

Minutes

County Council – Regular Session

*David Izraelevitz, Council Chair; Susan O'Leary, Council Vice Chair;
Christine Chandler, James Chrobocinski, Antonio Maggiore,
Rick Reiss, and Pete Sheehey, Councilors*

Tuesday, December 19, 2017

6:00 PM

Council Chambers-1000 Central Avenue

TELEVISED

1. OPENING/ROLL CALL

The Council Vice-Chair, Susan O'Leary, called the meeting to order at 6:03 p.m.

The following Councilors were in attendance:

**Present: 5 - Councilor O'Leary, Councilor Chandler, Councilor Maggiore,
Councilor Reiss and Councilor Sheehey**

Remote: 1 - Councilor Izraelevitz

Absent: 1 - Councilor Chrobocinski

2. PLEDGE OF ALLEGIANCE

Led by: All

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

Councilor Reiss requested Item 7A be removed from the Consent Agenda. There were no objections.

Councilor Sheehey requested item 7D be removed from the Consent Agenda, and added under Council Business. There were no objections.

A motion was made by Councilor Reiss, seconded by Councilor Sheehey, that the agenda be approved as *amended*.

The motion passed by acclamation with the following vote:

**Yes: 6 - Councilor Izraelevitz, Councilor O'Leary, Councilor Chandler,
Councilor Maggiore, Councilor Reiss and Councilor Sheehey**

Absent: 1- Councilor Chrobocinski

5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

- A. Recognition-League of American Bicyclists recognized Los Alamos with a Bronze Level Bicycle Friendly Community

Councilor Chandler presented the recognition.

Mr. Eric Martinez, County Engineer, spoke.

- B. Presentation of Draft Tourism Strategic Plan by Becky Zimmerman of Design Workshop

Councilor O'Leary, presented.

Ms. Becky Zimmerman, Design Workshop, presented.

Mr. Harry Burgess, County Manager, spoke.

Public Comment:

Mr. Chris Luchini, 121 La Senda, spoke.

Ms. Deborah Morley, 119 La Senda, spoke.

Ms. Georgia Strickfaden, 2009 46th Street, spoke.

Mr. Denny Erickson, 400 Brighton, spoke.

Ms. Sue Barns, 3406 Ridgeway, spoke.

Mr. Dave Fox, 238 Rio Bravo, spoke.

RECESS

Councilor O'Leary called for a recess at 8:07 p.m. The meeting reconvened at 8:19 p.m.

6. PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA

None.

7. CONSENT AGENDA

Consent Motion:

A motion was made by Councilor Reiss, seconded by Councilor Maggiore, that Council approve the items on the Consent Agenda, as amended, and that the motions contained in the staff reports be included for the record.

- A. Contract for General Services, Agreement No. AGR 18-927 with Jacobo Salazar Trucking Company, Inc. in an amount not to exceed \$340,000.00 plus applicable Gross Receipts Tax to provide emergency waste transportation services

Item pulled from the agenda.

- B. County Council Minutes for December 5, 2017

I move that Council approve the County Council Minutes for December 5, 2017.

C. Consideration of Mid-Year Budget Revisions

I move that Council approve Budget Revision 2018-09 as summarized on Attachment A and that the attachment be made a part of the minutes of this meeting.

D. Approval of Fourth Revised Network Integration Transmission Service Agreement (NITSA) and Fourth Revised Network Operating Agreement (NOA) between Los Alamos County and Public Service Company of New Mexico

Item pulled for further discussion under Council Business.

Approval of the Consent Agenda:

The motion passed with the following vote:

Yes: 6 - Councilor Izraelevitz, Councilor O'Leary, Councilor Chandler, Councilor Maggiore, Councilor Reiss and Councilor Sheehey

Absent: 1 - Councilor Chrobocinski

8. INTRODUCTION OF ORDINANCE(S)

- A. Incorporated County of Los Alamos Ordinance No. 676; An Ordinance Authorizing the Donation of County-Owned Land Being Tract A-9 at 120 DP Road to Bethel Development, Inc. Conditional to County Approval of Affordable Housing Project "Canyon Walk Apartments"**

Councilor Chandler introduced, without prejudice, Incorporated County Of Los Alamos Ordinance No. 676; An Ordinance Authorizing Donation of County-Owned Land Being Tract A-9 at 120 DP Road to Bethel Development, Inc. Conditional to County Approval of Affordable Housing Project "Canyon Walk Apartments"

9. PUBLIC HEARING(S)

- A. Incorporated County of Los Alamos Code Ordinance No. 02-282, An Ordinance to Increase the Municipal Court's Judge's Salary to \$75,000.00 Per Year**

Councilor Reiss, presented.

Public Comment:
None.

A motion was made by Councilor Reiss, seconded by Councilor Maggiore, that Council adopt Incorporated County of Los Alamos Code Ordinance No. 02-282; and I further move that, upon passage, the Code Ordinance be published in its entirety.

The motion passed with the following vote:

Yes: 6 - Councilor Izraelevitz, Councilor O'Leary, Councilor Chandler, Councilor Maggiore, Councilor Reiss and Councilor Sheehey

Absent: 1 - Councilor Chrobocinski

10. COUNCIL BUSINESS

Consent Item 7D.

Approval of Fourth Revised Network Integration Transmission Service Agreement (NITSA) and Fourth Revised Network Operating Agreement (NOA) between Los Alamos County and Public Service Company of New Mexico

Mr. Harry Burgess, County Manager, spoke.

Mr. Jordan Garcia, Power Systems Supervisor, spoke.

Public Comment:

None.

A motion was made by Councilor Sheehey, seconded by Councilor Maggiore, that Council approve the Fourth Revised Network Integration Transmission Service Agreement and Fourth Revised Network Operating Agreement between Los Alamos County and Public Service Company of New Mexico.

The motion passed with the following vote:

Yes: 6 - Councilor Izraelevitz, Councilor O'Leary, Councilor Chandler, Councilor Maggiore, Councilor Reiss and Councilor Sheehey

Absent: 1 - Councilor Chrobocinski

A. Appointments

1) Board/Commission Appointment-Art in Public Places Board

A motion was made by Councilor Maggiore, seconded by Councilor Chandler, to nominate Father Theophan Mackey and Michelle Mittrach to fill one vacancy on the Art in Public Places Board and move that Council appoint one nominee to the vacant position as follows:

By roll call vote, Councilors vote for one nominee and the nominee with the highest vote total of four or more be appointed to fill a term beginning on November 4, 2017 and ending on November 3, 2019.

Councilor O'Leary called for a roll call vote to appoint a member to the Art in Public Places Board:

Councilor's Sheehey; Reiss, Chandler, Maggiore and O'Leary, voted for:
Michelle Mittrach

Councilor Izraelevitz voted for:
Father Theophan Mackey

After a roll call vote, Ms. Michelle Mittrach was appointed.

B. Board, Commission and Committee Liaison Reports

Councilor Chandler reported on the Lab Tax Bill.

Councilor Sheehey reported on the North Central Economic Development District Meeting, the New Mexico Public Health Association Conference and the New Mexico Tax Research Institute Conference.

C. County Manager's Report

1) County Manager's Report for December 2017

County Manager Harry Burgess reported that Fire Chief Troy Hughes graduated from a Master Program; a preliminary plat and initial site plan has been approved for A-19; the State has re-bid the 502 project for the third time and there were no bids; the Utilities Department's 311 Center will be going through a remodel from February to April; the Buzz Bus will be operating for New Year's; 36th Street work has begun; the traffic and streets crew has regraded the area adjacent to the fields at Overlook to correct drainage issues; a bid for the construction of hangers was received; and the library program *1000 Books Before Kindergarten* is still ongoing.

D. Council Chair Report

None.

E. General Council Business

None.

F. Approval of Councilor Expenses

None.

G. Preview of Upcoming Agenda Items

None.

11. COUNCILOR COMMENTS

Councilor Chandler commented on the Emergency Management contractor receiving an award.

Councilor O'Leary asked Councilor Izraelevitz for an update on contractors that are bidding for the lab contract.

12. PUBLIC COMMENT

None.

13. ADJOURNMENT

The meeting adjourned at 9:02 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

David Izraelevitz, Council Chair

Attest:

Naomi D. Maestas, County Clerk

Meeting Transcribed by: Victoria L. Martinez, Deputy Clerk

DRAFT

Budget Revision 2018-09 Mid-Year Budget Revisions

	Fund/Dept	Brass Org	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
1	CIP Fund - Public Works	311-xxxx-xxxx bond proceeds	\$ (20,000,000)	\$ -	\$ -	\$ -
1	CIP Fund - Public Works	311-xxxx-xxxx land sales	\$ (1,888,507)	\$ -	\$ -	\$ -
1	General Fund - transfer over Kiddie pool donations	011-4016700- 9631			\$ (152,083)	\$ (152,083)
1	CIP Fund - Public Works	311-xxxxx- 7601			\$ 152,083	
1	CIP Fund - Public Works	311-xxxx-xxxx bond issuance costs		\$ (350,000)		
1	CIP Fund - Public Works <i>Multi-Gen Pool</i>	311-xxxxx- 8369		\$ (868,000)		
1	CIP Fund - Public Works <i>Kiddie Pool</i>	311-xxxxx- 8369		\$ 650,000		
1	CIP Fund - Public Works <i>Softball Improvements</i>	311-xxxxx- 8369		\$ (1,043,000)		
1	CIP Fund - Public Works <i>Recreation Center</i>	311-xxxxx- 8369		\$ (1,843,000)		
1	CIP Fund - Public Works <i>Outdoor Ice Rink</i>	311-xxxxx- 8369		\$ 1,200,000		
1	CIP Fund - Public Works <i>A-13</i>	311-xxxxx- 8369		\$ 400,000		
1	CIP Fund - Public Works	311-xxxxx- 9617			\$ (90,786)	
1	Econ Dev Fund - CDD	173-S4017x- 7631			\$ 90,786	\$ 90,786
1	CIP Fund - Public Works	311-xxxx-xxxx net impact of updated CIP budget		\$ -	\$ -	\$ (19,973,210)

Description: The purpose of this budget revision is to modify the Capital Improvements budget for FY2018 to reflect recreation project funding changes approved by Council at the December 5, 2017 County Council meeting. At the December 5, 2017 meeting, Council approved the following CIP project budgets: Splash Pad \$720,000; Golf Course Improvements \$4,524,000; Outdoor Ice Rink Improvements \$1,200,000 with \$15,000 shade study included in that amount. In a separate motion, Council also approved a kiddie pool up to \$6,500,000 but directed that construction on the pool not be contracted until the Los Alamos National Lab contract is awarded. Staff was directed to return to Council with a budget revision for the CIP fund to reflect all modifications to the CIP Budget [see Attachment B]. This budget revision only reflects the net changes to the adopted budget. Council also directed staff to delay the Deacon Street project by one year in the CIP fund so that the Deacon Street project moves out to 2020.

Budget Revision 2018-09 Mid-Year Budget Revisions

Fiscal Impact: The net fiscal impact on the CIP Fund is to decrease revenue by \$21,888,507, decrease expenditures by \$1,854,000, increase transfers in by \$152,083, increase transfers out by 90,786 and decrease fund balance by \$19,973,210. The net fiscal impact on the General Fund is an increase in transfers out and a decrease in fund balance of \$152,083. The net impact on the Economic Development Housing Fund is an increase in both transfers in and fund balance of \$90,786.

	Fund/Dept	Brass Org	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
2	Equipment Replacement Fund Public Works (Fleet)	723-R68220	\$ -	\$ 266,294	\$ -	\$ (266,294)
3	Equipment Replacement Fund Public Works (Fleet)	723-R68220	\$ -	\$ 49,000	\$ -	\$ (49,000)

Description: The purpose of this budget revision is to modify the Equipment Replacement (Fleet) Fund budget for FY2018 for two items. The first is an increase to spending authority for an environmental services refuse truck purchased in FY2017 and received in FY2018 which was not included in the FY2017 carryover request and did not qualify as an encumbrance roll forward. The second is to increase spending authority by \$49,000 for an error in the FY2018 Equipment Replacement Schedule. The list of vehicles for the General Fund Divisions includes a Chevrolet Express Van which was appropriately included in the planned vehicle purchase schedule by vehicle, but not properly reflected in the subtotal or adopted budget.

Fiscal Impact: The net fiscal impact on the Equipment Replacement Fund is to increase expenditures and decrease fund balance by \$315,294. There is sufficient working capital.

	Fund/Dept	Brass Org	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
4	General Fund - Muni Court <i>Automation Fund</i>	011-12110 3479	\$ 28,000		\$ -	\$ 28,000
5	General Fund - Police <i>E911 Grant</i>	011-605512 3453 & 8411	\$ 196,329	\$ 196,329	\$ -	\$ -
6	General Fund - Police <i>ODB 100 Days</i>	011-605535 3329-3456 8142	\$ 7,107	\$ 7,107	\$ -	\$ -
7	General Fund - Police <i>EMPG</i>	011-602110 3329	\$ (2,029)		\$ -	\$ (2,029)
8	General Fund - Police <i>SHSGP FY18</i>	011-602512 3329-8369	\$ 260,082	\$ 260,082	\$ -	\$ -
9	General Fund - Police <i>SHSGP LEPTA/Equip Training</i>	011-602512 3329-8369	\$ 144,570	\$ 1,417	\$ -	\$ 143,153
10	General Fund - Police <i>VOCA-VAWA</i>	011-605539 3329-8369	\$ 24,648	\$ 24,648	\$ -	\$ -
11	General Fund - Police <i>Bullet Proof Vests</i>	011-605524 3423-8489	\$ 1,000	\$ 1,000	\$ -	\$ -
12	Fire Fund <i>EMS</i>	145-651510 3423-8489	\$ (1,131)	\$ (1,131)	\$ -	\$ -

Budget Revision 2018-09 Mid-Year Budget Revisions

	Fund/Dept	Brass Org	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
13	General Fund - Fire Mitigation <i>Hazmat Resource</i>	011-F62650 3329-8839	\$ 22,500	\$ 22,500	\$ -	\$ -
14	General Fund - Fire Mitigation <i>Wildfire Mitigation</i>	011-F62650 3329-8839	\$ 17,037	\$ 10,637	\$ -	\$ 6,400
15	Fire Marshal Fund	144-641510 3425-8839	\$ (31,543)	\$ (6,165)	\$ -	\$ (25,378)
16	General Fund - CSD <i>CYFD-JJAB Grant</i>	011-895510 3479-8369	\$ (31,515)	\$ (31,515)	\$ -	\$ -
17	General Fund - CSD <i>DOH Comm Health Council</i>	011-895110 3479-8369	\$ 4,855	\$ 4,855	\$ -	\$ -
18	DWI Fund - CSD	142-L60556 3452-8369	\$ 15,000	\$ 15,000	\$ -	\$ -
19	CIP Fund - PW <i>White Rock Senior Center Kitchen Equip Grant</i>	311-C65118 3479	\$ 90,600	\$ -	\$ -	\$ 90,600
20	General Fund - Facilities <i>RAID Grant Waste Oil Heater</i>	011-xxxxxx	\$ 19,065	\$ 19,065	\$ -	\$ -
21	Environmental Serv Fund <i>RAID Grant Zero Waste</i>	611-R68110 3479-8369	\$ 9,900	\$ 9,900		

Description: The purpose of this budget revision is to modify FY2018 budgets for grants received by the County.

Fiscal Impact: The net fiscal impact on the General Fund is to increase revenues by \$691,649, expenditures by \$516,125 and Fund Balance by \$175,524. The net fiscal impact on the DWI Fund is to increase revenue and expenditures by \$15,000. The net fiscal impact on the Fire Marshal Fund is to decrease revenue by \$31,543, expenditures by \$6,165 and Fund Balance by \$25,378. The net fiscal impact on the Fire E.M.S. Fund is to decrease revenue and expenditures by \$1,131. The net fiscal impact on the CIP Fund is to increase revenue and fund balance by \$90,600. The net fiscal impact on the Environmental Services Fund is to increase revenue and expenditures by \$9,900.