

***LOS ALAMOS COUNTY  
LIBRARY BOARD  
Regular Meeting Minutes  
February 6<sup>th</sup>, 2017***

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**Members present:**

Ginny White  
Jennifer Baker  
Michelle Griffin

**Members absent:**

Tim Langworthy  
Megan Fox

**Others present:**

Steven Thomas, Library Manager  
JohNeva Martinez, Administrative Support  
Chris Chandler, Council Liaison

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**1. Call to Order**

Jennifer Baker called the meeting to order at 5:32pm Mesa Public Library  
2400 Central Avenue, Los Alamos, NM 87544

**2. Public comment/correspondence (for items not on the agenda)**

Patron Comments: Thank you for being open on Martin Luther King Jr. Holiday.

Patron Comment: Would like the call # to be displayed in the main catalog list not just on the item record.

Patron Comment: Would like more DVD rock documentaries. The patron was contacted and several more DVD's were ordered.

Patron Comment: Thanks to staff for help with printer problems.

**3. Board Business**

**A. Review and approval of the minutes of the January 9th 2017 minutes.**

**A MOTION WAS MADE BY Michelle Griffin SECONDED BY Ginny White TO APPROVE THE MINUTES OF January 9<sup>th</sup> 2017.**

The motion passed unanimously (3/0).

**B. Presentation from Wayne Kohlrust about the HVAC project at Mesa Public Library currently scheduled for fall, 2017.**

Details were not available at the time. This will be pushed back to an upcoming meeting.

**C. Review of Work Plan process and potential activities for FY2018.**

The board reviewed and made suggestions to a few items. Steven will make the changes to the final document.

**D. Review of upcoming Library Board presentation to Council.**

The board reviewed and made suggestions to a few items. Steven will make the changes to the final document.

**E. Strategic planning update and discussion.**

Steven continues to collaborate with staff to work on the current strategic plan.

**4. Chair and Board Members' Reports**

**A. Chair's report including discussion of the Boards and Commissions luncheon.**

The County has moved to Granicus a new website for Council Meetings and Boards and Commission's information. The community can now find agendas and minutes on this page and apply for vacant BCC positions on line. Ginny will attend the next luncheon.

**B. Friends of Los Alamos County Library Liaison report**

Megan was out for the meeting but shared the following information: The Friends looked at their overall finances and are looking for guidance from Steven before the fundraising for the year goes out in May.

**5. Board/Staff Communications**

**A. Manager's Report**

**i. FY 2018 budget process**

Steven is working on entering the FY2018 budget which is due at the end of the month.

**ii. Programming and service updates**

- Staff will be adding more times to the popular and growing story times.
- New exhibit in the Upstairs Gallery this month called Back to the Wall.

- A community-wide reading event featuring a new book by Anne Hillerman will be coming up soon. The Library will also be hosting a local author book fair.
- The last artist in the gallery donated a large hanging piece of art that will hang over the Reference desk area so that it can also be viewed from the top windows of the third floor gallery.

**iii. Statistics**

The following areas continue to increase. The zone usage, attendance at both libraries and eBook usage.

**6. Q & A with Council Liaison**

N/A

**7. Informational items (time and date of next meeting)**

The next meeting is scheduled for March 6<sup>th</sup> at 5:30 p.m. White Rock Branch Library 10 Sherwood Blvd. White Rock, NM 87544

**8. Adjournment**

**A MOTION WAS MADE BY Michelle Griffin SECONDED BY Ginny White TO ADJOURN THE MEETING.**

The motion passed unanimously (3/0).

The meeting adjourned at 6:23pm.

**COMMUNITY SERVICES DEPARTMENT  
LIBRARY BOARD**

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**Jennifer Baker, Library Board Chair**

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**Date**