

County of Los Alamos  
GRANT ANALYSIS AND FINANCIAL MATRIX FORM

This form is to be completed and submitted for review and approval prior to applying for any grant on behalf of the County of Los Alamos.

GRANT APPLICANT:

Matrix Form Submission Status: X Initial      Revised       
Name of Department: Public Works/Transit  
Name of Department Head: Jon Bulthuis, Deputy Public Works Director  
Contact Information: Email jon.bulthuis@lacnm.us Phone # 505.662.8088  
Person Completing This Form: Kyle Hatch, Acting Management Analyst  
Contact Information: Email: kyle.hatch@lacnm.us Phone# 505.663-1759

GRANT INFORMATION:

Grant Agency/Source FTA/NMDOT Transit & Rail Division  
Name of Grant Program Section 5339(b) Discretionary Program 2016 for Funding Opportunity grant application for the 2017 Fiscal Year.  
Application Submission Deadline: May 2016 for Federal Fiscal Year 2017  
Federal Grantor/Program Title: Federal Transit Administration Section 5339(b)  
Federal CFDA Number: DUNS Number 069423424  
Check Only One: Federal Direct      OR Federal Indirect X  
State Grantor/Program Title: NMDOT Transit & Rail Division  
Private Organization: n/a  
Grant **Application**: \$ 296,000 Match: \$ 74,000 Total: \$ 370,000  
Estimated Date for Notice of Award (if awarded): Federal FY17  
Does Grant include loan component? Yes      No X  
Loan Terms (interest rate, years to repay) n/a

Review and Approvals

Department Head:	<u>[Signature]</u> Signature	<u>8362</u> Employee #	<u>8-19-16</u> Date
Other Department Head:	<u>[Signature]</u> Signature	<u>8782</u> Employee #	<u>08/19/16</u> Date
Budget Manager:	<u>[Signature]</u> Signature	<u>7997</u> Employee #	<u>8/19/16</u> Date
Finance Grants Mgr:	<u>[Signature]</u> Signature	<u>8588</u> Employee #	<u>8/19/16</u> Date
County Manager:	<u>[Signature]</u> Signature	<u>    </u> Employee #	<u>8/19/16</u> Date

Date to Council for Approval to Apply for Grant: 8/30/2016

A. Describe the purpose of the grant and what will be accomplished: The County has been utilizing FTA federal transit funds to provide administrative, operating and capital assistance for Atomic City Transit since 2007. The funds are programmed by NMDOT Transit and Rail Division based upon the submittal of an application for discretionary program grant funding opportunities.

B. Grant Budget

Expense Type	Grant/Federal Share	Match/In Kind Requirement	Budget Authority (Yes or No)
Administrative (80/20)	\$ 0	\$ 0	n/a
Operating (50/50)	\$ 0	\$ 0	n/a
Capital (80/20)	\$ 296,000	\$ 74,000	Yes
TOTAL	\$ 296,000	\$ 74,000	Yes

C. Source of Match/In Kind: NCRTD Gross Receipts Tax

D. Will a budget revision be required if grant awarded? Yes X No \_\_\_\_\_

E. Do the resources exist in your department to accomplish the goals of the grant? Yes X

F. Will resources (\$ or people) from another department be required? Yes \_\_\_ No X

If yes, describe: n/a

G. Frequency of reporting requirement Monthly \_\_\_\_\_ Quarterly \_\_\_\_\_ Annually X

H. Frequency of pay requests for reimbursement Monthly \_\_\_\_\_ Quarterly \_\_\_\_\_ Annually X

I. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant? The application award is a fixed amount and any cost increases must be funded by the County from local matching funds. The County does not expect any cost increases to be funded with Section 5339(b) funds beyond the award identified in the Memorandum of Agreement.

J. Is the County the final recipient of the grant proceeds or will there be a sub-recipient? The County is the final recipient of the grant proceeds.

K. Who within the department will have responsibility for this grant? Jon Bulthuis, Deputy Public Works Director

Programmatic Reporting? Atomic City Transit Management Analyst

Financial Reporting? Atomic City Transit Management Analyst