

Attachment F

Rule 709 Sick Leave Accruals: Full-time regular or limited-term employees eligible for fringe benefits shall normally accrue and be credited 3.69 hours of sick leave per pay period. Unused sick leave may be accumulated from fiscal year to fiscal year without limit.

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Shift firefighter personnel shall normally be credited 5.169 hours of sick leave per pay period. Regardless of the Firefighter work schedule the dollar value of the sick bank will remain the same.

Part-time employees shall normally accrue sick leave based upon a pro-rated basis.

In the event an employee is in a non-paid status for a portion of their normal work day for any given pay period, their leave accrual shall be prorated based on the number of hours they were in a paid status for that pay period.

In the event an employee is using donated leave, the hours used will not be counted towards sick leave accruals.

HISTORY: APPROVED 8/5/65; AMENDED 6/20/66; AMENDED 12/16/75; AMENDED 1/24/77; AMENDED 2/13/95; AMENDED 9/10/13; AMENDED ???

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