



# County of Los Alamos

## Minutes

### Transportation Board

1000 Central Avenue  
Los Alamos, NM 87544

*Brian O'Neil, Chair; Sriram Swaminarayan, Vice-Chair; Nancy Jo Barnes; Eileen Lime; Don Machen; and James L. Nesmith; David Schiferl, Members*

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Thursday, October 5, 2017

5:30 PM

1000 Central Avenue, Room 110

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#### 1. CALL TO ORDER / ROLL CALL

The October 5, 2017 Transportation Board Meeting was called to order at 5:30 p.m.

Members present:

Sriram Swaminarayan, Vice Chair, Eileen Lime, James Nesmith, and David Schiferl.

Members Absent:

Brian O'Neil, Chair, Nancy Barnes and Don Machen.

Staff in attendance:

Philo Shelton, Public Works Director, Jon Bulthuis, Deputy Public Works Director, Dan Erickson, Traffic & Streets Division Manager, Annette Granillo, Transit Division Manager, Eric Martinez Engineering Manager / County Engineer, Audoro Espinoza, Project Manager, Councilor Chris Chandler, Louise Romero, Office Manager, and Amy Danforth, Senior Office Specialist.

Members of the public in attendance: Julie Bennett, 4256 Urban B, Wendy Swanson, 1874 Camino Manzana, Doris Roberts, 1332 La Mirada Circle, Patricia Wilde, 1338 47 Street, Rey Gonzales, Project Manager with Wilson & Company.

#### 2. APPROVAL OF AGENDA

A motion was made by Member Schiferl, seconded by Member Nesmith, that the October 5, 2017 agenda be approved as presented; motion passed unanimously.

#### 3. PUBLIC COMMENT

Patricia Wilde 1338 47th St.

Doris Roberts 1332 La Mirada Circle

**4. LIAISONS' REPORTS**

Member Machen was absent.

**5. APPROVAL OF MINUTES**

A motion was made by Member Nesmith, seconded by Member Schiferl, that the September 7, 2017 meeting minutes be approved as presented; motion passed unanimously.

9960-17

Attachments: [A - DRAFT Meeting Minutes - September 7, 2017](#)

**6. OLD BUSINESS -Possible Action**

9962-17

[Route 2 Service Expansion](#)

Attachments: [A - Route 2 Service Expansion - Alignment Alternatives](#)

Jon Bulthuis, Deputy Public Works Director presented two alternatives for the Route 2 Service Expansion.

- Alternative 1: Services Grand Canyon Dr. and Aragon Ave. Proven route with known ridership.
- Alternative 2: Services Meadow Lane and Rover Blvd. Pilot trial with boarding data presented to Transportation Board after three months of service.

Member Schiferl moved that the Transportation Board approve Alternative 2 as presented. Member Nesmith seconded. Motion passed unanimously.

9965-17

[North Road - Urban Street Update](#)

Attachments: [A - North Road - Urban Street Update - Presentation](#)

Dan Erickson, Traffic & Streets Division Manager gave an update on North Road / Urban Street.

- Recorded speeds in excess of 25mph over the posted limit.
- Study Dates: 10/26/16 - 11/06/16, 10/26/16-11/13/16, 1/26/17-3/21/17, 8/24/17-9/26/17, 8/15/17-9/26/17
- Path Forward
  - o North Road: Allow committee to continue to monitor traffic habits. Appears to be working well
  - o Urban Street: Publish Neighborhood Speed Awareness

Letter (page 16 Neighborhood Traffic Management Guideline). Collaborate with Parks and Recreation regarding parking for Urban Park.

**Public Comment**

Julie Bennett, 4256 Urban B Urban Street spoke regarding law enforcement letter.

**7. NEW BUSINESS - Possible Action****9964-17****Approval of the FY18 Snow and Ice Control Plan****Attachments:** [A - DRAFT FY18 Snow and Ice Control Plan](#)

Dan Erickson, Traffic & Streets Division Manager presented the FY18 Snow and Ice Control Plan

- Purpose
- Mission Statement
- Storm Response Goal
- Personnel
- Staff Training
- Citizen's Concerns, Requests, & Emergencies
- Snow Notification Procedures
- Snow & Ice Control Operations
- Operational Safety
- General Operations
- Street & Sidewalk Prioritization
- Safe Routes to School
- Public Transit Routes
- County Facility Prioritization
- Residential Responsibilities
- Motorist's Responsibilities
- Mop Up Operations
- Property Damage
- Priority Maps
- Safe Routes to School Maps
- Transit Route Map
- Transit Service Modifications
- Sand and Salt Barrel Locations
- Snow Dump Locations
- Equipment Resources
- Human Resources

Member Lime moved that the Transportation Board approve the FY18

Snow & Ice Control Plan. Member Nesmith seconded. Motion passed unanimously.

**9966-17****ADA Transition Plan**

**Attachments:** [A - ADA Transition Plan Presentation](#)  
[B - DRAFT ADA Transition Plan](#)

Eric Martinez, Engineering Manager / County Engineer introduced Rey Gonzales, Project Manager for Wilson & Company who presented the Draft ADA Transition Plan.

- Project Team
- Purpose & Goals
- Types of Pedestrian Facilities
- ADA Transitional Plan Highlights
- Project Schedule
- Public Input

**Public Comment**

Wendy Swanson, 1874 Camino Manzana, spoke regarding plan.

Doris Roberts, 1332 La Mirada Circle, spoke regarding plan

Patricia Wilde, 1338 47 Street, spoke regarding plan.

**8. PROJECT UPDATES**

Public Works Project Updates were briefly discussed.

**9967-17**

**Attachments:** [A - Public Works Update for September 2017](#)

**9. CHAIRPERSON'S REPORT**

Vice-Chair Swaminarayan reminded the Board about the upcoming webinar Countermeasures for Reducing Collisions at Pedestrian Crossings. October 13, 2017, 10:00 AM - 11:30AM

**10. FUTURE AGENDA ITEMS**

November

- Bus shelter plans
- NM DOT - 502 Update
- SR4 (2020)
- Golf Course Mid-Block Crossing

## Other

- LANL Trail map
- Tour of the Traffic Management Center
- Central Avenue. On street parking with Main Street Future Group
- Update White Rock 2 Peak for Transit

**11. ADJOURNMENT**

A motion was made by Member Nesmith, seconded by Member Schiferl that the September 7, 2017 meeting be adjourned at 7:30 p.m.

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Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

DRAFT