

County Council

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Type:						
Salaries	77,344	78,059	79,902	79,902	0%	79,902
Benefits	15,018	15,555	15,925	15,925	0%	15,925
Contractual services	92,218	80,412	161,000	161,000	0%	161,000
Other services	123,556	127,281	143,000	142,966	0%	142,966
Materials / supplies	15,442	17,315	18,000	18,000	0%	18,000
Interfund charges	1,401	1,602	1,719	1,753	2%	1,753
	<u>324,979</u>	<u>320,224</u>	<u>419,546</u>	<u>419,546</u>	0%	<u>419,546</u>
FTE Summary:						
Regular (full & part time)	7.00	7.00	7.00	<u>7.00</u>	0%	7.00

- FY2019 Budget remains flat with the FY2018 Adopted Budget.

Municipal Court

Significant Accomplishments

1. The Los Alamos Municipal Probation Program has completely automated their case files. This has allowed for quick access, timely reports to the Municipal Judge, Magistrate Judge, District Judges and the police department. We are also able to follow up with defendants requirements efficiently. This has allowed for an audit of total number of defendants on supervision and what level of supervision. The probation program has implemented a status update report on a monthly basis to the jurisdiction providing information on each defendant under supervision.
2. The Los Alamos Municipal Probation Program successfully maintained the ADE requirements of Department of Finance Administrations LDWI program with zero infractions.
3. The Los Alamos Municipal Probation Program has implement a pre-trial release program which helps the supervision of defendants once the defendant is released from jail until their trial date. Additionally, this upholds the integrity of the Judiciary and aids in the protection of the community.
4. Los Alamos Municipal Court has added the ability to offer community service as an option for defendants to reduce their financial obligations on a sliding scale.
5. Los Alamos Municipal Court and the Police department worked together in creating an interface between the EIS and Fullcourt which has eliminated double entry of citations and has reduced data entry errors. The back log of written warnings is no longer a concern.
6. Los Alamos Teen Court with LDWI funds and a collaborative effort with JJAB and the Los Alamos Public schools was able to implement a life skills class “grow your mind” at the Los Alamos High schools for all high school age kids. The class is made up of four blocks: decision making, coping with anxiety, communication, and resolving conflict. In addition, each one of these classes not only has a broad overview there is an alcohol and substance abuse component.

Municipal Court

Budget Highlights

- The Municipal Court goals and budget for FY2019 will continue to offer the community optimal customer service with fair, efficient and impartial resolution of all matters brought before the Municipal Court.
- The Court will continue to support the community with Probation and Pretrial programs which assist the Municipal, Magistrate and District Courts with reducing jail expenses by offering Electronic Monitoring, Alcohol Monitoring, and Drug Testing.
- Staff will continue with the review and update of Court Policies and Procedures.
- Staff will begin the implementation of a paperless court process and enhance Court security.

Municipal Court

Budget Highlights

As directed by Council last year, we did not include the 0.5 FTE limited term position which provides probation database support. This position was successful in automating the probation records. As a result, information on probationers is readily available to the Probation Officer, all courts and the Police Department.

Council requested that we return this year, if this position was still needed for reauthorization of the position. We have determined that this position is still needed to enhance the Probation Office services and to free up the Probation Officer's time spent directly with probationers.

If this request is granted, an additional \$19,272 in salaries and \$5,352 in benefits for a total of \$24,624 will be needed which still keeps Municipal Court budget below the FY2018 adopted budget.

- Received training on probation module
- Implemented probation computer module and updated over 200 cases
- Consolidated on a monthly basis 300+ probation status meetings and complies report for Judges
- Updates on a monthly basis current probationers and individuals on pretrial supervision to Judges and Police Department
- Allows probation officer additional time to monitor and verify completion of sanctions of probationers

*Gap in access to services: an increasing need is accruing when individuals sentenced to jail or treatment have a delay in access to services; this is caused by a lack of case management and a lack of service providers dealing with drug and alcohol addiction and behavioral health issues.

Suggested Motion: I move that Council reauthorize an additional 0.5 FTE for Municipal Court and tentatively approve their budget at \$574,516.

Municipal Court

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Fund:						
General Fund	441,769	463,525	563,275	522,517	(7%)	536,976
Bench Warrant Sub-Fund	18,716	17,092	20,557	27,375	33%	27,637
	<u>460,485</u>	<u>480,617</u>	<u>583,832</u>	<u>549,892</u>	(6%)	<u>564,613</u>
Expenditures by Type:						
Salaries	230,587	249,138	310,991	275,520	(11%)	283,692
Benefits	110,963	117,584	137,055	122,232	(11%)	128,781
Contractual services	66,169	80,082	94,870	110,870	17%	110,870
Other services	15,852	15,576	17,500	17,500	0%	17,500
Materials / supplies	30,229	10,535	15,727	15,727	0%	15,727
Interfund charges	5,356	6,217	6,689	7,043	5%	7,043
Debt / Fiscal Charges	1,329	1,485	1,000	1,000	0%	1,000
	<u>460,485</u>	<u>480,617</u>	<u>583,832</u>	<u>549,892</u>	(6%)	<u>564,613</u>
FTE Summary:						
Regular (full & part time)	4.75	4.75	5.00	4.80	(4%)	4.80
Limited Term	0.00	0.00	0.50	0.00	(100%)	0.00
	<u>4.75</u>	<u>4.75</u>	<u>5.50</u>	<u>4.80</u>	(13%)	<u>4.80</u>

Municipal Court Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
B	5	Muni-01	Muni	(Police Ops)	\$28,000	Court Security	Muni Court request for additional contractual services for security. Increase from 1/2 to 3/4 time. Total spent in FY2017 was \$8567 and \$14,762 in FY2017 through March 27th for 1/2 time. This budget item is under the Police Operations.	R	General Fund

County Manager's Office

Significant Accomplishments

- Achieved three separate land development agreements (A-9, A-13, A-19), each with a different customer focus (SFR, apartments, and affordable).
- Tourism Strategic Plan delivered by consultant and accepted by Council February 27, 2018.
- Completed development of 20th Street infrastructure and RFP for sale of six resultant lots – currently negotiating final sale/development agreements.
- Draft Economic Vitality Action Plan (EVSP) update slated for presentation to Council during May 2018.
- Two LEDA Loans for UbiQD, Inc. (one local, one state) to support and retain a rapidly growing business that is the result of Tech Transfer from LANL.
- Self-Insured Health Care plan renewed with 0% increase in costs.
- Worker's comp modifier decreased from .94 in FY16 to .73 in FY17 to .69 in FY18 for a total budget savings of \$71k/year.
- Continued support for Branding initiative with current efforts focused on education and integration of local citizens/businesses/organizations into the program.

County Manager's Office

Budget Highlights

- As with all general fund budgets, attempted to keep budget flat and maintain current programs/initiatives while we await announcement of Lab contractor.
- The majority of the increase in the County Manager “program” is associated with transferring in the ERP Manager position which was previously funded as a capital cost of the PRISM project. Savings in ASD were specifically targeted to offset this increase.
- The increase in Economic Development is related to planned expenditures for repairs to reservoir road and purchases of forest service land (expenses to be shared with utilities), as well as participation with Fly Santa Fe.
- Lodger’s Tax increases reflect the assignment of costs for auditing procedures specific to that fund.
- Given the flat budget scenario, salary increases were only budgeted for CBA-represented personnel where such increases are included in the contract.
- The Budget Options list includes a request for 3% to cover all non-represented salary costs associated with our annual performance review and accompanying plan maintenance.
- Also included in the Budget Options is an estimate for expenditures related to implementation of the Tourism Plan.

County Manager's Office

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
County Manager	1,278,564	1,002,828	856,006	1,015,172	19%	1,442,753
Progress Through Partnering	586,500	584,999	585,000	585,000	0%	585,000
Economic Development	1,570,861	954,252	3,212,327	3,542,402	10%	1,292,710
Lodgers' Tax	197,768	253,631	225,918	227,662	1%	277,662
Comm & Public Relations	348,200	364,582	383,914	383,914	0%	401,853
Human Resources	1,297,664	1,265,253	1,290,046	1,290,046	0%	1,293,942
Risk Management	9,361,075	9,076,962	10,421,980	10,449,698	0%	10,962,126
	<u>14,640,632</u>	<u>13,502,507</u>	<u>16,975,191</u>	17,493,894	3%	<u>16,256,046</u>
Expenditures by Fund:						
General	3,618,996	3,404,188	3,402,793	3,540,784	4%	4,466,258
Lodgers' Tax	197,768	253,631	225,918	227,662	1%	277,662
Economic Development	1,462,793	767,726	2,924,500	3,275,750	12%	550,000
Risk Management	9,361,075	9,076,962	10,421,980	10,449,698	0%	10,962,126
	<u>14,640,632</u>	<u>13,502,507</u>	<u>16,975,191</u>	17,493,894	3%	<u>16,256,046</u>
FTE Summary:						
Regular (full & part time)	23.00	23.00	22.00	22.00	0%	22.00
FTEs By Program:						
County Manager	6.00	6.00	5.00	5.00	0%	5.00
Economic Development	2.00	2.00	2.00	2.00	0%	2.00
Comm & Public Relations	3.00	3.00	3.00	3.00	0%	3.00
Human Resources	10.00	10.00	10.00	10.00	0%	10.00
Risk Management	2.00	2.00	2.00	2.00	0%	2.00
	<u>23.00</u>	<u>23.00</u>	<u>22.00</u>	22.00	0%	<u>22.00</u>

County Manager's Office

Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
A	1	CMO-01	ALL	All County	\$737,147	3% Salary Plan Maintenance	Salaries and benefits were budgeted at 0% increase except for collective bargaining unit agreements. Per the salary plan, the annual cost would be 2% for individual merit adjustments plus a 1% adjustment to the salary structure for inflation.	R	General Fund
					\$381,336				Non General Fund
B	1	CMO-02	CMO		\$150,000	Tourism Plan Implementation	Implement the Tourism Plan based on committee recommendations.	O-T	General Fund

County Assessor

Significant Accomplishments

1. Met or exceeded the national standards for the sales ratio studies.
2. Physically inspected 1,831 parcels as part of our 5 year inspection plan, which accounted for \$586,400 of omitted value.
3. Inspected 702 building permit improvements totaling \$2,506,590 of new value.
4. Recorded 1,157 ownership changes resulting from property transfers, including mobile home, stable, and hanger transfers.
5. Updated and maintained assessor's website information and forms.
6. Updated the LAC Assessor's Website Parcel Viewer to improve functionality and ease to application.
7. Uploaded informational videos to explain Residential valuation limitation to the public.
8. Successfully completed and defended property protests/appeals.
9. Expanded public outreach through presentations to organizations, radio interviews, and advertising.

County Assessor

Budget Highlights

1. The FY19 Proposed Budget will assure the functions and the responsibilities of the County Assessor are met in accordance with the Property Tax Code.
2. The increase in the use of General Fund is in Personal Salaries and Employee Benefits, and is due to salary increases in FY2018, election of benefits and upgrade adjustment for the Chief Appraiser.
3. The increase in the Property Valuation Fund is primarily in the following:
 - Contractual Services
 - Materials and Supplies
 - IDC Charges – Equipment Maintenance

County Assessor

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Fund:						
General Fund	385,723	385,554	393,837	407,201	3%	409,481
Property Valuation Fund	123,392	146,934	203,221	240,448	18%	226,705
	<u>509,115</u>	<u>532,488</u>	<u>597,058</u>	<u>647,649</u>	8%	<u>636,186</u>
Expenditures by Type:						
Salaries	326,543	336,578	364,823	370,758	2%	370,758
Benefits	124,763	130,148	140,857	154,876	10%	158,413
Contractual services	1,275	0	10,000	19,200	92%	19,200
Other services	39,790	43,008	47,750	46,750	-2%	46,750
Materials / supplies	9,827	15,367	25,100	43,600	74%	28,600
Interfund charges	6,917	7,387	8,528	12,465	46%	12,465
	<u>509,115</u>	<u>532,488</u>	<u>597,058</u>	<u>647,649</u>	8%	<u>636,186</u>
FTE Summary:						
Regular (full & part time)	7.00	7.00	7.00	<u>7.00</u>	0%	7.00

County Attorney

Budget Highlights

1. Budget supports delivering the highest quality legal services in an efficient and economical manner.
2. The staff of the County Attorney's Office is dedicated to providing superior public service while observing the highest standards of ethics and confidentiality.
3. The budget in total for FY2019 remains consistent with the FY2018 adopted budget.

County Attorney

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Type:						
Salaries	441,835	390,931	446,674	453,658	0	453,658
Benefits	147,298	134,858	165,132	155,030	(0)	156,905
Contractual services	44,926	44,281	58,549	58,549	-	58,549
Other services	8,711	7,578	11,800	14,918	0	14,918
Materials / supplies	10,590	11,689	15,636	15,636	-	15,636
Interfund charges	3,692	5,748	5,748	5,748	-	5,748
	<u>657,052</u>	<u>595,085</u>	<u>703,539</u>	<u>703,539</u>	-	<u>705,414</u>
FTE Summary:						
Regular (full & part time)	5.00	5.00	5.00	<u>5.00</u>	-	5.00

County Clerk

Significant Accomplishments

1. Community outreach efforts were expanded through increased advertising, attending public events and making presentations to organizations, reaching out to schools and youth groups, radio interviews, and the use of Facebook, Twitter and Instagram.
2. The Clerk's Office participated in Naturalization Ceremony, Gordon's Concert, County Fair events, National Voter Registration Day, LAC Customer Service Day, Trick-or-Treat on Main Street/Scarecrow, and PEEC's Earth Day Festival.
3. 77% voter turnout for the November 2016 general election. This was the highest turnout percentage in the state with 10,987 voters casting a ballot.
4. A total of 6,458 ballots were processed for the January 2017 Special LAPS/UNM-LA All-Mail Election. 7,378 ballots were processed for the May 2017 Special LAC All-Mail Election. 1,432 ballots were cast in the 2017 February School Board Election.

County Clerk

Significant Accomplishments

5. Voter registration transactions have increased 84% since FY2016, when the NM Secretary of State implemented online voter registration.
6. Voter Registration transactions have increased from 4,381 in FY2017 to 4,500 projected in FY2018.
7. Recordings have increased from 4,082 in FY2017 to 4,500 estimated for FY2018.
8. Recording revenue collected for the General Fund has increased by \$12,186 or 25%, from FY2016 to FY2017.
9. Outreach events have increased from 12 in FY2017 to a projected 15 in FY2018.
10. Currently, there are currently 13,723 registered voters in Los Alamos County.

County Clerk

Budget Highlights

- The County Clerk's Office will continue the many statutorily required services offered to the public for recording and filing, data management and record retrieval, council support, issuing of marriage licenses, support service to the probate court and preparation and administration of the General Election in November 2018.
- The FY2019 budget includes poll worker wages for the November 2018 General Election, accounting for a slight pay increase and additional staffing for a fourth Vote Center on Election Day.
- The budget includes Temp/Casual wages associated with the ongoing Fiche Image Import Project.
- The County Clerk's Office plans to expand outreach programs, educating the public in all of the major focus areas of the office including the change to Consolidated Local Elections.
- Slight decreases were made in Materials and Supplies and minimal capital purchases are anticipated in order to help maintain a flat budget.
- During the 2018 Legislative Session, House Bill 98 - Local Election Act was passed; therefore the FY2019 budget does not include the usual February 2019 School Board Election. The FY2020 budget will now increase to account for the shift to Consolidated Local Elections in November 2019.

County Clerk

Budget Summary

	FY2016 Actual	FY2017 Actual	FY 2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Fund:						
General Fund	439,701	599,704	574,053	568,528	(0)	571,376
Recording Equip. Fund	18,698	15,556	28,550	28,550	-	28,550
	<u>458,399</u>	<u>615,260</u>	<u>602,603</u>	<u>597,078</u>	(0)	<u>599,926</u>
Expenditures by Type:						
Salaries	260,005	328,814	356,254	358,739	0	358,739
Benefits	89,337	118,264	128,868	124,822	(0)	127,670
Contractual services	42,146	103,041	34,400	32,675	(0)	32,675
Other services	24,879	38,224	32,650	36,150	0	36,150
Materials / supplies	36,064	22,180	28,900	27,600	(0)	27,600
Interfund charges	5,367	4,124	4,031	4,592	0	4,592
Capital outlay	0	0	16,700	11,700	(0)	11,700
Fiscal charges	601	613	800	800	-	800
	<u>458,399</u>	<u>615,260</u>	<u>602,603</u>	<u>597,078</u>	(0)	<u>599,926</u>
FTE Summary:						
Regular (full & part time)	5.50	5.00	5.00	5.00	-	5.00
Casual, Student,& Temp.	1.44	2.16	2.16	1.77	(0)	1.77
	<u>6.94</u>	<u>7.16</u>	<u>7.16</u>	<u>6.77</u>	(0)	<u>6.77</u>

*Casual, Student, & Temp. FTE's are poll workers and a student clerk

Probate Court

Significant Accomplishments

1. Probate Court handled following:
FY2017 - 27 probate cases
FY2018 – 24 docketed probate cases to date
2. In February 2017, attended the Annual Judicial Education Center (JEC) Professional Development Conference for New Mexico Probate Court Judges and Staff.
3. In FY2017, only one (1) case required transfer to the District Court due to a dispute or other issue.
4. Probate Case filings have increased 32% since FY2016.
5. First marriage ceremony officiated by Judge Nobile in July 2016.
6. In April 2017, following the launch of the new County website, adjustments were made to the Probate Court webpage layout for better viewing, with an overall revamp of content, and incorporation of new capabilities.

Probate Court

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	\$ Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Type:						
Salaries	4,035	4,138	4,031	4,031	-	4,031
Benefits	681	387	810	810	-	810
Other services	186	-	900	900	-	900
Materials / supplies	83	-	165	165	-	165
	<u>4,985</u>	<u>4,525</u>	<u>5,906</u>	<u>5,906</u>	-	<u>5,906</u>
FTE Summary:						
Regular (full & part time)	1.00	1.00	1.00	1.00	0.00	1.00

Los Alamos County Sheriff



Significant Accomplishments & Budget Highlights

- The decrease in the current proposed budget over FY2017 budget is due to Council transferring responsibilities and budget to the Police Department during FY2017.
- The budget for the Sheriff Office was cut in FY2018 from \$85,411 to \$15,510.
- In FY2017, \$65,336 was transferred to the Police Department and the remaining \$4,575 was transferred to the General Fund. This decrease significantly impacted the Sheriff's Office in its ability to provide quality services to the community.
- Staff was terminated, duties were transferred and the Sheriff's Office was brought to a point of not being recognized at all by Los Alamos County Officials as an existing elected Office of the County.

Los Alamos County Sheriff



Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Type:						
Salaries	37,177	6,915	6,889	6,889	0%	6,889
Benefits	9,717	585	581	581	0%	581
Contractual services	43	-	120	120	0%	120
Other services	8,573	7,340	4,925	4,925	0%	4,925
Materials / supplies	6,656	1,051	2,450	2,450	0%	2,450
Interfund charges	453	545	545	545	0%	545
	<u>62,619</u>	<u>16,436</u>	<u>15,510</u>	<u>15,510</u>	0%	<u>15,510</u>
FTE Summary:						
Regular (full & part time)	1.75	1.75	1.00	1.00	0%	1.00
Casual, Student, & Temp.	0.19	0.23	0.00	0.00	N/A	0.00
	<u>1.94</u>	<u>1.98</u>	<u>1.00</u>	<u>1.00</u>	0%	<u>1.00</u>

Los Alamos County Sheriff



Solutions

- After the November 2016 vote, the people of this county chose to retain and have an elected Sheriff's Office and demanded that Los Alamos County Council recognize and support the elected Office of Sheriff.
- I believe that it is the duty of this council to listen to the voice of the people and provide the necessary resources to have a functioning Sheriff's Office in Los Alamos County.

These are the basic items that will give me the ability to move forward and provide the professional services required of the Sheriff' Office.

- In the state of New Mexico, there is no such thing as a part time Sheriff. Once a person is elected to the Office, they become full time and are considered to always be in the discharge of their duties 4-41-10 NMSA 1978. As dictated by our legislature, the salary of \$68,654 as allowed by Section 4-44-14 NMSA 1978 for the newly elected Sheriff of Los Alamos County.
- The budget options for a total of \$348,118 are to support the reallocation of duties of the Sheriff's Office to include:

Full-time Undersheriff	Training
Full-time Office Specialist	A ¾ ton truck and passenger vehicle
Three part-time/reserve deputies	Communication equipment

Los Alamos County Sheriff



Budget Options

CMO Rank	Item #	Dept Ref	Dept	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
D	1	SH-01	Sheriff	\$58,911	Office Specialist	Add full-time Office Specialist	R	General Fund
D	2	SH-02	Sheriff	\$130,000	Undersheriff	1 full-time Undersheriff - second in command	R	General Fund
D	3	SH-03	Sheriff	\$29,565	Deputies	3 part-time deputies for new duties of the Sheriff's Office (e.g. court security, transport and civil process, monitoring and checks on sex offenders).	R	General Fund
D	4	SH-04	Sheriff	\$3,642	Training LEA	LEA Training for Undersheriff and Deputies	R	General Fund
D	5	SH-05	Sheriff	\$5,000	Training General	General Training for Office Specialist, Undersheriff and Deputies	R	General Fund
D	6	SH-06	Sheriff	\$10,000	Handheld Communications	Handheld communications (5)	O-T	General Fund
D	7	SH-07	Sheriff	\$46,000	Passenger Vehicle	Equipped with cage for transport, Communications, Lights	O-T	General Fund
D	8	SH-08	Sheriff	\$65,000	3/4 ton Truck	Sheriff's transportation, radio, toolbox, gooseneck hitch for horse transport to scenes	O-T	General Fund
				\$348,118				

Administrative Services Department

Significant Accomplishments

1. Received the Award for Outstanding Achievement the FY2016 Popular Annual Financial Report (PAFR). The award for the FY2016 PAFR marks the 1st year the County has received this award.
2. Significant effort has been made to convert, design, test, and build the new Tyler Munis ERP system (PRISM). Collectively ASD contributed over 7000 hours of staff time.
3. Implemented Watchguard Body and Vehicle Mounted Camera System (PD).
4. Albuquerque Disaster Recovery/Continuing Operations site setup created; a first for the County.
5. RIM: Responded to IPRA requests, which increased by 72% in requests from FY16 to FY17.

Administrative Services Department

Budget Highlights

1. The 6 limited term positions included in the FY2018 Adopted Budget relate to the PRISM software implementation project. These positions will not extend beyond the completion of this project, which is expected to be September 2018. Therefore, only 1.6 FTE is included in the FY2019 Budget.
2. The majority of the decreases are the result of staff turnover. The reduction was specifically targeted to offset the increase in the County Manager department associated with transferring in operational funding for the ERP Manager position.
3. The initial months of operation in Tyler Munis and implementation of post-go-live functions (e.g. Transparency Portal) will continue to be a significant effort in FY 2019.

Administrative Services Department

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
Finance	2,349,082	2,562,913	2,736,863	2,684,891	(2%)	2,696,007
Information Management	4,886,830	4,661,651	4,870,818	4,784,799	(2%)	4,831,484
CIP-IT Projects	1,092,411	301,212	295,000	295,000	0%	304,000
	<u>8,328,323</u>	<u>7,525,776</u>	<u>7,902,681</u>	7,764,690	(2%)	<u>7,831,491</u>
Expenditures by Fund:						
General	7,235,912	7,224,564	7,607,681	7,469,690	(2%)	7,527,491
Capital Improvement Projects	1,092,411	301,212	295,000	295,000	0%	304,000
	<u>8,328,323</u>	<u>7,525,776</u>	<u>7,902,681</u>	7,764,690	(2%)	<u>7,831,491</u>
FTE Summary:						
Regular (full & part time)	47.50	45.50	45.50	45.50	0%	45.50
Casual, Student & Temp.	0.51	0.51	0.51	0.51	0%	0.51
Limited Term	0.00	0.00	6.00	1.60	(73%)	0.00
	<u>48.01</u>	<u>46.01</u>	<u>52.01</u>	47.61	(8%)	<u>46.01</u>
FTEs By Program:						
Finance	24.00	23.50	23.50	23.50	0%	23.50
Information Management	24.01	22.51	22.51	22.51	0%	22.51
PRISM - Limited Term	0.00	0.00	6.00	1.60	(73%)	0.00
	<u>48.01</u>	<u>46.01</u>	<u>52.01</u>	47.61	(8%)	<u>46.01</u>

Administrative Services Department

Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
B	3	ASD-01	ASD	Info Tech	\$69,362	Records Specialist	One additional FTE in Records Management to handle increased IPRA requests. In the first seven months of FY2018, the County has received 1,069 IPRA requests. In FY2017 and FY2016 (12 months each), the County received 871 and 506 IPRA requests respectively. The time spent by Records on the requests were 1,448 (7 mo of FY2018), 803 hours in FY2017 and 1,274 hours in FY2016.	R	General Fund

Community Services Department

Significant Accomplishments

1. Facilitated the Capital Improvement Project with Public Works
2. Developed the quarterly community-wide activity guide (i.e. 100 Days of Summer)
3. Improved trail conditions and signage (i.e. Acid Canyon)
4. Launched the 1,000 Books Before Kindergarten program at the Library
5. Developed community events such as The Evening of Arts and Culture
6. Implemented the Safe Ride services through the DWI program and ACT
7. Implemented the Passport to the Pajarito Plateau II through the Nature Center

Community Services Department

Budget Highlights

Community Services Department

The FY2019 Community Services Department budget is flat as compared to the FY2018 approved budget. Staffing turnover and a reduction in casual staffing allowed for the absorption of FY2018 salary adjustments and expected FY2019 water rate increases.

With these reductions, we do not anticipate any major noticeable service impacts affecting the public. There are variances in personnel as we have moved some positions within Divisions, but overall costs and FTEs remain the same with the exception of a reduction in Temp/Casuals of 2.62 in total.

Community Services Department

Budget Summary

	FY2016 Actuals	FY2017 Actuals	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
Administration	380,508	503,596	414,176	605,210	46%	605,332
PROS Admin	-	-	-	549,458	N/A	552,796
Library	2,328,518	2,378,201	2,309,452	2,302,351	0%	2,310,966
Parks	2,085,464	2,360,239	2,368,291	2,048,857	(13%)	2,233,451
Cemetery	34,745	19,017	55,000	37,800	(31%)	37,800
Recreation	2,940,593	3,113,633	3,241,213	2,629,571	(19%)	2,956,852
Open Space	-	-	-	127,541	N/A	127,874
Social Services	3,476,504	3,926,641	4,096,934	4,260,783	4%	4,344,354
Cultural Services	422,872	468,439	502,533	516,745	3%	517,325
	<u>11,669,204</u>	<u>12,769,766</u>	<u>12,987,599</u>	<u>13,078,316</u>	1%	<u>13,686,750</u>
Expenditures by Fund:						
General	9,566,298	10,372,273	10,696,132	10,582,995	(1%)	11,130,324
Health Care Assistance	1,850,041	2,076,788	2,134,767	2,345,621	10%	2,406,726
State Grants-DWI Fund	105,048	71,261	93,500	86,500	(7%)	86,500
Capital Improvement Fund	142,939	246,780	57,000	57,000	0%	57,000
Aquatic Center Gift Sub-Fund	3,528	1,915	3,000	3,000	0%	3,000
Library Gift Sub-Fund	1,350	750	3,200	3,200	0%	3,200
	<u>11,669,204</u>	<u>12,769,767</u>	<u>12,987,599</u>	<u>13,078,316</u>	1%	<u>13,686,750</u>
FTE Summary:						
Regular (full & part time)	74.00	77.00	77.00	77.20	0%	77.20
Casual, Student, & Temp.	20.49	18.04	17.15	14.53	(15%)	14.53
	<u>94.49</u>	<u>95.04</u>	<u>94.15</u>	<u>91.73</u>	(3%)	<u>91.73</u>

Community Services Department

Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
B	4	CSD-01	CSD	Open Space	\$79,802	Parks Maintenance Construction Specialist III	Addition of 1 FTE Parks Maintenance Construction Specialist III to build and maintain trails (i.e. Flow Trail) to avoid erosion and degradation, and to combine trails.	R	General Fund
C	1	CSD-02	CSD	Social Services	\$50,000	Public Health Office Services	Additional funding to provide 2 days per week at the public health office. Assumes \$20k additional from LAPS.	R	General Fund
C	2	CSD-03	CSD	Admin	\$40,883	Teen Center Operations Contract	Funding to Teen Center operator for increase to personnel, instructor for summer programming, program supplies, utilities and custodial.	R	General Fund
C	3	CSD-04	CSD	Admin	\$10,992	Teen Center Operations Contract	Funding to Teen Center operator to replace FFE (furniture, fixtures and equipment) items that are in need of replacement.	O-T	General Fund
C	7	CSD-05	CSD	Open Space	\$70,000	Trail restoration	.Enhance trailhead signage/wayfinding, bridges and stairs per the trails masterplan priority ranking	O-T	General Fund
C	8	CSD-06	CSD	Social Services	\$18,672	Early Intervention Services Contract	Due to increased demand in early intervention services coupled with a drop in funding from CYFD additional County funding is requested for juvenile services provider.	R	General Fund

Fire Department

Significant Accomplishments

1. Recruit Academy #27 graduated 13 cadets into LAFD in 2017. This addressed the vacancies from the calendar year 2016 and will be in accordance with our minimum manning and CA requirements at LAFD
2. Provided approximately 2,900 hours of Fire and EMS training to our first responders. Participated in 38 drills and exercises and toured 7 different high hazard facilities at LANL.
3. Provided risk reduction messages to 9,738 adults and 13,538 children throughout Los Alamos and Northern New Mexico.
4. LAFD was awarded over \$649,000 in grant funding for MDTs, Fire Mitigation, Hydrant Testing Equipment and Hazmat Training.
5. LAFD sent an apparatus to the Deep Creek Fire in Colorado in addition to two separate deployments to combat the wildland fires in Northern and Southern California in 2017.

Fire Department

Budget Highlights

1. FY2019 Budget currently reflects a reduction of \$418,473 based upon the 10-year Cooperative Agreement projection.
2. The Budget is developed to meet the terms of our Cooperative Agreement with DOE/NNSA.
3. 10 year agreement (October 1, 2013 – September 30, 2023) where budget amounts within the Cooperative Agreement are tied to Federal fiscal year.
4. Shared costs between DOE/NNSA and LAC range from 80% DOE/NNSA – 20% LAC in year one of agreement and gradually advances to 74% DOE/NNSA – 26% LAC in year 10 of the agreement.
5. Specific updates and enhancements to emergency radio system, wildfire mitigation efforts, equipment and training for emergency medical, hazardous materials, and technical rescue responses.

Fire Department

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Fund:						
Fire - Cooperative Agmt (CA)	22,302,033	23,627,230	24,642,125	25,364,926	3%	26,064,090
Fire (Non-CA)	0	0	0	0	N/A	0
Fire (General Fund)	4,267,587	5,011,730	5,207,149	5,207,149	0%	5,207,149
Fire Marshal (State Grants)	134,463	756,470	500,000	563,000	13%	468,000
EMS (State Grants)	9,462	11,924	11,200	10,500	(6%)	10,500
	<u>26,713,545</u>	<u>29,407,354</u>	<u>30,360,474</u>	<u>31,145,575</u>	3%	<u>31,749,739</u>
Expenditures by Type:						
Salaries	11,367,690	12,054,386	12,726,083	13,107,182	3%	13,107,182
Benefits	5,256,929	5,457,773	5,726,737	5,903,185	3%	6,440,658
Contractual services	534,979	589,392	861,803	1,135,352	32%	1,202,043
Other services	370,804	419,000	483,575	448,396	(7%)	448,396
Materials / supplies	962,326	929,259	1,283,828	1,102,403	(14%)	1,102,403
Interfund charges	8,168,159	8,988,640	9,278,448	9,437,807	2%	9,437,807
Capital outlay	52,658	968,904	0	11,250	N/A	11,250
	<u>26,713,545</u>	<u>29,407,354</u>	<u>30,360,474</u>	<u>31,145,575</u>	3%	<u>31,749,739</u>
FTE Summary:						-
Regular (full & part time)	150.00	150.00	150.00	150.00	0%	150.00

Fire Department Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
A	2	FIRE-01	Fire		\$418,473	Cooperative Agreement Budget	To restore budget to reflect the original 10-year projection on the Cooperative Agreement. Impact on both General Fund and Fire Fund.	R	General Fund

Police Department

Significant Accomplishments

1. A total of 126 Part 1 Crimes were reported to the department representing a 20% decrease from 2016.
2. Property crimes fell by 36% to 101 in 2017, dropping for the fourth consecutive year.
3. Safety Town was held for the third consecutive year teaching over 70 Pre-K children basic safety strategies.
4. After a 2017 on-site inspection, the Department was awarded National Accreditation in March 2018.
5. The Detective Section sustained an outstanding clearance rate of 91% of assigned cases.

Police Department

Budget Highlights

1. Provide quality, proactive law enforcement services to our community.
2. Promote an atmosphere of safety and security for residents and visitors.
3. Sustain National Accreditation standards.
4. Provide employees proper equipment and training.
5. Enhance technological platforms.
6. Maximize taxpayer dollars through community partnership and collaboration.
7. Sustain Los Alamos as one of the safest communities in the nation.

Police Department

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
Animal Control	271,987	376,381	390,822	377,686	(3%)	377,686
Detention	1,432,051	1,791,269	1,643,056	1,681,104	2%	1,681,104
Consolidated Dispatch	996,656	1,127,562	1,270,486	1,248,097	(2%)	1,248,097
Operations	4,736,725	4,673,465	4,350,159	4,337,401	0%	4,378,521
Records / Administration	1,147,165	1,171,394	1,030,724	995,959	(3%)	995,959
	<u>8,584,584</u>	<u>9,140,071</u>	<u>8,685,247</u>	<u>8,640,247</u>	(1%)	<u>8,681,367</u>
Expenditures by Fund:						
General	8,524,841	9,100,438	8,646,047	8,601,047	(1%)	8,642,167
State Grants	59,743	39,633	39,200	39,200	0%	39,200
	<u>8,584,584</u>	<u>9,140,071</u>	<u>8,685,247</u>	<u>8,640,247</u>	(1%)	<u>8,681,367</u>
Expenditures by Type:						
Salaries	4,513,580	4,983,581	5,090,814	5,090,346	0%	5,090,346
Benefits	1,930,186	2,161,893	2,411,933	2,346,949	(3%)	2,388,069
Contractual services	338,373	398,745	166,440	253,100	52%	253,100
Other services	198,601	228,305	158,882	134,791	(15%)	134,791
Materials / supplies	585,496	596,500	300,770	264,784	(12%)	264,784
Interfund charges-Other	491,889	466,230	517,208	511,077	(1%)	511,077
Capital outlay	525,940	304,234	39,200	39,200	0%	39,200
Fiscal charges	519	583	0	0	N/A	0
	<u>8,584,584</u>	<u>9,140,071</u>	<u>8,685,247</u>	<u>8,640,247</u>	(1%)	<u>8,681,367</u>
FTE Summary:						
Regular (full & part time)	75.00	73.00	74.00	74.00	0%	74.00
Limited Term	0.00	0.00	0.75	0.75	0%	0.75
	<u>75.00</u>	<u>73.00</u>	<u>74.75</u>	<u>74.75</u>	0%	<u>74.75</u>

Police Department

Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
A	3	Police-01	Police	Operations & Detention	\$51,980	Operational Costs	Operational expenditures removed to achieve flat.	R	General Fund
B	2	Police-02	Police	Admin	\$45,000	Mobile Computers	Updating mobile computing reducing inventory of non-serviceable computers, aligning with Fire Department mobile devices, and allowing field based report writing and database access. \$45k approved last year, this request is the 2nd of three phases to replace all in-car devices.	O-T	General Fund
B	6	Police-03	Police	Admin	\$132,038	Camera System Upgrade	Replacing existing camera infrastructure in Detention and put it on the same platform as remainder of cameras in the County. This allows for dispatch to view all cameras including traffic and school.	O-T	General Fund

Community Development Department

Significant Accomplishments

1. A-19 Development Agreement and Site Plan
2. A-9 (Canyon Rim Apartments) Land Development Agreement
3. Housing Rehabilitation Program: 20 projects in first two years
4. Homebuyer Assistance Program startup - 3 applicants already approved for program.
5. Significantly decreased building plan review turnaround times
6. Instituted many permitting improvements, e.g. on line plan submission and permit issuance, extended office hours, same day inspection requests, and simplifying some permits to over the counter
7. Continued active outreach to contractors, design professionals and homeowners regarding building permitting and associated issues
8. Expanded code enforcement activities
9. Achieved code compliance on highly visible commercial properties with long standing issues
10. Creation of mixed-use zone
11. Rezoning of several key parcels to mixed use
12. Developed Certified Local Government designation application (SHPO)

Community Development Department

Budget Highlights

Overall budget is 2% above FY2018. This is due to the Housing Division's increase in Contractual Services.

1. Address development code (Ch 16) items identified in Comprehensive Plan
2. Finalization of the new sign code
3. Bring early notification process for Council consideration
4. Update the Affordable Housing Plan
5. Work with ED on strategic projects that will generate new housing
6. Expand outreach and communication regarding Building and Code Enforcement – potential updates to parts of Chapter 18 (Environment)
7. Work proactively on addressing commercial property maintenance and life safety issues
8. Begin accreditation process for Building Safety
9. Building permitting and inspections for projects such as Mirador (A-19) subdivision
10. A-9 development support via Planning and Building
11. Website improvements to include on-line templates for permitting

Community Development Department

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
Administration	595,687	651,549	693,352	530,643	(23%)	533,440
Housing	149,261	177,076	237,265	277,143	17%	277,834
Building Safety	330,099	470,675	500,444	662,651	32%	666,296
Planning	452,036	432,959	410,324	407,870	(1%)	410,419
	<u>1,527,083</u>	<u>1,732,259</u>	<u>1,841,385</u>	<u>1,878,307</u>	2%	<u>1,887,989</u>
Expenditures by Fund:						
General	1,527,083	1,732,259	1,841,385	1,878,307	2%	1,887,989
FTE Summary:						
Regular (full & part time)	15.00	15.00	16.00	16.00	0%	16.00
FTEs by Division:						
Administration	5.00	5.00	6.00	4.00	(33%)	4.00
Housing	1.00	1.00	1.00	1.00	0%	1.00
Building Safety	5.00	5.00	5.00	7.00	40%	7.00
Planning	4.00	4.00	4.00	4.00	0%	4.00
	<u>15.00</u>	<u>15.00</u>	<u>16.00</u>	<u>16.00</u>	0%	<u>16.00</u>

Community Development Department

Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
A	5	CDD-01	CDD	Admin	\$9,500	Operational Costs	Certifications, monitors, supplies and training costs removed to achieve flat budget.	R	General Fund
B	1	CDD-02	CDD	Planning	\$25,000	Consultant Services	Consulting services to address code analysis and updates related to the property maintenance and code enforcement standards.	O-T	General Fund
B	8	CDD-03	CDD	Building	\$5,000	Accreditation	International Accreditation Service Assessment for Building Code Regulatory Agencies Accreditation. Fees for first assessment have already been paid. This amount will pay for first site visit and evaluation by accreditation team. Additional \$5,000 per year which may be reduced for ongoing annual update purposes.	R	General Fund
C	4	CDD-04	CDD	Housing	\$50,000	Consultant Services	Housing Needs Study in support of EVSP and Affordable Housing Plan goals. The estimate of \$50,000 would cover basic data collection and analysis. The plan itself would be updated by staff using the study data.	O-T	General Fund
C	5	CDD-05	CDD	Building	\$5,000	Outreach	Support for Code Enforcement public education and outreach as needed.	R	General Fund

PUBLIC WORKS DEPARTMENT

Significant Accomplishments

- Bronze Level Bicycle Friendly Community by the League of American Bicyclists
- 20th Street Extension Project
- North Mesa Improvements Project Phase 1 (Camino Uva, Durasnilla)
- Developed new model for Equipment Replacement and Maintenance IDC's, based on CPI and PPI, to enable Fleet Division to recover true costs.
- Installed quick-curb and vertical panels at NM-4 and the Truck Route as well as on Trinity Drive
- Rebuilt parking lots around ballfields at Overlook and Rodeo Arena
- Route 2 Peak service added that provides direct service from White Rock to the Los Alamos downtown area every weekday during peak times.
- Route 2 Peak service added that provides direct service from White Rock to the Los Alamos downtown area every weekday during peak times.
- Developed implementation plan for yard trimmings (brush) roll cart program.
- Received (RAID) grants to develop Zero Waste Lunch Video Campaign.
- Design completed for a new fencing along highway 502 with construction expected to be completed in late 2018.
- Installed energy savings light fixtures and at PCS new gates and razor wire.
- Transitioning to green cleaning chemicals, paper products, and supplies.

Public Works Department

Budget Highlights

General Fund divisions in Public Works include:

*Administration *Custodial Maintenance *Facilities
*Engineering & Project Management *Traffic & Streets

- Budget allows the Custodial Division to maintain approximately 600,000 square feet of County buildings and support approximately 3,000 events.
- Budget allows the Engineering & Project Management Division to manage multiple capital transportation and facility improvement projects.
- Facilities provides preventive building maintenance program and routine maintenance in most all of the county buildings.
- Budget includes funds necessary to cover utility costs in most county owned and operated facilities.
- Pavement preservation funds will be primarily focused on crack sealing and slurry sealing roadways. Support LED street light conversions.
- Supports roadway and right-of-way maintenance will also include, street sweeping, striping, vegetation control and snow removal.

Public Works Department

Budget Highlights

ENVIRONMENTAL SERVICES, AIRPORT, TRANSIT, AND FLEET FUNDS

- Organic Roll Cart Program with 1 Additional Equipment Operator I
- Residential curbside collection of trash and recycle on a weekly basis for ~6,850 residential customers, and Commercial recycle and trash dumpster collection for ~320 customers
- Capital project includes removing the aging underground aviation fuel tank and building an above-ground aviation fuel farm on the north side of the airfield
- Weekday bus service is provided between 6:00 a.m. and 7:00 p.m. on seven neighborhood routes and Dial a Ride until 9 PM
- Service between White Rock and Bandelier National Monument operates seasonally – 7 days per week and Special service provided to support community events
- Replace 28 vehicles and pieces of equipment
- Supports maintenance of 325 vehicles

Public Works Department

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
Administration	292,400	409,717	423,652	423,652	0%	423,652
Engineering & Project Management	1,299,109	1,366,563	1,468,291	1,494,796	2%	1,500,296
Fleet/Equipment	4,376,410	4,699,336	4,763,170	4,671,006	(2%)	4,796,767
Traffic & Streets	4,649,784	4,151,479	4,282,085	4,275,762	0%	4,369,264
Transit	4,420,436	4,217,581	4,567,427	4,865,667	7%	4,288,844
Environmental Services	3,898,547	3,814,301	5,233,588	4,275,028	(18%)	4,309,329
Airport	613,869	894,028	1,144,425	1,062,406	(7%)	1,482,423
Facilities Maintenance	2,583,412	2,706,150	2,718,965	2,718,965	0%	2,837,965
Custodial Maintenance	1,142,830	1,044,821	1,169,990	1,150,321	(2%)	1,150,321
Major Facilities Maint Proj	1,407,366	1,310,927	1,634,858	1,634,345	0%	1,634,345
Capital Projects	7,715,645	4,967,434	14,098,000	8,300,000	(41%)	6,065,000
	<u>32,399,808</u>	<u>29,582,337</u>	<u>41,504,451</u>	<u>34,871,948</u>	(16%)	<u>32,858,206</u>
Expenditures by Fund:						
General	11,374,901	10,989,657	11,697,841	11,697,841	0%	11,915,843
Equipment	4,376,410	4,699,336	4,763,170	4,671,006	(2%)	4,796,767
Transit	4,420,436	4,217,581	4,567,427	4,865,667	7%	4,288,844
Environmental Services	3,898,547	3,814,301	5,233,588	4,275,028	(18%)	4,309,329
Airport	613,869	894,028	1,144,425	1,062,406	(7%)	1,482,423
Capital Projects	7,715,645	4,967,434	14,098,000	8,300,000	(41%)	6,065,000
	<u>32,399,808</u>	<u>29,582,337</u>	<u>41,504,451</u>	<u>34,871,948</u>	(16%)	<u>32,858,206</u>
FTE Summary:						
Regular (full & part time)	128.00	129.00	132.00	133.00	1%	134.00
Limited term	4.83	4.83	4.55	4.55	0%	4.55
	<u>132.83</u>	<u>133.83</u>	<u>136.55</u>	<u>137.55</u>	1%	<u>138.55</u>

Public Works Department

Budget Options

CMO Rank	Item #	Dept Ref	Dept	Division	Amount	Short Description	Detailed Notes	Recurring/ One-Time	Fund
A	4	PW-01	Public Works	Facilities	\$105,000	Materials and Supplies	Material and supplies funding is needed due to the addition of six new buildings in the last five years for a total of approximately 65,000 square feet. Actual expenses in FY 2016 = \$237,778 and FY2017 = \$263,795 while the FY2018 Budget = \$170,254.	R	General Fund
B	7	PW-02	Public Works	MFM	\$365,655	Major Facilities Maintenance	To restore annual funding to the Major Facilities Maintenance program to \$2 million target. This additional money will be used for projects such as roof repairs at Pajarito Cliffs and Mesa Public Library elevator equipment replacement.	R	General Fund
C	6	PW-03	Public Works	Traffic & Streets	\$100,000	Contractual Services - Pavement Preservation	The Pavement Condition Index will continue to decline if slurry/crack sealing service is not provided. Each \$10,000 of funding will slurry seal 1/3 of a lane mile. Historical Spending: FY2015 \$1,005,832, FY2016 \$1,613,180, FY2017 \$792,164. The FY2019 proposed budget includes \$557,000 for pavement preservation.	R	General Fund

Department of Public Utilities

Significant Accomplishments - Electric

1. Electric Distribution initiated new agreements with Century Link and Comcast to update the terms under which the companies may attach their services to utility poles in Los Alamos.
2. After almost 24 months of downtime due to necessary vent shaft repairs, the Abiquiu hydroplant was returned to service in March 2017.
3. The El Vado Generator Rewind commissioning was completed.
4. Unit 3's shaft seal springs were replaced at the San Juan Generating Station.
5. The repeater on the butte overlooking the hydroplants, which provides SCADA and operations data for the hydros, was upgraded.
6. Several major underground replacements were completed, encompassing nearly 12,000 feet of line and eight switchgears.
7. Electric Distribution completed a pole attachment count and safety audit.
8. ED completed the Bandelier project, energizing and assuming ownership of 2.1 miles of 3-phase primary underground distribution line.
9. The electric distribution system was tied into Milsoft's GIS engineering model.

Department of Public Utilities

Budget Highlights - Electric

1. Electric Production - The O&M and commodities budget is \$1.5M lower than FY18. There is \$250k included each year for LAC's share of the COLA preparation for the Carbon Free Power Project.
2. The forecast cost for purchased power is \$30.55 for FY19, down from \$31.84 budgeted for FY18.
3. Electric Distribution - No rate increases are projected in FY19 although a rate restructuring may be proposed.
4. The 10-year O&M budget forecast includes essentially inflationary increases of 1.5% per year after FY19. The Los Alamos Sub Station (LASS) project is scheduled for completion in FY18.

Department of Public Utilities

Significant Accomplishments – Gas

1. The East Road Gas and Electric Infrastructure Project was completed, substantially boosting gas delivery and back feed capabilities to the Pajarito Cliffs area. The project involved the replacement of 7000 feet of 6” high carbon steel HP main with about 7640 feet of 8” HDPE main, as well as the replacement of the existing 2” mains between Camino Entrada and Airport Road with 4” MDPE mains. To maximize cost efficiencies, the project was done as a joint trench venture with Electric Distribution and was completed approximately 42% below the budgeted \$810,000.
2. GWS crews prepared for the Quemazon loop feed alternative PRV station which should be in service this spring. They removed PRV 39 from the Los Alamos Medical Center parking lot and used components from it and another previously retired PRV in a reassembled, upgraded PRV for Quemazon. The original budget estimate for a contractor to provide a second feed was \$250,000. GWS crews will instead install the new station for a cost that is expected to be under \$87,000.
3. With an FY17 goal of 250 meter changeouts, gas crews replaced 286 meters while staying within budget.

Department of Public Utilities

Budget Highlights - Gas

Gas Distribution - The NMMEAA deal guarantees a \$0.274 discount, which is included in the budget for FY19. Natural gas market prices remain low, and gas purchases are budgeted at \$3.05/MMBTU in FY19, and \$3.60/MMBTU in FY20 (before the NMMEAA discount).

Department of Public Utilities

Significant Accomplishments - Water

1. All the water meters in White Rock have been changed out to the new iPerl meters. These meters are more accurate and capture very low flows as well as being compatible with the AMI infrastructure under consideration by the department.
2. A long-term rate structure for the Water Distribution system was developed and discussed with the Board of Public Utilities.
3. GWS crews resolved 712 customer service concerns related to water. They also repaired 25 water deliver lines and 19 water main lines.

Department of Public Utilities

Budget Highlights - Water

1. The capital plan for Water Production includes non-potable projects that are funded through a partial grant/loan from the Water Trust Board (WTB).
2. The O&M and capital budget for Water Distribution has been revised extensively to reflect the proposed 20-year plan presented to the Board at the November 2017 BPU meeting.
3. Begun in FY18, Water Distribution crews will continue to put their efforts toward maintenance of pressure regulating valve (PRV) stations rather than outright replacement. Cost savings are expected to reach \$37,500 annually.

Department of Public Utilities

Significant Accomplishments – Wastewater

1. Almost 64,000 linear feet of sewer main was inspected by video in 2017.
2. The Los Alamos Wastewater Treatment Plant treated 300 million gallons of sewage and the White Rock plant treated 110 million gallons of sewage in FY2017.
3. The two treatment plants sent nearly 80 million gallons of reuse water back to the golf course, North Mesa ball fields and soccer fields, and Overlook Park for irrigation.
4. The Los Alamos Wastewater Treatment Plant composted 146.7 dry metric tons of sludge.

Department of Public Utilities

Budget Highlights - Wastewater

1. Several initiatives have been implemented to alleviate the Wastewater division's financial challenges associated with the need to construct a replacement treatment facility in White Rock.
2. A transfer of \$2.5M was used in February to pay down the existing balance of the debt on the LA Plant. In addition, the remaining balance can be refinanced at a lower rate, and potentially the term extended, further reducing debt service requirements in the fund.
3. All other projects in both the treatment plants and the collection system have been postponed allowing staff and funding to be concentrated on a successful White Rock plant project. Other projects are scheduled to resume in the out years on the 10-year plan.

Department of Public Utilities

Budget Summary

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
Electric Production	41,075,705	34,021,175	40,600,226	39,108,337	(4%)	37,789,736
Electric Distribution	5,717,113	7,829,681	7,250,012	6,291,589	(13%)	6,241,699
Gas	3,657,979	5,293,764	5,200,867	4,302,783	(17%)	4,762,384
Water Production	5,104,188	11,583,615	11,200,314	6,616,952	(41%)	4,646,327
Water Distribution	2,499,939	2,388,746	2,388,746	2,356,528	(1%)	2,390,291
Wastewater	4,940,824	4,822,576	4,822,576	6,015,411	25%	18,359,072
	<u>62,995,748</u>	<u>65,939,557</u>	<u>71,462,741</u>	<u>64,691,599</u>	(9%)	<u>74,189,509</u>
Expenditures by Type:						
Salaries	5,187,906	6,041,500	6,925,364	7,008,203	1%	7,040,384
Benefits	3,365,361	3,343,423	2,652,404	2,694,862	2%	2,834,276
Contractual services	35,786,032	31,159,778	38,501,502	37,084,140	(4%)	36,110,808
Other services	1,580,667	1,619,391	1,796,371	1,759,327	(2%)	1,749,469
Materials / supplies	1,205,406	1,456,503	1,673,105	1,650,200	(1%)	1,648,902
Interfund charges	3,728,446	4,183,082	3,743,102	3,714,472	(1%)	3,718,928
Capital outlay	7,014,686	12,975,723	10,988,140	5,528,698	(50%)	15,831,266
Advances to other funds	0	0	0	0	N/A	0
Fiscal charges	5,127,245	5,160,157	5,182,753	5,251,698	1%	5,255,476
	<u>62,995,748</u>	<u>65,939,557</u>	<u>71,462,741</u>	<u>64,691,599</u>	(9%)	<u>74,189,509</u>
FTE Summary:						
Regular (full & part time)	92.00	93.00	93.00	93.00	0%	93.00
Casual, Student, & Temp.	6.32	5.34	5.30	4.60	(14%)	4.60
	<u>98.32</u>	<u>98.34</u>	<u>98.30</u>	<u>97.60</u>	(1%)	<u>97.60</u>

Department of Public Utilities

Cash Forecast - Electric

	FORECAST 2019	FORECAST 2020	FORECAST 2021	FORECAST 2022	FORECAST 2023	FORECAST 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028
ELECTRIC DIST & PROD CASH RESERVES										
Combined Cash Balance ED & EP	15,693,447	16,402,112	18,459,612	20,786,600	23,548,663	26,426,697	29,136,734	31,860,654	34,543,184	37,454,152
Recommended Cash Balance (ED)	11,861,641	11,798,349	11,600,661	11,385,364	11,313,433	11,654,838	11,705,186	12,100,665	12,075,070	12,413,550
Recommended Cash Balance (EP)	17,827,423	17,681,072	17,857,883	18,036,461	18,216,826	18,398,994	18,582,984	18,768,814	18,956,502	19,146,067
Recommended Cash Balance	29,689,064	29,479,421	29,458,543	29,421,825	29,530,259	30,053,832	30,288,170	30,869,479	31,031,572	31,559,617
TARGET RESERVE BALANCES										
Debt Service Reserve	4,046,374	4,030,211	4,016,054	2,058,835	1,430,597	1,429,568	1,449,954	1,602,373	1,596,699	1,594,293
Retirement/Reclamation Reserve	10,204,395	10,293,261	10,421,375	10,426,053	9,808,674	9,239,130	8,708,141	8,130,692	8,149,336	8,320,837
Identified items on site	304,500	309,068	313,704	318,409	323,185	328,033	332,953	337,948	343,017	348,162
San Juan Decommissioning	4,898,220	5,086,620	5,275,020	5,463,420	5,651,820	5,840,220	6,028,620	6,217,020	6,405,420	6,593,820
Laramie River Decommissioning	760,980	799,980	838,980	877,980	916,980	955,980	994,980	1,033,980	1,072,980	1,111,980
San Juan Mine Reclamation	4,240,695	4,097,593	3,993,671	3,766,244	2,916,689	2,114,897	1,351,588	541,744	327,919	266,875
Operations Reserve	6,553,019	6,429,648	6,462,203.28	8,498,990	9,799,011	10,580,100	11,332,061	12,132,133	12,333,960	12,381,938
Capital Expenditures Reserve	1,414,187	1,291,979	1,304,899	1,317,948	1,331,127	1,344,438	1,357,883	1,371,462	1,385,176	1,399,028
Contingency Reserve	507,500	515,113	522,839	530,682	538,642	546,722	554,922	563,246	571,695	580,270
Rate Stabilization Reserve	6,963,589	6,919,210	6,731,174	6,589,318	6,622,207	6,913,874	6,885,208	7,069,573	6,994,705	7,283,251
	29,689,064	29,479,421	29,458,543	29,421,825	29,530,259	30,053,832	30,288,170	30,869,479	31,031,572	31,559,617
RESERVE BALANCE FORECAST										
Debt Service Reserve	4,046,374	4,030,211	4,016,054	2,058,835	1,430,597	1,429,568	1,449,954	1,602,373	1,596,699	1,594,293
Retirement/Reclamation Reserve	10,204,395	10,293,261	10,421,375	10,426,053	9,808,674	9,239,130	8,708,141	8,130,692	8,149,336	8,320,837
Operations Reserve	1,442,679	2,078,641	4,022,184	8,301,712	9,799,011	10,580,100	11,332,061	12,132,133	12,333,960	12,381,938
Capital Expenditures Reserve	-	-	-	-	1,331,127	1,344,438	1,357,883	1,371,462	1,385,176	1,399,028
Contingency Reserve	-	-	-	-	538,642	546,722	554,922	563,246	571,695	580,270
Rate Stabilization Reserve	-	-	-	-	640,611	3,286,739	5,733,772	7,069,573	6,994,705	7,283,251
Total Cash Remaining	-	-	-	-	-	-	-	991,175	3,511,612	5,894,535

Department of Public Utilities

Cash Forecast - Gas

	BUDGET 2019	BUDGET 2020	FORECAST 2021	FORECAST 2022	FORECAST 2023	FORECAST 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028
GAS UTILITY CASH RESERVES										
Cash Balance	2,155,090	3,164,605	3,583,659	3,742,076	3,853,228	3,918,647	3,942,871	3,920,659	3,857,178	3,842,181
Recommended Cash Balance	1,625,427	1,631,159	1,675,124	1,696,471	1,718,118	1,740,069	1,762,328	1,784,900	1,807,788	1,830,998
TARGET RESERVE BALANCES										
Operations Reserve	984,766	986,691	999,782	1,013,069	1,026,555	1,040,244	1,054,138	1,068,240	1,082,554	1,097,082
Capital Expenditures Reserve	386,911	386,911	413,922	418,061	422,242	426,464	430,729	435,036	439,387	443,781
Contingency Reserve	253,750	257,556	261,420	265,341	269,321	273,361	277,461	281,623	285,847	290,135
Rate Stabilization Reserve*	-	-	-	-	-	-	-	-	-	-
	1,625,427	1,631,159	1,675,124	1,696,471	1,718,118	1,740,069	1,762,328	1,784,900	1,807,788	1,830,998
RESERVE BALANCE FORECAST										
Operations Reserve	984,766	986,691	999,782	1,013,069	1,026,555	1,040,244	1,054,138	1,068,240	1,082,554	1,097,082
Capital Expenditures Reserve	386,911	386,911	413,922	418,061	422,242	426,464	430,729	435,036	439,387	443,781
Contingency Reserve	253,750	257,556	261,420	265,341	269,321	273,361	277,461	281,623	285,847	290,135
Rate Stabilization Reserve*	-	-	-	-	-	-	-	-	-	-
Total Cash Remaining	529,662	1,533,446	1,908,535	2,045,605	2,135,109	2,178,578	2,180,043	2,135,759	2,049,390	2,011,183

* Assumes pass-through cost of gas rate remains in place.

Department of Public Utilities

Cash Forecast - Water

	BUDGET 2019	BUDGET 2020	FORECAST 2021	FORECAST 2022	FORECAST 2023	FORECAST 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028
WATER DIST & PROD CASH RESERVES										
Combined Cash Balance DW & WP	1,901,021	3,210,496	5,371,047	5,842,497	7,147,592	7,751,237	7,905,603	7,859,113	7,944,734	7,215,675
Recommended Cash Balance (DW)	1,849,557	1,866,439	1,729,053	1,744,920	1,761,024	1,777,370	1,793,961	1,810,801	1,827,894	1,845,243
Recommended Cash Balance (WP)	4,200,622	4,231,699	4,332,049	4,420,238	4,748,958	4,835,703	4,808,857	4,726,642	4,815,019	4,897,147
Recommended Cash Balance	6,050,179	6,098,137	6,061,103	6,165,158	6,509,982	6,613,073	6,602,818	6,537,443	6,642,913	6,742,390
TARGET RESERVE BALANCES										
Debt Service Reserve	238,433	258,373	306,914	356,139	645,312	691,916	624,327	500,759	547,161	586,686
Operations Reserve	2,965,023	2,981,623	2,871,035	2,914,100	2,957,812	3,002,179	3,047,211	3,092,920	3,139,313	3,186,403
Capital Expenditures Reserve	2,085,473	2,085,473	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896
Contingency Reserve	761,250	772,669	784,259	796,023	807,963	820,082	832,384	844,869	857,542	870,406
	6,050,179	6,098,137	6,061,103	6,165,158	6,509,982	6,613,073	6,602,818	6,537,443	6,642,913	6,742,390
RESERVE BALANCE FORECAST										
Debt Service Reserve	238,433	258,373	306,914	356,139	645,312	691,916	624,327	500,759	547,161	586,686
Operations Reserve	1,662,588	2,952,122	2,871,035	2,914,100	2,957,812	3,002,179	3,047,211	3,092,920	3,139,313	3,186,403
Capital Expenditures Reserve	-	-	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896	2,098,896
Contingency Reserve	-	-	94,203	473,362	807,963	820,082	832,384	844,869	857,542	870,406
Total Cash Remaining	-	-	-	-	637,611	1,138,164	1,302,785	1,321,670	1,301,822	473,285

Department of Public Utilities

Cash Forecast - Wastewater

	BUDGET 2019	BUDGET 2020	FORECAST 2021	FORECAST 2022	FORECAST 2023	FORECAST 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028
WASTEWATER UTILITY CASH RESERVES										
Cash Balance *	1,029,505	2,571,904	3,181,886	3,213,969	(275,061)	249,554	805,280	1,214,823	1,808,182	2,460,512
Recommended Cash Balance	4,207,621	4,124,781	4,828,126	4,863,092	4,898,583	4,934,608	4,877,387	4,820,715	4,858,384	4,893,277
TARGET RESERVE BALANCES										
Debt Service Reserve	966,892	966,893	1,625,124	1,625,123	1,625,123	1,625,124	1,531,339	1,437,555	1,437,554	1,434,213
Operations Reserve	2,024,260	1,936,090	1,965,131	1,994,608	2,024,527	2,054,895	2,085,719	2,117,004	2,148,759	2,180,991
Capital Expenditures Reserve	861,219	861,219	871,883	871,883	871,883	871,883	871,883	871,883	871,883	871,883
Contingency Reserve	355,250	360,579	365,987	371,477	377,049	382,705	388,446	394,272	400,186	406,189
	4,207,621	4,124,781	4,828,126	4,863,092	4,898,583	4,934,608	4,877,387	4,820,715	4,858,384	4,893,277
RESERVE BALANCE FORECAST										
Debt Service Reserve	966,892	966,893	1,625,124	1,625,123	-	249,554	805,280	1,214,823	1,437,554	1,434,213
Operations Reserve	62,613	1,605,011	1,556,762	1,588,845	-	-	-	-	370,628	1,026,299
Capital Expenditures Reserve	-	-	-	-	-	-	-	-	-	-
Contingency Reserve	-	-	-	-	-	-	-	-	-	-
Total Cash Remaining	-	-	-	-	(275,061)	-	-	-	-	-

Non-Departmental Budget Summary

Other Funds Budget

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2019 Proposed Budget	% Variance FY2019 vs FY2018	FY2020 Projected Budget
Expenditures by Program:						
Other non-specific program	\$ 6,830,393	8,560,545	6,268,597	6,265,559	0%	4,550,759
	<u>\$ 6,830,393</u>	<u>8,560,545</u>	<u>6,268,597</u>	<u>6,265,559</u>	0%	<u>4,550,759</u>
Expenditures by Fund:						
Emergency Declarations Fund	\$ 561,284	2,295,899	0	0	N/A	0
Debt Service	6,269,109	6,264,646	6,268,597	6,265,559	0%	4,550,759
	<u>\$ 6,830,393</u>	<u>8,560,545</u>	<u>6,268,597</u>	<u>6,265,559</u>	0%	<u>4,550,759</u>

CIP Fund Statement (pg 68-69)

CAPITAL IMPROVEMENT PROJECTS FUND BUDGET SUMMARY

	FY2016 Actual	FY2017 Actual	FY2018 Adopted Budget	FY2018 Projected Actuals	FY2019 Proposed Budget	FY2020 Projected Budget	FY2021 Projected Budget	FY2022 Projected Budget	FY2023 Projected Budget	\$ Variance FY2019 vs FY2018	% Variance FY2019 vs FY2018
Total beginning fund balance	23,195,414	27,984,486	10,822,694	21,676,837	1,853,498	1,548,328	3,678,828	4,631,828	6,631,828	(8,989,196)	(83%)
Revenues:											
Intergovernmental - Federal Grants	113,879	739,087	0			0	0	0	0	0	N/A
Intergovernmental - State Grants	205,733	482,944	179,300	179,300	255,000	200,000	200,000	200,000	200,000	75,700	42%
Bond Proceeds	0		20,000,000			0	0	0	0	(20,000,000)	(100%)
Land Sale Proceeds	0		2,493,750	605,243	2,675,000	2,590,000	0	0	0	181,250	7%
Revenues	319,612	1,222,031	22,673,050	784,543	2,930,000	2,790,000	200,000	200,000	200,000	(19,743,050)	(87%)
Transfers from other funds											
General Fund	11,571,482	4,729,180	1,192,700	1,192,700	3,964,080	4,270,000	3,907,000	4,548,000	4,193,000	2,771,380	232%
Kiddie Pool Donations				152,083							
State Shared Revenue	580,000	580,000	580,000	580,000	580,000	580,000	580,000	580,000	580,000	0	0%
Enterprise Funds	1,600,000		0	0		0	0	0	0	0	N/A
Economic Development	0	90,800	0	0		0	0	0	0	0	N/A
Capital Project Permanent	1,233,495	1,218,942	1,256,000	1,256,000	1,274,000	1,303,000	1,327,000	1,368,000	1,412,000	18,000	1%
Transfers from other funds	14,984,977	6,618,922	3,028,700	3,180,783	5,818,080	6,153,000	5,814,000	6,496,000	6,185,000	2,789,380	92%
Total sources of funds	\$ 38,500,003	35,825,419	36,524,444	25,642,183	10,601,578	10,491,328	9,690,828	11,327,828	13,016,828	(25,922,866)	(71%)
Expenditures:											
Capital Improvements	\$ 3,352,709	13,365,590	0			0	0	0	0	0	N/A
Road Projects	4,362,936		1,950,000	1,950,000	1,950,000	2,565,000	4,187,000	4,313,000	4,443,000	0	0%
Parks Small Capital	142,939	248,780	57,000	57,000	57,000	57,000	59,000	61,000	63,000	0	0%
Information Technology Projects	1,092,411	301,212	295,000	295,000	295,000	304,000	313,000	322,000	332,000	0	0%
Schools Projects (unallocated)	0		0		500,000	0	500,000	0	500,000	500,000	N/A
Bond Issuance Costs	0		350,000	0	0	0	0	0	0	(350,000)	(100%)
Carryover			0	11,101,879	0	0	0	0	0	0	N/A
Recreation Projects											
Multi-Generational Pool	0		868,000			0	0	0	0	(868,000)	(100%)
Kiddie Pool	0		0	650,000	5,850,000					5,850,000	N/A
Golf Course Improvements	0		4,524,000	4,524,000	0	0	0	0	0	(4,524,000)	(100%)
Softball Field Improvements	0		1,043,000			0	0	0	0	(1,043,000)	(100%)
Pinon Park Splash Pad	0		720,000	720,000	0	0	0	0	0	(720,000)	(100%)
Rec Center and Ice Rink A-16	0		1,843,000			0	0	0	0	(1,843,000)	(100%)
Outdoor Rink	0		0	1,200,000	0	0	0	0	0	0	N/A
Economic Development Projects											
20th Street	0		0			0	0	0	0	0	N/A
A-13 (former LASO site)	0		800,000	1,200,000		0	0	0	0	(800,000)	(100%)
Deacon Street	0		0			2,000,000	0	0	0	0	N/A
A-16 infrastructure (utilities)	0		2,000,000	2,000,000		0	0	0	0	(2,000,000)	(100%)
DP Road	0		0			1,500,000	0	0	0	0	N/A
Expenditures	8,950,995	13,913,582	14,450,000	23,697,879	8,652,000	6,426,000	5,059,000	4,696,000	5,338,000	(5,798,000)	(40%)
Transfers to other funds	1,564,542	235,000	0	90,786	401,250	388,500	0	0	0	401,250	N/A
Ending fund balance:	27,984,486	21,676,837	22,074,444	1,853,498	1,548,328	3,676,828	4,631,828	6,631,828	7,678,828	(20,526,116)	(93%)
Total uses of funds	\$ 38,500,003	35,825,419	36,524,444	25,642,183	10,601,578	10,491,328	9,690,828	11,327,828	13,016,828	(25,922,866)	(71%)
Operating Surplus / (Shortfall)	4,789,052	(6,307,629)	11,251,750	(19,823,339)	(305,170)	2,128,500	955,000	2,000,000	1,047,000		

Capital Improvements

CAPITAL IMPROVEMENTS - FY2019 PROPOSED BUDGET

GOVERNMENTAL FUNDS		
	CIP Fund	General Fund
	Fund Stmt pg 68	Fund Stmt pg 54
<u>Ongoing Infrastructure Capital & Maintenance</u>		
Road Reconstruction Projects (see page 247)	\$ 1,950,000	
Major Facilities Maintenance (see page 248)		1,634,858
Parks Small Capital (see page 249)	57,000	
Parks Major Maintenance Projects (see page 249)		35,000
Information Technology Capital (see page 250)	295,000	
School Projects (unallocated)	500,000	
<u>Recreation Projects</u>		
Kiddie Pool	5,850,000	
TOTAL	\$ 8,652,000	\$ 1,669,858

Capital Improvements

CAPITAL IMPROVEMENTS - FY2019 PROPOSED BUDGET

ENTERPRISE FUNDS		Airport Fund	Joint Utilities System Fund
		Fund Stmt pg 81	Fund Stmt pg 72
<u>Airport</u>			
Fuel Farm	\$	300,000	
Replace Automated Weather Observation System		250,000	
Annual Pavement Repairs		50,000	
Hangar Acquisition		60,000	
TOTAL	\$	660,000	
<u>Department of Public Utilities</u> (see page 325)			
Electric Production			305,000
Electric Distribution			1,340,817
Gas Distribution			-
Water Distribution			0
Water Production			2,805,000
Wastewater Treatment and Sewer Collection			1,000,000
TOTAL	\$		5,450,817

Note: Where detailed project planning schedules are included on the following pages, it is for informational purposes only. Budget control is at the total level as shown above.