



## **FY18 Work Plan for Los Alamos County Boards and Commissions**

**(Fiscal Year 2018: July 1, 2017 – June 30, 2018)**

**Board and Commission Name: Art in Public Places Board**

**Date prepared: 12/12/2016 – 2/23/2017 Date approved by Council: 6-6-17**

**Prepared by: Susie Schillaci and Libby Carlsten, with APPB approval**

**This work plan will be accomplished in the following time frame: from July 1, 2017 to June 30, 2018**

**Chairperson: Susie Schillaci**

**Members and terms:**

**Pete Carson: 1<sup>st</sup> term to 3/23/19 – eligible for re-appointment**  
**Britton Donharl: 2<sup>nd</sup> term to 3/23/19 – not eligible for re-appointment**  
**Catherine Ozment: 1<sup>st</sup> term to 3/23/19 – eligible for re-appointment**  
**Susie Schillaci: 2<sup>nd</sup> term to 11/2/17 – not eligible for re-appointment**  
**Jeremy Smith: 1<sup>st</sup> term to 2/11/18 – eligible for re-appointment**

**Department Director: Brian Brogan**

**Work plan developed in collaboration with Department Director? (Y/N?): Yes**

**Staff Liaison: Libby Carlsten**

**Administrative Support provided by: Kirsten Bell**

**Council Liaison: Reviewed by Council Liaison? \_\_\_\_ Yes \_**

<p><b>1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.</b></p>
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**Activities and Accomplishments**

Golf Course – To make way for the proposed new Trinity/Central/Canyon roundabout, the iridescent metal sculpture “Nexus,” originally located in the pocket park near the old Hilltop House, was re-located to the golf course near the practice putting green.

Golf Course Clubhouse – On October 27, 2015, Council approved an APPB recommendation to commission a dichroic glass sculpture by Albuquerque artist Doug Czor. The sculpture will be installed along the ceiling in the entry hallway between the golf pro shop and the restaurant. APPB members and staff have been providing guidance and working with the artist as he fabricates the sculpture. Mr. Czor is planning to complete and install the sculpture in the spring of 2017

Municipal Building – The large sculpture “Solar Tree” was installed in the Municipal Building west plaza and dedicated on June 23, 2016. A small oil painting “Red with Black on Black” by Cary Ennis was removed from APP storage and installed beside the door to Room #110. Small brass identification tags were installed for all the 2-D art (paintings, photographs, wall hangings, etc.) in the Municipal Building. APPB members have been working with Utilities Department staff to develop plans for an artistic/educational display at the top of the main staircase using the artwork from the former Smart House.

White Rock Branch Library and the White Rock Senior Center – On February 24, 2016, a dedication ceremony was conducted at the White Rock Branch Library for a pair of origami-based metal sculptures by Kevin Box and Robert J. Lang plus a re-dedication ceremony for the large four-panel John Hogan painting titled “Los Alamos Skyscape.” In the early 1990’s, this painting was one of the first art pieces commissioned for the public collection. The board has received many complements on these artwork pieces at the WR Branch. The penguin sculpture, “Who Me,” placed in storage early summer 2016 for the duration of the renovation project for the WR Municipal Complex, has been re-installed in the courtyard of the renovated White Rock Senior Center as the project is completed. APPB members and WR Branch Library staff have worked with Scott Robertson, a private WR citizen, to identify locations for a set of limited prints that Mr. Robertson offered to donate to the public collection. Approximately twelve prints have already been accepted by the WR Branch for the Library collection. The art board plans to identify potential locations

for the remaining prints, if any, primarily in the renovated WRSC, before coming before Council with the donation offer.

Large San Ildefonso Pot Replicas – The placement of a historical progression of six large San Ildefonso pot replicas along the NM 4 corridor through White Rock was accomplished in early summer 2016. The dedication ceremony event on August 31, 2016 was well attended and several of the San Ildefonso artists described for the audience their personal experiences working on this project, especially the emotional aspect of the collaboration between the two communities. Bronze plaques were installed at each pot location prior to the dedication event. APPB members are continuing to work with Communications and Public Relations staff to design a permanent educational plaque to be installed at the White Rock Visitors Center to provide photographs and more explanatory information than is provided on the small bronze plaques.

Aquatic Center metal wall sculptures – One additional seahorse was added to the scrap metal sculpture mural donated by Richard Swenson, a Los Alamos based scrap metal artist, and installed on the large wall west of the pool.

Los Alamos Community Building (home of the newly renovated Teen Center, the Visitor Center for the Manhattan Project National Historical Park, the Cooperative Extension Service Office, PAC-8, and the Youth Activity Center) The APPB is in the beginning stages of exploring ideas for the front courtyard of this building. The board plans to draft an open “Call for Art” for this area.

APPB Policies and Procedures Update – The Art In Public Places Board updated and customized the Policies and Guidelines in 2016 to more accurately reflect current standards, modernize templates, and coalesce APPB documents for future board member use. The current document defines the actions and suggested actions to be taken by the APP Board, including the intent of the policy; definitions of APPB terminology; general purpose and objectives of the board; acquisition, donation, and disposal; placement, movement or relocation; maintenance, repair, and restoration; and plaque and identification signs for the collection. These policies were approved by Council on August 30, 2016.

Web presence, APPB brochure, Maintenance, Plaques – There is strong board interest in improving the county’s public art presence through a public art website managed by [www.publicartarchive.org](http://www.publicartarchive.org); however, it is the board’s decision that until current inventory and maintenance issues are resolved, and new photographs are taken for some of the art collection, we are not yet in the position to participate fully in the live website. The board continues to improve the maintenance of current

works of art in the county's public collection and in the fall of 2016 awarded a new maintenance contract to Sculpture Smart (a Santa Fe based company) for the outdoor sculptures. With addition of a significant number of new works over the last several years, the board is continuing to order and install plaques, and to replace old or missing plaques as part of the maintenance of the artwork.

Public Education/Outreach Efforts – The Board has noted that the source of APP funding, the restrictions on its use, and the process by which public art projects are developed, recommended and approved, are unclear to many members of the community. The board has attempted to inform the public about its roles and responsibilities, and the enabling County ordinance, whenever the opportunity arose. In the past year, board members manned a table at a summer Farmer's Market and the APPB Chair provided explanatory information about the APPB in her opening remarks at each dedication event. Also, a newspaper article was written by the APPB Chair about the re-location of "Nexus" which included general information about the public art program. Former APPB Chair, Steve Foltyn, spoke at the League of Women Voters monthly meeting on September 20, 2015. He described the Los Alamos public art program and how public art is selected and funded. APPB Staff Liaison did a short presentation on February 10 for the current Leadership Los Alamos class explaining the funding for the public art collection.

### **Challenges and Lessons Learned**

- The County has engaged in numerous capital projects over the past decade, resulting in a substantial influx of funds to the Art in Public Places Account. The board responded by recommending major new artwork for the Nature Center, Municipal Building, White Rock Visitor Center, Branch Library, the renovated NM4 corridor in White Rock, and the Golf Course Clubhouse. Going forward, the board will address some smaller scale projects, such as the relocation of Smart House art, but does not anticipate the initiation of any more large projects in the near future other than recommending potential artwork for the area in front of the Community Building. The board plans to concentrate on the upkeep of the existing collection and to evaluate remaining public art funds and annual expenses to determine the amount of funding available for future art projects.
- In 2015, the board implemented a new policy stipulating that artists will be responsible for engineering, permitting, construction, and installation of large art projects such as "Solar Tree." Previously these activities relied heavily on the help of County personnel whose operational workload required that they fit in art projects "as and when," and the policy is intended to formalize the artist's responsibilities and to reduce the board's reliance on County personnel. Nonetheless, even with the policy in place, assistance continues to be needed from the appropriate County

building manager to safeguard County assets. In other cases, such as artwork relocation or special projects like the WR Pottery Replicas, a great deal of assistance from County personnel is often still required. The lesson learned is that, while the board makes every effort to budget appropriately for County staff assistance, and very much appreciates the help, we must also be aware that other County priorities may take precedence, and projects may not be completed according to the board's timeline. With this in mind the board should use private contractors whenever possible, with appropriate county oversight, to avoid lengthy delays in project completion.

- APPB receives strong, high-level County staff and administrative support, including developing and negotiating contracts for maintenance and commissions, researching and drafting policies, and acting as liaison with County departments. However, this support is not unlimited, and it is incumbent upon the Board to realistically prioritize and manage their demands.
- It remains the case, apparent from some public input, that the source of funding for public art, the restrictions on its use, and the process by which public art projects are developed, recommended and approved, are unclear to many members of the community. The board will continue their efforts to inform the public about its roles and responsibilities, and the enabling County ordinance, whenever the opportunity arises.

<b>2.0</b>	<b>Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: <i>(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)</i></b>
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<b>2.1</b>	<b>List any special projects or assignments given to this Board or Commission by Council or the Department director:</b>
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- Meet with the Community Services Department Director and other CSD Board Chairs as requested, for discussion and information sharing.
- Participate in the public input gathering and master planning for Ashley Pond Park and contiguous areas as requested.
- Conduct public outreach activities after the art collection is added to the "Public Art Archives" to develop both the public's interest in art and a better understanding of how public art is funded. Some suggested activities are: developing a prominent link to the PAA on the County's web site, staffing the County table at the Farmer's Market, giving talks in schools, to civic groups, and

at the Senior Center lunches – or providing articles or photos (daily postcards) to the Los Alamos Daily Post and the Los Alamos Monitor

**2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.**

- APPB enabling legislation in the County Code
- APPB Policies and Guidelines – Approved by Council on August 30, 2016
- Contractual relationships for sculpture maintenance
- Contractual agreements with artists
- County Comprehensive Plan and Master Plans related to land use

**2.3 Other projects/assignments proposed by the Board or Commission: (*Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.*)**

**Administrative Activities**

- APPB Inventory – An update of all existing inventory in the County’s collection is nearly complete. APPB is conducting a search for an appropriate database for accessing and managing the inventory.
- APPB Identification of Artwork Maintenance and Repairs – Each member of the board has taken responsibility for a specific section of the art collection, regularly inspects their section, and reports bi-annually to the entire board about any needed maintenance or repairs. The board as a group then prioritizes the maintenance needs for the entire collection.
- Public Art Web Presence -- The Board has researched and gotten approval from TAG (County’s Technology Group) to move forward with “Public Art Archive,” an on-line database subscription service that will allow the County to provide user-friendly public access to the Los Alamos County Public Art Collection. This database option will provide an instant web presence (without having to develop it ourselves) that is easily searchable, can be viewed on mobile devices, and is connected with Google maps.
- Non-sculpture Maintenance Contract – APPB plans to develop a maintenance plan for 2-D, interior artwork.
- Plaques – In conjunction with the inventory update, plaques will be ordered with a goal of having all art in the County collection properly labeled.

### **Marketing and Communications**

- Public Information - the APPB will continue to look for opportunities to inform the public about the public art collection, the APP funding, and the process the board uses to select and recommend public art pieces. The APPB Chair has asked board members to periodically submit “daily postcards” to the LA Daily Post with pictures of pieces from the public art collection.
- Web Presence – Coordinate efforts to place the County’s public art collection on the web via Public Art Archives, a free on-line database service. After the collection is listed on the PAA – develop a prominent link to the PAA on the County’s web page.
- Open Forum – The APPB has successfully used the County’s Open Forum for soliciting public input in the past and will continue to use it in the future, when appropriate.

### **Current/In-process Projects**

- White Rock State Route 4 - Native American Pots – The pot replicas have been installed. The board is continuing to design an educational plaque and brochure to provide more information to the public about this project.
- Golf Course Community Center - On October 27, 2015, Council approved an APPB recommendation for a dichroic glass sculpture by Albuquerque artist Doug Czor. Mr. Czor is working on his sculpture and plans to have it installed during the spring of 2017. The board will plan and host a dedication event.
- Aquatic Center – The Facilities Division installed the final donated Richard Swenson sculpture, a seahorse, near the other aquatic figures. A plaque will be ordered and a dedication event may be planned.
- Los Alamos Community Building – APPB is in the beginning stages of exploring ideas. Board members are working on a possible “Call for Art” for the outside entry space/courtyard.

### **Potential Future Projects/Locations**

*The following is a list of, including but not limited to, potential projects and/or locations for consideration of public art over the next two years (not in any particular order):*

- Ashley Pond Master Plan – The board will participate in the master planning of this important area and make recommendations regarding rearrangement of the existing small sculptures and the possible addition of a large sculpture.
- Roundabout – The board has discussed recommending a sculpture for the new 502 roundabout and has concluded that this would best be considered after it is

completed and the entire nearby area can be evaluated for potential art locations.

- White Rock Senior Center and Town Hall – Continue to evaluate art possibilities for this area after the renovations are complete. The board may work with potential donor, Scott Robertson, to identify appropriate locations for some limited prints in his collection.
- Smith Auditorium Lobby Remodel - the board has been approached by representatives of the Los Alamos Concert Association about the possibility of selecting an artistic handmade chandelier for the remodeled lobby of the Duane Smith Auditorium. The board is open to this as a potential project, but is aware that there will be some legal aspects (county-owned art in a LAPS owned building) regarding ownership and maintenance if they decide to proceed with the project.
- Deacon Street Project – The board is planning to explore options and ideas for public art along Deacon Street as this renovation/economic development project progresses.
- Potential CIP Bond Recreation Projects – The board will be ready to work with any project teams to recommend public art, including landscaping, if the eight recreational facilities/projects are passed in the upcoming bond election.

<b>3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.</b>
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- Throughout the year, the APPB will work closely with Parks, Recreation and Open Space (PROS), Public Works, and Facilities staff as needed, regarding the placement, installation, lighting and landscaping of exterior artwork, and installation of interior artwork.
- A Santa Fe based company (Sculpture Smart), contractually bound to the County through the APPB to clean and maintain the outdoor sculptures in the public collection, also works closely with the Parks Division, as needed, in fulfilling their requirements, such as winterizing water features and maintaining sculptures.
- The Board and staff liaison will coordinate with County departments currently displaying interior art to ensure that said artwork is displayed in appropriate settings and available for public viewing in accordance with County Code.
- The Board will continue to collaborate, as appropriate, with other Los Alamos County Boards, Commissions, and departments including but not limited to the:, Lodger's Tax Advisory Board, Fuller Lodge Historic Districts Advisory Board, Library Board, Parks and Recreation Board, and community stakeholder groups and organizations.



**4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:**

- Staff will work with both the Community Development Department, the Public Works Department, and the Community Services Department to identify, for specific capital projects, at which point APPB input and/or involvement is appropriate.
- Board will solicit public input during the development of requests for proposals for new acquisitions, as well as during the selection process.
- Public receptions/dedications will be held for the installation/re-installation of major pieces of artwork.
- Continue to work with the news media by providing information and articles, daily postcards, and be available for interviews.
- As noted in Section 2.0 – the board may conduct public outreach activities after the art collection is added to the “Public Art Archives” to develop both the public’s interest in art and a better understanding of how public art is funded. Some suggested activities are: developing a link from the County’s web site to the PAA, staffing the County booth at the Farmer’s Market, giving talks in schools, to civic groups, and at the Senior Center lunches – or providing photos (daily postcards) to the Los Alamos Daily Post. These activities should have a low costs and/or low staff support requirements.

**5.0 List the current subcommittees for this Board or Commission.**

**5.1 For subcommittees with members that are not members of the parent board or commission:  
List the subcommittee members and their terms.  
Explain how sub- committee members are selected or appointed.  
Provide a description of each subcommittee’s charter or purpose.  
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:**

None

**Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code:**

**Sec. 8-31. - Purpose**

The art in public places board shall promote and encourage public programs to further the development and community awareness of and interest in public art and shall encourage the integration of art into the architecture of municipal structures, and shall visually enhance the community. Staff shall submit to the art in public places board for its review

and recommendation all expenditures of the art in public places account which is created and set aside for the arts pursuant to Chapter 20 article III. (Ord. No. 02-078, § 2, 10-3-2006)

**Sec. 8-32. - Membership, terms, and qualifications.**

The art in public places board shall consist of five regular members and two provisional members. The term of each regular member shall be two years with staggered terms. The term of each provisional member shall be two years beginning with the appointment to each term after the adoption of this ordinance. Provisional memberships are intended to provide additional assistance to the board during a time in which the board will have a greater than normal work load. Each regular member and each provisional member shall have equal voting strength on the board and shall be authorized to attend, participate in, and vote at all board meetings. At the end of the initial two year term, the provisional memberships shall expire and the board shall revert to only five regular members.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-233, § 1, 7-26-2013)

**Sec. 8-33. - Duties and responsibilities.**

The art in public places board shall serve in an advisory capacity to the county council and shall have the following functions, powers and duties:

- (1) Recommend to the council the acquisition and maintenance of all works of art funded from the art in public places account. The source selection provisions in County Code sections 20-101 through 20-140 shall not apply to works of art recommended for acquisition by the arts in public places board;
- (2) Recommend to the council the public sites selected for the display of art funded from the art in public places account and establish criteria for the selection of the artists or the work of art desired;
- (3) Advise the council on the proposed removal, relocation or alteration of any public facility or works of art funded from the arts in public places account;
- (4) Recommend to the council programs and policies to further the development and public awareness of public art;
- (5) Seek private donations for the county to supplement the art in public places account and advise the council regarding additional sources of funding for public art;
- (6) Recommend such policies and procedures as are necessary to effect the purpose of this article subject to the approval of the council; these policies and procedures shall include, but not be limited to, criteria for selection of artists, procedures for artistic

- competitions, selection of public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the art in public places account;
- (7) Recommend a policy to coordinate with the county's capital improvements program and other county activities to ensure that works of art funded by the arts in public places account are properly integrated into the community and do not pose excessive maintenance costs or public health risk and do not unduly encumber public lands;
  - (8) Perform such additional related duties as may be assigned by the county council or requested by the county administrator.

*(Ord. No. 02-078, § 2, 10-3-2006)*

**Sec. 8-34. - Selection of art.**

- (a) The board may establish such policies, guidelines and timetables for the selection of art and artists and the placement of art, subject to the approval of the council.
- (b) Any work of art that is chosen must comply with the following standards in addition to any guidelines established:
  - (1) The work of art must be located in a public place with public visibility and impact.
  - (2) The work of art shall have a permanence generally of at least 20 years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
  - (3) The work of art shall enhance the environment of the county.
- (c) The board shall recommend an artist or a work of art to the council. The board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection. In the event that the work of art is to be purchased and placed in conjunction with a county project, the board shall consult with the appropriate county staff and the project architect, if any, and involve them in the selection process. The board may request in advance council approval to purchase a work of art at a juried show.

**Attachment B:** Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Art in Public Places Board:

Mark all that apply

Economic Vitality	
<u>Economic Vitality:</u>	
• <b>Priority Area</b> – Build the local tourism economy	X
• <b>Priority Area</b> - Revitalize and eliminate blight in Los Alamos and White Rock	X
• Promote a strong and diverse economic base by encouraging new business growth	
• Collaborate with Los Alamos National Laboratory as the area's #1 employer	
<u>Financial Sustainability</u>	
• Encourage the retention of existing businesses and assist in their opportunities for growth	
• Support spinoff business opportunities from LANL	
• Significantly improve the quantity and quality of retail business	
Quality of Life	
<u>Housing:</u>	
• <b>Priority Area</b> -- Promote the creation of a variety of housing options for all segments of the Los Alamos Community, including infill opportunities as appropriate	
• <b>Priority Area</b> -- Support development of affordable workforce housing	
<u>Education:</u>	
• Support Los Alamos Public Schools' goal of ranking among the top public schools in the nation	
• Partner with Los Alamos Public Schools and the University of New Mexico – Los Alamos; and support, as appropriate, the delivery of their educational services to community standards	
<u>Quality Cultural and Recreational Amenities:</u>	
• Implement a comprehensive range of recreational and cultural amenities that enhance the Los Alamos community	X
<u>Environmental Stewardship:</u>	
• Enhance environmental quality and sustainability balancing costs and benefits including County services and utilities	
<u>Mobility:</u>	
• Maintain and improve transportation and mobility	

Quality Governance	
<u>Operational Excellence:</u>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> – Implement the Comprehensive Plan with an emphasis on neighborhoods and zoning</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Priority Area</b> – Simplify permit requirements and improve the overall development and building code processes to become easier to work with for all participants</li> </ul>	
<ul style="list-style-type: none"> <li>• Maintain quality essential services and supporting infrastructure</li> </ul>	X
<ul style="list-style-type: none"> <li>• Invest in staff development to create a high performing organization</li> </ul>	
<ul style="list-style-type: none"> <li>• Manage commercial growth well following an updated, concise, and consistent comprehensive plan</li> </ul>	
<ul style="list-style-type: none"> <li>• Establish and implement a mechanism for effective Utility policy setting and review</li> </ul>	
<u>Communication:</u>	
<ul style="list-style-type: none"> <li>• Improve transparency in policy setting and implementation</li> </ul>	X
<ul style="list-style-type: none"> <li>• Create a communication process that provides measurable improvement in citizen trust in government</li> </ul>	X
<u>Intergovernmental Relations:</u>	
<ul style="list-style-type: none"> <li>• Strengthen coordination and cooperation between County government, LANL, and the regional and national partners</li> </ul>	X
<ul style="list-style-type: none"> <li>• Actively pursue land transfer opportunities</li> </ul>	