

County Manager's Monthly Update

LOS ALAMOS COUNTY

OCTOBER - 2018

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at www.losalamosnm.us where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via lacmanager@lacnm.us.

CMO

Tourism Implementation Task Force

The Tourism Implementation Task Force continued to meet and discuss implementation of the Tourism Strategic Plan. Atomic City Transit Manager, Annette Granillo, recently gave a presentation to the Task Force. Her presentation included an overview of the transit system routes, usage and funding. The Task Force will be working with the Transportation Board to determine if there are any possible modifications that can be made to the current system to improve and/or enhance a visitor's ability to get to historic area from White Rock Visitor Center. Also, two field trips were scheduled to the White Rock Visitor Center so that the Task Force could view the operation during Balloon Fiesta. The Task Force will be discussing at future meetings how to enhance the visitor experience at the White Rock Visitor Center and how to better utilize the space available.

COUNTY CLERK

Outreach and Education – National Voter Registration Month & Day Celebrations

On September 4th, County Council declared September 'Voter Registration Month' and Tuesday, September 25th 'Voter Registration Day'. In celebration, the County Clerk's Office held several voter outreach events throughout the month, 45 registrations were collected.

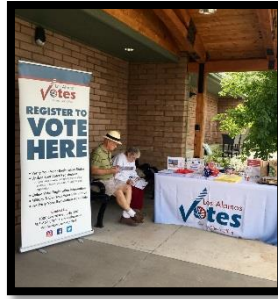


County Clerk Naomi Maestas and County Councilor Morrie Pongratz hold up a proclamation...
Photo courtesy of Kirsten Laskey/ladailypost.com



Left: National Voter Registration Month-Booth at Farmer's Market, September 13th
Right: National Voter Registration Day-Booth at Starbucks sidewalk, September 25th

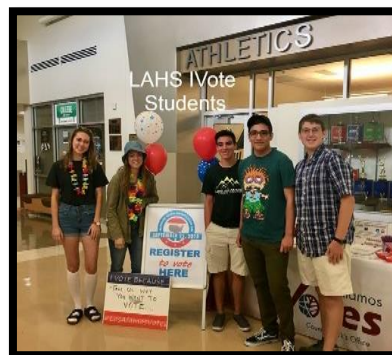




Left: National Voter Registration Day-Booth at Los Alamos High School, September 25th
 Middle: National Voter Registration Day-Booth at White Rock Town Hall/Senior Center, September 25th
 Right: National Voter Registration Day-Booth at Municipal Building Lobby, September 25th

Outreach and Education – Third Party Voter Registration Agent Trainings

On September 5th County Clerk Maestas was invited to train folks at the local Democratic Party Headquarters, and on September 17th, she trained Los Alamos High School students, who are members of the schools iVOTE organization.



Left: Los Alamos High School iVOTE members; Right: Mr. Montano, iVOTE Sponsor and LAHS teacher

Outreach and Education – League of Women Voters of Los Alamos Candidate Forum:

On September 27th, County Clerk Naomi Maestas and Chief Deputy Clerk Adrianna Ortiz attended their non-partisan candidate forum and provided election information.

DEPARTMENT OF PUBLIC WORKS

Administration Division

Transportation Board

The Transportation Board meets the first Thursday of the month at 5:30 p.m. Meetings are held at 1000 Central Avenue, Room #110.

September 6, 2018 Transportation Board Meeting Highlights:

Dan Erickson, Traffic & Streets Division Manager presented an evaluation of the Golf Course Crossing on Diamond Drive and the available treatments for the area. He will present to the Golf Course Sub-Committee in September and the Parks and Rec Board in October. In November the comments collected by staff will be presented to T-Board for review and consideration of a recommendation.

Airport Division

Perimeter Fence Project:

The airport has secured federal and state funding, the contract has been awarded and the pre-construction meeting has been held. This project will replace the fence along highway 502 and airport road with a black vinyl-coated eight-foot chain-link fence, replaces two powered vehicle gates and three pedestrian gates. Construction is scheduled to begin in October 22nd and be completed by the end of the year.

New Aircraft Hangar Complex Construction Project:



Crews from Facilities and Streets Divisions of Public Works continue to make progress on the new hangar project. Roof sheeting, door rigging, trim, plumbing and electrical remain. Construction is expected to be completed by the end of fall. The completed hangar complex will have three small hangars that will accommodate single-engine aircraft, one large hangar that can accommodate one large aircraft, and two large storage areas. The new hangars will be leased to local aviation-related businesses and private aircraft owners, producing revenue to offset airport operating costs.



“The Secret City Unlocked” Fly-In Los Alamos Tour. Los Alamos hosted 36 participants and 10 aircraft from those attending the Aircraft Owners and Pilots Association Conference in Santa Fe. The guided tour included a visit to the Bradbury Science Museum, the Manhattan Project National Historical Park, Fuller Lodge, and an opportunity to visit downtown shops. There were many citizen volunteers and county staff that made this a huge success – THANK YOU!



Custodial Division

- The Custodial Division supported 230 events during the month of September.
- Floor work was completed at the Teen Center, Nature Center and the Eco Station this month.
- The food warmer in the Fuller Lodge kitchen was replaced with a commercial grade warmer/proofer.
- Exterior window cleaning will begin this month and conclude in October.

Engineering & Project Management Division

Server Room Cooling Improvements:

This project improves the reliability of the server room cooling. The curtains that separate the hot side and the cold side of the server racks were installed in February. The controls work was completed early April. The engineer analyzed the performance data after the modifications were made to the server room and controls to see if installing the bypass valve in the condensing unit would be warranted. The purpose of the bypass valve is to reduce compressor cycling. The valves were installed on one of the two condenser units. In order to ensure redundancy of the cooling system, some time has been included between each installation to confirm a smooth operation before working on the second cooling system. The installation of the second set of recirculation valves has been delayed due to the need to complete repairs on the Roof Top Unit to ensure reliability before shutting down a unit to work on it. The parts for the repairs are expected early October. The valves will be installed immediately after the repairs are complete.

Municipal Building HVAC:

An evaluation was completed by a 3rd party engineer to establish the cause of the HVAC noise, and they have since recommend solutions. Jaynes and their sub-contractors have agreed to perform the work which entails replacement of ducts throughout the building identified as those causing the noise. The engineer's analysis report shows restrictions in the supply and return ducts in certain areas are causing high velocity through the ducts, oscillations in the airflow through the supply fans, and oscillations of the sheet metal ducts. These restrictions also caused a higher than necessary fan speed on one roof top unit causing even more vibrations.

Assessment of the noise levels is in progress to determine if the results are acceptable. Some additional sealing of HVAC ducts is planned for the end of September to close-up some noisy air leaks. The engineer is also working on parameters to slow down the fan speeds of the AC units to reduce the vibration and noise. This reduction in fan speed will not reduce the performance of the HVAC as the air temperature will be lowered for cooling or raised for heating and will still have the capacity.

White Rock Senior Meals Center Kitchen Equipment Upgrade:

This project utilizes a grant from the State Aging and Long-Term Services Department to install additional kitchen equipment to improve the in house and delivered meals capacity. The Invitation for Bids was advertised on September 16th and closes on October 4th. Work is expected to be complete by the New Year if the kitchen equipment is available by that timeline.

Fire Station 3:

The project includes reroofing, as well as a new wall system, window replacement and HVAC system modifications to better insulate and control the temperature in the bunkrooms. Bids were received, and awarded to Kha'po construction by Council at the July 10th meeting. The contractor is in the submittal phase and is scheduled to mobilize on site by the end of September. Work is to begin inside one half of the bunkrooms and on the roof over the dining hall and kitchen. Substantial completion is scheduled for January 30, 2018.

Fire Station 6 Restroom Remodels

The restrooms at Fire Station 6 (Airport) will be refurbished as it has been a little over 10 years since they were last re-done and are looking worn. Riskin and Associates, one of the County's on-call architects, completed design. Staff is holding off on advertising the project until Fire Station 3 is underway to see if any additional funding will be needed, or if Fire Station 6 will have enough funding to move forward. This should be decided by February, 2019.

Mesa Library HVAC Improvements

Work is continuing with demolition of various areas in the building to accommodate new ductwork and ceilings; removal of the fan systems; construction of the new intake structure; electric upgrades and new gas lines, which includes a relocation and a new service line; installing new controller valves on the air distribution boxes above ceilings; and other associated work. One of the partial day shutdowns to install a new electric junction box is now complete. A second shutdown will be required to shift to the 480-volt electric system.

The contract has been adjusted to move one milestone date from November 16th to the 28th. This additional time fits within the planned contingency time, thus keeping the original planned library re-opening date on December 4th. However, the filter back vendor is offline because of hurricane Florence and not sure when the plant will be back online.



Library Air Intake and Waterproofing



Connection between new and old Intakes

LAPD Remodel for Sheriff's Office:

A new office space for the County Sheriff's office is being designed inside the Justice Center to allow the public better access. The new entrance will be on the Trinity side of the station. It will consist of an office for the Sheriff and one office space for an Administrative position. Currently, visitors to the Sheriff's office

need to be escorted through the Records area, which is not ideal, either for the visitors or staff. Design will occur in October with construction occurring before the end of the year.

On Call Construction Services:

An RFP is being developed to provide on-call facility work as needed for smaller projects that are small in scale to go out to bid individually or that need to be fast-tracked. Remodels, smaller mechanical, electrical and plumbing jobs would fall into this category, generally less than \$200,000 each, many being \$50,000 or less.

Canyon Rim Trail Phase 3:

The County has been working with the consultant to prepare to obtain easements with the private owners, by first obtaining property appraisals, within the project limits between Knecht Street and the 20th Street Extension. A presentation was made to the membership at the American Legion, one of the properties where an acquisition is needed. We are awaiting a response from them following their September board meeting.

Canyon Rim Trail Underpass:

The project was awarded federal FY2018 funding under the Transportation Alternatives Program (TAP) for project study and design in the amount of \$320,000 and FY2020 TAP funding for project construction in the amount of \$2,020,000 for a total award of \$2,340,000.

A kick-off meeting with Wilson and Company was held on April 26 to begin the design process for this project. Preliminary Alignments have been received by staff. The first public meeting will be held July 26th at the Arts in Public Places Board, followed up by an August 2nd presentation to the Transportation Board and August 9th presentation to Parks & Recreation Board to discuss the scoping report and conceptual design. Minor feedback was obtained and will be considered. The consultant has now submitted the 60% design, and a design review meeting was held with the whole project team on September 18th. Follow up design meetings are anticipated in October for utility coordination and NMDOT maintenance agreements, since this project crosses through NMDOT Right-of-Way.

DP Road and Utility Infrastructure Improvements Project:

The USDOT BUILD (Better Utilizing Investments to Leverage Development) Grant application was submitted on July 19, 2018, for the DP Road and Utility Infrastructure Improvements Project. The request was for \$5 million for new asphalt road surfacing, pavement markings, concrete sidewalks, curb and gutter, ADA curb ramps, drive pads, storm drains, street lighting, and landscaping improvements. One million dollars was also requested for the replacement of the existing utilities (gas, water and electric) that will be impacted by the roadway construction. The grant awards are scheduled to be announced by December 18, 2018.

North Mesa Phase 2 Improvements (Cumbres del Sol Subdivision):

This North Mesa pavement rehabilitation project is located on Camino(s) Manzana/Mora/Cereza. The project entailed a new asphalt roadway, new compacted base, and intermittent concrete sidewalk, drive pads, curb & gutter, ADA curb ramps. The project has reached substantial completion and is fully open to the residents. The Contractor is working on corrective punch list items followed by the completion of the landscaping in disturbed areas. The project was a success as it finished on-time and under budget. Several residents have commented on the finished product and were thankful for the work.



- **NM 4/East Jemez Rd. (Truck Route) Intersection:** Staff continues to work with DOE, NMDOT Bandelier, and Army Corps of Engineers to program, design and construct intersection upgrades to improve capacity and safety. The USACE has entered into a design contract with Bohannon Huston, a civil design consultant, to study and design the intersection. A follow-up meeting with all stakeholders was conducted September 18th and a final report is anticipated in October. The report will document a preliminary estimate for the preferred alignment. DOE will, at that time, evaluate whether or not the remaining SEP funds available would be sufficient to construct the project. A presentation to the Transportation Board is scheduled for October 4th.
- **NM 502 Reconstruction, Knecht St. to Tewa Loop:** Staff continues to coordinate with NMDOT on this state lead project. NMDOT bid the project for a fourth time on August 17th and received two bidders. On September 20th the County received word from NMDOT management that the contract was awarded to the low bidder, Star Paving, and a schedule will be forthcoming.

Environmental Services Division

Los Alamos County Landfill Gas (LFG) Update:

This is a summary of results for August 2018 methane monitoring for the Los Alamos County closed landfill.

1. The monitoring probes near the boundary of the landfill ranged in methane concentrations from 0.0 (MP-8R, MP-9R, and MP-10R) to 1.5 (MP-11R) percent gas in air.
2. The landfill gas extraction wells ranged in methane concentrations from 6.1 (EW-2R) to 57.4 (EW-18) percent gas in air.
3. The LFG vents and gas probes previously monitored and tracked during our monthly compliance monitoring at Los Alamos are not part of this month's data. These extraction locations have been recently decommissioned following the site's transition to the permanent GCCS system that started-up on July 12, 2018.

Curbside Yard Trimmings Roll Cart Update:

The yard trimmings roll cart program began on July 9, 2018. Environmental Services staff delivered over 3,200 roll carts with another 300 registered to receive on in the next phase, this is 50% of the residential

customer base. By implementing the yard trimming roll cart, Los Alamos residents have an opportunity to divert 14% of our waste stream from the landfill each year. The diversion efforts have the potential to divert 1,107 tons of yard trimmings annually and will reduce hauling and disposal costs, greenhouse gas emissions, and provide high-quality garden and landscaping materials for residents. During the first three months of collection Environmental Services collected almost 200 tons of yard material.

Recycling Service:

With the change in the recycling schedule over 300 residents requested an upgrade to a larger or additional roll-cart. Environmental Services has filled many of the requests and has received an additional 324 - 96 gallon recycle roll-carts and began to distribute them to the remainder of customers who have requested them.



Recruitment:

Environmental Services is currently recruiting for an office specialist. Recruitment closed on Thursday, August 30, 2018 and interviews were conducted September 20 and 21, 2018.

Residential Sustainability Report



Residential Sustainability Report

Service Period: August 2018



LOS ALAMOS

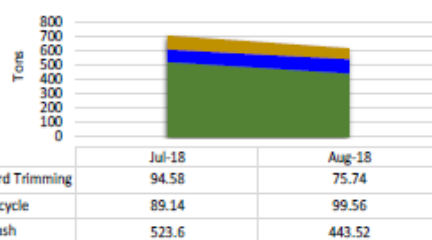
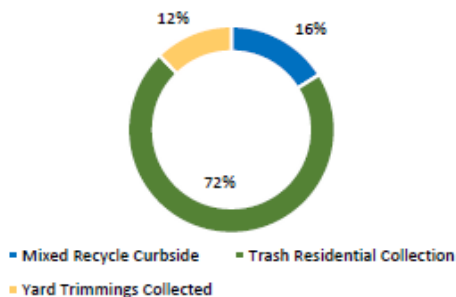
July Diversion Rate: 26% - August Diversion Rate: 28%

A 9% Increase in Diversion

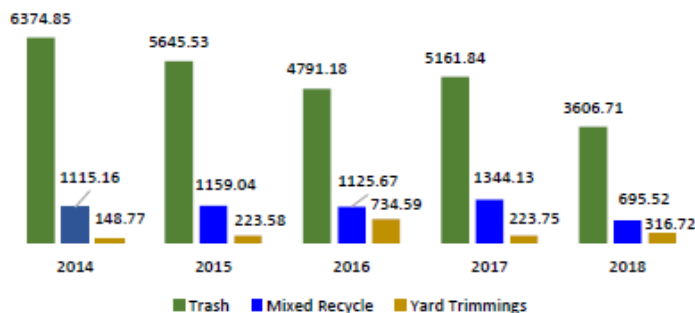
The diversion rate is the percent of materials recycled and composted.

Monthly Collection Report

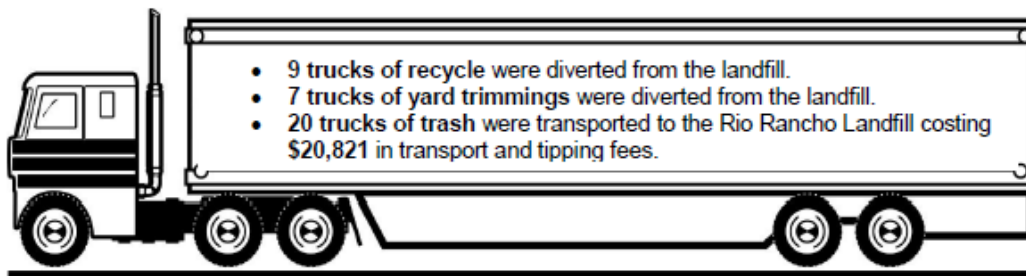
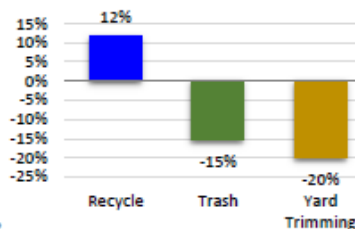
Monthly Curbside Collection Tonnage



Annual Report Center



% Change Previous Month



For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

Facilities Division

Golf Course Bathroom Odor:

Facilities staff worked over the last weeks to perform tests at the Golf Course in which smoke was forced into the sewer vent to identify the location within the building where the sewer vent was not properly sealed and thereby leaked fumes into the men's restroom in the building. Two tests were performed which clearly identified a defective urinal as the source of the sewer gas intrusion into the building. The faulty urinal is now scheduled for replacement which is expected to fully resolve the issue.

Heater Coil Replaced at the Police Department:

As the seasons turn from summer to fall, heating system concerns have started to appear such as that in the Police Department's Administrative area. Facilities staff have replaced two failed coils that prevented the system from working properly. The system will now be purged and recharged to get things up and running normally again.

Ice Rink Locker Room Heater and Rink Glass:

Another sign of the season is the work being done at the ice rink in preparation for the upcoming season. Along with the typical re-painting and touch-up work that happens annually, this year the heaters in the locker rooms are being replaced to ensure that the occupants enjoy indoor temps before they head out into the winter cold. A broken glass panel is also on the list of items that will be replaced before the facility is in shape for the season to begin.



Wood Frames Build for the CAO & CMO Offices



Facilities staff are working to build custom frames for the display at the County Manager's Office and the County Attorney's Office. Once the materials pictured here are assembled into the final product, they will be used to frame maps to be displayed in the offices noted above.

Fleet Division:



Raul Lujan has just celebrated 5 years of service with Los Alamos County. He started at the Fleet shop as a Mechanic and has worked his way up to Shop Foreman.

Item #	Item Description	Unit	Price	Quantity	Total	Auction Date
2104780	FORD EXPLORER - UNIT 2108		\$2,131.05	1	\$2,131.05	Aug 17, 2018 9:04 AM PST
2104787	HONDA GOLD AND WING SCRAMBLER - UNIT 2143		\$11,000.00	1	\$11,000.00	Aug 17, 2018 9:04 AM PST
2104792	ACERSON PROTECTOR - UNIT 2144		\$600.00	1	\$600.00	Aug 17, 2018 9:04 AM PST
2104799	FORD EXPLORER - UNIT 2121		\$4,300.00	1	\$4,300.00	Aug 17, 2018 9:04 AM PST
2104794	FORD EXPLORER - UNIT 2104		\$2,000.00	1	\$2,000.00	Aug 17, 2018 9:04 AM PST
2104793	INTERNATIONAL HARV - UNIT 2102		\$77,500.00	1	\$77,500.00	Aug 17, 2018 9:04 AM PST
2104791	JOHN DEERE 7500 TRACTOR - UNIT 2100		\$200.00	1	\$200.00	Aug 17, 2018 9:04 AM PST
2104790	FLUORIDE QUARTZ - UNIT 2133		\$9,000.00	1	\$9,000.00	Aug 17, 2018 9:04 AM PST
2104789	WESTERN SNOW - UNIT 2101		\$695.00	1	\$695.00	Aug 17, 2018 9:04 AM PST
2104788	WESTERN SNOW - UNIT 2101		\$310.00	1	\$310.00	Aug 17, 2018 9:04 AM PST
2104789	WESTERN SNOW - UNIT 2101		\$2,000.00	1	\$2,000.00	Aug 17, 2018 9:04 AM PST
2104788	WESTERN SNOW - UNIT 2101		\$195.00	1	\$195.00	Aug 17, 2018 9:04 AM PST
2104787	WESTERN SNOW - UNIT 2101		\$112.00	1	\$112.00	Aug 17, 2018 9:04 AM PST
2104786	WESTERN SNOW - UNIT 2101		\$300.00	1	\$300.00	Aug 17, 2018 9:04 AM PST
Page Total: \$68,310.38						
Grand Total: \$68,310.38						

Auction of FY18 Equipment that included automotive unit, mowers, and snow equipment.

Traffic & Streets Division



Crews mowed county ROW's in several locations.



Traffic Electricians assisted and supervised the installation of the traffic signal pole at Diamond Drive and Arkansas. This pole was knocked down in an accident and had to be replaced. Electrical Contractor Bixby Electric was hired to do the installation.



Concrete has been replaced around Urban Park. This work is part of a larger concrete replacement project happening throughout the County where a contractor is replacing broken and severely damaged concrete in neighborhoods around Urban Park, along Orange Street as well as some areas in the Eastern Area.



Crews crack sealing roads in White Rock, at La Senda and Pajarito Acres in anticipation of micro-seal application anticipated to happen in October.



Crews have continued replacing crosswalks and repainting bike symbols, and turn arrows on Diamond Dr.

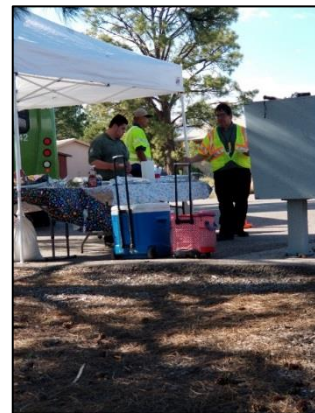


Crews have been clearing brush and branches around signs countywide.



Traffic and Streets Division welcomes Charles Romo, Equipment Operator. Charles started working with the County on Monday, September 24th. Welcome to Traffic and Streets Charles!

Transit Division



Bandelier with the Los Alamos Opera Guild held the 7th Annual Opera on the Rocks on Saturday, September 15, 2018. This family friendly event was a great success with beautiful weather. Atomic City Transit transported a total of 221 passengers with total of 369 miles. Employees used the time to have a meal while waiting for their passengers.

Atomic City Transit assisted Leadership New Mexico with transportation service on September 19 – 21, 2018 while beginning their fall events. A total of 210 passengers utilized the service during the three-day event.

Atomic City Transit would like to welcome our new employees to our team.



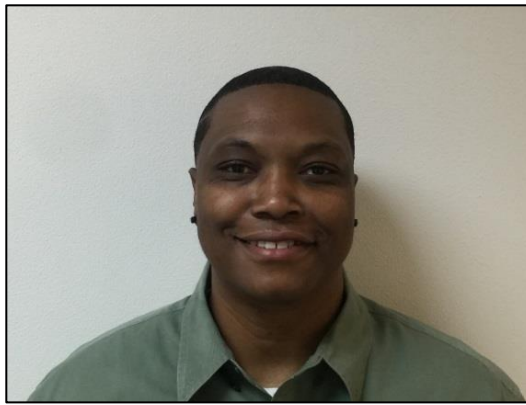
Matt Wagner, Transit Operator 1



Stass Snapp, Transit Operator Trainee



Tiffany Pegoda, Senior Office Specialist



Reme Brown, Transit Operator 1



Michael Richins, Transit Operator Trainee

On April 5, 2018 the Transportation Board approved phase one of Atomic City Transit Bus Stop Improvement Plan. With hard work from the Public Works, Engineering Division, phase one is starting with Route 6, and have now completed seven additional stops in White Rock on the 2T Route.



Meadow Lane and Isleta Drive – Stop #582



Grand Canyon & Ridgecrest South - #587

The last Gordon Summer Concerts of 2018 was Friday, August 31, 2018. This great summer event was wonderfully attended.

2018 Friday Night Concert Totals

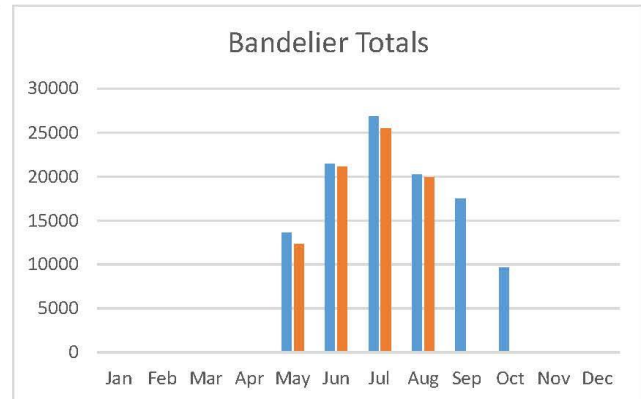
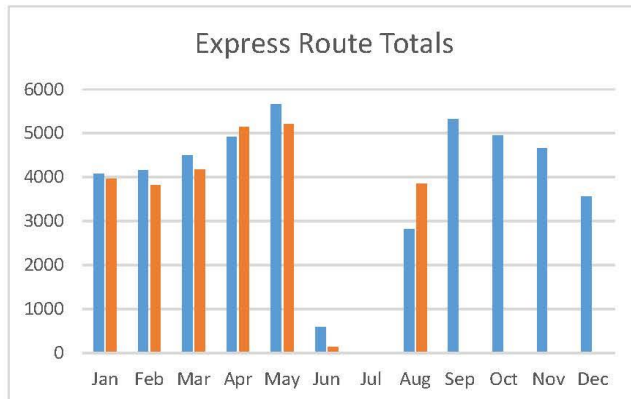
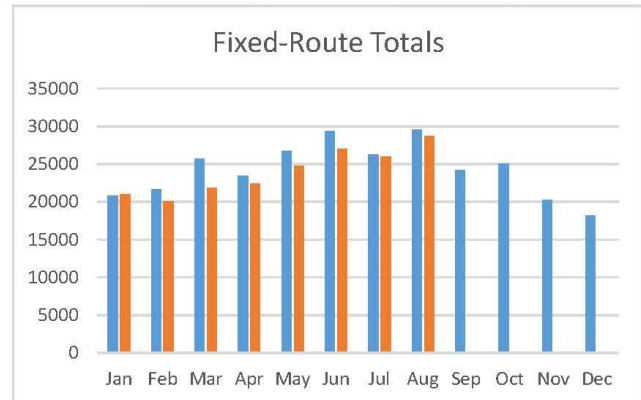
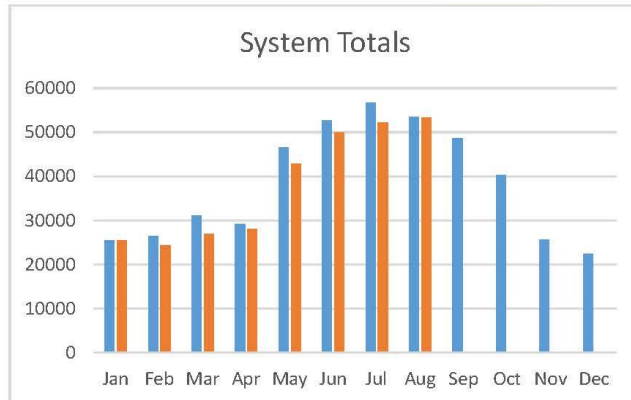
Route	Adult	Student	Senior	Bike	Lift	Unlinked Passenger Trips
White Rock	135	158	5	4	1	303
<i>North Mesa</i>	<i>198</i>	<i>166</i>	<i>24</i>	<i>5</i>	<i>-</i>	<i>393</i>
<i>North Community</i>	<i>61</i>	<i>57</i>	<i>19</i>	<i>1</i>	<i>-</i>	<i>138</i>
Los Alamos Routes	259	223	43	6	-	531
<i>Dial-a-Ride</i>	<i>76</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>76</i>
<i>Dial-a-Ride Extension</i>	<i>47</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>47</i>
Dial-a-Ride Total	123	-	-	-	-	123
Supervisor	11	-	-	-	-	11
Fixed Route Total	394	381	48	10	1	834
Demand Response Total	134	-	-	-	-	134
Concert Total	528	381	48	10	1	968



August 2018 Ridership Report

LOS ALAMOS

Route	August Trips			Aug. Rev. Miles		Aug. Rev. Hours		YTD Trips
	2017	2018	% Chg	2017	2018	2017	2018	2018
1 Downtown	7,962	7,681	-3.5%	4,145	4,145	343.5	343.5	48,270
2M White Rock - Main Hill	3,729	3,098	-16.9%	8,254	8,254	311.3	311.3	21,241
2T White Rock - Truck Rt	2,352	1,969	-16.3%	7,616	7,616	300.2	300.2	13,713
2P White Rock - Peak	-	511	0.0%	-	2,608	-	96.3	4,119
3 Central / Canyon	3,315	3,118	-5.9%	5,845	5,845	292.1	292.1	23,621
4 North Community	3,760	3,741	-0.5%	4,235	4,235	299.0	299.0	22,139
5 Barranca Mesa	1,971	1,938	-1.7%	4,654	4,654	296.3	296.3	13,293
6 North Mesa	6,458	6,684	3.5%	6,592	6,592	445.8	445.8	45,311
Fixed-route subtotal	29,547	28,740	-2.7%	41,343	43,950	2,288.1	2,384.5	191,707
7 North Mesa Expr	796	1,038	30.4%	231	243	13.9	14.4	6,894
8 North Community Expr	444	577	30.0%	83	90	5.6	6.1	4,588
9 Aspen Expr	501	735	46.7%	64	69	4.5	4.9	4,674
10 Barranca Expr	663	835	25.9%	107	116	6.7	7.2	5,778
11 White Rock Expr	417	657	57.6%	219	236	8.7	9.3	4,321
Express route subtotal	2,821	3,842	36.2%	705	753	39.5	42.0	26,255
12 Bandelier	20,189	19,875	-1.6%	14,176	14,176	553.0	553.0	78,761
Dial-a-Ride	119	112	-5.9%	733	752	46.0	47.0	775
ACT Assist	510	464	-9.0%	4,507	3,535	224.0	193.0	3,434
Special Services	189	204	7.9%	1,175	1,270	45.0	58.0	1,971
System total	53,375	53,237	-0.3%	62,638	64,436	3,196	3,277	302,903



■ 2017 ■ 2018

Total Passenger Trips to Date: 5,049,501

COMMUNITY DEVELOPMENT DEPARTMENT

Building Safety Division

Seven (7) commercial permits were issued in September 2018, with a total valuation of \$179,767.43 compared to five (5) permits issued in September 2017, with a total valuation of \$222,500.00.

Fifty-two (52) residential permits were issued in September 2018, with a total valuation of \$531,433.10 compared to forty-eight (48) permits issued in September 2017, with a total valuation of \$1,398,746.61.



Contractors Meeting: September 18, 2018, RLD Presentation on Unlicensed Contractor Investigations



Drone roof inspection in process: To date there have been 5 roof inspections conducted using the drone.

Code Compliance:

Before and after pictures with code compliance intervention



Before



After



Before



After



Before



After

Housing and Special Projects Division

Housing Rehabilitation Program (Home Renewal Program):

For the 2017 program, work has been completed on five homes, and work on three more homes is expected to finish before the end of October. For the 2018 program, six applications including scope of work and cost estimates were recommended for approval by the Loan Review Committee. These six recommended projects will be forwarded to the County Manager for approval of the loan amount. Work will include energy efficient windows, doors and furnace installation; repairs to roofs, decks and porches; and accessibility improvements so residents can stay in their homes longer.

Homebuyer Assistance Program:

A total of ten home purchases have been completed since the first purchase in the program in February 2018. An additional homebuyer down payment loan was approved by the County Manager in early October. Public interest in the program has remained strong and the application period will remain open as long as funds are available.

Affordable Housing Multi-Family Development:

Transfer of the County owned 4.25 acre site being Tract A-9 at 120 DP Road for the planned project for 70 affordable rental units is anticipated to take place by November 9th, 2018. The project, "Canyon Walk Apartments" has been awarded low income housing tax credits by the State to be used to acquire private financing for the project. It is expected that in the first quarter of 2019 the developer Bethel Development Inc. will submit a building permit application for the project and by summer of 2019 construction could start. The Canyon Rim Trail crosses the property and residents will have easy access to the trail.



Map of Tract A-9, at 120 DP Road

Planning Division

Planning and Zoning Commission:

The Planning and Zoning Commission (P&Z) met twice in September. At the first meeting on September 12th they considered a Lot Split application, which is normally an administrative matter, but that was referred to the Commission due to a written protest by an adjacent property owner. The application was approved. After the hearing, Dan Pava, Project Manager for the Land Conveyance and Transfer project gave a presentation to the Commission on the history, processes and status of land transfers and conveyances.

On September 26th the Commission held a public hearing regarding the proposed "Addressing and Road Naming" ordinance, an amendment to the Los Alamos County Code of Ordinances, Chapter 34 – Streets, Sidewalks, and other Public Places. The Commission unanimously recommended that Council approve the ordinance.

Following the public hearing, the Dan Erickson spoke to the Commission about the Public Works and Transportation Board processes for Traffic Calming that the County has implemented.

Building Permit and Business License Review:

During the month of September Planning Division staff reviewed and acted on 34 Building Permits and seven Business License applications.

Planners also processed two Administrative Deviations. (Administrative Deviations allow applicants to exceed code standards by 12 inches or less and are approved administratively.) Both of the Administrative Deviations were for relief from the twelve foot (12') maximum height requirement for an accessory structure.

IDRC:

The Interdepartmental Review Committee (IDRC) reviewed three applications related to the Shrine Club property at 1459 Trinity. Due to complexities of the site and the several applications, action on two of the applications was postponed to allow for further communication with the applicant.

Special Projects Section

CDD Admin

Posted the Agenda and completed the Minutes for the CDAB, LTAB and HPAB meetings.

Building Safety Division Accreditation

Completed the compilation of the Building Safety Section Policy and Procedure Manual for the accreditation.

Boards and Commissions

Coordinated the B & C Luncheon for September.
Completed and emailed out the Minutes from the luncheon.
Completed re-appointment letters for 3 Labor Management Board members.

Business Licenses

Processed 79 Business Licenses.

ECONOMIC DEVELOPMENT

Economic Development Marketing

Los Alamos Film Office is working with the County Open Space Manager to field another commercial print and digital film project with Moosejaw! The outdoor retailer is sending a crew of photographers, videographers and models to shoot photos and video with Los Alamos' spectacular scenery as the backdrop for use as part of their online advertising promotions within the company.

Branding • The fifth **Discoveries Action Team (DAT) meeting** was held Thursday, September 20 at the Pajarito Cliffs Site Building 1 Conference Room with progress updates on key projects, including Atomic City Transit options for encouraging visitors to come up to the Los Alamos town site, as well as, specifications for locating food trucks, White Rock treasures articles series, and a branding challenge contest!

Mark Your Calendar with Future Discoveries Action Team Meetings to be held on the third Thursday of each month over the lunch hour (11AM-12:30PM) at the **Pajarito Cliffs Site in the Building 1 Conference Room**: Oct 18, Nov 15 and Dec 20.

BRAG ABOUT BRANDING

Whenever you realize you're having an "**aha moment**," share it!!! Send it to kelly.stewart@lacnm.us and I'll help you get it out there!

Remember, on any on-line or social media, please use any of the following hashtags that best apply to your message:

#LiveLosAlamos #WorkLosAlamos #PlayLosAlamos #StayLosAlamos
#LearnLosAlamos #SafeLosAlamos #GiveLosAlamos #lovelosalamos #100ahamoments

Then, always follow that action-oriented hashtag with: "#wherediscoveriesaremade and #NewMexicoTrue (This aligns your message with bigger efforts that will provide Los Alamos more positive exposure!)

Spread the Love! Go to Instagram and check out **@LoveLosAlamos**, the new account started by three members of the FY17-FY18 Leadership Los Alamos class! The concept is simple: post photos of the things you love about Los Alamos, then hashtag #lovelosalamos #wherediscoveriesaremade! Instagrammers—spread the love! And if you haven't got an Instagram account, this is a good reason to join!!

COMMUNICATIONS & PUBLIC RELATIONS DIVISION

In September, the division was kept busy with major publications such as the Season of Arts and Culture for Community Services, a wide variety of proclamations, advertising, marketing, flyers and brochure updates for HR, Community Services, Economic Development and Community Development. The VIS completed work orders for marketing/promotional items and specialty items such as a bus wrap for the new electric bus, along with public outreach for events such as Customer Service Week. The PIO and VIS supported the AOPA Secret City Tour on Sept. 14 as well as working at the Santa Fe Regional Fly In (Sept. 14 and 15) where the County featured an exhibit booth with new display and photos showcasing all that Los Alamos has to offer to visitors. The County received many positive comments about the Tour as

well as at the booth, visiting with pilots not only from around the state but those who flew in from Arizona, California, Colorado, Wyoming, Nevada, Texas, Kansas and Missouri. C&PR continues to support branding efforts for community outreach and the PIO participated in the Place Making subgroup for the monthly Discoveries Action Team Meeting (Sept. 20). The PIO presented the Communications/Media Relations module at the Leadership Academy on Sept. 20.

The VIS also attended a two day training program (Sept. 24 and 25) then successfully passed the test to obtain the CMO-policy-required FAA certification to operate the drone for the division. Community Development and IT (GIS) also have completed the certifications for drone flight as stated in the policy and the PIO will update the information posted to the website. The PIO also negotiated to get a much better rate for Open Forum than the list price, and thus it did not expire at the end of September after all. The County was able to use a government contract to procure the service, which is a popular on-line forum and survey tool used by many of the divisions. OpenGov (the name of the hosting company, which purchased Peak Democracy earlier this year) is in the process of making a major upgrade to the product and it should offer some new, engaging and exciting features that will be launching in 2019.

In the month of October, work will get underway on the winter Community Services booklet and early planning/design for the graphic design layout of the year-end annual report. With drone certification accomplished, the VIS plans to capture some of the fall foliage around Los Alamos in early October to use in publications and video updates. The division welcomes back Vint Miller as Visual Information Specialist. His first day was Oct. 8 and he joins VIS Leslie Bucklin in fulfilling work orders for graphic design and photography services. Vint worked for C&PR for over a year before departing to Oklahoma for a short time in order to care for a family member, so we are delighted to have him back in NM and re-employed here in our office. Vint brings a wide range of graphic design skills to the County and was instrumental in designing the popular Trailhead brochures that are available to the community and visitors.

COMMUNITY SERVICE DEPARTMENT

Aquatics

National Food Bank Day – 135 Pounds of Food Collected:

During the first week of September, we championed a National Food Bank Day “Give What You Can” food drive. Collection drums were placed at several locations around the county including the Aquatic Center, Municipal Building, White Rock Library, and the Golf Course. The LA Cares program received 135 pounds of food through these efforts.



Talk Like a Pirate Day – September 19th, 12 participants:

The Aquatic Center hosted “Talk Like a Pirate Day,” which featured pirate floats in the water along with the floating island, the animated film “Pirates” in the classroom, and free popcorn.



National Women's Health & Fitness Day – September 26th, 65 participants:

Women in the community were invited to join the 3 different water aerobics classes offered throughout the day as well as to just come in and swim laps.



Recreation

National Checkers Day – September 22nd, 10 participants:

To celebrate National Checkers Day we collaborated with the White Rock Youth Activity Center to host the giant checkers and Connect 4 games at Pinon Park.

Ice Rink:

Ice Rink Opening Day:

We are working to get the Ice Rink ready for another fun year of skating. Our anticipated date to open is November 16.

Golf:

Girls Golf Program – Saturdays in September, 40 participants and 4 volunteers:

We started the LPGA Girls Golf Program this year. We had outstanding attendance and fun was had by all. We hope to build on this for next year and offer even more exciting programs.



Parks

WHITE ROCK SENIOR CENTER HERB GARDEN

Last year, one of the Summit Garden Club meeting programs was presented by the chef for our local senior center. The topic was on herbs. Discussions with Chef Michael after the program revealed that he desperately missed having his own herb garden at the senior center like he had at his last position. Summit GC wanted to help Chef Michael get his herb garden. Los Alamos County was contacted because they own the property the senior center sits on; they were thrilled to support the project. Summit Garden Club has designed the herb garden and Los Alamos County built and installed the raised beds. The plans call for 7 separate raised beds with a total volume of 228 square feet. To date, 4 of the 7 beds have been installed (see pictures)

The White Rock Senior Center serves the entire population (20,000) of Los Alamos County, but mainly provides meals for the senior community of White Rock. Chef Michael estimates he prepares 45 meals a day and around 1,000 meals per month for our seniors. This garden will provide Chef Michael fresh herbs with which to enhance the flavor and healthfulness of the meals he provides. The garden is located at the north side of the main building of the White Rock Senior Center.



Ashley Pond Concert Sound System Pad – 20% complete:

We are constructing a 12' x 12' concrete pad with railings. It will have a permanent audio cable connected to the stage for the sound system for events at the stage. When not in use for the concerts, the pad will double for handicap seating for events. We will also place a picnic table for the public to enjoy daily.



37th Street Playground Improvements – 25% complete:

We have started working on improvements at the 37th street playground to replace outdated play equipment and improve the borders, drainage, and fall zones.



Randy Lucero, Assistant Parks Superintendent, Retires:

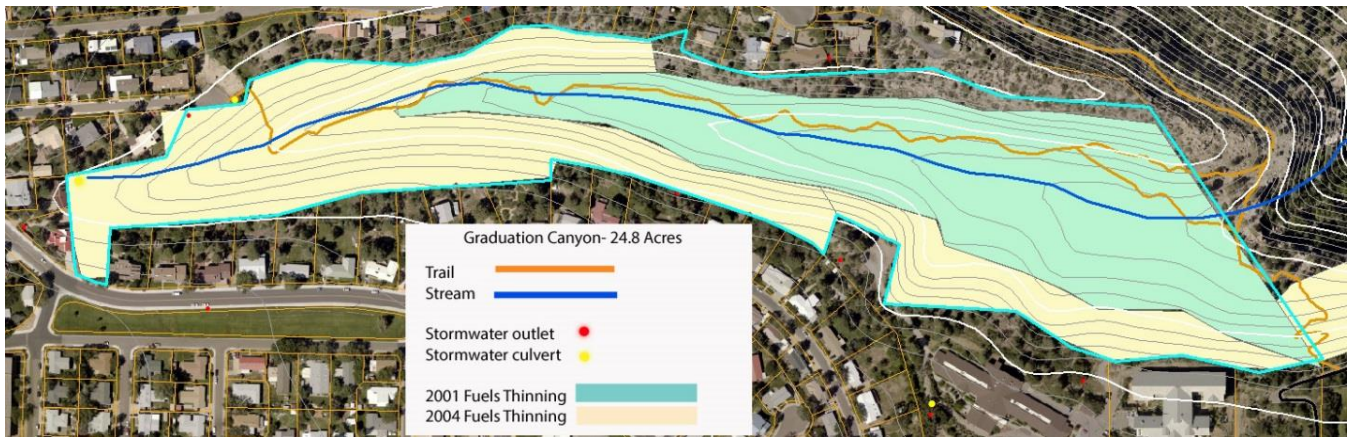
After 26 years with Los Alamos County, Randy celebrated his last day on Friday, October 5th. He will be missed!



Open Space

Graduation Canyon Restoration Project:

The Graduation Canyon project will mitigate water damage in the canyon and address fuel loads with the trees and bushes. The RFP closed on August 28th. The evaluation team has reviewed Step 1 of the proposal and is currently evaluating proposals for Step 2. The anticipated start date is late October.



Flow Trail Project:

Our consultant has reviewed the county's options for the proposed Flow Trail and is preparing a presentation that will be given on October 16th at the County Council work session. For up-to-date information on the project, you can follow along at:

https://www.losalamosnm.us/government/departments/community_services/parks_recreation_and_open_spaces/openspaceandtrails

Wayfinding Phase III:

Wayfinding Signs are one of the top priorities in our trail systems. We are currently installing them along the Perimeter, East Fork and Walnut Canyon Trails.



Library

Authors Speak – September 5th, 19 attendees:

Author Scott Einberger came to Los Alamos to present his book on the life of environmentalist Stewart Udall, in a joint presentation by the Library and the Pajarito Chapter of the Sierra Club.



Library Children's Programs, average 54 attendees:

Children's programs have resumed both in White Rock and in Los Alamos at Fuller Lodge and at the Pond. Attendance at children's programs in the White Rock branch has been growing steadily.



Explora Comes to the Library – September 29th, 135 attendees:

Explora brought some great learning tools and educational toys to the White Rock Branch Library.



Art
in



Public Places Board

Wind Sculpture Dedication, September 6th, 25 attendees:

A dedication event was held for three new wind sculptures in front of Mesa Public Library. Charlie Bowman donated one of the sculptures in memory of his late wife, former County Councilor Nona Bowman. Charlie Bowman is shown accepting a photograph of the County Council from 2008, a council on which Nona Bowman served, in thanks for his generous donation.



Photo Credit: LA Daily Post

Social Services

Lucky Ducky Day 2018 – September 22nd, 226 participants:

Families visited Family Strengths Network (FSN) to play together and learn about FSN. The main event was FSN's Rubber Duck Races. Participants raced ducks for fun and to earn entries into a raffle. Families also enjoyed other carnival games, a silent auction and bounce houses.



Lunch Talk at the Senior Center – September 7th, 102 attendees:

Los Alamos Medical Center Sponsored a lunch talk for seniors. Dr. Glendon Cook spoke on Shingles and the Shingles Vaccine.



New Tobacco-Free Zone Signage:

As part of the Healthy Schools Initiative, LAPS now has new signage – posters, window clings, and outdoor metal signs – that clearly show the tobacco-free policy that includes prohibition of all tobacco products and e-cigarettes/ vaping devices.



Youth Activity Center Creates Cards for Troops – September 25th, 20 participants:

Students routinely make cards for troops and last weekend, they were notified of a local soldier that was injured in Poland. Enough cards were made for the soldier as well as two crew members.



Safe Homecoming – September 29th, 62 participants:

The Teen Center hosted Safe Homecoming activities that took place during and after the LAHS Homecoming Dance. Activities included a pool tournament, video game tournament, drinks, and food. The event concluded with an enormous pile of pizza arriving at 11:00pm to feed the teens arriving after the dance ended. This event was planned by the teens in the Youth Mobilizers program and funded by the Juvenile Justice Advisory Board (JJAB).

Homecoming Parade



Teen Center Fun



Midnight Movies – September 30th, 128 participants:

The Teen Center hosted Midnight Movies at the Reel Deal Theater following the LAHS Homecoming dance. This Juvenile Justice Advisory Board (JJAB) funded event was supervised by the Teen Center.



Health Fair 2018 Booths – September 15th, over 2,000 attendees:

It was once again a packed house at the 33rd Annual Los Alamos Health Fair. We had booths with helpful information as well as a prize wheel to engage with attendees.



Cultural Services

Family Night at the Nature Center – September 11th, 19 attendees:

This monthly program gives working parents an opportunity to spend time with their children in nature, doing crafts, singing songs, playing games, and learning about the natural world around Los Alamos. The September event was sponsored by the Kiwanis Club.



Nature Center Coordinates Hydroelectric Generator Tour – September 21st, 24 attendees:

This tour was sponsored by the Los Alamos Department of Public Utilities. The group was able to tour this interesting facility in Abiquiu and learn more about where our energy comes from.



Nature Center Moonlight Hike and Potluck – September 23rd, 35 attendees

The group had a beautiful hike on the ski hill timed to see the moon rise, then a fun potluck dinner at the nature center.

CALENDAR OF UPCOMING MEETINGS AND EVENTS

Oct 30 – Council Regular Session, 6:00 p.m., Council Chambers

Oct 31 – Annual Employee “Thank You” Luncheon, 11:00 a.m. – 2:00 p.m., Fuller Lodge

KUDOS & FYI

From: Mark Peters <mvp546@q.com>
Sent: Sunday, September 23, 2018 8:49 PM

Subject: A very big thank you for the help with the AOPA fly-in Secret City Tour
The AOPA Fly-in went off like a well-oiled machine, everything went like clock-work more or less.

A VERY BIG THANK YOU goes out to committees on the Los Alamos County side and local aviator enthusiasts for putting this together.

The marshaling of the arriving aircraft went off without a hitch. At 0730 everyone received their final tasking & safety briefing from the AirBoss, Will Fox, and then the first of 10-aircraft started showing up by 0820 (of course fashionably late). The aircraft arrived at a nice steady pace which gave the cadets who did all the marshaling adequate time to marshal the aircraft to a predetermined tie down position. They then assisted the aircraft owners to secure each of their very special babies. Then the cadets would reset and do it again until the last one landed at 0930.

Los Alamos Composite Squadron members and parents please give a very BIG THANK YOU to:
Cadets,
2Lt. Silas Morgan,
2Lt. Jack Stafford,
SSgt Gavin Robles.

Seniors,
2Lt, Robert Miller,
2Lt, Keith Morgan,
Special thanks to AirBoss, Will Fox
Operation Chief, Lloyd Hunt
Jon Bulthuis who filled in for Cameron Humphres, LAM's airport manager.
Kerry Habiger for bringing out the AOPA 1966 V35 Beechcraft Bonanza which local pilot Norman Elliott won back in January of 2002.

All these folks took personal time out of their busy schedules (some even got out of school to help out, mums the word) but by donating their time it made this event a safe and functional event.
On a personal note, it is always a joy to work with our local squadron members and our local aviation enthusiasts.

Job well done.
Enjoy the pictures.
Maj. Mark V Peters



Traffic and Streets crew assisted in the Tour de Los Alamos Bicycle Race September 23rd. The organizer of the event, Cyndi Wells, gave Kudos to everyone who assisted:



Cyndi Wells shared a post to the group: KEEP IT LOCAL- Los Alamos. 2 hrs · 🌐

And, thank you to the community for helping keep the racers safe with some careful driving out there. I know that the race can cause a few minutes delay in travel. We had racers from TX, other places in NM, and CO. They were impressed with our driver courtesy and loved the race. 😊

THANKYOU

Tour de Los Alamos Bicycle Race

4 hrs · 🌐

👍 Like Page

Thank you to everyone for a great day of racing! Thank you to the racers for coming out and their hard work. This isn't an easy course, for sure. We had "over 40" volunteers. Thank you, Volunteers, for making sure the race went smoothly. We were floored by the superb support of the Los Alamos Police Department. Thank you to Commander Morris for coordinating LAPD's effort. Los Alamos National Laboratory also played a large part in ensuring a smooth day of racing; thank you to Security, Traffic, Emergency Operations, and the Community Programs Office. We appreciate Gravity Worx coming out and providing (free) bike tech support. Los Alamos Fire Brigade provided excellent medical support and swept the course for us, too. It was a beautiful day to be on the Bathtub Row Brewing Co-op patio; thanks for letting us use it. And, thank you to Pasta Paradiso for catering for us outside of their normal hours. The food was fantastic. Thanks again to everyone for making it a great day of racing. Results will be posted to the website soon, along with the Volunteer Appreciation and Racer Awards Ceremony photos. We hope to see you all back next year. #lovelosalamos

👍 17

1 Comment

👍 Like

💬 Comment



Cyndi Wells I should also give Darby Martinez at the County a shout out for her help in figuring out who to try to contact re: road construction and for other issues. She went above and beyond getting the LA County Traffic Permit into the system. She was very professional in her interactions.



Lisa Janine Vopnford McKinney
1 reaction · about an hour ago



Lisa Janine Vopnford McKinney ▸ Los Alamos Dept. of Public Utilities

1 hr · 🌐

A big thank you to the county employee who came out last night to turn our water back on in White Rock! Thanks for being prompt and friendly!

RECEIVED

LOS ALAMOS
Community Development

OCT 1 2018

How Do You Like Us Now?

Over the past year, Community Development Department staff has worked hard to improve program delivery and customer service. Please let us know how we are doing. But, don't stop there, let us know what we can do better.

I came to Community Development for:

- ☐ Planning/Zoning ☐ Codes Compliance ☒ Building Safety ☐ Business License ☐ Housing
☒ Permits

How do you rate your experience today? On a scale of 1 to 4 with: 4-Excellent 3-Good 2-Fair 1-Poor

The professionalism of staff today is a: Excellent

Customer service by CDD staff today is a: Excellent

The knowledge of the CDD staff is a: Excellent

My issue was resolved in a respectful and courteous manner: Excellent

If you would like to add comments or suggestions for improvement, please take a moment to do so:

Joe E. Leora

RECEIVED

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RECEIVED

SEP 12 2018

LOS ALAMOS
Community Development

Joe

Los Alamos County
Community Development

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