



# County of Los Alamos

## Minutes - DRAFT

### Transportation Board

*Brian O'Neil, Chair; Sriram Swaminarayan, Vice-Chair; Nancy Jo Barnes; Eileen Lime; Don Machen; and James L. Nesmith; David Schiferl, Members*

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Thursday, August 3, 2017

5:30 PM

1000 Central Avenue, Room 110

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#### 1. CALL TO ORDER / ROLL CALL

The August 3, 2017 Transportation Board Meeting was called to order at 5:35 p.m.

Members present:

Brian O'Neil, Chair; Sriram Swaminarayan, Vice Chair; Nancy Jo Barnes, Eileen Lime, Don Machen, James Nesmith, and David Schiferl.

Staff in attendance:

Philo Shelton, Public Works Director, Jon Bulthuis, Deputy Public Works Director, Dan Erickson, Traffic & Streets Manager, Alipio Mondragon, Traffic Operations Manager, Annette Granillo, Transit Manager, Louise Romero, Office Manager, Cpl. Ben Irving, and Amy Danforth, Senior Office Specialist.

Members of the public in attendance:

Julie Bennett, 4256 B Urban Street, Los Alamos, NM.

#### 2. APPROVAL OF AGENDA

A motion was made by Member Schiferl, seconded by Machen, that the August 3, 2017 agenda be approved as presented; motion passed unanimously.

#### 3. PUBLIC COMMENT

David Schiferl, 459 Grand Canyon spoke regarding crosswalk improvements near the Golf Course.

#### 4. LIAISONS' REPORTS

Member Machen spoke regarding the Environmental Sustainability Board Meeting; the following items were on the agenda:

1. Bear Awareness.
2. Presentation by a composting company.
3. Ski Hill transportation by Atomic City Transit.

## **5. APPROVAL OF MINUTES**

### **9770- 17 - Approval of Minutes**

A motion was made by Member Machen, seconded by Member Nesmith, that the July 6, 2017 meeting minutes be approved as amended; motion passed unanimously.

## **6. OLD BUSINESS -Possible Action**

### **9772 -17 - North Road and Urban Street Update**

Dan Erickson, Traffic & Streets Manager and Corporal Ben Irving from the Los Alamos Police Department provided the attached presentations regarding the North Road and Urban Street Calming efforts. Presentation is attached.

## **7. NEW BUSINESS - Possible Action**

### **9776-17 - Introduction - New Transportation Board Member**

Chair O'Neil welcomed Member Schiferl to the Transportation Board.

### **9773-17 - Traffic Management Center**

Alipio Mondragon, Traffic Operations Manager presented the history and overview of the Traffic Management Center (TMC).

- The TMC monitors, coordinates and adjusts the County's traffic signals on a real- time basis to improve the flow of traffic on county streets.
- The TMC also serves as a central location to manage incidents and special events, identify and direct repair of malfunctioning traffic signals and serves as a coordination point with emergency responders.

- December 2005 - Federal funding was awarded to LAC for the initial purchase of equipment to construct and maintain the TMC.
- June 2006 - Radio and Traffic Signal Central software was purchased and a limited function was established in the Traffic Division office.
- January 2010 - TMC was relocated to the Pajarito Cliffs Site.
- Equipment and Software
- Transportation Board Members will be touring the facility on Thursday, September 7, at 4:00 pm.

### **9774 – 17 - Incorporated County of Los Alamos Resolution**

#### **No. 17-17**

Jon Bulthuis, Deputy Public Works Director presented Incorporated County of Los Alamos Resolution No. 17-17 recommending that Council authorize Staff to submit an application to the NMDOT for FY19 Section 5311 Public Rural Transportation Program for an estimated total amount of \$4,338,088, to fund the Administrative, Operating, and Capital needs of Atomic City Transit.

A motion was made by Member Nesmith seconded by Member Machen that the Transportation Board approve Incorporated County of Los Alamos Resolution No. 17-17 and recommend that Council authorize Staff to submit an application to the NMDOT for FY19 Section 5311 Public Rural Transportation Program for an estimated total amount of \$4,338,088, to fund the Administrative, Operating, and Capital needs of Atomic City Transit and support approve Incorporated County of Los Alamos Resolution No. 17-17, committing the local match in the amount of \$1,775,614 to fund the Section 5311 Transit Program for FY19; motion passed unanimously.

### **9775 -17 - Incorporated County of Los Alamos Resolution**

#### **No. 17-18**

Jon Bulthuis, Deputy Public Works Director presented Incorporated County of Los Alamos Resolution No. 17-18 recommending that Council authorize Staff to submit an application to Federal Transit Administration (FTA) for the Bus and Bus Facilities 5339(b) Discretionary Program 2017 Funding Opportunity for the 2017 Federal Fiscal Year.

A motion was made by Member Machen seconded by Member Nesmith that the Transportation Board approve Incorporated County of Los Alamos

Resolution No. 17-17 and recommend that Council authorize Staff to submit an application to the Federal Transit Administration (FTA) for the Bus and Bus Facilities 5339(b) Discretionary Program 2017 Funding Opportunity for the 2017 Federal Fiscal Year; committing to the local match in the amount of \$74,000 toward the estimated total grant amount of \$370,000, to fund the capital needs of the system for a replacement bus; motion passed unanimously.

Revised Grant Application is attached.

## **8. PROJECT UPDATES**

### **9771- 17 - Public Works Staff/Project Update**

Public Works Project Updates were briefly discussed.

## **9. CHAIRPERSON'S REPORT**

Chair O'Neil thanked Atomic City Transit for their shuttle service during the Fourth of July event at Overlook Park.

## **10. FUTURE AGENDA ITEMS**

Tour of the Traffic Management Center  
ADA Transition Plan  
Complete Streets Design (information attached)  
Update rider policy for one ride per competed route  
ESB - Ski Hill Shuttle

## **11. ADJOURNMENT**

The August 3, 2017 Transportation Board meeting was adjourned at 7:05 pm.

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Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.