



FY17 Work Plan for Los Alamos County Boards and Commissions

(Fiscal Year 2017: July 1, 2016 – June 30, 2017)

Board and Commission Name: Environmental Sustainability Board

Date prepared: December 17, 2015 Date approved by Council: 5/3/16

Prepared by: Angelica V. Gurule

This work plan will be accomplished in the following time frame:

From: July 1, 2016 to June 30, 2017

Chairperson: John Bliss Term: July 31, 2016

Members and terms:

Cliff Shunsheng Han	July 31, 2016
Sandra West	July 31, 2016
Sarah Terrill	July 31, 2016
Rebecca Chamberlin	July 31, 2017
Danny Katzman	July 31, 2017
James Robinson	July 31, 2017

Department Director: Philo S. Shelton III

Work plan developed in collaboration with Department Director?(Y/N?) Yes

Staff Liaison: Angelica Gurule

Administrative Support provided by: Public Works Staff

Council Liaison: Rick Reiss Reviewed by Council Liaison? Yes

1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.

Conducted annual LA Clean Up Day
Worked on the Environmental Sustainability Plan
Recycle Fashion Show
Third award of the Business Recycler of the Year
Science Fair Awards for Sustainability Projects
Conducted research, hosted public comment sessions, and recommended a path forward for single-use plastic bags
Performed public outreach at Energy Efficiency Expo, LAC Green Team Event, Earth Day and Science Fest
Supported the Environmental Sustainability Initiative
Increased commercial recycling accounts through direct business contacts
Investigated recycle incentive programs
Investigated waste to energy concepts
Initiated research into a path forward for brush and bulk collection program
Hosted a public information session with Friedman Recycle Company
Establish public recycling bins on Central Avenue
Developed and recommended rate adjustments for LAC Environmental Services Fees
Appointed one ESB member to serve on the Future Energy Resources Ad-Hoc Citizens Advisory Committee

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)*

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department director:

- Present Environmental Sustainability Plan to County Council in May 2016
- Host annual LA Clean Up Day
- Continue research, identify alternatives and propose recommendations to County Council regarding the brush and bulk collection program

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.

Environmental Sustainability Initiative
Environmental Sustainability Plan (to present to Council on May 17, 2016)
NMED Solid Waste Rules

Los Alamos County Operation Plan

The Environmental Services Division prepares the NMED Annual Report that is basically an overview of all the waste streams and corresponding weights. For example waste, construction and demolition, electronics, glass, etc. The reports are due February 14th of each year.

2.3 Other projects/assignments proposed by the Board or Commission: (Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)
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Create a definition of “environmental sustainability.”
Develop and implement environmental education and outreach
Monitor composting program
Evaluate a third bin for green waste collection
Research Pay as You Throw
Conduct Public Hearings regarding brush and bulk item collection
Give Business Recycler of the Year award
Further develop partnerships with organizations such as PEEC, LAPS, and UNM-LA
Work with LAPS to educate and implement waste diversion programs including reduce, recycle, reuse and composting
Continue researching other glass recycling options
Develop Utility Bill Information Letters
Demonstrate solar photovoltaic systems
Host Recycle Fashion Show and form a committee of community partners to host/sponsor the event

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

Continue to nurture and strengthen relationship with BPU to support energy and water conservation.
Partner with parks and recreation board on water conservation for potential splash pad features and other water features.
Continue outreach to other county boards and commissions regarding environmental sustainability.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:
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Earth Day
Gordon Concert
Green Team Event
County Fair Event
Science Fest
Recycling workshops or lectures at PEEC and Los Alamos clubs
See section 2.1 above.

5.0 List the current subcommittees for this Board or Commission.

None at this time.

**5.1 For subcommittees with members that are not members of the parent board or commission:
List the subcommittee members and their terms.
Explain how sub- committee members are selected or appointed.
Provide a description of each subcommittee’s charter or purpose.
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:**

Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code:

- **Sec. 8-231. - Purpose.** The environmental sustainability board is established to serve as the central point of contact for environmental sustainability issues and as an advisory body to the county council on environmental sustainability issues.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-094, § 2, 6-10-08)

- **Sec. 8-232. - Membership, terms and qualifications.** The board shall consist of seven members. The members shall serve for staggered two-year terms beginning on August 1 and ending on July 31, except that three members on the initial board shall only serve for one-year terms.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-094, § 3, 6-10-08)

- **Sec. 8-233. - Duties and responsibilities.** The environmental sustainability board shall serve in an advisory capacity to the county council and shall have the following functions, responsibilities and duties:
 - (1) Gather and provide citizen input to staff and council on ways to improve the county's environmental sustainability and on proposed environmental sustainability policies, programs and services. For this purpose, the board shall gather public input in ways appropriate to the circumstances.
 - (2) Recommend ways to involve and educate the community on environmental sustainability issues. Review and comment on public involvement and information plans (PIIPs) related to environmental sustainability projects outside the department of public utilities.
 - (3) Review and comment to council on environmental sustainability master plans.
 - (4) Review all environmental sustainability related matters submitted to the board by council.
 - (5) Coordinate with other boards as appropriate on environmental sustainability activities.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-094, § 4, 6-10-08)

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Environmental Sustainability Board

Mark all that apply

Economic Vitality		
	<u>Financial Sustainability/Economic Vitality:</u>	
	<ul style="list-style-type: none"> • Priority Area – Maximize our opportunity with respect to the development of the Manhattan Project National Historical Park 	
	<ul style="list-style-type: none"> • Promote a strong and diverse economic base through support of the current business base, recruiting additional businesses and encouraging new business growth 	
	<ul style="list-style-type: none"> • Collaborate with Los Alamos National Laboratory as the area's #1 employer, and support associated spinoff businesses 	X
	<ul style="list-style-type: none"> • Market and brand Los Alamos as a scenic destination featuring recreation, science and history, 	
	<ul style="list-style-type: none"> • Encourage the retention of existing businesses and assist in their opportunities for growth 	
	<ul style="list-style-type: none"> • Support spinoff business opportunities from LANL 	
	<ul style="list-style-type: none"> • Significantly improve the quantity and quality of retail and tourism business 	
	<ul style="list-style-type: none"> • Attract new tourism related business 	
	<ul style="list-style-type: none"> • Revitalize and eliminate blight in the downtown areas of Los Alamos and White Rock 	
Quality of Life		
	<u>Education:</u>	
	<ul style="list-style-type: none"> • Support Los Alamos Public Schools' goal of ranking among the top public schools in the nation 	
	<ul style="list-style-type: none"> • Partner with Los Alamos Public Schools and support, as appropriate, the delivery of their educational services to community standards 	
	<ul style="list-style-type: none"> • Support the development of quality career, and life-long educational institutions 	
	<u>Quality Cultural and Recreational Amenities:</u>	
	<ul style="list-style-type: none"> • Create and Implement a comprehensive recreational and cultural plan that includes a range of amenities that support all segments of the Los Alamos community 	
	<u>Environmental Stewardship:</u>	
	<ul style="list-style-type: none"> • Enhance environmental quality and sustainability balancing costs and benefits 	X
	<u>Mobility:</u>	
	<ul style="list-style-type: none"> • Maintain and improve transportation and mobility 	
	<u>Housing:</u>	
	<ul style="list-style-type: none"> • Priority Area -- Promote the maintenance and enhancement of housing stock quality while utilizing available infill opportunities 	
	<ul style="list-style-type: none"> • Promote the creation of a variety of housing options for all segments of the Los Alamos community 	
	<ul style="list-style-type: none"> • Support development of affordable workforce housing 	

Quality Governance	
<u>Operational Excellence:</u>	
• Priority Area – Simplify permit requirements and improve the overall process	
• Maintain quality essential services and supporting infrastructure	X
• Invest in staff development to create a high performing organization	
• Manage commercial growth well following an updated, concise, and consistent comprehensive plan	
<u>Communication:</u>	
• Priority Area - Create a communication process that provides measurable improvement in citizen trust in government	
• Improve transparency in policy setting and implementation	
<u>Intergovernmental Relations:</u>	
• Strengthen coordination and cooperation between County government, LANL, and the regional and national partners	