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## General Information

All County Board and Commission members must be residents of Los Alamos County.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.*

*If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.*

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## Profile

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### Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Ellen Wren

First Name

W

Middle Initial

Propp

Last Name

Street Address

City

Email Address

Primary Phone

Suite or Apt

State

Postal Code

Alternate Phone

Party affiliation as registered: (Select one of the following) \*

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☒ Other

Registered to vote in Los Alamos?

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☒ Yes ☐ No

Postings at Library

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How did you learn of this Board/Commission vacancy?

Do you currently serve on any County Board or Commission?

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☐ Yes ☒ No

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If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

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## Interests & Experiences

Which Boards would you like to apply for?

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Library: Submitted

Why would you like to serve on this particular Board or Commission?

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I use library services at least twice a week. I read.

What volunteer or professional activities have you participated in that could apply to this appointment?

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I'm a writer/reporter/photographer. I have been an administrator in state government with oversight on budgets, revenue, public services and IT. I have worked with boards appointed by the governor. I have a master's degree in public administration from the University of New Mexico School of Public Administration.

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

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Yes. I am self-employed. I am able to travel, if required, and am very open to training and education.

**What would you like to accomplish during your tenure on this Board or Commission?  
(Please identify any special interests you have that led you to become interested in serving  
on this Board or Commission.)**

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I would like to see services continue on the same track with no cuts. I would also like to bring more awareness to the public on the services the library offers. I would like to participate in strategic planning for the library system.

**Have you had any direct or indirect involvement with this Board or Commission or with the  
County staff supporting this Board or Commission or County Councilors? If so, please  
explain.**

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No, I don't think so. I go to the library in White Rock at least twice a week; the library in Los Alamos about once or twice a month. If I came in contact with any Board or Commission member, or any staff supporting this Board or Commission, I was not aware of it.

**Are there any issue or matters, financial or otherwise, that you are now or might become  
involved in that may come before the Board or Commission for which you seek  
appointment?**

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No. Please note that I use my middle name, Wren. I do not use my first name, Ellen. Thank you.

If you have any questions, please contact Libby Carlsten at 505-662-8261 or  
[libby.carlsten@lacnm.us](mailto:libby.carlsten@lacnm.us)



**LOS ALAMOS COUNTY**  
**COUNTY ADMINISTRATOR'S OFFICE**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Ellen Wren  
Applicant's Name

Library Board  
Board or Commission

Eileen Sullivan  
Interviewer Name

3:45 8/14/17  
Date/Time of Interview

Interview Conducted:  
☒ Personally  
☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.  self employed, writer + photographer, <sup>moved</sup> from Santa Fe, Board of Architects. \$360,000 budget managed. Would like to get more involved in community.
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]  County - election over rec bond, division in community. Library - library system is so good. Those that represent the library work hard.
3	How do you perceive the role of County Boards and Commissions in local government?  People that can pick up down to earth messages from constituents, listening post, keep people headed in direction people + government want.
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?  Articulate. Good listener. High level of empathy. Good communicator in writing.
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?  Spend a lot of time listening + observing. Public front line for those that want intellectual stimulation. Goes to library at least weekly for various services. White Rock primarily. Front line of communities.

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p><i>Yes. Dir. Board of Economic Development - helped @ statute that created board, H&amp;A Council of various boards registration of architects nationally. Participant in Neighborhood Assoc.</i></p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p><i>Not, But can read them.</i></p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p><i>yes.</i></p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p><i>No</i></p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p><i>No</i></p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p> <p><i>Emphasizing - wants to give back.</i></p>

Notes:



# LOS ALAMOS COUNTY

## COUNTY ADMINISTRATOR'S OFFICE

### BOARD & COMMISSION INTERVIEW QUESTIONS

Ellen Wren Propp

Applicant's Name

Library Board

Board or Commission

Chris Chaveller

Interviewer Name

8/14/2017 - 3:45

Date/Time of Interview

Interview Conducted:

☒ Personally

☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Self employed, writer and photo. moved here 2013. Board of Examiners for Architects - manager. worked for Board for about 11 years. Loves it here. Masters Degree in Public Administration</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>County Issues - Rec Bond Election - Good that people got an idea of the divisions in the community. Gov. cost money. Communities across the country facing these issues. Library system here is so good. Employees at Library work very hard. Good customer service.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>B&amp;C board members can pick up messages in the community - listening post to share with council. Public feedback can help lead agency in the direction public wants.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Articulate, extremely good listener. Empathy. Good writer.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>I would spend a lot of listening + observing. Libraries are on the front line, intellectual stimulation. As a Board member, my experience at the library in WR - bring that to the Board, special ear.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Board of Architects - Wren would work with Statutes / Board.  National Council - non profit in DC. - Determine qualifications of architects.  Neighborhood Association in SF. <del>the</del> Journalism / writing -</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Not really but will read.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p> <p>Wants to emphasize that she wants to give.</p>

Notes:





# LOS ALAMOS COUNTY

## COUNTY ADMINISTRATOR'S OFFICE

### BOARD & COMMISSION INTERVIEW QUESTIONS

"When"  
 Ellen ~~Wheeler~~ Propp Library  
 Applicant's Name Board or Commission  
Jenn Baker  
 Interviewer Name  
8/14/17 3:45 pm  
 Date/Time of Interview

Interview Conducted:  
☒ Personally  
☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Self employed - writer / photographer - 20 yrs Santa Fe -          State Agency <del>Board</del> Architecture Executive Director -          licensing / examiners          360K a year oversaw a board - 11 years last March left</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>1 County - Rec Bonds → Division in community - Relevant to young          2 Library - High Standards</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>- advisors -</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>- articulate, empathy, listener</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>listening, front lines public comes -          intellectual - Take her personal experience          of visiting the libraries - front line          of communities</p>



6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p><i>Neighborhood Association in Santa Fe</i>  <i>impacted a lot of people</i>  <i>Board - 10-11 years w/ National Council of Architectural Board - Nonprofit in DC</i></p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p><i>No But willing to learn</i></p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p><i>yes.</i></p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p><i>No</i></p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p><i>No</i></p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p> <p><i>Really wants to give back to the community. love White Rock.</i></p>
12	<p>Do you have any questions for the interview panel?</p>

Notes: