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## General Information

All County Board and Commission members must be residents of Los Alamos County.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.*

*If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.*

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## Profile

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### Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Nancy

First Name

S

Middle Initial

Cerutti

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

**Party affiliation as registered: (Select one of the following) \***

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☒ Democrat

**Registered to vote in Los Alamos?**

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☒ Yes ☐ No

I was contacted by members of  
County staff and Council.

How did you learn of this Board/Commission vacancy?

**Do you currently serve on any County Board or Commission?**

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☐ Yes ☒ No

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If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

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## Interests & Experiences

**Which Boards would you like to apply for?**

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Community Development Advisory: Submitted

**Why would you like to serve on this particular Board or Commission?**

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Our community is small and some of the housing stock is old and closely spaced. We need to encourage citizens to care for their properties in a manner that does not negatively affect their neighbors. That care begins with outward appearances and can extend to interpersonal relationships. I would like to make a positive difference in our community and feel that this new Board may be the start. There may be many reasons for properties to require more care but there also may be a variety of solutions.

**What volunteer or professional activities have you participated in that could apply to this appointment?**

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I have a Masters Degree in Urban Planning and I worked in Los Alamos County's Community Development Department for about 20 years. Knowledge and experience from my work there and the desire to improve our community have lead me to apply for this new Board. I have seen, and heard, some of the problems with Code Enforcement from both sides. In addition, I have served on the Los Alamos Concert Association Board and am a Past President of the Los Alamos Rotary Club.

**The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?**

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Yes.

**What would you like to accomplish during your tenure on this Board or Commission?  
(Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)**

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I would like to help create a plan to bring together the various sides on the issue of Code Enforcement, hear them out, and formulate a way to improve our community's appearance. As a community we want to have a good place to live for LANL, school and County employees and their families, as well as encourage more tourists to visit.

**Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.**

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As a previous staff member of course I know many of the other staff and Council members, but since I retired about 5 years ago I have not recently been involved.

**Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?**

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No.

If you have any questions, please contact Libby Carlsten at 505-662-8261 or [libby.carlsten@lacnm.us](mailto:libby.carlsten@lacnm.us)



County Manager's Office  
BOARD & COMMISSION INTERVIEW QUESTIONS

Nancy Cerutti

Applicant's Name

CDAB

Board or Commission

David I.

Interviewer Name

7/16/18 2:30 pm

Date/Time of Interview

Interview Conducted:

☒ Personally

☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Describe your experience, education, and training that qualify you for this Board or Commission. 20 years with CDD. Seen many issues that Pat or Council that I helped. M.S. in Urban Planning. Moved here 1984. Come to enjoy community. Has a lot opportunities to volunteer.
2	What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer appears to be off base with Council's position, please explore a little more.] As a new board. opportunity to find ways to improve community. Need for citizens to be heard. Board & CC needs to find these.
3	How do you perceive the role of County Boards and Commissions in local government? Often a sounding board. Some people feel reservation to bring issue up. Board is step in between staff & Council but also people & Council. More approachable.
4	What skills do you possess that you feel are important for effective Board or Commission members? Have time to apply. A lot of the experience, but it should not <sup>robot</sup> <del>be</del> response.
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? Having been in those shoes, can feel some reticence of staff. How <del>staff</del> <sup>staff</sup> <del>can</del> <sup>can</sup> understand reticence of citizens to ask staff.

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>Member of Rotary &amp; helped to do specific projects. Own LA Concert Association &amp; getting concerts through. Was Pres of Rotary years ago.</i>
7 7A	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Describe your knowledge or understanding of the County's property maintenance code.  <i>Yes.</i>
8	What are the elements of a good neighborhood? <i>People of varying ages, friendly, speak with each other. Nice when younger families move in. Getting to know neighbors, more than just waving. Would like to see more sociability.</i>
9	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?  <i>Yes.</i>
10	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?  <i>OK</i>
11	Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?  <i>A deterrent but can't keep you from serving.</i>
12	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]
13	Do you have any questions for the interview panel?  <i>No.</i>

Notes:





**County Manager's Office**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Nancy Cerutti  
Applicant's Name

CDAB  
Board or Commission

Antonio MAGGIORE  
Interviewer Name

7-10-18 2:30  
Date/Time of Interview

Interview Conducted:  
☒ Personally  
☐ Telephone

**NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.**

#	Question/Documented Response
1	Describe your experience, education, and training that qualify you for this Board or Commission. 20 years in CDD before Paul's arrival. Masters in Urban Planning Been resident since 1984.
2	What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to appears to be off base with Council's position, please explore a little more.] As A New board we have the opportunity to implement real change
3	How do you perceive the role of County Boards and Commissions in local government? Often a sounding board for those not connected to the county/Government Viewed as more approachable
4	What skills do you possess that you feel are important for effective Board or Commission members? retired has plenty of time, has experience but doesn't want that to color her reactions.
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? Empathy. Has understanding having been in staff's shoes

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>Rotary Club member , Concert Association (VP) past president</i>
7 7A	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Describe your knowledge or understanding of the County's property maintenance code.  <i>YES very</i>
8	What are the elements of a good neighborhood? <i>ability to get together diverse group who is friendly w/ each other. more sociability</i>
9	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?  <i>yes</i>
10	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?  <i>NO</i>
11	Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?  <i>Aware, bothered by it but not a deterrent</i>
12	<i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i>
13	Do you have any questions for the interview panel?

Notes:



County Manager's Office  
BOARD & COMMISSION INTERVIEW QUESTIONS

Nancy Cerutti  
Applicant's Name

\_\_\_\_\_  
Board or Commission

PAUL ANDRUS  
Interviewer Name

\_\_\_\_\_  
Date/Time of Interview

Interview Conducted:  
\_\_\_\_ Personally  
\_\_\_\_ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Describe your experience, education, and training that qualify you for this Board or Commission. Worked 20 years CDD; seen a lot of issues that the boards have had to deal with. sociology; masters in planning Community has a lot of opportunities to volunteer
2	What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to appears to be off base with Council's position, please explore a little more.] New board → will have opportunities to make improvements; what we hear residents need to be heard
3	How do you perceive the role of County Boards and Commissions in local government? Sound board; opportunity for people to connect to govt gap in between
4	What skills do you possess that you feel are important for effective Board or Commission members? She has time; a lot of subject matter experience
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? Having been in the shoes - can see both sides



6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Rotary - project tasks - was president Concert association - getting thru concert season</p>
7 7A	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Describe your knowledge or understanding of the County's property maintenance code.</p> <p>Yes</p>
8	<p>What are the elements of a good neighborhood?</p> <p>People of varying ages People who speak w/ each other not cook &amp; chatter; getting to know each other</p>
9	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
10	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No</p>
11	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No - but worried</p>
12	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
13	<p>Do you have any questions for the interview panel?</p> <p>No</p>

Notes: