



County of Los Alamos

Los Alamos, NM 87544
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Minutes

Fuller Lodge Historic Districts Advisory Board

Wednesday, September 7, 2016

5:30 PM

Curtis Room

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 5:30pm. A quorum was present.

Present 6 - Vice Chair Hardy, Member Maldonado, Member Rayburn, Member Sorsby, Member Linke, and Member Bruell

Absent 1 - Member Dunn

2. PUBLIC COMMENT

Board member Linke stated that she noticed that there is no light on the flag pole at the Post Office and the flag is being flown in the dark. Wayne stated that he would see if he could talk to someone about this.

Board member Bruell asked if residents of Bath Tub Row are required to come before the Board when they erect structures on their property. Wayne explained that there is currently no process in place that requires that.

3. FLHDAB BUSINESS (Items for Discussion and/or Possible Action)

- A. [8583-16](#) Minutes from the Fuller Lodge Historic Districts Advisory Board Meeting on May 4, 2016.

Board member Linke asked that minor edits be made to the minutes.

Board member Sorsby moved that the minutes be approved as amended. Board member Linke seconded and the motion passed unanimously.

- B. [8584-16](#) Walking Tour Signage Presentation by Heather McClenahan, Executive Director of the Historical Society and Linda Matteson, Assistant to the County Manager

Heather McClenahan, Executive Director of the Historical Society, explained that they are in the process of re-doing the walking tour signage. Currently the signs are all portrait and they will be changing to landscape and they will be larger. Los Alamos County will be purchasing the signs and the Parks Division will install the signs. Mrs. McClenahan went through a location map of where all the signs will be posted and how the different signs will read. In the Historic District the signs will have Santa Fe Brown gravel at the base. Board members were given the opportunity to ask questions and make comments.

- C. [8585-16](#) Comprehensive Plan and Historic Elements Presentation by the Planning and Zoning Commission

4. CHAIR REPORT

5. STAFF REPORT

A. [8586-16](#) Update on Fuller Lodge Phases 2-4 and Historical Museum Improvements Project.

Lodge - the floors in the Zia and Throne Room have had the wood floors laid and finished. The wood floor leading to the West Wing has been re-finished. All of these floors look great. The Elevator modifications needed for Room 233 are completed and the floor will be refinished once the new door is installed. The new elevator shaft is in place and the fire sprinkler and plumbing line relocations as well as the structural steel column relocation are completed. The elevator itself arrived Monday Aug 29 its various crates and construction of the actual elevator are beginning that week also. The steps, ramp and approach have been removed and placement will begin soon - we encountered a lot of mud and the recent rains that happened after removal didn't help. Means to drain "the swamp" are underway. The basement steps have also been removed and we are working thru a drain problem there. The small screen wall in the corner where the gas meter was located has been approved by SHPO for removal and will open up the corner nicely. We had to remove it in order to build the basement retaining wall and rather than replace it, it is being just removed. Work to try and install Wi-Fi to the building have started with the installation of a conduit in the elevator shaft cavity to the 3rd floor to allow for a system to be installed in that space at a later date. The door for the reservation office are tied to the rest of the door replacements into one package - Arrival is set for mid-September. A new painting contractor was brought on board in late August. This proved to be very difficult, to find a contractor will good experience with some of the repairs and painting. The GC will be self-performing a good deal of the hardware and wood repairs also.

Museum - the new HVAC units have been set on the west side and the new screen fence and gate is installed. The new electric service was energized the week of Aug 29. The fire alarm panel relocation should also be done that week. The final lighting package was agreed upon and the new lighting will go in during the month of September, along with replacement of the ceilings in a number of the areas. Window treatments have been determined and are in process. We are working thru placing a sidewalk/landing at the north end of the Museum and tying in a new driveway for drainage. Flagstone installation in the front is on-going. The new sidewalk is also in. The restroom is almost complete. The new ramp and accompanying "pony" wall have been installed. The new support structure for the 109 Palace gate is on-going. A new concrete topping slab for the north wing will be installed in September.

Overall the project is about a week behind schedule with the window work a little more but the contractor will attempt to bring is in by the planned end of October.

B. [8587-16](#) Historic Preservation Ordinance Introductory Discussion

About 10 years or so ago, a list was compiled of potential significant locations and features throughout the County was compiled. The thought at the time was that once a Historical Preservation Ordinance was passed, the Board could review the list, work with the property owners where they were situated, develop criteria for their inclusion (if desired) and recommend them to Council. The purpose of this item is to have the Board begin to think about how it might tackle this.

6. INFORMATIONAL ITEMS

A. Date/Time for Next Meeting

The next Board meeting will be on Wednesday, October 5, 2016 at 5:30pm, in the Curtis Room at Fuller Lodge.

7. PUBLIC COMMENT

Nancy Bartlit, Resident, asked if a plaque that explains the history of the Green Room could be hung in the Green Room. She stated that she is willing to work with the Board to create something. Mr. Kohlrust stated that we will put this request on the agenda for October to discuss. Mrs. Bartlit also asked if she could email staff the name of a company that she used to re-upholster her furniture as a possible company to do the upholstery work on the chairs in the Lodge. Mr. Kohlrust stated that she could email him the information but that they would have to go through the bid process.

8. ADJOURNMENT

The meeting adjourned at 6:58pm.

Board member Sorsby moved that the meeting adjourn. Board member Hardy seconded and the motion passed unanimously.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in Community and Economic Development Department at 505-662-8293 if a summary or other type of accessible format is needed.