



LOS ALAMOS

County of Los Alamos
Minutes
Board of Public Utilities

1000 Central Avenue
Los Alamos, NM 87544

*Jeff Johnson, Chair; Andrew Fraser, Vice-chair; Paul Frederickson Stephen McLin and
Kathleen Taylor, Members
Tim Glasco, Ex Officio Member
Harry Burgess, Ex Officio Member
Susan O'Leary, Council Liaison*

Tuesday, January 10, 2017

9:30 AM

1000 Central Avenue
Council Chambers

SPECIAL SESSION
NOTICE - MEETING TIME CHANGED

The starting time of this special meeting was changed from 11:00 a.m. to 9:30 a.m.

1. CALL TO ORDER

A special meeting of the Incorporated County of Los Alamos Board of Public Utilities was held on Tuesday, January 10, 2016 at 9:30 a.m. at 1000 Central Ave., Council Chambers. Board Chair, Jeff Johnson, called the meeting to order at 9:34 a.m.

**Present 6 - Chair Johnson, Vice-chair Fraser, Board Member Frederickson,
Board Member McLin, Board Member Taylor and Board Member
Glasco**

Absent 1 - Board Member Burgess

2. PUBLIC COMMENT

Mr. Johnson opened the floor for public comment on items not otherwise included on the agenda. There were no comments.

3. APPROVAL OF AGENDA

Mr. Fraser moved that the agenda be approved as presented. The motion passed by the following vote:

**Yes: 5 - Chair Johnson, Vice-chair Fraser, Board Member Frederickson,
Board Member McLin and Board Member Taylor**

4. BUSINESS

4.A. [8048-17](#) Complete 2016 Board of Public Utilities Annual Self-evaluation

Presenters: Andrew Fraser and Kathleen Taylor

The following is the substance of the item being considered.

The Board conducted its annual self-evaluation using the questionnaire provided by a subcommittee made up of two Board members (Mr. Fraser and Ms. Taylor). Rather than scoring, prioritizing and assigning action for every question, the Board opted to focus only on those questions where action or improvements might be necessary. The members were given an opportunity to identify those questions they wished to discuss in each section. If a question was not discussed, it was assumed that the members felt the Board was already doing well in those areas. The Board also considered suggested questions sent to them by Councilor Susan O'Leary.

Point of Order: Mr. McLin raised a point of order and expressed concern about the Board's consideration of Ms. O'Leary's suggested questions. He felt that while they were important, they had not been included in the original agenda packet and were perhaps not related specifically to the evaluation. Assistant County Attorney, Mr. Kevin Powers, gave the opinion that if the members did find the questions to be related to the evaluation, then they could be considered by the Board during the meeting, even though they were not in the published agenda packet. The majority of the Board judged through general consensus that Ms. O'Leary's question number one was not directly related to the evaluation and was not considered. Question number two was found to be related and was discussed. Question numbers three and four were found to be very similar to others in the questionnaire and the Board agreed they had already been addressed earlier in the discussion.

The following actions were identified for follow-up:

1) At the end of the evaluation, the Board identified only one area requiring possible action for improvement under question I.G. "Does the Board receive sufficient information to make good decisions?" After discussion and some suggestions for possible improvements, it was decided that this topic needed further consideration and would be brought up again by Mr. Johnson during his Chair's Report at the January 18th regular meeting.

5. PUBLIC COMMENT

Mr. Johnson opened the floor for public comment on any items. There were no comments.

6. ADJOURNMENT

The meeting adjourned at 11:33 a.m.

APPROVAL

Board of Public Utilities Chair Name

Board of Public Utilities Chair Signature

Date Approved by the Board