



## **FY16 Work Plan for Los Alamos County Boards and Commissions**

**(Fiscal Year 2015: July 1, 2015 – June 30, 2016)**

**Board and Commission Name: Environmental Sustainability Board**

**Date prepared: February 19, 2015 Date approved by Council: 6/9/15  
Prepared by: Angelica V. Gurule**

**This work plan will be accomplished in the following time frame:  
From: July 1, 2015 to June 30, 2016**

**Chairperson: Stephen Boerigter Term: July 31, 2015**

**Members and terms:**

<b>Cliff Shunsheng Han</b>	<b>July 31, 2016</b>
<b>Suzie Havemann</b>	<b>July 31, 2015</b>
<b>Sarah Terrill</b>	<b>July 31, 2016</b>
<b>Donald Machen</b>	<b>July 31, 2015</b>
<b>Sandra West</b>	<b>July 31, 2016</b>
<b>Vacant</b>	<b>July 31, 2016</b>

**Department Director: Philo S. Shelton III**

**Work plan developed in collaboration with Department Director?(Y/N?) Yes**

**Staff Liaison: Angelica Gurule**

**Administrative Support provided by: Public Works Staff**

**Council Liaison: Rick Reiss Reviewed by Council Liaison? Yes**

**1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.**

Worked on the Environmental Sustainability Plan  
Recycle Fashion Show

Wildlife resistant roll carts  
Second award of the Business Recycler of the Year Science Fair Awards for Sustainability Projects  
Reviewed Environmental Services policies and procedures  
Developed a water wise landscaping brochure  
Performed public outreach at Earth Day and Science Fest  
Supported the Environmental Sustainability Initiative  
Increased commercial recycling accounts through direct business contacts  
Monitor and report effectiveness of wildlife resistant roll carts.

**2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)***

**2.1 List any special projects or assignments given to this Board or Commission by Council or the Department director:**

- Develop Environmental Sustainability Plan
- Host annual LA Clean Up Day
- Appoint one ESB member to serve on the Future Energy Resources Ad-Hoc Citizens Advisory Committee
  - **Purpose:** In January 2015, the Board of Public Utilities approved the formation of the ad hoc citizens advisory Future Energy Resources (FER) committee. Citizen members were selected in February. The Committee will present its findings to the BPU in July 2015. The charge from the BPU is as follows: the Committee is to examine and recommend a definition of carbon neutrality for the County; study and recommend future renewable energy generation resources; and study and recommend policy toward distributed generation in the committee.
  - **Authorization:** Authorized by the Board of Public Utilities as an advisory committee.
  - **Composition:** 7 representatives total. 2 citizen-at-large representatives, 1 resident-with-solar representative, 1 business community representative, 1 Los Alamos National Laboratory representative, 1 Environmental Sustainability Board representative, and 1 Los Alamos Public Schools representative

**2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.**

Environmental Sustainability Initiative  
Environmental Sustainability Plan. The ESB plan was approved by the ESB in December 2014. The plan is to take it to council no later than December 2015. The Environmental Services Division prepares the NMED Annual Report that is basically an overview of all the waste streams and corresponding weights. For example waste, construction and demolition, electronics, glass, etc. The reports are due February 14<sup>th</sup> of each year.

**2.3 Other projects/assignments proposed by the Board or Commission: (Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)**

Develop and implement environmental education and outreach  
Promote energy and water audit awareness  
Monitor new composting program  
Promote and Report effectiveness of wildlife resistant roll carts.  
Evaluate a third bin for expanded recycling  
Research Pay as You Throw  
Conduct Public Hearings regarding a potential Plastic Bag Ban  
Give Business Recycler of the Year award  
Develop Partnerships with organizations such as PEEC, LAPS, and UNM-LA  
Establish public recycling bins on Central Ave.  
Establish more convenient glass recycling  
Develop Utility Bill Information Letters  
Demonstrate solar photovoltaic systems  
Educate about Water Saving Measures:  
    Such as Grey Water, Rain Barrels, xeriscaping  
Explore alternative options for brush and bulk item collection  
Host Recycle Fashion Show

**3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.**

Continue to nurture and strengthen relationship with BPU to support energy and water conservation.  
Partner with parks and recreation board on water conservation.  
Continue outreach to other county boards and commissions regarding environmental sustainability.

**4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:**

Earth Day  
Science Fest  
Recycling workshops or lectures at PEEC and Los Alamos clubs

See section 2.1 above.

**5.0 List the current subcommittees for this Board or Commission.**

None at this time.

**5.1 For subcommittees with members that are not members of the parent board or commission:  
List the subcommittee members and their terms.  
Explain how sub- committee members are selected or appointed.  
Provide a description of each subcommittee's charter or purpose.  
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:**

**Attachment A: Provide a copy of your Board or Commission's "Purpose" and "Duties and Responsibilities" from Chapter 8 of the County Code:**

- **Sec. 8-231. - Purpose.** The environmental sustainability board is established to serve as the central point of contact for environmental sustainability issues and as an advisory body to the county council on environmental sustainability issues.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-094, § 2, 6-10-08)

- **Sec. 8-232. - Membership, terms and qualifications.** The board shall consist of seven members. The members shall serve for staggered two-year terms beginning on August 1 and ending on July 31, except that three members on the initial board shall only serve for one-year terms.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-094, § 3, 6-10-08)

- **Sec. 8-233. - Duties and responsibilities.** The environmental sustainability board shall serve in an advisory capacity to the county council and shall have the following functions, responsibilities and duties:

- (1) Gather and provide citizen input to staff and council on ways to improve the county's environmental sustainability and on proposed environmental sustainability policies, programs and services. For this purpose, the board shall gather public input in ways appropriate to the circumstances.
- (2) Recommend ways to involve and educate the community on environmental sustainability issues. Review and comment on public involvement and information plans (PIIPs) related to environmental sustainability projects outside the department of public utilities.
- (3) Review and comment to council on environmental sustainability master plans.
- (4) Review all environmental sustainability related matters submitted to the board by council.
- (5) Coordinate with other boards as appropriate on environmental sustainability activities.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-094, § 4, 6-10-08)

**Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Environmental Sustainability Board:**

<b>Strategic Goals:</b>			Mark all that apply
	<b>Economic Vitality</b>		
	<u>Financial Sustainability/Economic Vitality:</u>		
	<ul style="list-style-type: none"> <li>Promote a strong and diverse economic base through support of the current business base, recruiting additional businesses and encouraging new business growth</li> </ul>		
	<ul style="list-style-type: none"> <li>Collaborate with Los Alamos National Laboratory as the area's #1 employer, and support associated spinoff businesses</li> </ul>		X
	<ul style="list-style-type: none"> <li>Significantly improve the quantity and quality of retail and tourism business</li> </ul>		
	<ul style="list-style-type: none"> <li>Revitalize and eliminate blight in the downtown areas of Los Alamos and White Rock</li> </ul>		
	<ul style="list-style-type: none"> <li>Manage commercial growth well following an updated, concise, and consistent comprehensive plan</li> </ul>		
	<b>Quality of Life</b>		
	<u>Education:</u>		
	<ul style="list-style-type: none"> <li>Support the objective of Los Alamos Public Schools of ranking in the top 100 public schools of the nation</li> </ul>		
	<ul style="list-style-type: none"> <li>Support the development of quality primary, secondary, career, and life-long educational institutions</li> </ul>		
	<u>Quality Cultural and Recreational Amenities:</u>		
	<ul style="list-style-type: none"> <li>Market and brand Los Alamos as a scenic destination featuring recreation, science, and history</li> </ul>		
	<ul style="list-style-type: none"> <li>Implement a comprehensive recreational and cultural plan that includes a range of amenities that support all segments of the Los Alamos community</li> </ul>		
	<u>Environmental Stewardship:</u>		
	<ul style="list-style-type: none"> <li>Enhance environmental quality and sustainability balancing costs and benefits</li> </ul>		X
	<u>Mobility:</u>		
	<ul style="list-style-type: none"> <li>Improve transportation and mobility</li> </ul>		
	<u>Housing:</u>		
	<ul style="list-style-type: none"> <li>Promote the creation of a variety of housing options for all segments of the Los Alamos community</li> </ul>		
	<ul style="list-style-type: none"> <li>Promote maintenance and enhancement of housing stock quality</li> </ul>		X
	<ul style="list-style-type: none"> <li>Support development of affordable workforce housing</li> </ul>		
	<b>Quality Governance</b>		
	<u>Operational Excellence:</u>		
	<ul style="list-style-type: none"> <li>Maintain quality essential services and supporting infrastructure</li> </ul>		X
	<ul style="list-style-type: none"> <li>Invest in staff development to create a high performing organization</li> </ul>		
	<u>Communication:</u>		
	<ul style="list-style-type: none"> <li>Create a communication process that provides measurable improvement in citizen trust in government</li> </ul>		
	<ul style="list-style-type: none"> <li>Improve transparency in policy setting and implementation</li> </ul>		
	<u>Intergovernmental Relations:</u>		
	<ul style="list-style-type: none"> <li>Strengthen coordination and cooperation between County government, LANL, and the regional and national partners</li> </ul>		