

County of Los Alamos
GRANT ANALYSIS AND FINANCIAL MATRIX FORM

This form is to be completed and submitted for review and approval prior to applying for any grant on behalf of the County of Los Alamos.

GRANT APPLICANT:

Matrix Form Submission Status: X Initial Revised
Name of Department: Public Works/Transit
Name of Department Head: Jon Bulthuis, Deputy Public Works Director
Contact Information: Email jon.bulthuis@lacnm.us Phone # (505)662-8088
Person Completing This Form: Annette Granillo, Transit Manager
Contact Information: Email annette.granillo@lacnm.us Phone # (505) 663-1770


GRANT INFORMATION:

Grant Agency/Source FTA/NMDOT Transit & Rail Division
Name of Grant Program Section 5311 Public Rural Transportation
Application Submission Deadline: 09/15/2017 for Federal Fiscal Year 2019
Federal Grantor/Program Title: Federal Transit Administration Section 5311
Federal CFDA Number: DUNS Number 069423424
Check Only One: Federal Direct OR Federal Indirect X
State Grantor/Program Title: NMDOT Transit & Rail Division
Private Organization: n/a
Grant **Application**: \$ 2,562,474 **Match**: \$ 1,775,614 **Total**: \$ 4,338,088
Estimated Date for Notice of Award (if awarded): 05/31/2018
Does Grant include loan component? Yes No X
Loan Terms (interest rate, years to repay) n/a


Review and Approvals

Department Head:  7-31-17
Signature Date

Other Department Head:
Signature Date

Budget Manager:  7-31-17
Signature Date

Finance Grants Mgr:  8-1-17
Signature Date

County Manager:  8/1/17
Signature Date

Date to Council for Approval to Apply for Grant: August 29, 2017

- A. Describe the purpose of the grant and what will be accomplished: The County has been utilizing FTA Federal transit funds to provide administrative, operating and capital assistance for Atomic City Public Transportation since 2007. The funds are programmed by NMDOT Transit and Rail division based upon the submittal of an annual grant application.

B. Grant Budget

Expense Type	Grant	Match/In Kind Requirement	Budget Authority (Yes or No)
Administrative (80/20)	\$161,146	\$ 40,286	Yes
Operational (50/50)	\$1,513,328	\$ 1,513,328	Yes
Outside Services	\$ n/a	\$ n/a	n/a
Capital Outlay (80/20)	\$ 888,000	\$ 222,000	Yes
TOTAL	\$2,562,474	\$1,775,614	Yes

- C. Source of Match/In Kind: Los Alamos General Fund, NCRTD Gross Receipts Tax and Interest Income.

- D. Will a budget revision be required if grant awarded? Yes _____ No X

- E. Do the resources exist in your department to accomplish the goals of the grant? Yes

- F. Will resources (\$ or people) from another department be required? Yes ___ No X

If yes, describe: n/a

- G. Frequency of reporting requirement Monthly X Quarterly _____ Annually _____

- H. Frequency of pay requests for reimbursement Monthly X Quarterly _____ Annually _____

- I. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant? The application award is a fixed amount and any cost increases must be funded by the County from local matching funds. The County does not expect any cost increases to be funded with Section 5311 funds beyond the award identified in the Memorandum of Agreement.

- J. Is the County the final recipient of the grant proceeds or will there be a sub-recipient? The County is the final recipient of the grant proceeds

- K. Who within the department will have responsibility for this grant?

Programmatic Reporting? Kyle Hatch, Transit Management Analyst

Financial Reporting? Kyle Hatch, Transit Management Analyst