



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Agenda - Final County Council - Special Session

Sara Scott, Council Chair; Randall Ryti, Vice-Chair; David Izraelevitz; Antonio Maggiore; Katrina Martin; James Robinson; and Pete Sheehey, Councilors

Tuesday, January 14, 2020

6:00 PM

Council Chambers - 1000 Central Avenue

Strategic Planning

1. OPENING/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. BUSINESS
 - A. [12699-20](#) Action to Suspend Council Rules

Presenters: County Council - Special Session
 - B. [12690-20](#) Board/Commission Appointment(s) - Environmental Sustainability Board

Presenters: Anne Laurent, Public Works Director

Attachments: [A - Environmental Sustainability Board Member Roster](#)
[B - Application Packet for Alesia Benson](#)
[C - Application Packet for Valerie Shelley](#)
[D - Application Packet for Erik Loechell](#)
[E - Interview Panel Recommendation](#)
 - C. [12698-20](#) Board/Commission Appointment(s) - Lodgers' Tax Advisory Board

Presenters: Lodgers' Tax Advisory Board

Attachments: [A - Board Roster](#)
[B - Interview Panel Recommendation](#)
[C - Reapplication Packet for Linda Deck](#)
[D - Application Packet for Zack Aikey](#)
 - D. [12629-20](#) 2020 Strategic Priorities Discussion

Presenters: County Council - Special Session

Attachments: [A - 2019 Strategic Leadership Plan](#)
[B - December 2019 MAPS Update](#)
[C - State of the County Report Dated January 7, 2020](#)

5. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

January 14, 2020

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: County Council - Special Session

Legislative File: 12699-20

Title

Action to Suspend Council Rules

Recommended Action

I move that Council suspend their procedural rules at this meeting, January 14, 2020, so that formal action may be taken.

Body

The 2019 Los Alamos County Council Procedural Rules stipulate that for Work Sessions:

"...Council meetings designated as work sessions shall be held for the primary purpose of discussing issues at length with staff in an informal setting without taking formal action except for required procedural actions such as approving minutes from a prior council meeting, or adopting a statement for inclusion in the minutes regarding a closed session..."

By taking the action to waive these procedural rules, Council may then take action on certain items listed on tonight's agenda.



County of Los Alamos

Staff Report

January 14, 2020

Los Alamos, NM 87544
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Agenda No.: B.

Index (Council Goals):

Presenters: Anne Laurent, Public Works Director

Legislative File: 12690-20

Title

Board/Commission Appointment(s) - Environmental Sustainability Board

Recommended Action

I nominate Alesia Benson, Valerie Shelley, and Erik Loechell to fill one current vacancy on the Environmental Sustainability Board.

I move that Council appoint one nominee to the current vacant position:

By roll call vote, Councilors vote for one nominee, and the nominee with the highest vote total of at least four votes will be appointed to fill a partial ESB term that began on August 1, 2018 and will end July 31, 2020. This nominee will also be appointed to a full term beginning on August 1, 2020 and ending on July 31, 2022.

Body

The Environmental Sustainability Board is a seven member board with staggered two-year terms beginning August 1 and ending July 31. A copy of the current Board Member roster is attached for reference (Attachment A). The vacancies are a result of an ESB member who is no longer serving on the board.

The applicants are:

Alesia Benson [R]

Valerie Shelley [R]

Erik Loechell [DTS]

Applicants were interviewed by an interview committee during August and December 2019. The interview committee consisted of the following:

ESB Chair: Lisa Bakosi

Council Liaison: Antonio Maggiore

ESB Staff Liaison: Angelica Gurule

The interview committee recommends appointing Erik Loechell.

Party affiliations are noted as [D] Democrat, [R] Republican, [I] Independent, [G] Green, [L] Libertarian, [DTS] Declined to State, and [N] Not Registered to Vote.

Appointing the applicants will not violate the County Charter restriction concerning political party majorities on Boards and Commissions.

Attachments

- A - Environmental Sustainability Board Member Roster
- B - Application Packet for Alesia Benson
- C - Application Packet for Valerie Shelley
- D - Application Packet for Erik Loechell
- E - Interview Panel Recommendation



Board Roster



Dorothy Brown

1st Term Aug 01, 2018 - Jul 31, 2020

Appointing Authority County Council

Category Democrat



Lisa C Bakosi

2nd Term Jul 01, 2018 - Jul 31, 2020

Appointing Authority County Council

Office/Role Chair

Category Democrat



Susan Barns

2nd Term Jul 01, 2018 - Jul 31, 2020

Appointing Authority County Council

Category Democrat



Heather Ward

2nd Term Aug 01, 2019 - Jul 31, 2021

Appointing Authority County Council

Office/Role Vice Chair

Category DTS



Heidi H Rogers

2nd Term Aug 01, 2019 - Jul 31, 2021

Appointing Authority County Council

Position ES7

Office/Role Vice Chair

Category Democrat



Amanda J Macdonald

1st Term Aug 01, 2017 - Jul 31, 2021

Appointing Authority County Council

Position ES7

Office/Role Member

Category DTS



Vacancy

General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.

If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Alesia

First Name

G

Middle Initial

Benson

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Party affiliation as registered: (Select one of the following) *

☒ Republican

Registered to vote in Los Alamos?

☐ Yes ☒ No

How did you learn of this Board/Commission vacancy?

Research online

Do you currently serve on any County Board or Commission?

☐ Yes ☒ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Interests & Experiences

Which Boards would you like to apply for?

Environmental Sustainability: Submitted

Why would you like to serve on this particular Board or Commission?

I just moved to Los Alamos/White Rock for a new job at LANL. I am coming from the Asheville, North Carolina area. I am passionate about environmental sustainability and would like to take an active role here in Los Alamos.

What volunteer or professional activities have you participated in that could apply to this appointment?

I was Chair for the City of Hendersonville Environmental Sustainability Board for 3 years. I lead the recycling team for our local non-profit environmental group, MountainTrue. I also lead the environmental sustainability program for my company for 4.5 years allowing us to cut our waste to landfill by over 40% in my first year. I lead my company to being recognized as Green Business of the year in Western North Carolina in 2018. I led the effort for converting Hendersonville's downtown summer event series, Rhythm & Brews, to be zero waste to landfill. I've organized several Earth Day and America Recycles Day events for my community and have spoken at NC Department of Environmental Quality's annual meeting about methods for waste reduction.

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes. I would like more info about when meeting are held and where.

What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

I'm most interested in waste reduction/diversion. Compost is one of my favorite areas of focus. Also, education about recycling which is so important right now. With my previous board we started a rain barrel program for citizens. That might be of interest for people here as well. I'm interested in helping make Los Alamos community events more sustainable.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

No

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

No

If you have any questions, please contact Barbara Lai at 505-663-3436 or barbara.lai@lacnm.us

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Alesia Benson
Applicant's Name

ESB
Board or Commission

Antonio MacDore
Interviewer Name

12/29/19 10 AM
Date/Time of Interview

Interview Conducted:

☐ Personally

☒ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>Education in Environmental Assessment ISA MA</u> <u>Served on ESB in NC (Chair experience)</u> <u>interest/Experience waste reduction/Compost</u> <u>Does Environmentalism currently</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>New to town fresh perspectives</u> <u>Support pollinators Bee City</u> <u>Tree City</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>Advisory</u> <u>Educating public</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>Collaboration / teamwork</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>Communication work w/staff toward common goals</u>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Chair 3yrs Environmental Board Children's museum board helped organize events</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Semi willing to learn more</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>not a deterrent</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p> <p>What are we working on? / SAT Composting School sustainability</p>

Notes:

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Alesia Benson
Applicant's Name

ESB
Board or Commission

Lisa Bakosi
Interviewer Name

10:30 Friday
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p><u>Bach + Masters in Environmental - Career experience w/ enviro stewardship</u> <u>helped w/ waste reduction + compost, chair experience on Board</u> <u>Mtn. Tree (3 years)</u> <u>City on Hendersonville in NC.</u></p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p><u>Doesn't know. Wants to learn more. Fresh Perspective.</u> <u>Bee City program - pollinators, sustainability. Expanding compost!</u> <u>Bee City / Tree City</u></p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p><u>Advisory role / partnership</u> <u>Acting as a voice for public.</u> <u>Educating role.</u></p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p><u>Collaboration + Teamwork</u> <u>Contribute</u> <u>Passionate about common goal</u></p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p><u>Communication is the big one / sharing information</u> <u>Working together for common goal</u></p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Childrens Museum Board Secretary - worked w/ ESB. Partnership to bring education. She served as a leader- helped organize + structure it. NP volunteer - organized lots of events / volunteers</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Not yet but willing to learn - somewhat familiar.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>NO, but yes aware</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>NO</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Alesia Benson
Applicant's Name

ESB
Board or Commission

Angelica Gurulé
Interviewer Name

12-13-19 @ 10:30am
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>B.S + MS in Enviro Assessment Env. Stewardship + compliance w/ company. Chair of Enviro Sustainability Board. Passionate about Environment.</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>Ex. ee USA. She can bring a fresh perspective. B-city program - protect pollinators She wants to expand food composting. Tree city.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>As an advisory role, partnership and educating public and County Councillors.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Collaboration and team work. These that contribute to common goals.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>communicate and work together for common goal. work w/ staff to accomplish goals.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Environmental Boards - Chair *She helped organize as she created bi kebs, min, agent Local Children Museum board - partnered w/ board to work w/ Env Board. *Organize events - Secretary</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Yes, she is willing to learn more.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>It is not a deterrent.</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No.</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p> <p>What goals are you working on? Past - SAYT research subcommittee. Current - focused on food composting. Sustainability in the schools</p>

Notes:

General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.

If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Valerie

First Name

A

Middle Initial

Shelley

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Party affiliation as registered: (Select one of the following) *

☒ Republican

Registered to vote in Los Alamos?

☒ Yes ☐ No

How did you learn of this Board/Commission vacancy?

friend

Do you currently serve on any County Board or Commission?

☐ Yes ☒ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Interests & Experiences

Which Boards would you like to apply for?

Environmental Sustainability: Submitted

Why would you like to serve on this particular Board or Commission?

I am committed to working with others to preserve the unique and beautiful environment of Los Alamos County for future generations.

What volunteer or professional activities have you participated in that could apply to this appointment?

1. Electrical engineer for Los Alamos National Laboratory, Weapons Division: experience evaluating safety and effluent regulations, particularly as they apply to manufacturing waste; also experience in implementing waste stream management protocols for hazardous wastes 2. Electrical engineer for Tucson Electric Power Company: experience in evaluating best methods for power generation and in assessing environmental impacts of such 3. Homeowner experienced with various types of xeri-scaping and drip system watering; also experienced in the use of solar panels for water heating; experienced in small scale vegetable, fruit and nut production

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes. Because I am retired this is a commitment I am willing and able to fulfill.

What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

I became aware of a lack of solid data and information being readily available to guide ESB decisions -- a problem which could be remedied if someone experienced in research and manufacturing were available to do the work needed to obtain and assess the information. I have the skills needed to aid the ESB in its evaluations. Frequently, something that is described as a "no-brainer" is anything but! It is wise to be thorough and forthright before making decisions which impact our environment and our economic livelihoods. I would like to accomplish a standard of research and a methodology for gaining the best understanding of an idea being deliberated, so our advice to Council can be well-grounded in the best knowledge to date for a particular question.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

I became aware that important aspects related to the "no-brainer" idea of banning plastic bags, plastic straws, and Styrofoam were not being discussed. I believe one reason this idea was brought forward again (after having been investigated and rejected just 4 years ago) was that the reasons for not accepting the ban in 2015 were not effectively noted or explained. Because there was not a solid case made for rejecting the ban in 2015 we are back to investigating it all again. I do not mean to imply there is never a good reason to bring an issue back again for new review. Rather, the reasons I have read in the newspapers for bringing the bag ban issue back for review are the same as the reasons brought forth the first time in 2015. My conclusion is that the original reasons for not accepting the ban were not clearly addressed in a memorandum to Council in 2015.

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

No.

If you have any questions, please contact Barbara Lai at 505-663-3436 or barbara.lai@lacnm.us

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Valerie Shelley
Applicant's Name

ESB
Board or Commission

Lisa
Interviewer Name

8/5 11:15am
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <i>Rehnd</i> Sub-Masters Electrical Engineering, Experience w/ waste stream mgmt., optimizing what we need, worked in energy trade off, Home owner, Gardener, Awareness of environment.
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] Challenges for families (as a productive resource), housing, help enviro w/ less impact to families.
3	How do you perceive the role of County Boards and Commissions in local government? Groups Groups serve as legwork for Councilors do all benef.
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? Work together as a team from a helpful place - benefit of the doubt given. Be polite
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? Responsiveness, attendance, stay neutral communicate

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Public service through church, leader, camp director President leading young women</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Not at all</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>Not a deterrent</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Valerie Shelley

Applicant's Name

ESB

Board or Commission

ANTONIO MAGGIORE

Interviewer Name

8/5/11 11:20

Date/Time of Interview

Interview Conducted:

X Personally

Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>Retired from lab, masters in Electrical Engineering - Experience in Waste Stream Management. Worked in Tucson Electric Power doing forecasting & Energy analysis - Lifelong gardener</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>LA is best place she has ever lived, but can be a challenging place for families, and they are best resource for the community. Important to be inclusive and mindful of families and improving what we can to improve</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>board does leg work to help advise Council Council has too much to handle Board to help</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>Communicate w/ the idea that we are all on the same team. Listening.</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>be responsive to emails, share info w/ all attend meetings, communicate</u>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs -- but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>Public Service through her church Women's groups and Counselor for camps. President of Young Women's Association.</i>
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? <i>Not at all</i>
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <i>Yes</i>
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <i>Not Aware</i> <i>Not a deterrent fully supports</i>
10	Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <i>Not a deterrent</i>
11	<i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i>
12	Do you have any questions for the interview panel? <i>Asked Lisa what her experience has been like on council ESB</i>

Notes:

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Valerie Shelley
Applicant's Name

ESB
Board or Commission

Angelica Grunle
Interviewer Name

8-5-19 @ 11:15am
Date/Time of Interview

Interview Conducted:
X Personally
____ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. Masters in electrical engineering. worked at LANL, experience in waste stream mgmt. Tucson electric power - forecasting dept - planned for rate of increase in need. Gardened extensively.
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] Los Alamos greatest town she has ever lived. LA can be challenging to families, (esp housing, helpful to LANL as a resource). ESB- Implement things that can help LA, but not overly harm families.
3	How do you perceive the role of County Boards and Commissions in local government? B+C's serve as advisors to County Council. They research the topics brought forward to Council.
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? Try to communicate effectively, we are all working together to achieve the best possible outcome.
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? Be responsive to email, attend meetings, share & communicate openly to all ESB members.

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Most of public service is through church. Camp director for teenage girls. President for Young women's association.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Not at all.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes. She would seek and appreciate.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>She wasn't aware, but it's not a deterrent.</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No.</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p> <p>Angelica asked if she had a preference to serve on TAPU board or ESB. She said she would be open to either board.</p>
12	<p>Do you have any questions for the interview panel?</p> <p>She asked what we've learned from serving on ESB Lisa said she's learned how to be navigate and to make a change for the better. (Shelley wants to give back to community gave kudos about play lots, demo gardens, medicans).</p>

Notes:

gave kudos about play lots, demo gardens, medicans).

General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.

If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Erik

First Name

Loechell

Middle Initial

Last Name

Street Address

Suite or Apt

City

State

Postal Code

Email Address

Primary Phone

Alternate Phone

Party affiliation as registered: (Select one of the following) *

☒ Other

Registered to vote in Los Alamos?

☒ Yes ☐ No

How did you learn of this Board/Commission vacancy?

Talked with Angelica Gurule

Do you currently serve on any County Board or Commission?

☐ Yes ☒ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Interests & Experiences

Which Boards would you like to apply for?

Environmental Sustainability: Submitted

Why would you like to serve on this particular Board or Commission?

I am deeply passionate about environmental sustainability and would love to see the county adapt more sustainable principles. I have a Masters degree in Environmental Policy and Management with an emphasis on Energy and Sustainability and a Leadership in Energy and Environmental Design (LEED) Green Associate certification. I believe my background and knowledge would be of benefit to the board and the community. I would love to see the county be more sustainable through further education programs, a plastic bag ban, and organics collection.

What volunteer or professional activities have you participated in that could apply to this appointment?

I served on the Environmental Sustainability Board from 2016 to 2018. During that time I worked on several projects, including the implementation on the yard trimming roll carts. I work as an Environmental Project Manager for N3B with a focus on Environmental Remediation. My projects include work on Los Alamos County and Los Alamos National Laboratory property for the aggregate area soil remediation program.

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes

**What would you like to accomplish during your tenure on this Board or Commission?
(Please identify any special interests you have that led you to become interested in serving
on this Board or Commission.)**

I would love to implement an food recycling for the County. My vision is that we have a large, bear proof food collection dumpster based near the highschool track parking lot where the glass and cardboard recycling exist. Coinciding with the implementation of the dumpster would be a program to promote/provide organics collection containers (small less than 5 gallon bins) for people to have at home and use with compostable bags. People could then collect their organics at home in the bin and drop-off the organics at the dumpster. With the county already collecting yard trimmings and composting them along with the biproduct from the waste treatment facility, the county could then add the food collection to the compost, if possible.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

Yes, I served on the board from 2016 to 2018 and interact with several of the board members on a casual basis.

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

No

If you have any questions, please contact Barbara Lai at 505-663-3436 or barbara.lai@lacnm.us

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Erik Loechell

Applicant's Name

ESB

Board or Commission

Angelica Gunile

Interviewer Name

8/8/19

Date/Time of Interview

Interview Conducted:

☒ Personally

☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Lived in LA 10 Master Env Policy + Mgmt LEED Sustainable Bldg Standards</p> <p>N3B Project Manager Strives for P2 (Pollution Prevention) Passion for sustainability</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>LA is like an island - the more we can manage on the hill educate, manage waste from people - planet - profit perspective.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Subject matter experts / explanatory group. a board can help advise Council about how to best improve community. Represent the community.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>open communication about what we want to accomplish He likes to get the pulse of the community. Brings passion to make a more sustainable community.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Communicating intentions and work with board, council, staff to achieve + implement.</p>

Revised 2/12/2018

Attachment D

Be an active member + dedicate own research and time to contribute to accomplish goals.

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>ESB for Los Alamos County - Helped gather data to support Yard Trimming programs.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Yes</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p>
12	<p>Do you have any questions for the interview panel?</p> <p>Noted he is really interested in food scrap composting.</p>

Notes:

This was done in New Zealand

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Erik L
Applicant's Name

ESB
Board or Commission

Lisa B.
Interviewer Name

8/8 10:30
Date/Time of Interview

Interview Conducted:
____ Personally
____ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <p>LA resident 10yrs. Degrees are environmental + sustainability. Enviro. project manager for N3B. Pollution prevention. Passionate about sustainability. Looking forward to ESB.</p>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <p>County - being an island creates costs - driving - good to keep stuff on the hill to save \$ and resources + education to comm. in that area.</p>
3	How do you perceive the role of County Boards and Commissions in local government? <p>Boards explore + feed to up plb's council feeds down info - help each other. Reps for the community and being their voice.</p>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <p>Communication - active + open - 2 way. He loves talking + exploring + listening. Bringing passion.</p>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <p>Research + communication intentions + teamwork Prioritizing. Help accomplish goals.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>helped roll-out program ESB – Auditing the waste + work on brown bin / outreach events Boards of Directors – Helped w/ Bear Carts, ordinances researched</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Yes</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>NO</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>NO</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Erik Cedre
Applicant's Name

ESB
Board or Commission

ANTONIO MESSORE
Interviewer Name

8/8 10:30
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>Lived in LA off for 10 years. Degree in Environmental Sustainability, has served on board in past, LEED Certified green associate</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>Costs associated w/ disposal of waste, have to treat LA like an island because in terms of educating changing habits</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>Subject matter experts exploratory group - do the lifting for Council</u> <u>Advisory representatives of the community</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>Open Communication both ways</u> <u>bring passion to making this community sustainable</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>Communicating intentions and working together</u> <u>Sharing research and be willing to put in work required.</u>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>ESB is the main one Trash audits and green waste bin implementation. Bear carts</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Yes!</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes!</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>Yes - not a deterrent</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>Not a deterrent</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:

Date: _January 8, 2020_____

Board or Commission: _Environmental Sustainability Board_____

Interview Panel:

Name : _Antonio Maggiore_____ (Council Liaison)

Name : _Lisa Bakosi_____ (B&C Chair)

Name: _Angelica Gurule_____ (Staff Liaison)

Applicants Interviewed:

Name: __Alesia Benson_____ Date of Interview: __12/13/2019_____

Name: __Valerie Shelley _____ Date of Interview: __8/5/2019_____

Name: _____ Erik Loechell _____ Date of Interview: __8/8/2019_____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Interview Panel Recommendation(s):

The interview panel for the Environmental Sustainability Board or Commission would like to recommend the following applicants for appointment:

Name : __Erik Loechell _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Other information for Council:



County of Los Alamos

Staff Report

January 14, 2020

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Lodgers' Tax Advisory Board

Legislative File: 12698-20

Title

Board/Commission Appointment(s) - Lodgers' Tax Advisory Board

Recommended Action

I move that Council approve the reappointment of Linda Deck as one of two required tourism industry representatives and the appointment of Zack Aikey as one of two required lodging industry representatives to the Lodgers' Tax Advisory Board with both terms ending December 1, 2022.

Body

The purpose of this item is to fill two vacancies on the Lodgers' Tax Advisory Board. The applicants for these positions are:

Linda Deck (I)
Zack Aikey (D)

All applicants were interviewed by an interview committee on December 18, 2019. The interview committee consisted of the following: the Board Vice Chair: Katie Bruell; the Council Liaison: James Robinson and the Staff Liaison: Kelly Stewart. The interview committee recommends reappointing Linda Deck and appointing Zack Aikey. The recommendation of the interview committee is attached.

Party affiliations are noted as [D] Democrat, [R] Republican, [I] Independent, [G] Green, [L] Libertarian, [DTS] Declined to State, and [N] Not Registered to Vote.

This five-member board has three year terms and is currently composed as follows:

Katie Bruell [D]
Stacy Baker [D]
Jacqueline Shen [R]

Attachments

A - LTAB Board Roster
B - LTAB Interview Panel Recommendation
C - Reapplication Packet for Linda Deck
D - Application Packet for Zack Aikey



Los Alamos County, NM

Lodgers' Tax Advisory

Board Roster



Jacqueline Shen

1st Term Dec 02, 2017 - Dec 01, 2020

Position LTA5

Category Republican



Stacy Baker

1st Term Dec 02, 2018 - Dec 01, 2021

Position LTA3

Category Democrat



Katherine Bruell

2nd Term Dec 02, 2018 - Dec 01, 2021

Appointing Authority County Council

Position LTA2

Office/Role Vice Chair

Category Democrat



Vacancy



Vacancy

Date: Jan 9 2020

Board or Commission: Lodgers' Tax Advisory Board

Interview Panel:

Name : Katie Bruell (Board Vice Chair)

Name : James Robinson (Council Liaison)

Name: Kelly Stewart (Staff Liaison)

Applicants Interviewed:

Name: Linda Deck (reappt to Tourism Industry position) Date of Interview: Dec 18 2019

Name: Zack Aikey (Lodging Industry position) Date of Interview: Dec 18 2019

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Name: _____ Date of Interview: _____

Interview Panel Recommendations:

The interview panel for the LTAB Board or Commission would like to recommend the following applicants for appointment:

Name : Linda Deck (incumbent)

Name : Zack Aikey (new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

Name : _____ (circle one: incumbent or new applicant)

The interview panel for the LTAB Board or Commission would like to recommend the following applicants to terms:

Name : Linda Deck to term ending Dec 1, 2022

Name : Zack Aikey to term ending Dec 1, 2022

Name : _____ to term ending _____

Name : _____ to term ending _____

Name : _____ to term ending _____

Name : _____ to term ending _____

Other information for Council:

General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.

If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Linda

First Name

T

Middle Initial

Deck

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Party affiliation as registered: (Select one of the following) *

☒ Independent

Registered to vote in Los Alamos?

☒ Yes ☐ No

How did you learn of this Board/Commission vacancy?

From LTAB liaison

Do you currently serve on any County Board or Commission?

☒ Yes ☐ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Lodgers' Tax Advisory Board

Interests & Experiences

Which Boards would you like to apply for?

Lodgers' Tax Advisory: Submitted

Why would you like to serve on this particular Board or Commission?

As I stated in my October, 2016 application to LTAB, this board deals with issues of particular importance to the Bradbury Science Museum, e.g. quality of visitor experience in Los Alamos county, promotion of the county and environs, coordination of efforts of those who rely on excellent visitor experience. It is a highly functioning board, and progress is being made on several important, emerging issues. I'd like to continue this work.

What volunteer or professional activities have you participated in that could apply to this appointment?

I served on LTAB from October 30, 2007 to December, 2012, and now since September, 2015. I've served on the Arts in Public Places Board, Historic Sculptures subcommittee, and was a founding member of the Creative District Advisory Committee during its tenure. I've been the director of the Bradbury Science Museum, one of the premier Los Alamos visitor attractions, for twelve years. I am a graduate of Leadership Los Alamos, Class of 2008.

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes

**What would you like to accomplish during your tenure on this Board or Commission?
(Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)**

In addition to being an advocate for all cultural amenities in Los Alamos, I have deep ties to the Manhattan Project National Historical Park and hope to leverage its presence for Los Alamos and our visitors. I would like to help define, facilitate, and promote high standards in visitor and citizen satisfaction with their experiences in Los Alamos. I still want to hear more people saying "I like to spend my free time in Los Alamos; there is so much to do and I feel so welcome and comfortable."

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

I served on LTAB from 2008 through 2012, and was Chairman for two of those years, and again from 2016 (I took over a vacancy mid-term), into a full three-year term to present, currently being Chairman since January, 2019. Through this I know Kelly Stewart very well, and I know all of the County Councilors. I also served on a subcommittee of the Arts in Public Places Board to consider and propose a series of historic sculptures for the downtown.

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

No, and I'll make sure there are none.

If you have any questions, please contact Barbara Lai at 505-663-3436 or barbara.lai@lacnm.us

LOS ALAMOS

County Manager's Office

BOARD & COMMISSION INTERVIEW QUESTIONS FOR B&C MEMBERS APPLYING FOR A SECOND TERM

Linda Dech
Applicant's Name

LTAB
Board or Commission

James Robinson
Interviewer Name

12/18/19 1145
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Since you are re-applying for this position, you must feel that the Board or Commission actions are worthwhile. What do you consider to be the positive aspects of the position? The negative?</p> <p>- Wise to get advice from members across the industries is great.</p> <p>- It is pretty prescribed in how the \$ can be spent.</p> <p>- New initiatives w/ changing, looking industry, that are exciting to attract the adventurous travelers: what does that mean for the community.</p>
2	<p>What has the Board or Commission accomplished during your term? What have you been able to contribute to the accomplishments that you are pleased with?</p> <p>- More directed toward these on going initiatives. Short term results, valuable metrics, good arrow to departure. Change the model. More forward directed than looking in the past.</p>
3	<p>What do you believe are the greatest issues facing the Board or Commission for which you've applied and how do you feel this Board or Commission can contribute to the resolution of these issues?</p> <p>[Note to interview panel: If the answer to this question appears to be off base with Council's goals or directives, please explore a little more.]</p> <p>- Evolving demographic that we are hope hoping to attract and how we should communicate with them in new and existing markets.</p>

4	<p>Now that you've served on this board or commission, how do you perceive the role of County Boards and Commissions in local government? Do you have suggestions for better operation of this board or commission? Of operations of the Board and Commission system in general?</p> <ul style="list-style-type: none"> - So helpful when an <u>engaged</u> councilor is w/ the board address the issues. - Open conduit to the Council. - Assessing the short term rentals ~ could be a massive impact.
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Revised 2/12/18

5	<p>Based on your experience serving on this board or commission, please share your thoughts on the communication methods between this Board and Council? How can we improve?</p> <ul style="list-style-type: none"> - engaged County Councilor and others who want to come to the meetings to help participate. - lunch w/ boards and commissions is incredible. - the teen gathering space is off putting to visitors.
6	<p>Have you attended any training sessions related to your duties and responsibilities as a board member? Is there any training that you feel the County could provide to improve the effectiveness or efficiency of the board or commission system, as a whole, or of board or commission members individually?</p> <ul style="list-style-type: none"> - Not training sessions aka outside training, but having outside presenters. - if there are more that would be great. - Hospitality Association, getting involved. ~ got to find that would be helpful.
7	<p>What suggestions/comments would you like to offer in connection with your Board or Commission service so far?</p> <ul style="list-style-type: none"> - There is no changing the # of people on LTAB and it is hard to maintain Quorum. - Maybe have more than one attend the B&C luncheon. - Staff support is wonderful. Haven't been getting the complete packet.
8	<p>The purpose of this question is to make sure you are aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to continue serving on this Board?</p> <ul style="list-style-type: none"> - Not a deterrent. - Need to address email addresses.

9	<p>If this board decides (or is required) to “live stream” their meeting, will this be a deterrent to your willingness to continue serving on the board?</p> <p><i>- Yes. LTAB is already streaming.</i></p>
10	<p>Do you have any questions of the interview panel?</p> <p><i>Chair elections</i></p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the answers this applicant provided on their application form or during this interview.]</i></p>

Notes

Thank the applicant for their feedback on the B&C system, and their willingness to continue serving as a Board or Commission member.

Revised 2/12/18

LOS ALAMOS

County Manager's Office

BOARD & COMMISSION INTERVIEW QUESTIONS FOR B&C MEMBERS APPLYING FOR A SECOND TERM

Linda Deck
Applicant's Name

LTAB
Board or Commission

Katie Bnell
Interviewer Name

12/18/19 11:45am
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Since you are re-applying for this position, you must feel that the Board or Commission actions are worthwhile. What do you consider to be the positive aspects of the position? The negative?</p> <p>Wise to get advice from attractions + lodging on where the funds go. The rules for spending the \$ are pretty strict, which can make LTAB feel rote. But we have new initiatives in front of us, including attracting the venturesome traveler.</p>
2	<p>What has the Board or Commission accomplished during your term? What have you been able to contribute to the accomplishments that you are pleased with?</p> <p>we've gotten more directed towards ongoing initiatives like short term rentals, metrics, A2D training. Looking forward instead of looking at the past.</p>
3	<p>What do you believe are the greatest issues facing the Board or Commission for which you've applied and how do you feel this Board or Commission can contribute to the resolution of these issues?</p> <p>[Note to interview panel: If the answer to this question appears to be off base with Council's goals or directives, please explore a little more.]</p> <p>Evolving demographic that we're hoping to attract How we're communicating w/potential audiences Don't want to ignore boomer audience. Likes the new visitor guide direction</p>

4	Now that you've served on this board or commission, how do you perceive the role of County Boards and Commissions in local government? Do you have suggestions for better operation of this board or commission? Of operations of the Board and Commission system in general? <i>It's helpful to have a really engaged councilor working with the board.</i>
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Revised 2/12/18

5	Based on your experience serving on this board or commission, please share your thoughts on the communication methods between this Board and Council? How can we improve? <i>Covered above. Other councilors could come to board mtgs besides the one assigned. B+C lunches are a good time for lots of communication.</i>
6	Have you attended any training sessions related to your duties and responsibilities as a board member? Is there any training that you feel the County could provide to improve the effectiveness or efficiency of the board or commission system, as a whole, or of board or commission members individually? <i>No trainings that were pertinent. We have had wonderful speakers come + present to the board. Continue + expand this. Hosp Assoc stuff is good - would be nice to find members to attend these kinds of conferences.</i>
7	What suggestions/comments would you like to offer in connection with your Board or Commission service so far? <i>Quorum issues are hard because of LTAB member number constraints. Maybe have 2 people in stead of one attend B+C lunches.</i>
8	The purpose of this question is to make sure you are aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to continue serving on this Board? <i>No. IPRA does not apply to federal (LANL) computers.</i>

9	If this board decides (or is required) to “live stream” their meeting, will this be a deterrent to your willingness to continue serving on the board? <i>Yes No, already live streamed</i>
10	Do you have any questions of the interview panel?
11	<i>[Interview panel: Ask questions you think necessary for clarification of the answers this applicant provided on their application form or during this interview.]</i>

Notes

Thank the applicant for their feedback on the B&C system, and their willingness to continue serving as a Board or Commission member.

Revised 2/12/18

LOS ALAMOS

County Manager's Office

BOARD & COMMISSION INTERVIEW QUESTIONS FOR B&C MEMBERS APPLYING FOR A SECOND TERM

Linda ~~Deek~~ Deek

Applicant's Name

LTAB

Board or Commission

Kelly Stewart

Interviewer Name

11:45-12, Dec. 18, 2019

Date/Time of Interview

Interview Conducted:

☒ Personally

☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Since you are re-applying for this position, you must feel that the Board or Commission actions are worthwhile. What do you consider to be the positive aspects of the position? The negative?</p> <p>get advise from lodging / attractions for how LTR is spent. Feels "rate" given County Code. However, new challenges & opportunities - new audience (MEMS) v.s. traditional; <i>back</i></p>
2	<p>What has the Board or Commission accomplished during your term? What have you been able to contribute to the accomplishments that you are pleased with?</p> <p>Focused on on-going initiatives: <i>changing demog.</i></p> <p>1) STR phenom. Rather than just mounting data +</p> <p>2) Data - efficiency</p> <p>3) A2D training contract</p> <p>Forward-looking vs. backward <i>schul</i></p>
3	<p>What do you believe are the greatest issues facing the Board or Commission for which you've applied and how do you feel this Board or Commission can contribute to the resolution of these issues?</p> <p>[Note to interview panel: If the answer to this question appears to be off base with Council's goals or directives, please explore a little more.]</p> <p>Evading demographic / psychographic - venturisme, traveler. <i>how are</i> all communitatiz. Still attract our <i>bummers</i>. Reach them where they are getting info.</p>

ATTACHMENT C

New Visitor Guide - great approach. Bommers use web: Invitation for experiences.

4 Now that you've served on this board or commission, how do you perceive the role of County Boards and Commissions in local government? Do you have suggestions for better operation of this board or commission? Of operations of the Board and Commission system in general?

Helpful to have councilor who is engaged to communicate concerns of Council. Maintain open conduit - 2 way communications. E.g., Assess what is needed to support STR? how to right-size it for Co., neighborhoods.

Revised 2/12/18

5 Based on your experience serving on this board or commission, please share your thoughts on the communication methods between this Board and Council? How can we improve?

Engage County Councilor & follow up to respond to questions, etc. Encourage other councilors to participate. BCC luncheons are much more collaborative.

6 Have you attended any training sessions related to your duties and responsibilities as a board member? Is there any training that you feel the County could provide to improve the effectiveness or efficiency of the board or commission system, as a whole, or of board or commission members individually?

No, but invite speakers & experts to LTAB to present & inform LTAB; can we (Co./LTAB) fund attendance of LTAB members @ industry conferences hosted by NM TD or NM Hosp. Assoc.

7 What suggestions/comments would you like to offer in connection with your Board or Commission service so far?

Any chance to expand no. seats; quorum, # of, issue? Encourage all board members to participate in BCC luncheon. Planning meeting w/staff; need complete pt in advance!

8 The purpose of this question is to make sure you are aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to continue serving on this Board?

No. However, concern re email communications sent to Lab email address. Lab employees can't do non-Lab business on Lab computers/time.

→ Need to offer personal email/phone.

→ Can County create Co. address?!

→ Include IPRA req'ts as part of Ethics training.

9	If this board decides (or is required) to "live stream" their meeting, will this be a deterrent to your willingness to continue serving on the board? <i>Yes.</i>
10	Do you have any questions of the interview panel? <i>when is next election for LTAB Chair? Happy to continue, but fine with</i>
11	[Interview panel: Ask questions you think necessary for clarification of the answers this applicant provided on their application form or during this interview.] <u><i>No</i></u>

Notes

Thank the applicant for their feedback on the B&C system, and their willingness to continue serving as a Board or Commission member.

Revised 2/12/18

*LTVC relocation, per teen gathering space
& activities off-putting to visitors; also
MAPR VC still there; experiencing same
issues.*

General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.

If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Zack

First Name

R. W.

Middle Initial

Aikey

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Party affiliation as registered: (Select one of the following) *

☒ Democrat

Registered to vote in Los Alamos?

☒ Yes ☐ No

How did you learn of this Board/Commission vacancy?

Linda Deck

Do you currently serve on any County Board or Commission?

☒ Yes ☐ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Interests & Experiences

Which Boards would you like to apply for?

Lodgers' Tax Advisory: Submitted

Why would you like to serve on this particular Board or Commission?

In order to have a voice in what the Lodgers Tax will be used for.

What volunteer or professional activities have you participated in that could apply to this appointment?

Hotel General Manager of the Holiday Inn Express & Suites in Los Alamos, NM.

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes.

What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

I would like to become more involved within our community. I believe this to be a good start considering my profession with the hospitality industry within our town.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

No none that I am aware of.

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

None that I am aware of.

If you have any questions, please contact Barbara Lai at 505-663-3436 or barbara.lai@lacnm.us



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Zack Ailey
Applicant's Name

LTAB
Board or Commission

James Robinson
Interviewer Name

12/18/19 11:10
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <ul style="list-style-type: none">- General Manager w/ holiday Inn express- New ownership very interested in Community involvement.- Became more interested and would like to have a voice.- know the area pretty well
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <ul style="list-style-type: none">- There are great many facing the County- Not sure about the LTAB, but that is why he wants to join.
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <ul style="list-style-type: none">- Should be both advisory and also be able to think independently.
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <ul style="list-style-type: none">- Honesty, Organized, best interest of the community in mind.- have all of these.
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <ul style="list-style-type: none">- Making himself available and communication. Would have to learn how they currently interact.

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>- No</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>- Not familiar, but will read into it.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>- Absolutely.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>- No, I don't believe so.</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>- No</p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Zack Aikey
Applicant's Name

LTAB
Board or Commission

Katie Brvell
Interviewer Name

12/18/19 11:00am
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <i>GM @ Holiday Inn Express - 5+ years. Under new ownership - interested in community involvement. Came to LTAB/CC mtgs. Would like to have a voice. Wife works for LANL. Grew up in SF. Has had family in CA.</i>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <i>LTAB-not sure. County-lots of issues.</i>
3	How do you perceive the role of County Boards and Commissions in local government? <i>combination of advisory best and able to think independently.</i>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <i>Honest, organized, have best interest of community in mind. He possesses all of those.</i>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <i>Making himself available. Keeping open communication. He'd have to learn this.</i>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>No</i>
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? <i>No.</i>
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <i>Yes</i>
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <i>No</i>
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <i>No.</i>
11	<i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i>
12	Do you have any questions for the interview panel?

Notes:

ATTACHMENT D

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Zach Akey
Applicant's Name

LTAB
Board or Commission

Kelly Stewart
Interviewer Name

11-11:45 AM
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>New right to the community involvement. participate. From SF, wife works for Lab, lives in WR.</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>want to learn about issues facing LTAB by serving on the board.</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>should be advisory, also be able to operate independently.</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>Honesty, organized and have best interest of the community in mind - possess all.</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>make himself available & facilitate open communications. Learn by serving on board.</u>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? No.
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? No. Will need to learn.
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? Absolutely.
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? No.
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? No.
11	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.] Front desk - key question - way its asked? to identify reason for visit: 3070 nm-lab. Trying to bring number up + what there is to do.
12	Do you have any questions for the interview panel?

Notes:

**Owner - historian
Renovation 2020 - G4.
Time table - photo for m...**



County of Los Alamos

Staff Report

January 14, 2020

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: County Council - Special Session

Legislative File: 12629-20

Title

2020 Strategic Priorities Discussion

Recommended Action

This item is for discussion only, any potential adoption of priorities is anticipated to occur at a subsequent meeting.

Body

The County Council meets annually to discuss the prior year's accomplishments and to establish strategic priorities for the subsequent calendar year. This evening's meeting is intended to accomplish these tasks. Based on direction from the Council Chair, tonight's discussion will begin with a review of last year's Strategic Leadership Plan (Attachment A), then a comparison of this plan to the County's accomplishments over the prior year (as outlined in Attachments B & C), and culminating with a discussion regarding any potential additions/deletions to the 2019 plan in order to create the Strategic Leadership Plan for 2020 and identification of any new high-level actions needed to continue progress on the priorities. Once the strategic priorities for the upcoming year are identified, staff will take this information and incorporate it into the prior year's plan in order to create the 2020 plan, and this updated plan will be brought back to Council for approval at a subsequent meeting.

There is the potential for a variety of issues to be identified during the discussion, however it is anticipated that some of the potential topics for this evening's discussion may include:

- * direction regarding the tourism initiative and last year's budget request for personnel
- * means to address transportation / parking concerns
- * succession planning
- * parameters for solicitation of bids regarding the sale of the A-8-a property on DP Road

Alternatives

Council could choose to not consider any alterations to its current priorities in the Strategic Leadership Plan.

Fiscal and Staff Impact

Given that the direction will not be known until this meeting occurs, there are no known fiscal/staff impacts. It is anticipated that this discussion will be used as input to the County's budget preparation activities, however, any decisions regarding the allocation of funds will not occur until our planned budget hearings in April.

Attachments

A - 2019 Strategic Leadership Plan
B - December 2019 MAPS Update
C - State of the County Report dated January 7, 2020

2019

STRATEGIC LEADERSHIP PLAN

L  S A L A M  S

Vision

Los Alamos is a world-renowned community where discovery and innovation are inspired by its dramatic history and magnificent mountain setting. We offer extraordinary educational, recreational, and cultural opportunities in a vibrant small town atmosphere.



Communication & Transparency



In January, 2019, the Los Alamos County Council identified 7 strategic priorities; these were subsequently adopted on February 5, 2019. These priorities address issues important to the community that the Council agrees to focus and make progress on in the coming year; they are hard and cross-cutting and will support and help enable multiple initiatives currently underway. This does not mean that the county will only work on and invest in these priorities; they are a tool to help assure that in the context of all of the ongoing county efforts, a focus on a few high-level, important but challenging goals is maintained.

For each of these priorities, concrete actions for addressing them will be identified. Additionally, multiple mechanisms will be used to promote engagement with the community to clearly and more broadly communicate what the priorities are and elicit ideas and creative solutions for making progress. The status of the priorities will be reviewed and reported on a regular basis.

Ongoing improvement in communication and transparency in county policy setting is an overarching Council goal that will be a component of all our efforts.

These priorities were identified in the context of uncertainty regarding the County's Gross Receipts Tax revenue; it is understood that addressing priorities that require funding outlays will be contingent on the resolution of this uncertainty.



Priority Areas

Increasing the amount and types of housing options.

This includes a variety of housing options for all segments of the community, from affordable, entry level, and live-work housing to new options for those interested in downsizing or moving closer to central areas of the community.

Enhancing support and opportunities for the local business environment.

This includes appropriate support for existing businesses, growing new businesses, and supporting technology start-ups and spin-offs.

Addressing long-term building vacancies in key areas of our community.

Land availability in Los Alamos County, and in particular in the downtown areas, is limited and there is a desire to work towards better utilization, opportunities for new businesses, and improved aesthetics.

Protecting and maintaining our open spaces, recreational, and cultural amenities.

Los Alamos County open spaces and cultural attractions are greatly valued by the community and provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their health and sustainability is important to our citizens.

Supporting social services improvement.

Behavioral, mental and physical health and social services are important quality of life components; there are key areas where appropriate types and levels of county support could help address current needs.

Investing in infrastructure.

Appropriately balancing maintenance of existing infrastructure with new investments in county utilities, roads, facilities and amenities will help improve environmental stewardship, sustainability, and quality of life.

Planning for appropriate levels of county services.

Making sure we understand the level of services our citizens want will allow us to make appropriate investments in processes and staff to achieve them.

As noted, establishing these priorities is intended to help maintain focus on issues important to the community and support and help enable multiple ongoing initiatives important to the future of our community. These initiatives have benefitted from significant public involvement, time, and expertise and it is essential that we continue to work on:

Implementation of the 2016 Comprehensive Plan, including an emphasis on neighborhoods and effectively managing commercial growth.

Implementation of the 2018 Tourism Strategic Plan.

Utilizing the recommendations of the Community Development Advisory Board.

Addressing issues noted in the 2018 State of Health in Los Alamos.

Pursuing key goals described in 2018 DRAFT Los Alamos County Economic Vitality Plan.

Partnering with Los Alamos Public Schools and the University of New Mexico-Los Alamos, as appropriate, to support the high-quality educational opportunities in the community.

Maintaining and improving transportation and mobility.

Strengthening coordination and cooperation between County government, LANL, and regional and national partners.

Collaborating with Los Alamos National Laboratory as the area's #1 employer.

Work towards the Department of Public Utilities Strategic Goals and integration of these efforts with activities in support of the County's strategic priorities will be essential for achieving desired outcomes effectively and efficiently; mechanisms for improving this integration are being implemented.

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Increasing the amount and types of housing options	Develop and launch Home Renewal and Home Buyer programs	For Home Renewal Program 2018 Phase 3, 4 applications have been approved and work is underway. Work completed on 8 homes in 2018 from the 2016 and 2017 project rounds. For 2019, 8 of the received applications will be forwarded to the loan committee for review. Work includes improvements for energy efficiency, accessibility and general repairs. 13 home purchases under the Home Buyer Assistance program have been completed since program launch in Nov. 2017.	CDD	On Going; Requested Funding for FY21
	New Housing Development: Be responsive to potential partnerships that will produce new housing units in the County	Renovation at Oppenheimer & Trinity to convert 8 offices into apartments is wrapping up. The Hill apartment complex on former DOE site south of Trinity (DOE Parcel A-13) will add 149 units. T2 Development will build 44 units on Arkansas at the site of the former Black Hole property. A Quemazon infill project, along with various infill projects throughout North Community on small parcels privately owned, will collectively add 15 units to Los Alamos by 2020. A parcel owned by the Visiting Nurses was sold to a private developer Fall 2019 and will add 100 units.	CDD	2020 2021
	New Housing Development: Produce new housing units for seniors, workforce, and families as part of the A-19 Development	Mirador subdivision (DOE Parcel A-19 in White Rock) got underway in 2019, which once completed will add 161 houses built by Raylee Homes. The second phase of the development will involve a mixed-use project just west of the White Rock Visitor Center, including 60 units of multi-family rental units.	CDD	2020 2021
	Market County-owned parcels for workforce and senior housing	Canyon Walk Apartments by Bethel (DP Rd near Fire Training Tower) – land sale completed for this DOE Parcel A-9 for affordable housing under State’s Tax incentive program. Site plans at final review Winter 2019 with a deadline for Bethel to build out the parcel by Fall 2020. This will add 70 low income qualified units expected to be well suited for workforce housing, given close proximity to public transit, Smiths and Mari Mac jobs. Another 64 units qualified for a second State Tax incentive under the same developer (Bethel) for “The Bluffs” on DOE Parcel A-8 on DP Rd. The second project will be affordable housing for seniors.	CDD	2020 2021
	Continue to identify capital project funding opportunities that support Council’s adopted policy in support of Los Alamos Public Schools	County and Schools kicked off a joint study/project in Nov. 2019 to bring housing to Schools-owned land on North Mesa (east of the Middle School). The State legislature funded \$475,000 in a capital outlay bill passed this year toward the project; the funds will be used to address infrastructure needs.	CMO	2020 2021

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/Deadline
Increasing the amount and types of housing options	Housing Study	Hired a consultant Summer 2019 to produce a housing study that examines appropriate mix of housing types, price ranges, ownership options, and sizes, to inform future land sale decisions. Study will be presented to Council Dec. 3. <i>Cross-cutting impacts: Business Environment; Infrastructure; Long-term Vacancies.</i>	CDD	2020
	Stand up the Land Use Committee	Committee was formed Feb. 2019 and meets regularly to address issues such as strategic land use for businesses, housing, open space, egress and identifying land transfer options for additional parcels. <i>Cross-cutting impacts: Business Environment; Infrastructure; Open Space, Recreational, and Cultural Amenities; Long-term Vacancies.</i>	CMO Council	Complete: Committee Stood Up 02/19
	Pursue land trust options for affordable housing	As a potential addendum to the housing study or a stand-alone investigation, explore how a land trust or similar property ownership could effect lower prices for income-qualified needs. Pursue possible formation of community land trust as an option for North Mesa project and also potentially as a scattered site mechanism for maintaining long term affordability for housing units. <i>Cross-cutting impacts: Business Environment; Social Services.</i>	CDD	2020
Enhancing support and opportunities for the local and small business environment	Options for "Local Preference"	Determine available options, pros, and cons with respect to the approach to procurements.	CMO	Complete. Options, pros and cons to be provided to Council by County Attorney's Office 12/19
	Hold a Los Alamos and White Rock Business Workshop	Identify key issues, and near and longer-term possible solutions - include business owners, County staff, community participants (e.g. needed signage, permitting mentor, incentives for commercial property owners, etc.). <i>Cross-cutting impacts: Long-term Vacancies.</i>	CMO Council	Complete: Initial Workshop Held 04/19

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Enhancing support and opportunities for the local and small business environment	Support the health and success of technology incubators	Several management action plan items addressed housing and economic development support toward achieving this goal, which encompasses housing, quality of life, identifying space options, and continuing to engage to determine key needs/options for addressing. For example, the County worked with Pebble Labs on their project, and, the Bethel "Canyon Walks" project support this goal. <i>Cross-cutting impacts: Infrastructure.</i>	CMO	On Going
	Support legislative priority regarding LEDA funding	Monitor efforts that clarify the Local Economic Development Act (LEDA).	CMO Council	Complete for 2019 Legislative Session
	Perform economic development prospecting to include targeted marketing events	Hosted statewide DisrupTECH Conference again this year with the Feynman Center to provide networking opportunities for startups. Continued to participate in the RDC's Team/Manufacturing Fund and Micro Loans for small startups.	CMO	On Going
	Encourage Kroger to develop the Trinity Site to include mixed-use	This fall, members of the Council traveled to Ohio to meet with Kroger representatives, to discuss the Trinity Site project and existing Mari Mac/Smith's former store.	CMO	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Enhancing support and opportunities for the local and small business environment	Enhance the development of compact, high-quality mixed-use pedestrian districts in downtown Los Alamos and White Rock	Marriott will be constructing a hotel/conference center on the land parcel located south of 20th Street, as part of a land exchange. A traffic light will be installed at 20th/Trinity as part of the project. CDD is also launching a major project to update the Downtown Master Plan for Los Alamos in 2020, which will help guide future decisions.	CMO	2020 2021
	Advertise directly to site selectors and new business/employee prospects	Part of the Brand Action Plan objectives is to develop tools and advertising that will directly target potential new businesses. The County continues to proactively reach out to keep site selectors informed of RFPs, and to assist businesses such as Pebble Labs and the NM Consortium in finding new spaces as they expand and grow, in order to keep their operations in Los Alamos.	CMO	On Going
	Support workforce development and LANL suppliers	The County funding of the Regional Development Corporation (RDC)/Regional Economic Development Initiative (REDI) supports workforce development efforts and supplier growth. REDI now receives funding from Triad LLC, which has allowed the County to decrease its supplemental funding.	CMO	On Going
	Significantly improve the quantity and quality of retail business	Retail and Food GRT collections have increased by approximately 5% over the last three years. Continue to track and review.	CMO	On Going
	Update the Economic Vitality Strategic Plan (EVSP)	The EVSP was adopted by the Council this Summer. The housing study currently underway is one of the next steps in implementing the plan.	CMO	Complete: May 2019
	Encourage the retention of existing businesses and assist in their opportunities for growth	MainStreet designation for the White Rock Visitor Center. Opens up opportunities for new funding and enhancements, and staff is pursuing options.	CMO	On Going
	Support spin-off business opportunities from LANL	The EVA successfully worked with NM Consortium and Pebble Labs on County LEDA loan/grants. Both businesses are spin off companies and have the potential to create many new jobs and additional spin off opportunities; the goal is to keep working with businesses like these in order to keep jobs and expansion of facilities within the County.	CMO	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Enhancing support and opportunities for the local and small business environment	Simplify permit requirements and improve the overall development and building code processes to become easier to work with for all participants	Through November 2019, 865 building permits were issued, with 264 of these permits submitted using the Citizen Self Service portal. CDD received their national accreditation in Spring 2019 from the International Code Council, a prestigious honor that can only be achieved after an independent review and audit of processes, procedures, and in house staff interviews. CDD was the first local government agency in the state of New Mexico to achieve this distinction.	CDD	On Going
	Work with contractors and public through interactive, informal presentations and open house formats to better explain building codes/processes	CDD held quarterly luncheons for contractors and public on topics of interest in the early part of 2019; future sessions will be set up dependent upon interest and topics as needed. They are well-received by contractors and opportunities for networking and informal interactions between contractors and Staff.	CDD	On Going
	Implement Tourism Plan (Council directed item)	In 2019, the main focus was relocation of the Los Alamos Visitor Center. This was accomplished in April with the move to the Community Building's former Co-op Extension space after minor remodeling, and has been a successful, well received move. The Tourism Task Force continued to meet monthly and prioritized top action items in the Tourism Plan; Council funded the first of those items in the FY20 budget and the main priority is updating wayfinding signage as well as Visit Los Alamos website enhancements and display updates in both the Los Alamos and White Rock Visitor Centers.	CMO	2020
	Implement the brand to market the County	Discoveries Action Team meets monthly. Facilitated by Once a Day Marketing group and staff. Focus continues to be on community engagement. Place Making and Place Marketing subgroups are working on several ideas with project champions, including a food trucks pilot project and "Little Shops" space. Brand ambassador training program was funded with an LACDC grant in October 2018.	CMO	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Enhancing support and opportunities for the local and small business environment	Continue to promote Historic District and gaining tour (public) access long term to the Manhattan Project National Historical Park Sites	Fuller Lodge – The County partnered with the Historical Society for a second NPS grant (\$10,000) to complete a historic hotel room upstairs, along with a plan to repurpose the main display in the lobby to serve as orientation to the lodge, plus, restore the former windows at the south end of the lodge. These were items recommended in the interpretation plan last year. Work should be done by the end of 2020.	CMO	Ongoing
		Tours of MPNHP LANL sites were offered three times – at the weekend before Trinity Site tours and during ScienceFest – Nearly 300 people attended the tours, which filled up quickly. WAC Building Purchase – The County purchased the former WAC building in Fall 2019; it had been used by the Christian Science Church for many years, but is part of the history of Los Alamos. Plans will get underway after March 2020, when it is vacated, for a possible path forward for any restoration or use.		
		Restoration work by NPS on the Pond cabin completed. Restoration of windows by NPS on Slotin building underway.		

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Enhancing support and opportunities for the local and small business environment	Create entry point for visitors to Los Alamos	The only remaining task to be completed at the "Los Alamos Project Main Gate Park" is an informational panel that describes the history of the park and the role of the Kiwanis in its development. Other long-term plans include re-paving/landscaping/pathways around the park for visitors - to be funded.	CMO	2020
	Enhance the Historic District Walking Tour	The focus has been on better signage for visitors, not only for the walking tour, but throughout Los Alamos, for consistent maps and to enhance the customer experience. Once a Day Marketing, as part of this year's Brand Action Plan, did a walk-through of the tour in August and offered suggestions for signage, interactive (phone tour) improvements, and these will be possible considerations for future grants. The interpretation of Fuller Lodge and other improvements moving forward in 2020 are part of this effort.	CMO	2020
	Develop and implement County-wide Wayfinding program	Phase 1 has been funded for basic signs to help guide visitors to the downtown area as defined by the Wayfinding Analysis and Plan. A bid package to fabricate the signs is being developed.	CMO	2020
	Expand ScienceFest, the County's signature event	ScienceFest had 37 activities in 2019 (30 in 2018), and collaborated with 43 organizations (35 in 2018). Attendance exceeded 20,000 people (13,000 in 2018), with an economic impact of nearly \$208,000 (\$130,000 in 2018)..	CMO CSD PW	On Going
	Work with DOE/NNSA to complete the conveyance agreement originally signed in 2002 that outlined the process for transferring parcels to the County	The County rezoned parcel A-16-a, which sits on DP Rd. across from the commercial development.	CMO	Complete

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Enhancing support and opportunities for the local and small business environment	Manage commercial growth well following an updated, concise Development Code that is consistent with the Comprehensive Plan	In December, planning staff presented several high-priority changes to the Development Code as identified through the Comprehensive Plan update. The first step is the sign code update. Rezoning changes, such as those for A-16-a will help with development of land on DP Rd. for light industrial and manufacturing uses. Master planning for this area, involving stakeholders and businesses along the main road, are included in the Downtown Master Plan to assist in mapping out new development areas and addressing access/parking areas for existing businesses. Infrastructure updates to DP Road include extending utility lines to serve existing and new businesses.	CDD	2019
Addressing long-term building vacancies and County land in our community	Enhance commercial property maintenance code enforcement standard	Staff enforcement is on going and addressed commercial properties such as the Black Hole, Hilltop House, and the Longview area of White Rock. NOV issued Jan. 1, 2018 thru Nov. 22, 2018—135. NOV issued Jan. 1, 2019 thru Nov. 22, 2019—40.	CDD	On Going
	Vacancy analysis	Documentation of long-term vacancies and the condition - include the impact to the County and/or utilities (e.g. costs to utilities of vacancies), determine options for addressing (and associated pros/cons based on other communities' experience). <i>Cross-cutting impacts: Housing; Business Environment; Infrastructure.</i>	CDD	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Protecting, maintaining and improving our open spaces, recreational, and cultural amenities	Implement final design and construction of funded CIP projects	The four CIP projects for golf course irrigation, ice rink improvements, splash pad at Piñon Park and a Kiddie Pool are in design.	PW	2020 2021

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Protecting, maintaining and improving our open spaces, recreational, and cultural amenities	Support the development of Pajarito Mountain through public-private partnership and investment	Council has set aside \$500,000 for possible improvements for Bike Flow Trails on the mountain. A portion (\$50,000) of this amount was segregated to pursue design concepts for a Bike Flow Trail in 2018. At the Council meeting Nov. 12, the Parks and Recreation Board supported allocating another portion of the \$500,000 toward making trail improvements in the Townsite that would improve opportunities for IMBA certification. Council deferred taking action and asked staff to prepare options for proceeding with certification that could be considered in the FY21 budget process in April 2020. Los Alamos County continues to support the request for a potable waterline to be installed along Camp May Rd to Pajarito Mountain for fire suppression and snow making capability. Sipapu took over work on the USFS required Environmental Assessment this year, which is the first step needed in the process.	CMO	2020
	Consider Options for a new Flow Trail in Los Alamos	\$50,000 has been set aside for this project and options were discussed with Council. Council directed further exploration of some of the options in 2019. Current discussions with LANL are underway regarding the potential transfer of Los Alamos Canyon.	CSD	2020
	Expand the Canyon Rim Trail	The County received Federal FY2020 funding via NMDOT to build a multiuse trail underpass across NM502 from the start of the Canyon Rim Trail at the trailhead on the south, to Camino Entrada, which connects to LA Mesa Trail on the north side. Design is near completion with construction scheduled for spring 2020. Preliminary design and easement acquisition for the Phase 3 extension, from Knecht Street to 15th Street is underway, which will extend the multiuse trail system into the downtown area.	PW	2020

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Protecting, maintaining and improving our open spaces, recreational, and cultural amenities	Enhance Open Space opportunities to appeal to a variety of users	<p>Open Space Specialist held work parties for volunteers several times in the last year to maintain or clean up trails around Los Alamos and White Rock. Open Space Specialist led the YMCA YCC trail crew and completed the Los Alamos Canyon Trail connection to Quemazon Trail, extended the Tent Rocks trail and maintained many miles of Los Alamos County trails. Trail signs were installed on Walnut Canyon, Perimeter and East fork trails during the summer. N3B became the County's newest trail adoptee; the N3B group adopted the School Canyon Rim Trail and has been volunteering monthly to maintain this trail. A section of the Pueblo Canyon Rim trail was renamed to honor Jim Billen's effort at building and maintaining the trail. Natural Channel Design and Keystone Restoration completed the restoration project in Graduation Canyon. Interpretive signs are currently being drafted to explain and educate the public on restoration techniques that were implemented.</p>	CSD	2020

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Protecting, maintaining and improving our open spaces, recreational, and cultural amenities	Review Open Space staffing	Council approved hiring another Open Space position in the FY20 budget. The position was developed, approved, and posted and job interviews took place in December. The new hire is expected to enhance trails upkeep and improvements and assist the Open Space Specialist with volunteer projects in 2020. <i>Cross-cutting impacts: Business Environment.</i>	CSD	Complete
	Review fee policies for land/open space usage	Determine current space maintenance capabilities, issues, and the sustainability of current approach to maintenance and utilization of County resources every five years.	CSD	2020
Supporting social services improvement	Support Social Services Programs that benefit education system	School Prevention Specialist Initiative funded along with funding for truancy liaison. Continued funding the JJAB youth initiative. Continued funding, via contract, case management for elementary-aged kids and their families, teen center, youth activity center, senior services, and family resource and support services. Funded and finalized contract for shared space of a medical provider and New Mexico Department of Health to provide services to members of the community on a daily basis. Co-location is known as the Health Commons.	CSD	On Going
	Social Services gap analysis	A request for proposals for a Gap Analysis to evaluate where the County can and should help address critical needs has been issued. Services agreement has been signed with term scheduled to start Nov. 1, 2019.	CSD	Council Approved Funding 04/19
	Review preteen/early-teen needs	A conceptual study for a new Tween Center was funded by Council in FY20 and the project team has held a kick off meeting as of November. A bid package to evaluate possible sites for a Tween Center is being developed and will be further informed by the results of the Gap Analysis.	CSD	2020
	Behavioral/Mental health access	Determine options for how to improve and incentives - consider regional collaboration as an option for improving. Will be informed by the Social Services gap analysis.	CSD	2020
	Reinstate Public Health Office	The County successfully worked to re-open a local office on Diamond Drive, across from the high school, with contract support from State DOH and Las Clinicas del Norte. A ribbon cutting was held in August for this successful, collaborative project called the Health Commons.	CSD	Complete: HB-548 Commits Reoccurring Funding 07/19

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Supporting social services improvement	Support healthy, safe options for County youth	Review and fund as appropriate - activities, teen centers, infrastructure, etc. All Community Services divisions and contractors have been supporting the effort of the creation of a Tween Center. The library continues to develop programming that supports all age groups, including youth. The Library recently surveyed users, asking, "Which of these activities/classes/events would you be interested in attending?" and will use the results to develop desired programming. <i>Cross-cutting impacts: Open Space, Recreational and Cultural Amenities.</i>	CSD	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Investing in infrastructure	Develop a multi-modal Transportation Plan	Development of the Bike Flow Trail, mentioned in a previous MAP, supports this goal. Public Works staff continues to apply for grants to support enhancing multi-modal transportation options, and received Federal FY20/21/22 funds via NMDOT to design and construct the Urban Trail from Trinity Drive at 20th Street, through the downtown area and along Canyon Road to the Aquatic Center.	PW	On Going
	Improve information/technology for tracking bus schedules, services and systems	New modems were recently installed on the buses to facilitate "Where's My Bus" capability of the MyStop app. New radio infrastructure was also installed in 2019. WiFi on buses is not being pursued, due to system capacity limitations, at this time.	PW	On Going
	Continue development of a bicycle and pedestrian route through the townsite	This project overlaps with Canyon Rim Phase 3 extension, the Canyon Rim Trail Underpass at NM502 and Camino Entrada, and the Urban Trail as mentioned in other MAP updates. Staff has applied for, and received two grants to complete the high-priority Urban Trail Corridor through downtown.	PW	2020
	Pursue high speed broadband network	The County continues to explore alternative routes, in concert with REDI-NET and LANL. <i>Cross-cutting impacts: Housing; Business Environment.</i>	CMO ASD IM	On Going
	Coordinate on utility infrastructure needs	Continue joint Council-DPU Policy Committee. Initial focus on sewer and water - review needs and potential strategies to address needs, appropriate balance of investment relative to other possible investments (where we need to be and how to get there), and possible benchmarking of County approach to investment relative to revenues against comparable communities (e.g. % of budget for infrastructure reinvestment). Increases for water and sewer rates adopted November 2019. <i>Cross-cutting impacts: Housing; Business Environment; County Services.</i>	Council DPU	On Going
	Explore use of alternative fuels	The Public Works Department is in the process of purchasing two electric busses under a federal transit grant program called Low or No Emission Vehicle Program – 5339(c).	PW	On Going
	Implement a mechanism for effective Utility policy setting and review	Council and the BPU met to review financial policies and approved ordinance for interfund transfers within DPU as a result. The Council continues to meet with BPU members to work on projects and policies of joint interest.	Council Utilities	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Investing in infrastructure	Track usage in County facilities in order to quantify savings from retrofits and upgrades	Staff continues assessing annual usage data and reviewing with departments in all areas, including sustainable energy, water usage, recycling, fuel usage and other projects underway internally. Updates are reported annually as part of the Environmental Services Sustainability Plan and provided in a monthly residential sustainability report to Council and public in monthly County Manager reports.	PW	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Investing in infrastructure	Maintain a high level of investment in public infrastructure to attract new residents and serve a resident population of 25,000 people	The County received funding from the State to match local funds for emergency road repairs to Diamond Drive after a harsh winter ruined the asphalt. The project was executed in just a few months thanks to careful oversight from Public Works' staff. County staff continued to offer support and input into construction of the NM502 roundabout, attending weekly meetings and providing public outreach. Public Works staff continued to advocate for improvements to the SR4/Truck Rt intersection proceeded this year – it should be entering design next year and go to construction in 2021. All of these support or enhances growth.	PW	On Going
	Continue communication and outreach efforts to increase awareness of the County's sustainability program	Environmental Services continues to attend community events and distribute informational brochures and educational materials. The 2019 Los Alamos Summer Concert Series was the first zero waste event. Each concert was staffed and equipped with compost, recycle, and trash bins and over 45% of waste was diverted from the landfill. The Environmental Sustainability Board members and the Zero Waste Team continue to work with staff on a variety of zero waste articles to engage the community. The articles are submitted monthly to local media and published online. The Recycle Coach tool will be launched in December 2019 to enhance public awareness about Environmental Services, which will include an app, online platform, calendar, real-time notifications, a search tool for recycle information, and more.	PW	On Going
	Develop and implement an Environmentally Preferable Purchasing Policy	The County's internal Green Team completed the policy and it is under consideration by the County Manager.	PW	On Going
	Develop and implement new programs and initiatives to increase the amount of material diverted from area landfills	Yard trimming roll cart program was implemented in July 2018. When comparing tonnage for calendar year 2017 (pre – yard trimming program to the current program, Env. Services has collected almost three (3) times as much material. From Jan – Sept. 2019 over 595 tons of yard trimmings were collected. Approximately 60% of household have a yard trimming roll cart.	PW	On Going

Council Priority Goals	Management Action Plan	Narrative/Analysis	Lead Staff	Status/ Deadline
Planning for appropriate levels of county services	Replace existing Finance/Utility/HR software system	The County's replacement of its prior Finance/Utility/HR systems is a product called MUNIS. This comprehensive integrated system was implemented in 2018 and went live July 1, 2018. As expected with any software project of this magnitude, there were several implementation issues early on, especially focused in the areas of payroll and utility billing. Over the past year, staff in all departments have worked very diligently to understand and correct the issues that arose. The County has completed its first fiscal year on the new system and is just completing the related audit. While it has been a very challenging year for staff involving quite a bit of extra effort and many more corrections than normal, that effort has been very effective and staff is expecting a clean audit report with only minimal findings. Moving forward, a system upgrade to the most recent version of the software is underway, which is part of the County's strategic approach to stay more current. The upgrade should assist with some outstanding items and being on the current version will help with vendor maintenance support as well. The transparency portal should be the next new module to come on-line, during 2020, which will enhance citizens' access to the County's financial data.	CMO ASD Utilities	2020
	Continue implementation of County-wide training and development program to align it with the County's efforts to be a higher performing organization	By the end of December, 130 County supervisors will have completed the Leadership Academy, a staff-developed program focused at providing employees with the tools needed to be successful in their positions. Nine classes have been held to date.	CMO	On Going
	Enhance County services by modeling after best practices for other communities, national codes or other processes	CDD adopted the 2015 International Building Code this year for their division. LAFD is in the process of renewing their accreditation. The 2020 Citizen Survey will use NRC, which has access to data for comparisons to other cities for results.	CMO	On Going
	Staffing survey	Review appropriateness of staffing levels, ways to improve development and retention - tie to continual increase in quality of County services. The next employee survey was placed on hold in 2019, pending HR resources and funding.	CMO	On Going

On Going Initiatives	Management Action Plan	Narrative/Analysis	Lead Staff	Status/Deadline
Implementation of the 2016 Comprehensive Plan, including an emphasis on neighborhoods and effectively managing commercial growth	Continue implementation of the Comprehensive Plan, with an emphasis on neighborhoods	Sign code update discussed with the Planning and Zoning Commission, and presented to Council November 2019.	CDD	2020
		Evaluate changes to the development code to address narrow streets in neighborhoods; will be part of Development Code updates.	PW CDD	2020
	Allocate CIP funds for design and construction of downtown streetscape improvements, including sidewalks, landscaping pocket parks and signage	Developed concepts for Deacon Street, including parking and streetscapes that might support "buskers row" or other events as part of Economic Development projects. Community Development is developing a downtown masterplan.	CDD PW	FY2021 - Design FY2022- Construction
Implementation of the 2018 Tourism Strategic Plan	Pursue actions identified in plan	Tourism Implementation Task Force meets monthly to provide advice on the plan's implementation activities. This resulted in budget provided for FY2020 to support priority actions. Task Force was involved in relocation of LA Visitor Center in April 2019 that resulted in a consolidation of County and NPS VC's in same location.	CMO	On Going
Utilizing the recommendations of the Community Development Advisory Board	Enhance private property maintenance code enforcement standard	Community Development Advisory Board meets monthly with CDD as staff liaison. At the Nov. 26 Council meeting, Council requested updates to the CDAB work plan based on discussions on a path forward in 2020.	CDD	On Going
Addressing issues noted in the 2018 State of Health in Los Alamos	Insure the needs of all citizens regardless of age or income level	As previously mentioned in the MAP, the "Gap Analysis" will guide further actions.	CSD	2020
Pursuing key goals described in 2018 DRAFT Los Alamos County Economic Vitality Strategic Plan	Enhance the local economy and quality of life for our citizens	As previously mentioned in the MAP, the EVSP was adopted this year.	CMO	Complete

On Going Initiatives	Management Action Plan	Narrative/Analysis	Lead Staff	Status/Deadline
Partnering with Los Alamos Public Schools and the University of New Mexico-Los Alamos, as appropriate, to support the high-quality educational opportunities in the community	Continue to identify capital project funding opportunities that support Council's adopted policy in support of Los Alamos Public Schools	The joint County Council/LAPS Board meetings are held monthly. Attendees continue to discuss potential capital project funding opportunities. The North Mesa housing project is being pursued. The County donated Sullivan Field parking lot to Schools in November and they will be constructing a new fieldhouse on the property. The County is also partnering with Schools to submit a joint 2020 State Legislature request for capital outlay funds for construction of a gym addition at one of the Schools.	CMO	On Going
	Implement public safety educational programming	In partnership with LAPS and CSD, Police Dept. offered Safety Town, a program where students learn basic strategies to keep themselves safe, while practicing specific procedures in new situations. 94 pre-K children graduated from the program with planning for the 5th year already underway.	CSD LAPD	On Going
	Support literacy in the community	The libraries provide on-going reading programs for ages 0-18, including 1000 Books Before Kindergarten, summer and winter reading programs, and home-school book clubs for youth and teens. Cover to Cover, the library reading program for all 3rd-6th graders in our community, continues in partnership with LAPS and includes multiple classroom visits by library staff to the grade schools. Over the summer, youth services partnered with the high school librarian and the Teen Center to connect teens with books. Staff continued collaborating with JJAB to promote Dolly Parton's Imagination Library (an initiative to place books with pre-K children) and other early literacy initiatives, this year adding more than half a dozen events co-sponsored by JJAB at the main library. Book Buddies, a school-year program that pairs a new reader once weekly with a teen reader to improve the literacy skills of the beginning reader, continues to be popular. Library staff regularly welcomes class visits from local and regional elementary schools and daycares.	CSD	On Going
Maintaining and improving transportation and mobility	Invest in projects that expand the community's multi-modal transportation infrastructure	Specific related projects are listed in prior section under "Investing in infrastructure"	PW	On Going
Strengthening coordination and cooperation between County government, LANL, and regional and national partners	Support the work of Regional Economic Development Initiative (REDI), North Central Regional Transit District (NCRTD), and the Regional Coalition of LANL Communities (RCLC)	The County continues to provide staff and fiscal resources. In addition, staff is participating in the SEP's, transportation and storm water monitoring projects funded from the WIPP accident settlement. County is active participant in NCRTD Board and works to coordinate transit services. County Manager attends RCLC monthly meetings.	CMO	On Going

On Going Initiatives	Management Action Plan	Narrative/Analysis	Lead Staff	Status/Deadline
Strengthening coordination and cooperation between County government, LANL, and regional and national partners	Explore new regional partnership opportunities	The County is part of the Stronger Economies Together (SET) program under the Mid Central Rural Corridor (Los Alamos, Sandoval and Bernalillo Counties). This USDA Rural Development program provides assistance in community and economic development planning. SET regions can access funding from USDA to implement projects for their region. SET members worked together to complete and submit to USDA a Comprehensive Plan to prioritize projects that could benefit all of the entities involved, and are awaiting funds for projects to move ahead.	CMO	On Going
Collaborating with Los Alamos National Laboratory as the area's #1 employer	Build strong partnership with TRIAD	County and Triad staff continue meeting monthly to discuss projects/action that require mutual support and collaboration. Triad presented infrastructure long-range plans to Council this fall.	CMO CSD CDD PW	On Going
Create a communication process that provides measurable improvement in citizen trust in government	Seek opportunities to better articulate to the public Council's identification of policies and goals	In 2019, Council established their list of strategic priorities, and since that time has been seeking public input on these priorities through a number of means, including emails, on-line surveys, discussions during regular Council meetings, and via town halls specifically oriented towards gaining this feedback. Council and staff incorporate this input into a document that outlines actions to be taken and tracks the progress in each listed area.	CMO	On Going
	Continue implementing the actions outlined in the Communications Work Plan	The contract for the website hosted site has been extended one year with Civic Live continuing as third-party service. An RFI was released to pursue a new developer in 2020, plus new website in 2021. The contract for the new citizen survey includes new free survey options through Polco, a third party vendor..	CMO	On Going

On Going Initiatives	Management Action Plan	Narrative/Analysis	Lead Staff	Status/Deadline
Create a communication process that provides measurable improvement in citizen trust in government	Expand use of social media to strengthen outreach and enhance communication, especially with the younger generation	Number of followers on Facebook County page continues to increase with over 5,242 (Nov. 2019) as compared to 4,241 the prior year (Nov. 2018). Use of Next Door social media increased and has over 2,700 members (Nov. 2019) as compared to 1400 in Nov. 2018.	CMO	On Going
	Communication, transparency and feedback	CPR schedules daily posts on Facebook and Instagram to engage citizens. Next phase of MUNIS will include citizen transparency portal (financial data online easy access).	CMO	On Going

Los Alamos County
State of the County Annual Report
January 7, 2020

In January 2019, the Los Alamos County Council identified 7 strategic priorities; these were subsequently adopted on February 5, 2019 and outlined in the County's 2019 Strategic Leadership Plan. These priorities address issues important to the community that the Council agrees to focus and make progress on in the coming year; they are hard and cross-cutting and support and help enable the broader set of County investments, initiatives, and day-to-day operations currently underway.

For each of these priorities, concrete actions were identified and implemented. This report provides a high-level (not comprehensive) summary of progress in these areas and a starting point for identification of needed focus areas for the coming year, pending broader discussion between the community, County staff, and Council.

- **Increasing the amount and types of housing options.** This includes a variety of housing options for all segments of the community, from affordable, entry level, and live-work housing to new options for those interested in downsizing or moving closer to central areas of the community.

The first independent Housing Market Needs Analysis was completed and provided estimates of the number, types, and prices ranges of needed housing as well as County owned parcels that could be used for housing. This information will help inform discussions regarding next-steps in addressing County-wide housing challenges. Results The analysis identified an immediate need for 1,310 units of rental housing and 379 units for homeownership. The need is distributed among all income ranges (specifics regarding type of housing and income range are provided in the report) but is particularly acute for middle- and lower-income households. This immediate need is in addition to the units currently under development.

Approximately 600 housing units are in the process of development; this includes affordable housing, market rate apartments, townhomes and unattached homes.

- *Mirador - White Rock, construction initiated on 161 single family units, the next phase of the project is a mixed-use development that will include approximately 60 rental units*
- *Canyon Walk Affordable Housing - DP road, 70 1-2-3 bedroom low-income qualified apartments targeted for completion in August 2020*
- *Bluffs Affordable Housing - DP road, 64 units for income eligible seniors with construction to start in 2020*
- *Homes of North Community – at the Black Hole site on Arkansas Ave., 44 townhomes planned with construction to begin in 2020*
- *The Hill – south of Trinity Drive on the old DOE site office parcel this development will include 149 apartments to be constructed in 2020*

- *Visiting Nurses Property – Canyon Road, 2020 construction of 100 units planned by the developer*
- *Infill – approximately 20 houses/apartments throughout the County*

Initial efforts regarding development of additional County and Los Alamos Public Schools properties for housing included staff preparation of a draft solicitation for the A-8-a property (21 acres south of DP Road) to be discussed at an upcoming Council meeting and a preliminary design workshop for a possible workforce housing development on the Los Alamos Public Schools property on North Mesa. The next step in considering this development will be a broader public process to highlight important elements of a desirable development and concepts that would address these goals and gain further public input on the design of the site and preferred alternatives.

To help address the limited land available for development, a formal request was made for additional land transfers from the Department of Energy to Los Alamos County. This request proposes the transfer of approximately 3000 acres of land located southwest of White Rock for development of housing, retail, mixed use, industrial use and recreational purposes.

To help assure that needed development occurs in a responsible way and results in making the County and even more attractive place to live and work in, a contract for downtown (White Rock and Los Alamos) planning, development code updates, mobility and parking considerations, and associated community engagement was developed; this work will be initiated in early 2020.

- **Enhancing support and opportunities for the local business environment.** This includes appropriate support for existing businesses, growing new businesses, and supporting technology start-ups and spin-offs.

Ongoing County process improvements included an updated permitting process that resulted in decreasing the average time for obtaining a residential permit from 30 days to 3 days and “basic” permits (e.g. roofs, windows, and stucco) are now “same day.” For commercial permits, the review timeframe for the Community Development Department was reduced from 45 days to 5 days. Additionally, a development assistant point of contact was identified to help businesses navigate the site planning process and a mixed-use zoning code was created (to support infill and redevelopment for both commercial space and housing). An updated process for review and approval of new site plans is under development; the goal is to decrease the time required for site plan approval by about 75%. Based on the approved FY2020 budget, increased training and overtime for permitting staff and inspectors will be available during the next budget year.

The need for infrastructure and space for businesses is being addressed by readying approximately 10 new lots for sale on DP road. A request for DOE completion of an

assessment to inform future clean up and development options on DP road was made and the DOE response indicates this will be completed by September 2020. Additionally, new County properties will be available in the downtown area for private purchase in 2020. Demolition of the Longview property in White Rock was completed, and this should facilitate its redevelopment.

Local Economic Development Act (LEDA) investments to attract and retain businesses that contribute to the County's economic vitality and sustainability included County and State LEDA support for Pebble Labs which will inject over 60M\$ of investment into the community and the LEDA agreement for the TNJ, LLC hotel and conference center project which will lead to 13 M\$ investment in the county as well as expanding the number of people staying and spending money in Los Alamos County.

The County has continued to fund programs that contribute to the business environment including: support for projectY cowork Los Alamos to foster entrepreneurship, providing networking and training opportunities, as well as work space for free-lance professionals, remote workers, and new entrepreneurs. The County also sponsors programs (such as Mainstreet), that bring in consumers to festivals and lobby for funding and grants that benefit businesses and fund capital improvements. During the past year the county expanded the summer concert format, purchased the Women's Army Corps Dormitory, and developed a new Visitor Center location. Installation of way finding signs included in the FY2020 budget is being undertaken to help bring additional spending into the community.

As noted previously, multiple housing initiatives - including income qualified housing developments - are in process and planning for new workforce housing development options have been initiated. Realization of requested land transfers from the Department of Energy to the County would provide additional opportunities both for housing and business development.

- **Addressing long-term building vacancies in key areas of our community.** Land availability in Los Alamos County, and in particular in the downtown areas, is limited and there is a desire to work towards better utilization, opportunities for new businesses, and improved aesthetics.

Demolition of the Longview property in White Rock will facilitate identifying redevelopment opportunities; both this and the redevelopment of the former Black Hole property were the result of Code Compliance efforts. The Hilltop House is currently under contract with demolition planned by the purchaser.

The leadership of the Kroger real-estate department was contacted multiple times, including a personal visit, by County Council to communicate the critical needs of the community and strategic importance of that property in the townsite.

County staff researched the potential for a vacancy tax or vacancy fee and determined that such a tax or fee was neither a viable or practical option in New Mexico given the limitations placed on local taxing authority as well as the practicalities and costs associated with actually imposing, enforcing, and collecting such a tax or fee. Other potential mechanisms for addressing this issue will continue to be explored and considered.

- **Protecting and maintaining our open spaces, recreational, and cultural amenities.** Los Alamos County open spaces and cultural attractions are greatly valued by the community and provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their health and sustainability is important to our citizens.

To support maintaining the over 100 miles of Los Alamos County trails an additional dedicated trails management specialist position was created and approved in the FY2020 budget; duties will include operating equipment for trails maintenance and organizing volunteers.

Recreation projects including the Kiddie Pool, the Splash Pad at Piñon Park in White Rock, and Ice Rink and Golf Course improvements were approved; construction will be initiated in 2020. Funding to address issues at the North Mesa BMX track was approved; USA BMX will provide volunteer time to help implement upgrades and the track should be available for hosting events in 2020. A federal Transportation Alternatives Program grant to Los Alamos County is funding the design and construction of the Canyon Rim Trail Underpass Project from near the Los Alamos Cooperative Market, under NM 502, to the beginning of the Canyon Rim Trail near the existing trailhead. Design development is near completion with construction scheduled to begin in 2020.

The Women's Army Corps Dormitory on 17th Street was purchased by the County both to preserve this historic World War II building and help create new opportunities for insights into the Manhattan Project. In 2020, community outreach and engagement will help the County determine how best to restore and utilize this building, for example, as a part of the Los Alamos historic walking tour.

The County initiated development of an updated and integrated trail and transportation strategy. This will include working with Los Alamos National Laboratory and their trails planning efforts as well as identifying key links with regional transportation to/from surrounding communities. Trails and recreational space could be significantly expanded with realization of the requested transfer of Department of Energy land southwest of White Rock to the County.

- **Supporting social services improvement.** Behavioral, mental and physical health and social services are important quality of life components; there are key areas where appropriate types and levels of county support could help address current needs.

The County addressed drastically reduced operating hours for the Public Health Office by securing funding for and renovating space for complementary joint services provided by Las Clinicas del Norte and the State Department of Health. The clinic reopened in August 2019 across from the high school and services are again available 5 days a week.

A new advisory County Health Council, as required by the State, was chartered at the end of 2019. The goal of this new structure is to improve efficiencies in tracking funding and applying for grants and to continue to give the Council needed insight into initiatives that will continue to help improving social services in 2020.

A gap analysis to help the County evaluate where the County can and should address critical behavioral and mental health access needs was funded and results will be available in 2020. Options for initiatives which could significantly impact behavioral and mental health access, will be identified.

Funding was approved for investigation and conceptual design of a Tween Center for grades 6-8. This would complement the Teen Center and Youth Activity Centers by providing a safe place for this age group to enjoy activities and programming; the need for this type of space has been identified by educational and community experts over the last several years.

Council, in partnership with state legislative representation and Los Alamos National Laboratory staff, actively engaged Los Alamos Medical Center leadership to understand and explore options for addressing ongoing community concerns regarding local availability of obstetric and gynecological. It is understood this is a significant concern to the community and Council will continue to relay that message and identify potential options for addressing this situation.

- **Investing in infrastructure.** Appropriately balancing maintenance of existing infrastructure with new investments in county utilities, roads, facilities and amenities will help improve environmental stewardship, sustainability, and quality of life.

During the budget process, it was agreed that approximately 30% of the 2020 General Fund expenditures will be spent on maintenance and capital replacements to address needed infrastructure stability. This augments the significant number of infrastructure items that are not paid for through the General Fund (for example, more than 5.5M\$ for roads and trails, approximately 6M\$ in infrastructure-related Capital Improvement Projects, and utility infrastructure investments that are made through each of the four utility funds). A tool that shows a high-level summary of how reserves, infrastructure

investments, operational costs and the unassigned portion of the budget are balanced was developed and used to support these discussions and subsequent decisions.

The Diamond Drive repaving project, early 2019 snow removal expenses and other facility repairs were completed using 4.5M\$ of emergency grant funding obtained by County staff from the State. The Diamond repaving project was executed over several months with the first phase completed before resumption of the public school's Fall semester in August of 2019. Two electric buses were purchased under a federal grant program called the "Low or No Emission Vehicle Program."

The Board of Public Utilities recommended, and County Council approved a multiyear water and sewer rates increases that will allow these utilities to be maintained at a modern and acceptable condition. These increases are designed to sustain both the water and sewer funds for needed operating expenses, financing costs, reserves, and capital improvements. This will assure funding is available to replace water wells, and water lines as well as replace the White Rock Wastewater Treatment Plant, sewer lines, and several lift stations over the next ten years.

- **Planning for appropriate levels of county services.** Making sure we understand the level of services our citizens want will allow us to make appropriate investments in processes and staff to achieve them.

The passage of SB11 was critical to the sustainability of all County functions including current and future investments in operations and infrastructure. It ensures that the continuity and sustainability of Gross Receipts Tax revenues from the Laboratory contractor will not be dependent on its corporate structure and for- or not-for-profit status.

The County embarked upon a program to replace its Enterprise Resource Program – financial software that coordinates the many aspects of County operations – several years ago yet the implementation of this new system was completed during the past fiscal year. MUNIS (as the new software has been named) replaced the former system that had been in place for over 21 years and incorporates many new operational features. The software is "off the shelf" meaning that it was developed for general use rather than being specifically written for Los Alamos County, a fact that should enable lower costs for maintenance and upgrades over the life of the system.

As the County has recently been experiencing pressures for growth, staff have been reviewing operational needs to insure continued appropriate service levels. During the past budget session, the Council approved not only the aforementioned additional trail maintenance employee, but also added three dispatchers to the Police Department to address their increased work volume. Several Council conversations have already

recommended additional considerations to be addressed during the 2021 budget discussions that will occur in April.

During the January 2020 County Council strategic planning session, the status of the identified 7 strategic priorities will be reviewed. Discussions will include determination of whether these are still the most important priorities for the community, identification of new high-level actions that are needed to continue progress on the priorities, and whether additional priorities are needed. For example, transportation (including multi modal mobility and parking) has emerged as a key issue for the County.

The results of the strategic planning session will be incorporated into the 2020 Strategic Leadership Plan and used to maintain focus on issues important to the community and help enable multiple other ongoing initiatives important to the future of our community (as listed in the 2019 Strategic Leadership Plan).