

Minutes

County Council – Regular Session

* Note – These minutes are **not the official minutes** and are subject to approval by the County Council.

*David Izraelevitz, Council Chair; Christine Chandler, Council Vice Chair;
Antonio Maggiore, Susan O'Leary, Morris Pongratz, Rick Reiss,
and Pete Sheehey, Councilors*

Tuesday, August 28, 2018

6:00 PM

Council Chambers - 1000 Central Avenue

TELEVISED

1. OPENING/ROLL CALL

The Council Chair, David Izraelevitz, called the meeting to order at 6:00 p.m.

The following Councilors were in attendance:

Present: 7 - Councilor Izraelevitz, Councilor Chandler, Councilor Maggiore, Councilor O'Leary, Councilor Pongratz, Councilor Reiss, and Councilor Sheehey

Councilor Sheehey arrived remotely during the discussion of item, 9.C. at 6:44 p.m.

2. PLEDGE OF ALLEGIANCE

Led by: All.

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

A motion was made by Councilor Chandler, seconded by Councilor Pongratz, that the agenda be approved as presented, with one exception, to postpone consideration of County of Los Alamos Ordinance Number 02-287, and assign the Planning and Zoning Commission to review the proposed Ordinance and provide recommendations regarding its adoption before rescheduling its consideration by Council.

The motion passed with the following vote:

Yes: 6 - Councilor Izraelevitz, Councilor Chandler, Councilor Maggiore, Councilor O'Leary, Councilor Pongratz, and Councilor Reiss

Absent: 1 – Councilor Sheehey

5. **PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**

- A. Proclamation declaring 2018-2019 as a “Year of Asset Building” and Friday Sept. 7, 2018 as “College Day/Military Day” in Los Alamos County

Councilor Reiss read the proclamation.

6. **PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA**

None.

7. **CONSENT AGENDA**

Consent Motion:

A motion was made by Councilor Reiss, seconded by Councilor Pongratz, that Council approve the items on the Consent Agenda, as presented, and that the motions in the staff reports be included for the record.

- A. Request for Consent to Assignment of Agreement for Services Agreement AGR17-01 Changing the Assignment from Diversified Data Processing & Consulting Inc. (DivDat) to Diamond Marketing Solutions Group, Inc.

I move that Council approve the Consent to Assignment of Agreement for Services Agreement AGR17-01, changing the assignment from Diversified Data Processing & Consulting Inc. (DivDat) to Diamond Marketing Solutions Group, Inc.

- B. Approval to Submit an Application and Accept a Federal Aviation Administration Airport Improvement Program (AIP) Grant for Federal Fiscal Year 2018 in the Amount of \$613,468 for the Construction, Construction Administration, Acceptance Testing and an Update to the FAA Required Disadvantage Business Enterprise (DBE) Program

I move that Council Approve the Submittal of Application and Accept a Federal Aviation Administration Airport Improvement Program (AIP) Grant for Federal Fiscal Year 2018 in the Amount of \$613,468 for the Construction, Construction Administration, Acceptance Testing and an Update to the FAA Required Disadvantage Business Enterprise (DBE) Program.

- C. Incorporated County of Los Alamos Resolution No. 18-19 to authorize the application to New Mexico Department of Transportation (NMDOT) for FY20 Section 5311 Public Rural Transportation Program for an estimated total amount of \$3,684,221 to fund the Administrative, Operating and Capital needs of Atomic City Transit; committing to the local match in the amount of \$1,644,841 to fund the Section 5311 Transit Program for Federal FY20

I move to approve Incorporated County of Los Alamos Resolution No. 18-19 to authorize the application to New Mexico Department of Transportation (NMDOT) for FY20 Section 5311 Public Rural Transportation program for an estimated total amount of \$3,684,221 to fund the Administrative, Operating and Capital needs of Atomic City Transit; committing to the local match in the amount of \$1,644,841 to fund the Section 5311 Transit Program for Federal FY20.

- D. Consideration of the FY2020 - FY2024 State Infrastructure and Capital Improvement Plan (ICIP) Submission

I move that Council approve the submission to the State of the ICIP as attached.

- E. Approval to Increase the Expenditure with Cooperative Education Services for IPR, Limited for Pavement Preservation Activities in the Amount of \$63,918.21 for a Total Amount of \$794,962.08, Provide for a Ten Percent Contingency in the Amount of \$79,496.20 and Establish a Project Budget in the Amount of \$874,458.28

I move that Council Approve of the Expenditure with Cooperative Education Services for IPR, Limited for Pavement Preservation Activities in the Amount of \$63,918.21 for a Total Amount of \$794,962.08, Provide for a Ten Percent Contingency in the Amount of \$79,496.20 and establish a Project Budget in the Amount of \$874,458.28.

- F. Consideration of Budget Revision 2019-07 for Utilities Carryovers, Various Grants, and Fire Deployment Reimbursements

I move that Council approve Budget Revision 2019-07 as summarized on attachment A and that the attachment be made a part of the minutes of this meeting.

- G. Approval of Authorized Signers for addition of the County NMEDD LEDA Bank Account

I move that Council approve the individuals authorized to sign on all County of Los Alamos bank and investment accounts as presented in the attachment, to be effective on August 29, 2018.

Approval of the Consent Agenda:

The motion passed with the following vote:

Yes: 6 - Councilor Izraelevitz, Councilor Chandler, Councilor Maggiore, Councilor O'Leary, Councilor Pongratz, and Councilor Reiss

Absent: 1 - Councilor Sheehey

8. INTRODUCTION OF ORDINANCE(S)

- A. Incorporated County of Los Alamos Code Ordinance No. 02-288, An Ordinance Amending Chapter 40, Article III, Section 40-201 and 40-202 of the Code of the Incorporated County of Los Alamos Pertaining to the Sewage Service Rate Schedule and Determination of Charges

Councilor Maggiore introduced, without prejudice, Incorporated County of Los Alamos Code Ordinance No. 02-288; An Ordinance Amending Chapter 40, Article III, Section 40-201 and 40-202 of the Code of the Incorporated County of Los Alamos Pertaining to the Sewage Service Rate Schedule and Determination of Charges, and ask staff to assure that it is published as provided in the County Charter.

9. PUBLIC HEARING(S)

- A. Incorporated County of Los Alamos Code Ordinance No. 683, An Ordinance to Authorize the Refinance and Reissuance of Amended Loan and Promissory Note Agreements with the New Mexico Environment Department to Reflect a Reduction of the Prior Loan Principal Balance, Lowered Interest Rate and Extension of the Payment Term

Mr. Tim Glasco, Utilities Manager, spoke.
Mr. Bob Westervelt, Deputy Utilities Manager, spoke.

Public Comment:
None.

A motion was made by Councilor Chandler, seconded by Councilor Pongratz, that Council adopt Incorporated County of Los Alamos Ordinance No. 683, An Ordinance to Authorize the Refinance and Reissuance of Amended Loan and Promissory Note Agreements with the New Mexico Environment Department to Reflect a Reduction of the Prior Loan Principal Balance, Lowered Interest Rate and Extension of the Payment Term; and further moved that, upon passage, the Ordinance be published in summary form.

The motion passed with the following vote:

Yes: 6 - Councilor Izraelevitz, Councilor Chandler, Councilor Maggiore, Councilor O'Leary, Councilor Pongratz, and Councilor Reiss

Absent: 1 - Councilor Sheehey

- B.** Incorporated County of Los Alamos Code Ordinance No. 02-287; an Ordinance Adopting a New Article to be Added to Chapter 34, Streets, Sidewalks and Other Public Places, to be Designated Article IV and Entitled "Addressing and Road Naming," and Amending Other Provisions of the Code to be Consistent Therewith

Item pulled from the agenda.

- C.** Ordinance No. 686 Authorization the Sale of Certain County-Owned Real Property Located in the Incorporated County of Los Alamos Generally Described as Lot 5C 20th Street to Verdad Real Estate, Inc.

Councilor Sheehey arrived remotely during the discussion of this item, at 6:44 p.m.

Ms. Joanie Ahlers, Economic Development Administrator, spoke.
Mr. Eric Martinez, County Engineer, spoke.
Mr. Matt Zonker, Verdad Real Estate Representative, spoke.
Mr. Harry Burgess, County Manager, spoke.
Mr. Alvin Leaphart, County Attorney, spoke.

Public Comment:
Ms. Cindy Wells, 4611 Esperanza, spoke.
Ms. Helen Milenski, 1651 36th Street, spoke.
Mr. Aaron Walker, 413 Pruitt Avenue, spoke.
Mr. Patrick Sullivan, 190 Central Park Square, spoke.

A motion was made by Councilor Reiss, seconded by Councilor Pongratz, that Council approve, Incorporated County Of Los Alamos Ordinance No. 686; An Ordinance Authorizing The Sale of Certain County-Owned Real Property Located in The Incorporated County of Los Alamos Generally Described as Lot 5C 20th Street to Verdad Real Estate, Inc. and ask staff to assure it is published as provided in the County Charter.

The motion passed with the following vote:

Yes: 6 - Councilor Izraelevitz, Councilor Chandler, Councilor Maggiore, Councilor Pongratz, Councilor Reiss, and Councilor Sheehey

No: 1 - Councilor O'Leary

10. BUSINESS

None.

11. COUNCIL BUSINESS

A. Appointments

None.

B. Board, Commission, and Committee Liaison Reports

Councilor Maggiore reported on the first meeting of the Community Development Advisory Board.

C. County Manager's Report

1) County Manager's Report for August 2018

County Manager Harry Burgess reported on the missing child (he was found); Community Development activities; Installation of Wind Sculptures; the new columbarium; new trailhead kiosks; repairs at Mesa Public Library; Outreach events conducted by the County Clerk; the airport perimeter fence; work done on HVAC at Municipal Building; North Mesa road improvements; the yard waste program; the new bus stop at Elk Ridge; a grant received for electric busses; the open forum vendor rate change and search for a new vendor; and an update on the flow trail project.

D. Council Chair Report

Council Chair, David Izraelevitz reported on a meeting with San Ildefonso Governor and past Governor regarding areas of common interest; attempts are being made to schedule a meeting with Dr. Mason, incoming Los Alamos National Laboratory Director; and the tour of the tunnel under the old McDonalds that he attended last week.

E. General Council Business

None.

F. Approval of Councilor Expenses

None.

G. Preview of Upcoming Agenda Items

None.

12. COUNCILOR COMMENTS

Councilor Chandler commented the application deadline for the Animal Shelter Advisory Committee is tomorrow.

Councilor Pongratz commented on the property tax rates.

13. PUBLIC COMMENT

Ms. Helen Milenski, 1651 36th Street, spoke regarding a request for additional public comment time at the next utility board meeting.

14. ADJOURNMENT

The meeting adjourned at 7:32 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

David Izraelevitz, Council Chair

Attest:

Naomi D. Maestas, County Clerk

Meeting Transcribed by: Victoria L. Martinez, Deputy Clerk

Infrastructure Capital Improvement Planning (ICIP) Ranking Listing FY2020-FY2024

New Rank	PROJECT TITLE	ICIP CATEGORY	Funded To Date	2020	2021	2022	2023	2024	Total Project Cost
2020-01	White Rock Treatment Plant Replacement	Water - Wastewater	125,000	13,520,000					13,520,000
2020-02	Tourism Wayfinding Signage	Transportation - Other		500,000					500,000
2020-03	Jemez Mtns Regional Fire Prot Phase 2	Water - Other	1,305,600	4,000,000					4,000,000
2020-04	Urban Multiuse Trail	Transportation - Bike/Pedestrian/Equestrian	70,000	700,000	500,000	500,000			1,700,000
2020-05	Bayo Lift Station Replacement Project	Water - Wastewater		515,000					515,000
2020-06	Los Alamos Visitors Center	Facilities - Other		500,000	2,000,000				2,500,000
2020-07	Manhattan Project Interpretive Features	Other - Other	200,000	100,000	100,000				200,000
2020-08	Bike Flow Trail - Trails	Other - Other	500,000	500,000					500,000
2020-09	North Mesa Affordable Housing Project (LAC/Schools)	Other - Other	750,000	2,400,000					2,400,000
2020-10	Golf Course Improvements	Facilities - Other	4,524,000	4,524,000					4,524,000
2020-11	Ice Rink, bathrooms, locker rooms	Facilities - Other	1,200,000	1,200,000					1,200,000
2020-12	Kiddie Pool	Facilities - Other	650,000	5,850,000					5,850,000
2020-13	Splash Pads Water Feature	Facilities - Other	720,000	720,000					720,000
2020-14	DP Rd Utilities and Road Construction	Transportation - Highways/Roads/Bridges	2,000,000	5,000,000	-				5,000,000
2020-15	Deacon Street Reconstruction and Streetscape	Transportation - Highways/Roads/Bridges		2,000,000					2,000,000
2020-16	Ice Rink Shade Cover	Facilities - Other		4,000,000					4,000,000
2020-17	NM4-E. Jemez Intersection improvement (SF County)	Transportation - Highways/Roads/Bridges		5,000,000					5,000,000
2020-18	Fiber Middle Mile	Other - Other	2,275,000	4,000,000					4,000,000
2020-19	Trinity Drive Safety Improvements	Transportation - Highways/Roads/Bridges		3,175,000					3,175,000
2020-20	Overlook Park Ballfield Safety Netting	Facilities - Other		50,000					50,000
2020-21	20th to 15th Street Road Extension	Transportation - Highways/Roads/Bridges		100,000	1,200,000				1,300,000
2020-22	Recreation trail restoration (path and footing improvements)	Other - Other		500,000					500,000
2020-23	Event Center	Facilities - Other		1,800,000					1,800,000
2020-24	NM 4 Resurfacing - Pajarito to Bandelier (State - NMDOT)	Transportation - Highways/Roads/Bridges		16,000,000					16,000,000
2020-25	Aquatic Center Major Facilities Maintenance	Facilities - Other		1,150,000					1,150,000
2020-26	Fuller Lodge Major Facilities Maintenance	Facilities - Other		100,000	100,000	100,000			300,000
2020-27	Metropolitan Redevelopment Area Plan	Other - Other		50,000					50,000
2020-28	Traffic Speed Radar Sign in School Zones	Transportation - Highways/Roads/Bridges		80,000					80,000
2020-29	Airport Shade Hangar	Transportation - Airports		360,000					360,000
2020-30	Canyon Rim Multiuse Trail Phase 3	Transportation - Bike/Pedestrian/Equestrian	585,000	615,000					615,000
2020-31	Update Energy & Water Conservation Plan	Other - Utilities (publicly owned)		105,000					105,000
2020-32	Multi-use Trails-Bikeway-Pedestrian Facilities	Transportation - Bike/Pedestrian/Equestrian	-	100,000	100,000	100,000	100,000	100,000	500,000
2020-33	Wastewater Collection Exposed Line Replacement	Water - Wastewater	1,192,264	400,000	400,000	400,000	400,000		1,600,000
2020-34	Public Safety Radio System	Equipment - Public Safety Equipment	74,000	2,000,000					2,000,000
2020-35	Public Parking - Econ Dev	Transportation - Other		500,000					500,000
2020-36	Canyon Rim Multiuse Trail Underpass	Transportation - Bike/Pedestrian/Equestrian	320,000	2,020,000					2,020,000
2020-37	Betty Ehart Senior Center Facilities Improvements	Facilities - Senior Facilities		50,000	415,000	2,500,000			2,965,000
2020-38	Betty Ehart Senior Center Meal Truck	Vehicles - Senior Facility Vehicle		55,000					55,000
2020-39	ADA Transition Plan	Transportation - Other	65,000	50,000	50,000	50,000	50,000		200,000
2020-40	Airport-Security Fence	Transportation - Airports	170,000	750,000					750,000
2020-41	Construct Airport Maintenance Storage Building	Transportation - Airports	80,000	480,000					480,000
2020-42	Major Network Replacement	Other - Other		307,000	316,000	325,000	325,000		1,273,000
2020-43	Transit Fleet Expansion to support Bandelier Shuttle Service	Transportation - Transit		650,000					650,000
2020-44	URD Replacement (cables, jboxes, pedestal	Other - Utilities (publicly owned)		600,000	600,000	800,000	800,000	800,000	3,600,000
2020-45	Overhead Distribution & Pole Replacement	Other - Utilities (publicly owned)		400,000	400,000	400,000	400,000	400,000	2,000,000
2020-46	Non Potable Water System Expansion	Water - Other	2,650,000	500,000	500,000	500,000	500,000	500,000	2,500,000
2020-47	Compressed Natural Gas System	Transportation - Transit		2,000,000					2,000,000
2020-48	Storm Water Management	Water - Storm/Surface Water Control		500,000	500,000	500,000	500,000		2,000,000
2020-49	Major Facilities Improvements MFM	Facilities - Other		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
2020-50	Airport Access, Parking Lots, Hangars (West)	Transportation - Airports		1,872,000	2,400,000	757,000			5,029,000
2020-51	Convert BMX park to pump track/biking amenity	Other - Other		50,000					50,000
2020-52	Betty Ehart Senior Center Transportation Van	Vehicles - Senior Facility Vehicle		50,000					50,000
2020-53	Airport Fuel Farm	Transportation - Airports		75,000	1,200,000				1,275,000
2020-54	Mainstreet Street Lights	Transportation - Lighting		100,000					100,000
2020-55	Bike Share Program	Transportation - Bike/Pedestrian/Equestrian		100,000					100,000

Los Alamos County Council
Regular Meeting
August 28, 2018
Item 7.D.

Infrastructure Capital Improvement Planning (ICIP) Ranking Listing FY2020-FY2024

New Rank	PROJECT TITLE	ICIP CATEGORY	Funded To Date	2020	2021	2022	2023	2024	Total Project Cost
2020-56	Trail Waypoint & Kiosk Signage on Trails	Other - Other		300,000					300,000
2020-57	Wildlife Resistant Containers/Yard Trimmings (solid waste)	Other - Solid Waste		100,000	100,000				200,000
2020-58	Convert tennis courts to other recreational uses	Facilities - Other		200,000					200,000
2020-59	Replace Automated Weather Observing System	Transportation - Airports		250,000					250,000
2020-60	White Rock Visitors Center Restrooms/Vending Area/Displays	Facilities - Other		350,000					350,000
2020-61	Brewer Horse Arena new lights/poles and electrical	Facilities - Other		350,000					350,000
2020-62	Overlook Park ballfield lights for three fields	Facilities - Other		900,000					900,000
2020-63	NM502 Main Hill Rock Fall Remediation (SF County)	Transportation - Highways/Roads/Bridges		1,065,000	8,750,000				9,815,000
2020-64	A-13 Road & Utilities Improvements	Transportation - Highways/Roads/Bridges		1,200,000					1,200,000
2020-65	NM502 Pavement Rehabilitation - Tewa Loop to Camino Entrada	Transportation - Highways/Roads/Bridges		2,500,000					2,500,000
2020-66	Community Broadband Network	Other - Utilities (publicly owned)	1,123,502	60,000,000					60,000,000
2020-67	Barranca Mesa Road Improvements	Transportation - Highways/Roads/Bridges		1,950,000			2,000,000	2,000,000	5,950,000
2020-68	Elec Prod SCADA Upgrade	Other - Utilities (publicly owned)		100,000					100,000
2020-69	Traffic Signal Camera & Communication System Replacement	Transportation - Highways/Roads/Bridges		150,000					150,000
2020-70	Non Potable Minor Diamond Dr Connections	Water - Other		250,000					250,000
2020-71	Non Potable Design Project	Water - Other		530,000					530,000
2021-01	Cultural Facilities Major Facilities Maintenance	Facilities - Other			740,000				740,000
2021-02	WVP-NP New Group 12 tank	Water - Other	825,000		750,000				750,000
2021-03	Sherwood Blvd Road Reconstruction	Transportation - Highways/Roads/Bridges			2,500,000				2,500,000
2021-04	Softball and Multi-Use Fields	Facilities - Other			500,000	500,000			1,000,000
2021-05	Entrada Drive Extension	Transportation - Highways/Roads/Bridges			1,000,000				1,000,000
2021-06	White Rock GWS & ED Facility	Facilities - Other			200,000				200,000
2021-07	North Mesa Road Improvements	Transportation - Highways/Roads/Bridges	1,950,000		2,000,000	2,000,000			4,000,000
2022-01	Mesa Public Library	Facilities - Libraries	3,000,000			370,000			370,000
2022-02	Compost Facility Expansion	Other - Solid Waste				900,000			900,000
2022-03	Gas White Rock Steel Valve Project	Other - Utilities (publicly owned)				281,000	290,000	299,000	870,000
2022-04	Replace Airport Terminal Building	Transportation - Airports				5,000,000			5,000,000
2022-05	Community Building Major Facilities Maintenance	Facilities - Other				200,000			200,000
2022-06	N Mesa Water Distribution Upgrades	Water - Water Supply				400,000			400,000
2022-07	Water Distribution Barranca Tank 2 Repaint	Water - Water Supply				675,000			675,000
2022-08	Laguna Sewer Canyon Drop Replacement	Water - Wastewater				844,000			844,000
2022-09	Canyon Road Reconstruction	Transportation - Highways/Roads/Bridges				2,500,000			2,500,000
2022-10	White Rock Town Center & Longview Drive Improvements	Transportation - Highways/Roads/Bridges				2,500,000			2,500,000
2023-01	Aspen School Area Road Improvements	Transportation - Highways/Roads/Bridges					2,500,000		2,500,000
2023-02	Canada del Buey Multiuse Trail Extension	Transportation - Bike/Pedestrian/Equestrian					1,000,000		1,000,000
2023-03	Aspen School Sewer line Replacement/Rehab	Water - Wastewater					174,000	179,000	353,000
2023-04	WD-Aspen School Area WL Repl	Water - Water Supply					870,000	896,000	1,766,000
2023-05	NP Guaje Pines, N Mesa, Diamond Connection WP	Water - Other					825,000		825,000
2023-06	LA WWTP Upgrades & Rehabilitation	Water - Wastewater					4,180,000		4,180,000
2023-07	Loma Vista Sewer Lift Station Rehab	Water - Wastewater					174,000		174,000
2023-08	Civil Defense Building on Arkansas MFM	Facilities - Other					1,370,367		1,370,367
2024-01	Townsite 14" Pipeline Renewal WP	Water - Water Supply						1,194,000	1,194,000
2024-02	Central Ave Road Project (4th to 9th)	Transportation - Highways/Roads/Bridges						2,500,000	2,500,000
2024-03	Paseo Penasco Sewer Lift Station Rehab	Water - Wastewater						179,000	179,000
2024-04	Arkansas Area Backyard Sewer Mains & Services R&R	Water - Wastewater						179,000	179,000
2024-05	Social Services Colocation Facilities	Facilities - Other						1,000,000	1,000,000

Los Alamos County Council
Regular Meeting
August 28, 2018
Item 7.D.

Budget Revision 2019-07

Council Meeting Date: August 28, 2018

	Fund/Dept	Munis Org	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
Description: The purpose of this budget revision is to carry over Utilities budget authority to FY2019.						
Fiscal Impact: The net fiscal impact to the Joint Utilities Fund in FY2019 is to increase expenditures and decrease Fund Balance by \$2,162,700.						

Approved by the Board of Public Utilities August 15, 2018

1	Joint Utilities Fund - Water Prod Otowi 2 Pipeline	54285699- 8369		\$ 1,130,000		\$ (1,130,000)
2	Joint Utilities Fund - Elec Prod Abiquiu Jib Crane	51185199- 8369		\$ 140,000		\$ (140,000)
3	Joint Utilities Fund - Elec Dist LA Switchgear Substation	51285299- 8369		\$ 334,000		\$ (334,000)
4	Joint Utilities Fund - Finance Customer Care Center Remodel	51285930- 8369		\$ 277,000		\$ (277,000)
5	Joint Utilities Fund - Finance Management Audit	51285930- 8369		\$ 50,000		\$ (50,000)
6	Joint Utilities Fund - Finance Customer Care Center Remodel	54185420- 8369		\$ 40,000		\$ (40,000)
7	Joint Utilities Fund - Wastewater SCADA Upgrade & Maint	55185525- 8833		\$ 80,000		\$ (80,000)
8	Joint Utilities Fund - Water Prod LA Reservoir	54285645- 8369		\$ 16,700		\$ (16,700)
9	Joint Utilities Fund - Water Prod Non Potable SCADA Upgrade	54285645- 8369		\$ 20,000		\$ (20,000)
10	Joint Utilities Fund - Water Prod Non Potable SCADA Upgrade	54285645- 8369		\$ 75,000		\$ (75,000)
11	General Fund - Police VAWA Grant	01165904- 8489	\$ 900	\$ 900		\$ -

Description: The purpose of this budget revision is to add budget authority for the Crime Victims Reparation VOCA and VOWA grants for FY2019. The labor and benefits portion of this grant was included in the FY2019 adopted budget.

Fiscal Impact: The net fiscal impact to the General Fund is to increase expenditures and revenue by \$1,698.

12	General Fund - Police VOCA Grant	01165904- 8489	\$ 798	\$ 798		\$ -
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Budget Revision 2019-07

Council Meeting Date: August 28, 2018

	Fund/Dept	Munis Org	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
Description: The purpose of this budget revision is to add budget authority for the estimated amount of fire deployment expense and reimbursement for FY2019. The County submits reimbursement requests to State Forestry Division or Department of Homeland Security for labor, benefits, travel expenses and equipment (apparatus) charges for wildland fire assistance provided to other communities. Fiscal Impact: The net fiscal impact to the Fire Fund (non-cooperative agreement) is to increase expenditures and revenue by \$200,000.						
13	Fire Fund - Deployment Reimbursement	66260727	\$ 200,000	\$ 200,000		\$ -
Description: The purpose of this budget revision is to increase the expenditure budget for the Environmental Services Fund by \$46,704 for the two Recycling and Illegal Dumping (RAID) Grants awarded to Los Alamos County by NMED. This revision is based on receipt of an actual grant agreement for FY2019. Fiscal Impact: The net fiscal impact of this revision to the Environmental Services Fund is an increase to expenditures of \$46,704 and an increase in grant revenue of \$46,704.						
14	Environmental Services - RAID Grant FY2019	61173010 8369	\$ 46,704	\$ 46,704		

**Incorporated County of Los Alamos
Authorized Signers on Bank and Investment Accounts
August 2018**

- A. The following individuals are authorized signers for the accounts listed below, with two signatures required for most (see notes below) check disbursement transactions.

Arthur H. (Harry) Burgess III, County Manager
Steven S. Lynne, Deputy County Manager
Helen M. Perraglio, Chief Financial Officer
Melissa Meyer, Deputy Chief Financial Officer
Karen Kendall, Budget and Performance Manager
Thomas Vigil, Accounting Operations Manager
Margot Liberty, Senior Management Analyst

	Institution	Account Name/Purpose	Account # For Finance Use Only
1.	Los Alamos National Bank	General Checking, Savings and CD Accounts	
2.	Los Alamos National Bank	Landfill Closure Reserve	
3.	Los Alamos National Bank	Employee Flexible Spending Account	
4.	Los Alamos National Bank	GRT Revenue Bond Debt Service Account	
5.	Los Alamos National Bank	Utility Resource Pool Checking	
6.	Los Alamos National Bank	Library Gift Funds	
7.	Los Alamos National Bank	County Manual Checks	
8.	Los Alamos National Bank	LA County Ambulance Billing	
9.	Los Alamos National Bank	Safe Deposit Box #2230000-1-1087	
10.	Los Alamos National Bank	NMEDD LEDA	
11.	First National Bank of Santa Fe	Savings and CD Accounts	
12.	Wells Fargo Bank	Debt Service Accounts	
13.	Wells Fargo Bank	Debt Service Bond Reserve	
14.	Wells Fargo Bank	Purchasing Card Clearing Account	
15.	Bank of Albuquerque, N.A.	Loan Reserve – NMFA Loan	
16.	Bank of Albuquerque, N.A.	Trustee Account for Certain Investments	
17.	State Treasurer’s Pool (LGIP)	General County Pooled Equity Accounts	
18.	State Investment Council	Permanent Fund	
19.	State Investment Council	Cemetery Fund	
20.	State Investment Council	General County Pooled Equity	
21.	Public Trust Advisors, LLC	Authorized Investments	
22.	New Mexico Finance Authority	Trustee Account – NMFA Loan	

Incorporated County of Los Alamos
Authorized Signers on Bank and Investment Accounts
August 2018

- B.** The following individuals are authorized signers for the **Bank of Albuquerque Reclamation and Decommissioning Trust** accounts, which is used by the Department of Public Utilities for costs associated with the San Juan decommissioning and mine reclamation.

Steven S. Lynne, Deputy County Manager
Helen M. Perraglio, Chief Financial Officer
Melissa Meyer, Deputy Chief Financial Officer
Karen Kendall, Budget and Performance Manager
Margot Liberty, Senior Management Analyst
Thomas Vigil, Accounting Operations Manager
Robert Westervelt, Deputy Utility Manager Finance and Admin
Catherine D'Anna, Business Operations Manager

	Institution	Account Name/Purpose	Account # For Finance Use Only
23.	Bank of Albuquerque, N.A.	LA County Reclamation Trust	
24.	Bank of Albuquerque, N.A.	LA County Decommissioning Trust	

- C.** The following individuals are authorized signers for the **Small Purchase Checking** account with a maximum transaction amount of \$250.00. Checks are issued to individuals authorized by the departments, and used to expedite the purchase of services and small items not stocked in the warehouse.

Steven S. Lynne, Deputy County Manager
Helen M. Perraglio, Chief Financial Officer
Melissa Meyer, Deputy Chief Financial Officer
Karen Kendall, Budget and Performance Manager
Margot Liberty, Senior Management Analyst
Thomas Vigil, Accounting Operations Manager
Annalisa Miranda, Chief Purchasing Officer
Carmela Salazar, Senior Buyer
Lillie Martinez, Buyer
Billy Baum, Buyer

	Institution	Account Name/Purpose	Account # For Finance Use Only
25.	Los Alamos National Bank	Small Purchase Checking	

Incorporated County of Los Alamos
Authorized Signers on Bank and Investment Accounts
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- D.** The following individuals are authorized signers for the **Municipal Court Bond** account, which is used to account for bonds posted and then refunded or forfeited.

Alan S. Kirk, Municipal Judge
Juanita McNiel, Court Administrator
Steven S. Lynne, Deputy County Manager
Helen M. Perraglio, Chief Financial Officer
Melissa Meyer, Deputy Chief Financial Officer
Margot Liberty, Senior Management Analyst

	Institution	Account Name/Purpose	Account # For Finance Use Only
26.	Los Alamos National Bank	Municipal Court Bond Account	

- E.** The following individuals are authorized signers for the **Employee Fund** account.

Shirley Huber, Office Specialist
Bernadette Martinez, Senior Human Resources Technician
Margot Liberty, Senior Management Analyst

	Institution	Account Name/Purpose	Account # For Finance Use Only
27.	Los Alamos National Bank	Employee Fund Account	

- F.** The following Individuals are authorized signers for the **Police Operations Savings**, which is used for discretionary purposes by the Los Alamos Police Department.

Oliver Morris, Police Commander
James S. Rodriguez Jr., Police Sergeant
Karen Kendall, Budget and Performance Manager
Margot Liberty, Senior Management Analyst

	Institution	Account Name/Purpose	Account # For Finance Use Only
28.	Los Alamos National Bank	Police Operations Savings	

**Incorporated County of Los Alamos
Authorized Signers on Bank and Investment Accounts
August 2018**

- G.** The following individuals are authorized signers for the **LA Crimestoppers** account, which is used for discretionary purposes by the Los Alamos Police Department.

Oliver Morris, Police Commander
Preston Ballew, Police Commander
James S. Rodriguez, Police Sergeant
Karen Kendall, Budget and Performance Manager
Margot Liberty, Senior Management Analyst

	Institution	Account Name/Purpose	Account # For Finance Use Only
29.	Los Alamos National Bank	LA Crimestoppers	

This list of Authorized Signers was approved by County Council on _____

David Izraelevitz, Council Chair

Incorporated County of Los Alamos
Authorized Signers on Bank and Investment Accounts
August 2018

H. The following is some additional information concerning certain County bank accounts. The numbering schema below corresponds with the numbered account from tables A-G of this document;

	Institution	Account Name/Purpose	Notes to Account
1.	Los Alamos National Bank	General Checking, Savings and CD Accounts	Two signatures are required on checks.
4.	Los Alamos National Bank	GRT Revenue Bond Debt Service Account	Account required by bond covenants.
5.	Los Alamos National Bank	Utility Resource Pool	Account required by DOE
8.	Los Alamos National Bank	LA County Ambulance Billing	To segregate incoming ambulance receipts from the third-party ambulance billing company.
9.	Los Alamos National Bank	Safe Deposit Box #2230000-1-1087	Safe deposit box was established in 1976 for the purpose of a time capsule. Safe Deposit Box may not be accessed until the tri-centennial in 2076.
10.	Los Alamos National Bank	NMEDD LEDA	Was established to comply with LEDA Ordinance and statute requiring the County to deposit the State Contribution into a clearly identified bank account.
12.	Wells Fargo Bank	Debt Service Clearing Accounts	Account required by bond covenants.
13.	Wells Fargo Bank	Debt Service Bond Reserve	Account required by bond covenants.
14.	Wells Fargo Bank	P-Card Clearing Account	Was established for clearing payments made through the Wells one Purchasing Card Program.
15.	Bank of Albuquerque, N.A.	Loan Reserve – NMFA Loan	Was established pursuant to the NMFA loan agreements.
16.	Bank of Albuquerque, N.A.	Trustee Account for Certain Investments	Was established as a general trustee account for holding County investments.
17.	State Treasurer's Pool (LGIP)	General County Pooled Equity Accounts	Account is maintained with the State Treasurer's Local Government Investment Pool for short-term investments depending on yield (used similar to checking or savings account)
18.	State Investment Council	Permanent Fund	Maintained within the State Investment Council's Long-term Investment Pool to facilitate accounting of long-term funds.
19.	State Investment Council	Cemetery Fund	Maintained within the State Investment Council's Long-term Investment Pool to facilitate accounting of long-term funds.
20.	State Investment Council	General County Pooled Equity	Maintained within the State Investment Council's Long-term Investment Pool to facilitate accounting of long-term funds.
21.	Public Trust Advisors, LLC	Authorized Investments	Acknowledges that the County has contracted with Public Trust Advisors to purchase securities from qualified brokers on the County's behalf – all purchased securities are then held with a third-party trustee – Bank of Albuquerque
22.	New Mexico Finance Authority	Trustee Account – NMFA Loan	Was established pursuant to the NMFA loan agreements.
23.	Bank of Albuquerque, N.A.	LA County Reclamation Trust	To account for the Department of Public Utilities' share of decommissioning costs for the coal mine supplying the San Juan Power Plant.
24.	Bank of Albuquerque, N.A.	LA County Decommissioning Trust	To account for the Department of Public Utilities' share of the mine reclamation for the San Juan Power Plant.

Los Alamos County Council
Regular Meeting
August 28, 2018
Item 7.G.