

September 26, 2018

Eric Vasquez
Regional Coalition of LANL Communities, Director

Mr. Vasquez,

Over the past few months there has been a significant scrutiny given to the RCLC, its' spending, and the County's role as the RCLC fiscal agent. As discussed in the State Auditor's special audit, the RCLC is planning to formalize and implement policies and procedures for the processing of transactions so that only appropriate transactions are approved by the RCLC Treasurer prior to payment processing by the fiscal agent. Towards that goal, the purpose of this letter is clarify the County's role as fiscal agent.

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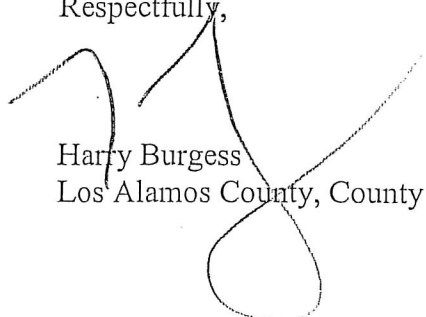
COUNTY MANAGER

Harry Burgess

The County's role as fiscal agent is to deposit cash receipts and to process disbursements upon approval by the RCLC Treasurer. The County will also provide the Treasurer a monthly detailed report of all receipts and disbursements. The County does not anticipate performing any other activities or services as the fiscal agent for the RCLC.

As the RCLC endeavors to implement changes as indicated by their responses to the State Auditor special audit, the County will cooperate to the extent possible to help facilitate that transition. This letter is just a first step in moving forward.

Respectfully,



Harry Burgess
Los Alamos County, County Manager