

**Date/Time**

Wednesday, June 6, 2018, 5:30 pm

**Location**

Fuller Lodge, Throne Room  
2132 Central Avenue, Los Alamos, NM 87544

**Board Members**

- Mark Rayburn, (Chair), **Present**
- Leslie Linke, (Vice-Chair), **Present**
- Patrick Moore, **Present**
- Jorge Maldonado, **Present**
- Jordan Jarrett, **Absent**

**Others Present**

- Barbara Lai, Senior Management Analyst, CDD
- Nancy Bartlit, Resident
- Heather McClenahan, Executive Director, Historical Society

**I. Administrative Actions**

A. Call to Order/Introductions

As a quorum was present, the meeting was called to order at 5:36 pm.

B. Approval of Today's Agenda

The Agenda was approved without changes.

C. Review/Approval of Meeting Minutes

The minutes were reviewed and some revisions were noted. Jorge Maldonado made a motion to approve the minutes and Patrick Moore seconded the motion. The revised minutes of May 2, 2018 were approved unanimously by the Board.

D. Public Comment/Public Hearings

Ms. Bartlit commented on the fact that the elevator in the Lodge is not working. Ms. Lai said that she will report the problem to Public Works.

**II. Historic Preservation Business (Items for Discussion and Possible Action)**

A. Chairman's Report

1. Tourism Implementation Task Force Update

The first assignment for the members of the Task Force is to find the best location for the Visitor Center. Chair Rayburn stated that twenty different sites are under review regarding aesthetics, cost, programming, square footage, etc. The goal is to find a place where a visitor can be comfortable

while learning about the many amenities that Los Alamos has to offer. The Task Force will make a recommendation on the location of the Center to County Council by the end of August or beginning of September.

2. Historic Preservation Update from the Gordons Summer Concerts

Ms. Lai reported that Board members hosted the Historic Preservation table at the Gordons Concerts held at the Pond on May 25 and June 1. A number of residents and tourists stopped by to inquire about historic buildings and trails. The Board members also explained the purpose and goals of a Certified Local Government designation.

3. Discussion of how to gather oral histories from long-time residents.  
Possible Education Class Regarding Oral History Workshop.

Ms. Linke discussed various ways to gather, compile, and preserve personal stories and histories from long-time residents that relate to the origins and development of the Los Alamos community. Mr. Moore suggested ways to encourage early residents to recount their personal experiences and recollections in conversation. Chair Rayburn said that some individuals still living in Los Alamos were at the Lab in the 1950s and that he will contact and ask them to share their stories. He also said that he may recruit Nancy Bartlit to interview these residents to further learn from their reminiscences. Mr. Moore said that the Board should find ways to obtain stories from visitors to Fuller Lodge and said that he has used DCA software in the past that allow for recording on the spot. He will develop a brief draft questionnaire to be sent to Ms. Lai upon its completion.

Heather McClenahan mentioned that the Historical Society is restoring all of their cassettes and is transferring the data to a CD or digital storage.

**III. Staff Reports**

A. Reports and Updates  
Historic Documents of Interest

Ms. Lai mentioned that she has come into the possession of the story of Stanley Hall who worked at the Lab on the Cyclotron Project from 1943 to 1946. She also acquired the title search that documents real estate transactions in Los Alamos since 1848.

Ms. Lai reminded the Board that the HPAB Ordinance was approved by Council on June 12. She will submit the Certified Local Government application to the New Mexico Historic Preservation Division on July 23.

#### IV. Informational Items

##### Fuller Lodge Interpretive Plan and Walk Through

Ms. McClenahan reported on the status of the draft of the Interpretive Plan. The last meeting was May 22 when the stakeholders provided input on the draft. In addition, the meeting resulted in three determinations: 1) Fuller Lodge is the heart and soul of the community; 2) the Lodge building is the tangible link to history; 3) Fuller Lodge is an essential part of the Los Alamos story.

Ms. McClenahan said that the participants called the Lodge the “Happy Place” and are wanting to retain public access to the building as a cherished element and physical symbol of the community. The Lodge is a must-see destination for quests in town. Participants wish to maintain strong stewardship and historical oversight of Fuller Lodge.

There was interest in transforming the Zia Room into a restoration of a hotel room when the Lodge was operated as a hotel. Part of the Interpretive Plan meeting included a walk-through of the Lodge by the stakeholders, who indicated that they are concerned that the Lodge is not being adequately maintained. The committee cited as examples of their concern: paper signs in some rooms and on the sound equipment box; the storage room off the Pajarito Room is disorganized and the wood pillars outside the door are damaged; neither the Arts Council display case nor the display cases behind the piano are being properly utilized as interpretive assets. The committee continues to work on the Interpretive Plan and document ideas for implementation.

Ms. McClenahan suggested that even though Facilities staff are assigned to the Lodge, there should be a full-time County staff person assigned to the building as the Lodge steward. She stated that the idea of a steward fits in with the Tourism Strategic Plan adopted by County Council.

Ms. McClenahan mentioned that an Historic Structures Report has never been completed for Fuller Lodge. She also stated that it is important to do an Historic Structures Report for the building because it is the type of report that provides the necessary knowledge and data critical to the proper maintenance of an historic building.

The HPAB considered three motions:

- 1) Patrick Moore made a motion to request that the County fund an Historic Structures Report. Leslie Linke seconded the motion. The Board passed the motion unanimously. It was also mentioned that this may be a project eligible for Certified Local Government grant funding.
- 2) Leslie Linke made a motion to request that the County identify a Fuller Lodge steward. Jorge Maldonado seconded the motion. The Board passed the motion unanimously.
- 3) Jorge Maldonado made a motion that the County work with a qualified individual to develop a new design and organization of the storage area outside of the Green Room. Leslie Linke seconded the motion. The Board passed the motion unanimously.

The HPAB members toured the Lodge with Heather McClenahan to see the building issues that were discussed during the meeting.

**V. Public Comment**

No public comment.

**VI. Next Meeting(s)/Future Agenda Items**

The next meeting is scheduled for July 11, 2018, at the Throne Room of Fuller Lodge at 5:30 pm.

Future Agenda Item: Possible celebration for the CLG.

**VII. Adjournment**

The meeting was adjourned at 6:57 pm.

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