

Adams+Crow Law Firm
 5051 Journal Center NE., Ste. 320
 Albuquerque, NM 87109
 Phone: 505.582.2819
 www.adamscrowlaw.com
Tax ID: 46-4545885

05-01-2018

J. Alvin Leaphart
 Los Alamos County
 Incorporated County of Los Alamos
 1000 Centreal Avenue, Suite 340
 Los Alamos, NM 87544

Invoice Number: 1055
 Invoice Period: 04-02-2018 - 04-30-2018

Payment Terms: Upon Receipt

RE: RCLC Investigation

Time Details

Date	Professional	Description	Hours	Rate	Amount
04-02-2018	BJJ	Prepare revised draft of initial scope of investigation in preparation for Council presentation.	6.300	195.00	1,228.50
04-03-2018	BJJ	Travel to Los Alamos to attend City Council Meeting to present initial scope of investigation.	3.400		No Charge
04-03-2018	SMA	Drive to/from Los Alamos to present proposed scope of investigation at County Board meeting.	3.000	100.00	300.00
04-03-2018	SMA	Prepare for presentation of proposed scope of investigation for County Board meeting.	1.000	210.00	210.00
04-03-2018	SMA	Attend County Board meeting and present.	2.000	210.00	420.00
04-03-2018	BJJ	Revise final draft of Scope of Investigation.	2.600	195.00	507.00
04-03-2018	BJJ	Attend City Council Meeting to present initial scope of investigation.	1.600	195.00	312.00
04-05-2018	BJJ	Telephone and email correspondence with Bennett Horne at LA Monitor regarding copy of scope of investigation.	0.300		No Charge
04-09-2018	BJJ	Prepare outline of investigation tasks.	1.400	195.00	273.00
04-12-2018	BJJ	Prepare initial draft of public records request identifying all documents needed for investigation.	4.000	195.00	780.00
04-12-2018	BJJ	Prepare revised draft of public records request identifying all documents needed for investigation.	1.300		No Charge
04-12-2018	BJJ	Telephone call with Barb Ricci, records custodian, regarding upcoming IPRA Request.	0.400	195.00	78.00

Date	Professional	Description	Hours	Rate	Amount
04-13-2018	BJJ	Finalize draft request for public records.	0.400	195.00	78.00
04-13-2018	BJJ	Email correspondence to Barb Ricci transmitting public records request.	0.100	195.00	19.50
04-17-2018	BJJ	Telephone call with Katie Thwaites (County Counsel) regarding IPRA request.	0.300	195.00	58.50
04-17-2018	BJJ	Prepare initial draft of follow-up letter to Los Alamos County regarding IPRA request.	1.400	195.00	273.00
04-17-2018	SMA	Review and revise response letter to County regarding IPRA request.	0.600	210.00	126.00
04-18-2018	BJJ	Prepare final draft of follow-up letter to Los Alamos County regarding IPRA request.	0.500		No Charge
04-18-2018	BJJ	Email correspondence to and from Barb Ricci regarding public records request.	0.200	195.00	39.00
04-20-2018	BJJ	Review internal audit documents and correspondence from 2017 and 2018.	5.800	195.00	1,131.00
04-20-2018	BJJ	Telephone call to and from Barb Ricci (County Records Custodian) regarding timing of production of responsive documents.	0.300	195.00	58.50
04-20-2018	BJJ	Email correspondence to and from Barb Ricci (County Records Custodian) regarding production of responsive documents.	0.400	195.00	78.00
04-24-2018	BJJ	Email correspondence to and from Barb Ricci (records custodian) regarding production of IPRA documents (10 emails).	0.400	195.00	78.00
04-25-2018	BJJ	Email to and from Barb Ricci (records custodian) regarding confirmation of production of pst files through sharepoint.	0.200	195.00	39.00
04-25-2018	BJJ	Review and analyze emails of Councilor Christine Chandler.	1.600	195.00	312.00
04-25-2018	BJJ	Download pst files Barb Ricci and confirm transmittal.	0.300	195.00	58.50
04-25-2018	BJJ	Email to and from Barb Ricci (records custodian) regarding additional pst files to be transmitted upon receipt.	0.200	195.00	39.00
04-25-2018	BJJ	Review and analyze emails of David Izraelewitz.	1.900	195.00	370.50
04-26-2018	BJJ	Review and analyze emails of Antonio Maggiore and Peter Sheehey.	3.500	195.00	682.50
04-27-2018	BJJ	Review and analyze emails of Susan O'Leary.	1.800	195.00	351.00
04-27-2018	BJJ	Email correspondence with Barb Ricci regarding additional emails from Linda Matteson.	0.200	195.00	39.00
04-30-2018	BJJ	Email correspondence with Barb Ricci (records custodian) regarding additional email documents.	0.200	195.00	39.00
Total Fees					7,978.50

Time Summary

Professional	Hours	Rate	Amount
BJJ	41.000	168.84	6,922.50
SMA	6.600	160.00	1,056.00
Total Fees			7,978.50

Sub-Total for this Invoice	7,978.50
Tax	598.39
Total for this Invoice	8,576.89
Total Balance Due for Matter	8,576.89

Matter Statement of Account

As Of 05-23-2018

Open Invoices and Credits

Date	Transaction	Matter	Amount	Applied	Balance
05-01-2018	Invoice 1055	RCLC Investigation	8,576.89		8,576.89
			Total Balance Due for Matter		8,576.89

RCLC Investigation

Transactions

Date	Transaction	Applied	Invoice	Amount
04-05-2018	Invoice 1005			17,098.76
04-16-2018	Payment Received - Reference #363119			(17,098.76)
04-16-2018	Payment Applied	17,098.76	1005	
05-01-2018	Invoice 1055			8,576.89
			Balance	8,576.89

All Invoices and Credits

Date	Transaction	Amount	Applied	Balance
04-05-2018	Invoice 1005	17,098.76	(17,098.76)	0.00
04-16-2018	Payment	(17,098.76)	17,098.76	0.00
05-01-2018	Invoice 1055	8,576.89		8,576.89
			Balance	8,576.89

OK & pay
let

Salmon, Melissa

From: Leaphart, Alvin
Sent: Monday, April 09, 2018 8:53 AM
To: Salmon, Melissa
Cc: Burgess, Harry; Cassel, Denise; Lynne, Steven
Subject: FW: Invoice 1005 for Los Alamos County - RCLC Investigation
Attachments: Invoice 1005 for Los Alamos County - RCLC Investigation.pdf

Melissa,

Please proceed with processing the attached invoice for Adams & Crowe.

I believe this coming out the County Council's budget, but please confirm with Harry's office.

Sincerely,

J. Alvin Leaphart
County Attorney
Incorporated County of Los Alamos
1000 Central Ave., Ste. 340
Los Alamos, New Mexico 87544
Phone (505) 662-8020
Fax (505) 662-8019

From: Adams+Crow Law Firm [mailto:mailer@timesolv.com]
Sent: Sunday, April 08, 2018 12:41 PM
To: Leaphart, Alvin <alvin.leaphart@lacnm.us>
Cc: sam@adamscrow.com; anita@adamscrow.com
Subject: Invoice 1005 for Los Alamos County - RCLC Investigation

Thank you for providing Adams+Crow Law Firm the opportunity to serve you.

Enclosed for payment is our invoice for services rendered. Please remit payment at your earliest convenience.

Do not hesitate to contact us if you have any questions.

Sincerely,

Anita Suazo
Executive Director
Adams+Crow Law Firm
(505) 582-2819
anita@adamscrow.com

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ATTACHMENT D