
General Information

All County Board and Commission members must be residents of Los Alamos County.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.

If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Rose

First Name

E

Middle Initial

Stephens

Last Name

Street Address

City

Email Address

Primary Phone

Suite or Apt

State

Postal Code

Alternate Phone

Party affiliation as registered: (Select one of the following) *

☒ Democrat

Registered to vote in Los Alamos?

☒ Yes ☐ No

I follow Community Affairs.

How did you learn of this Board/Commission vacancy?

Do you currently serve on any County Board or Commission?

☐ Yes ☒ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Interests & Experiences

Which Boards would you like to apply for?

Community Development Advisory: Submitted

Why would you like to serve on this particular Board or Commission?

With my background I think I can communicate and effectively interact with citizens regarding the functions of this Board. Rather than surmising what an issue/activity/action may involve, I would always visit the site in question and research the issue "before" submitting / expressing my opinion.

What volunteer or professional activities have you participated in that could apply to this appointment?

As a staff member in the Planning Dept I have personally accomplished many facets and functions within the Planning Department, including public interaction with citizens & developers to explain the Zoning Code (predecessor of the existing Code) and the Subdivision Regulations; accepted & processed building permits, business /home occupation requests, subdivisions, special use permits, improvement plans, variances, zoning code amendments, etc. Presented cases to the P&Z, Board of Adjustment & occasionally the County Council. During my tenure I was involved with the land development/subdivisions of all of North Mesa, the entire interior of White Rock, and a great deal of Barranca Mesa. Transferred to the Public Works Department prior to the inauguration of the Recycling Program, designed the public education program, implemented and improved/expanded the program for nine years until my retirement. As staff member, presented proposals & programs to the Solid Waste Mgt Board. I have staffed many County boards/Commissions: P&Z, Bd of Adjustment, Traffic, Solid Waste Mgt Bd, and I was a Board member of the Labor Management Relations Board. Graduated from University of Alaska, College, Alaska -- Business, Cum Laude

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

yes, that would be no problem. I am retired.

What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

As a former long term employee of the Planning Department and Public Works Department of the County, I interacted with and provided staff support for several of the County Boards & Commissions, including P&Z, BOA, Traffic, Solid Waste Mgt Bd and I was a Board member of the Labor Management Relations Board. Working in the Planning Department as an Assistant Planner was undoubtedly the most interesting and challenging position I held at the County, but the personal satisfaction from initiating and expanding the Recycling Program an extraordinary opportunity that I could not pass up.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

I have attended Council meetings regarding aspects of code enforcement, and am very interested in maintaining a vibrant community. Having worked in the Planing Department gives me a unique perspective which many citizens do not have.

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

None that I can possibly perceive. I however have scheduled a European cruise for the first 2 weeks in July and will be out of the country, hopefully returning about July 17th.

If you have any questions, please contact Libby Carlsten at 505-662-8261 or libby.carlsten@lacnm.us

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Rose Stephens
Applicant's Name

Community Development Advising
Board or Commission

Rick Reiss
Interviewer Name

7-30-18 9AM
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>she follows the issue, lived here for Decades. Former Planning Department employee. Have background in this issue. Her Fortney was communicating with the "little guys" "the newbies"</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>Council should support staff. Code Enforcement is "thankless". CRT is a challenge</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Advisory to Council Need to make sure P&Z and CDA have clear focus Not overlapping</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Do the research. Organize. Before speaking Communicate. Own opinion - Does not shirk her responsibility</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Glad it is not an Appeal Board. she is interested in "educating" and Talking with people. Streamline processes</p>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>None in last five yrs. But has "worked" on many County Boards.</i>
7 7A	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Describe your knowledge or understanding of the County's property maintenance code. <i>Yes. Read all the new code. Likes the improvements made & thinks we should keep improving</i>
8	What are the elements of a good neighborhood? <i>Communication, Interaction, Potlucks Know your neighbors Slow Down Drivers! Home Business</i>
9	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <i>Yes</i>
10	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <i>No Yes</i>
11	Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <i>NO</i>
12	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.] <i>Strong Beliefs - Communicate the issue and Educate to help meet others position many times issues are "emotional"</i>
13	Do you have any questions for the interview panel? <i>Comments - Paul is doing good Good Job, it is a tough job</i>

Notes:



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Rose Stephens
Applicant's Name

CDAB
Board or Commission

Antonio Maceo
Interviewer Name

7:30-9am
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <i>Followed the issue - knows the community has worked in planning department for years, ran recycling program (started it) - philosophy in planning was to help the little people, they are the ones who need extra help. has served & staffed county boards</i>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <i>unknown entity and evolving board. Code enforcement is most thankless job in the community. huge issue is GRT / challenge is keeping this board separate from P&Z path.</i>
3	How do you perceive the role of County Boards and Commissions in local government? <i>Advisory body to the council sees overlap with Planning & Zoning</i>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <i>Do the homework and come prepared. Communicate with people, not subject to personal & political pressure</i>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <i>Education & outreach, communication willingness, interest and likes to help, streamline procedures.</i>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <u>none in last five years</u>
7 7A	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Describe your knowledge or understanding of the County's property maintenance code. <u>oh yeah</u>
8	What are the elements of a good neighborhood? <u>Communication, interaction nice to have a neighborhood leader, getting out to know your neighbors</u>
9	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <u>yes-</u>
10	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <u>yes aware - No</u>
11	Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <u>not a deterrent</u>
12	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.] <u>Communication is key to overcoming differences of opinion</u>
13	Do you have any questions for the interview panel? <u>Kudos to paul for being grounded.</u>

Notes:



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Rose Stephens
Applicant's Name

CDAB
Board or Commission

PAUL ANDREAS
Interviewer Name

Date/Time of Interview

Interview Conducted:
____ Personally
____ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Follow the issue; know the community; worked in planning dept Recycling program; developed program; "little people" comment</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>CDAB unknown community; council has obligation to support staff Most thankless job GRT issue</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Worked on many boards Advisory board</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Know the facts; organizational person; communicate before speaking like people fight for what you believe in</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Education; social waste management; contact w/ citizens Communication Streamline process</p>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>Transportation Board ; None</i>
7 7A	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Describe your knowledge or understanding of the County's property maintenance code. <i>Yes</i>
8	What are the elements of a good neighborhood? <i>Interaction ; communication ; nice to have a neigh hender ; potluck, etc getting out to know your neighbors</i>
9	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <i>Yes</i>
10	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <i>No</i>
11	Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <i>No</i>
12	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.] <i>explain the process</i>
13	Do you have any questions for the interview panel?

Notes: