



APPLICATION
VOLUNTEER FOR LOS ALAMOS COUNTY
BOARDS AND COMMISSIONS

RECEIVED

JAN 13 2017

(Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the public if so requested. Please also note that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 Form.)

NAME: MELISSA ARIAS DATE: 1-11-17

REGISTERED TO VOTE IN LOS ALAMOS: YES ☒ NO ☐

PARTY AFFILIATION AS REGISTERED:

Democrat ☒ Republican ☐ Independent ☒ None of the Above/Other DTS

(Los Alamos County law mandates that no Board/Commission can have more than a simple majority of members from any one political party.)

☒ Verified (For LAC use) LC 1/17/17 (REGISTERED AS A DEMOCRAT NOT DTS)

ADDRESS: (Applicants are required to be residents of Los Alamos County)

[REDACTED] LOS ALAMOS, NM 87544

HOME PHONE: [REDACTED] WORK PHONE: [REDACTED]

E-MAIL ADDRESS: [REDACTED] (Please, no e-mail addresses ending in "lanl.gov")

CELL PHONE: [REDACTED]

BOARD OR COMMISSION ON WHICH YOU WISH TO SERVE:

PLANNING AND ZONING

HOW DID YOU LEARN OF THIS BOARD/COMMISSION VACANCY?

RECRUITED BY STAFF

DO YOU CURRENTLY SERVE ON ANY COUNTY BOARD OR COMMISSION?

Yes ☐ No ☒

If yes, which one? (Los Alamos County Law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

County Charter Section 905.1 allows County employees to serve on Boards or Commissions as non-voting members only.

Questions are on the next page. Please attach additional responses as needed.

Send completed form to:
County Administrator's Office
1000 Central Ave., Suite 350
Los Alamos, NM 87544
Phone: 663-1750 Fax: 662-8079
Email to LACBoards@lacnm.us

1. Why would you like to serve on this particular Board?

I am passionate about the planning and development of Los Alamos County, and find P&Z meetings very important to the future of our community. I also know and respect the people who serve on the board and the staff.

2. What volunteer or professional activities have you participated in that could apply to this appointment?

My father is an architect. And my mother is a designer. I developed an interest at an early age for construction and design. I have payed attention over the years, and continue to learn from the many projects they each design and construct. I also worked for many years as an office manager for our family's excavating business. We mainly built commercial building pads for projects in the Dallas/Fort Worth Metroplex, and surrounding areas. I managed contracts and daily paperwork on these projects, found it very interesting, and enjoyed being part of the active development and beautification of the DFW area. I expecially loved my father's passion for saving trees on job sites, often successfully relocating very large oak trees when necessary. Now, living in Los Alamos, I find the details of our community development very interesting.

3. The time involved may be 10-15 hrs per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes.

4. What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

I attended most of the Los Alamos Comprehensive Plan 2016 meetings. I look forward to seeing the plan guide the future development of our community. It was a great experience to see involvement of residents in creating that document. I met so many people who love Los Alamos as I do. I would like to serve on the P&Z Commission in order to participate in the development process. I want Los Alamos to continue to be a wonderful place to live.

5. Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

Yes. I had a case with Planning and Zoning in 2015. I became interested in the Commission. And I began regularly attending meetings after being invited to participate as a resident on the Comprehensive Plan. I have worked with Planning and Zoning Commissioners, the County staff supporting the Commission, and County Councilors.

6. Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

Yes. I am involved with a non-profit organization, Lemonade Living, which plans to develop a long-term, residential living and life enrichment campus for local adults with special needs.



LOS ALAMOS COUNTY

COUNTY ADMINISTRATOR'S OFFICE

BOARD & COMMISSION INTERVIEW QUESTIONS

Melissa Arias
Applicant's Name

Planning and Zoning
Board or Commission

Michael Redondo
Interviewer Name

02-13-17, 10:00 A.M.
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <i>Stay at home Mom → grew up in family of Architect and Design → Excavating office → permitting work → following guidelines</i> <i>Keen interest in P+Z</i>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <i>addressing "blight" vacancies</i> <i>Neighborhood Areas and Open Space - Make Code fall in line with Comp Plan → help assure common goals are accomplished</i>
3	How do you perceive the role of County Boards and Commissions in local government? <i>To serve the needs of the people and Community as a whole</i> <i>Comp Plan an example of providing Community Participation - Open dialog between County and Boards</i>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <i>listening, interpretation of Comp Plan + Policy</i> <i>the ability to adhere in unpopular situations</i> <i>listen, evaluate, and understand</i>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <i>Sees staff and the Commission as a unified team.</i>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Participate in Stake owners association Lemonade Living - President → continue Living Skills group → extend beyond High School try to bring in Collaboration between several populations</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Very familiar with Comp Plan would like to study Charter and Code and is willing to put time into study.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>absolutely → interest in BOA → first contact to P+Z then BOA</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>Not aware → Not a deterrent is now</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:



LOS ALAMOS COUNTY
COUNTY ADMINISTRATOR'S OFFICE
BOARD & COMMISSION INTERVIEW QUESTIONS

Melissa Arias

Applicant's Name

Phil Gorsky

Interviewer Name

Planning and Zoning

Board or Commission

02-14-17
02-13-17, 10:00 A.M.

Date/Time of Interview

Interview Conducted: ☒

☐ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <i>Family architect and designs. Manage excavating company. Familiar with permitting and govt process. Has attended and familiar with PLZ here</i>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <i>Addressing blight issues around town. Residents concern with open space. Make sure code and practice falls in line with Comp Plan</i>
3	How do you perceive the role of County Boards and Commissions in local government? <i>Serve needs of community as a whole. Translate community input into a plan and implement policies consistent with plan</i>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <i>Listening, interpretative skills, ability to adhere to principles even when unpopular</i>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <i>See process as big team, everyone gets respect in probably.</i>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Stable Owners Assoc Lemonade Living President, Founder long term goal to create services and residences for alternatives</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Need to do homework on charter and codes Very familiar with Comp Plan and process</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes, willing to go conference & Municipal League Willing to serve on Board & Adjustment</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>Not aware, Not a deterrent to serving</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No problem</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:



LOS ALAMOS COUNTY

COUNTY ADMINISTRATOR'S OFFICE

BOARD & COMMISSION INTERVIEW QUESTIONS

Melissa Arias
Applicant's Name

Planning and Zoning
Board or Commission

Rick Reis
Interviewer Name

02-14-17, 10:00 A.M.
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>STAY AT home Mom but EXPERIENCE - grew up in family of Architects/Developers Commercial - DFW AREA. managed contracts, get permits Attends P&Z meetings AND finds them fascinating</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>County - Addressing Blight Residential & Commercial - Residents Concern about neighborhoods & open space P&Z - Take action in zoning etc on Comp Plan to meet the citizens Goals</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>serve People & Community Comp plan was example - citizen participation - P&Z put it into place Appreciate Citizen & Board Communication</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>- Listening - Interpretation - Plans & Policy - Adherence even if UN popular</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>"Good question" See's Staff & P&Z AS A team</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Attends stable owners, P&Z / Lemonroe Living (President) Special Needs living skills</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Needs to do more research but does. Know the Comp Plan! Very active participant in Comp Plan</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes would you consider BOARD of Adjustment - Yes</p>
9	<p>1) Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them.</p> <p>2) Is this a deterrent to your willingness to serve on this Board?</p> <p>1) NO - NOT AWARE 2) Don't think so</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p> <p>Excited about the interview process</p>

Notes:



LOS ALAMOS COUNTY
COUNTY ADMINISTRATOR'S OFFICE
BOARD & COMMISSION INTERVIEW QUESTIONS

Melissa Arias
Applicant's Name

Planning and Zoning
Board or Commission

Tamara Baer
Interviewer Name

02-13-17, 10:00 A.M.
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <i>stay-at-home-mom. Family of archts. + designers. Family excavating proj's. Dallas / Ft. W. area. She managed + permitted "I". Personally finds P+Z mtgs. + issues very int.</i>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <i>LA C: Addressing blight + vacant props. "Residents concerned about right-of-way areas and open space." P+Z: Make sure code + zoning is in alignment w. comm. goals and as expressed in comp plan + w. greater ease.</i>
3	How do you perceive the role of County Boards and Commissions in local government? <i>Serve needs of people + the community as a whole. comp plan was a great example of that working. Believes things work well in LA C - impact bec. of small size.</i>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <i>Listening. Interpretation of comp plan and policies. Ability to adhere to same even in the face of opposition. She can listen, evaluate and decide.</i>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <i>See staff and Commission as a single team. would play a positive role to ensure everyone gets along.</i>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>attends many mtgs + participates as a citizen. Pres. of Lemonade Lining - goal to cont. life skills program, currently in HS, dev. liv. campus long term goal.</i>
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? <i>very fam. w. Comp Plan. Needs to spend some time w. Charter + Code. Very eager to do so. Loved comp plan process.</i>
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <i>absolutely. Would look forward to it. Would be willing to serve on BOA as well. Eager to learn more.</i>
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <i>want aware, but would be willing to produce records if required.</i>
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <i>Not a problem.</i>
11	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]
12	Do you have any questions for the interview panel?

Notes:

#6. Cont. Activities Corp would benefit various underserved communities - Seniors, for eg. Hopes to provide jobs.