, carts and range currently.

Head Professional – Michael not present

Not present, no report

LAGA Report – Laura

LAGA is winding down for the season. Last tournament is this weekend, the Oktoberfest. Should be fun, they have 52 players signed up. LAGA will be doing a Strategic Retreat on the October 24th to plan moving forward. They will be losing Tony Fox as he terms out after 6 years on the committee. It will be a big loss.

LAWGA Report - Laura

September Classic was a big success, we had 72 ladies. It was a crazy good time.

The next tournament is The Hundra, October 11th-14th. This is usually the closing tournament for the season. The men's Ryders Cup will also be played the weekend of October 11-14.

Open Discussion:

Eric wanted to report that they are doing some light re-seeding on the greens, esp. #14 and #15. They learned a valuable lesson, next year they will close the course during aerification. This year they didn't stop play and it was difficult to do the complete process without interruptions due to golfers. The lack of spreading the sand and watering immediately after the process caused some burning on the greens. This is what is believed to have caused the severe damage to holes number 14 and 15. Tim asked Eric if there are plans to reseed the tee boxes that were damaged by crows digging from grubs. Eric said the tee boxes will fill in and they will reseed if needed.

Meeting adjourned at 6:19

Respectfully submitted,

Lori Coffelt

Recorder

Members

Timothy Johnson

PRB Liaison
Voting

Laura Crucet

GCAS Chair
(LAGA)
Voting

Lori Coffelt

(LAWGA)
Voting

Michelle Aslin

Voting

KayLinda Crawford

Voting

Mike Lippiatt

(Recreation Program Manager)
Non-Voting

Michael Phillips

(Head Golf Professional)
Non-Voting

Eric Olson

(Golf Course Superintendent)
Non-Voting

Meets

The last Thursday of each month
at 5:30 PM

LOS ALAMOS COUNTY

Golf Course Advisory Subcommittee (GCAS)

Agenda

Meeting will be held in the Los Alamos Golf Course Conference Room
Thursday, October 3, 2019, 5:30 pm

I. CALL TO ORDER

II. PUBLIC COMMENT (Please limit comments to 3 minutes per person)

This section on the agenda is reserved for questions and comments from the public on items that are not otherwise included in this agenda.

III. GCAS ACTION ITEMS

This section is for items requiring GCAS board approval

Approval of August 29, 2019 meeting minutes (see attachment)

IV. GCAS INFORMATION & DISCUSSION ITEMS

A. Discussion/Update of topics from August 29, 2019 GCAS Meeting

I. Golf Course Maintenance Issues (Petition Update)

II. Staffing concerns for 2020-2021 LAGC Season:

- a. Golf Course Manager: Hiring of staff timeline and protocol
- b. GCAS suggestions for supplemental staff when needed
 - i. Continue contracting additional help from professional entities.
 - ii. Provide an avenue for community members to be "casual employees"
 - iii. LAGA to possibly coordinate maintenance of #1 Tee Box area (i.e. - weeding and planting of flowers)

III. Golf Course Fee Structure Update

- a. PRB September Meeting feedback on proposed structure
- b. Fees for LAGC 2020-2021 Season during course improvements

B. Parks and Recreation Board (PRB) report

I. Status of CIP Projects

C. Golf Course Management reports (Michael, Mike or Dan)

D. LAGA (Laura)

I. Upcoming tournaments - Oktoberfest/Closing on October 5, 2019

II. LAGA Strategic Planning retreat on October 26, 2019

E. LAWGA (Lori)

Upcoming tournaments - Hundra Classic October 11-14, 2019

V. Open Discussion

VI. Adjourn



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: E.

Index (Council Goals):

Presenters: Dianne Wilburn

Legislative File: 12383-19

Title

Equine and Livestock Advisory Subcommittee Report

Body

Member Wilburn will present the report

Attachments

A - ELAS MIntues

Equine and Livestock Advisory Subcommittee--DRAFT

September 26, 2019

Subcommittee members: Nancy Boudrie, June Wall, Dianne Wilburn, Jake Trujillo

Subcommittee members absent: Lisa Reader

LA County Representatives: Jeff Humpton

Guests: Louis Schulte, Wendy Burke-Ryan, Melissa Arias, Susan Williams, Brian Hollander, Amy Rogers

Discussions:

1. Minutes August 22, 2019: Approved as written
2. Follow-up on items that require County action:
 - Ongoing concern about the county owned lots at North Mesa Stable area
 - Jeff Humpton reports there is no update on the disposition of county owned lots.
 - Update on rodeo arena lights
 - Jeff Humpton reports there is no new information
 - Project will cost twice the \$120,000 that is currently budgeted
 - There will be an opportunity to request more money in December
 - ELAS will put this on October ELAS meeting agenda to be presented to PROS at their November meeting
 - Non-profit license agreement
 - Jeff does not know where Dan is on this process
 - Passed back to Melissa Arias for final revisions
3. Proposed Amendment to Section IV “Services Provided by Los Alamos County,” Part I of the “North Mesa Horse Stable Rules and Regulations” dated October 22, 2014.
 - Current wording in the 2014 Rules and Regulations: “Any request for services must be made by a Licensee. A report of conditions may be made by any person.”
 - LASOA requests the addition of the following qualifiers:
 - “Parks, Recreation and Open Space Division will consult with the Los Alamos Stable Owners Association concerning substantial projects affecting all lot license fees.”
 - “Licensee(s) requesting projects that affect all lot licensee(s) and/or yearly license fees must bring that project proposal to the Los Alamos Stable Owner Association (LASOA) for review. This includes projects perceived to be a (non-emergency) safety hazard

and/or liability issue. Projects recommended by LASOA will be submitted for review by the Equine and Livestock Advisory Subcommittee (ELAS) or the appropriate Parks, Recreation and Open Space Subcommittee.”

- Discussion:
 - Brian Hollander states that many stable owners do not recognize LASOA as their representative to the County
 - Brian states that he served on the committee that rewrote the Rules and Regulations and worked hard to assure that LASOA was not mentioned in them
 - Brian fears that LASOA will be able to block individual negotiations with the County, i.e., the 4-H lot
 - ELAS members reassured Brian that the intention was for the stable licensees to have input into projects that may cost a substantial amount of money which affects the yearly lot assessment fees
 - Jeff Humpton added that the proposed amendment helps to protect the County workers who are asked to perform operations that affect the overall costs for all licensees. They would be able to say that they are unable to proceed on the project until LASOA approves
 - All licensees may vote on these issues in spite of the fact that they do not recognize LASOA as their representative to the County
- Motion: June Wall moved that the Amendment, as stated above, be approved and sent to PROS for approval. Dianne Wilburn seconded. Vote 3 for, 1 against. Motion passed.

4. Outdoor arena maintenance

- Water needed to treat the arenas
 - Jeff states that Parks and Rec does not have a water truck
 - Could we tap into non-potable water?
 - Jeff states that the non-potable water costs almost as much as fresh
 - Should we ask for a watering system along with the lights?
 - Should Parks and Rec have a water truck?
 - Nancy will talk with Dan about how we can have access to water for the arenas
- Jake Trujillo states that the deep sand in the rodeo arena is dangerous for horses

5. Rodeo Contractor update

- Dianne Marquez of LA County states that RFP's are going out for a multi-year contract with potential renewals
- Contract will have an escape clause to protect either party in case there are problems
- RFP's going out this fall in an effort to have the contract in place by January.

- Jake Trujillo suggests that the rodeo be co-sanctioned with NM Rodeo Association
 - Dianne Marquez will use Jake as a resource in the planning and organization of the rodeo with respect to rodeo contractors
6. BMX track
- June Wall expressed concern about the location of the BMX track on the fence line south of the horse arenas and near the Kwage Mesa trailhead
7. Adjournment
- Dianne move and Jake seconded the motion to adjourn
 - Majority vote to adjourn

The meeting was adjourned at 1245.

Respectfully submitted,

June Wall, Secretary
Equine and Livestock Advisory Subcommittee



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: F.

Index (Council Goals):

Presenters: Donald Ulrich

Legislative File: 12390-19

Title

Open Space Advisory Subcommittee Report

Body

Member Ulrich will present the report.



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: G.

Index (Council Goals):

Presenters: Robbie Harris

Legislative File: 12386-19

Title

Tourism Board Report

Body

Member Harris will present the Tourism Board update



County of Los Alamos

Staff Report

October 10, 2019

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Randall Ryti

Legislative File: 12388-19

Title

Council Liaison Report

Body

Councilor Ryti will present the report to the Board.