

Date/Time

Wednesday, January 10, 2018, 5:30 pm

Location

Fuller Lodge, Throne Room
2132 Central Avenue, Los Alamos, NM 87544

Board Members

- Mark Rayburn, (Chair), **Present**
- Leslie Linke, (Co-Chair), **Present**
- Patrick Moore, **Present**
- Jorge Maldonado, **Absent**

Others Present

- Barbara Lai, Senior Management Analyst, CDD
- Wayne Kohlrust, Project Manager, Public Works Department
- Tamara Baer, Planning Manager, CDD
- Linda McCormick, Resident of Los Alamos
- Jordan Jarrett, Archeologist at Bandelier

I. Administrative Actions

A. Call to Order/Introductions

As a quorum was present, the meeting was called to order at 5:30 pm.

B. Approval of Today's Agenda

The Agenda was approved.

C. Review/Approval of Meeting Minutes

The minutes of December 13, 2017 were approved as written.

D. Public Comment/Public Hearings

No public comment.

II. Historic Preservation Business (Items for Discussion and Possible Action)

A. Chairman's Report

Chair Rayburn welcomed the visitors attending the meeting.

III. Staff Reports

A. Reports and Updates

History Museum Drainage Project

Wayne Kohlrust reported on a drainage problem at the History Museum. He explained that there is leakage of water under the floor of the building caused by the watering of the lawn. Mr. Kohlrust stated that the floor on the west side has some cracks because many years ago, the original slab for the floor was not installed with the proper footings and with uniform thickness.

Kohlrust reported that the solution for the water problem is to remove the grass from the west side of the building and around the chimney. The grass will be replaced with rock landscaping so water will no longer enter the area. The exhibit room floor will be carpeted in April.

Fuller Lodge Sound System

Disclosure of Outside Employment Form

Ms. Lai presented the Disclosure Form to the Board and explained that this is an annual requirement by County Ordinance. She requested that each member complete the form and return it to her by email or in person. Ms. Baer stated that volunteer work of a Board member does not need to be declared on the form. Ms. Lai will convey the completed forms to the Human Resources Department.

The existing sound system is being replaced in Fuller Lodge with a more sophisticated system that will be programmable. Two powerful, but compact speakers will be installed in the Pajarito room and two smaller speakers in the anteroom by the fireplace. This improved system will serve to eliminate the reverberation of sound. A cabinet housing the sound controls will be located in the anteroom with wiring running under the floor so as not to be visible to the public. This new sound system installation will be completed by the end of February.

Mr. Kohlrust also discussed plans for lighting the steps on the east patio and will provide Barbara Lai with a photograph of the proposed lights that she will email the photos to the Board.

FY2019 Work Plan Discussion

Ms. Lai introduced the FY19 Work Plan form. She passed out a list of current projects that are underway and future projects discussed by the Board in previous meetings. Board members discussed each project in detail and agreed that the projects should be included in the Plan. Ms. Lai will complete and deliver a draft to Board members for their comments and revisions.

Ms. Lai informed that Board that County Council will be reviewing the County Goals at their January 23rd meeting. She will attend and inform the Board if Council has any special projects that it would like to see the Board complete in the next year so that these can be incorporated into the HPAB Work Plan.

She asked the Board for comments and revisions by the end of January. At the February 7th HPAB meeting, the Board will vote on the Plan.

Update on the Certified Local Government (CLG) Application

Ms. Lai reported that the HPAB Ordinance will need some revisions to qualify Los Alamos County for CLG status, and that she has sent a draft ordinance with those revisions to the State Preservation Planner, Pilar Cannizzaro, and to Karla McWilliams, CLG Coordinator, for their review. The revised Ordinance will go through the County Council approval process for formal adoption. Once adopted, the Ordinance will be added to the application.

Ms. Lai prepared a CLG Executive Summary for Paul Andrus, CDD Director, to brief the County Manager, who will in turn brief Council Chair Izraelevitz. The application requires the signature of the highest elected official in the County, who is Chair Izraelevitz. The completed application will go to Council for approval on the Consent Agenda.

The last requirement of the application to be completed is the mapping of the historic and cultural sites in the County. There are over 100 of these sites and about half of them are already mapped.

Each Board member will receive a binder of the final application.

IV. Informational Items

HPAB Chairman Report is scheduled to go to County Council on July 24, 2018.

V. Public Comment

Ms. McCormick expressed her interest in Historic Preservation in Los Alamos. Ms. Lai mentioned the possibility of a study to create an historic maintenance plan for the County.

Chair Rayburn directed attention to the sconces at the History Museum and the need for maintenance. He also brought up the lanterns outside Fuller Lodge and the need to make them more secure. Ms. Lai stated that discussions are underway to address the concern.

VI. Next Meeting(s)/Future Agenda Items

The February meeting will be held on February 7, 2018, at 5:30 pm in the Throne Room in Fuller Lodge.

February 7 Agenda Items

Elections for the Chair and Vice-Chair of the Board.
Update on the Fuller Lodge Interpretive Plan.
Vote on the FY19 HPAB Work Plan.

VII. Adjournment

The meeting was adjourned at 6:14 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department at 662-8006 if a summary or other type of accessible format is needed.