



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Kenneth (Mike) Cleveland
 Applicant's Name

Personnel Board
 Board or Commission

Morris Pongratz
 Interviewer Name

Friday, 10/5/18 at 8:30 am
 Date/Time of Interview

Interview Conducted:

 X Personally

 Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p><i>Works at LANL - now a Team leader. Small business experience - bottoms up approach.</i></p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p><i>County - developing small businesses Board - folks able to perform to full potential.</i></p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p><i>Advisory from folks w/ outside perspective.</i></p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p><i>Being a good listener - see both sides + think fairly + objectively. Two sides to every story.</i></p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p><i>Communication is always key - two way communication - make people feel valued - be collaborative.</i></p>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>Volunteer at work, e.g., safety board – be fair/good listener. LHA class.</i>
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? <i>No, they're on county site. Chapter 30.</i>
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <i>Yes.</i>
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <i>No</i>
10	Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <i>No</i>
11	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.] <i>No relatives currently working for LAC – No.</i>
12	Do you have any questions for the interview panel?

Notes:

LOS ALAMOS

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Kenneth (Mike) Cleveland
Applicant's Name

Personnel Board
Board or Commission

Resin Hoyer
Interviewer Name

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 X Personally
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#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <i>YANA, 7 new managers. Family business, appreciation of HR Role</i>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <i>① County: developing small businesses ② the County is the county staff (Resources, full potential)</i>
3	How do you perceive the role of County Boards and Commissions in local government? <i>Boards advising & support outside perspective (impartiality) to LAC operations</i>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <i>① Listening, think reasonably, fair, see both sides, Objective & fair ② Listening, objective, & fair</i>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <i>Communication is key. Make clear that open to all. Honest, approachable, value the voices</i>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? <i>Worked volunteer side groups (WSST) Listen 2 sides fair Leadership Los Alamos</i>
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? <i>Not at this time</i>
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? <i>Yes</i>
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? <i>No (X)</i>
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? <i>No</i>
11	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.] <i>MD - Any relatives employed by CAC?</i> <i>No</i>
12	Do you have any questions for the interview panel?

Notes:

LOS ALAMOS

County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS

Kenneth (Mike) Cleveland
Applicant's Name
Senie Carrel
Interviewer Name

Personnel Board
Board or Commission
Friday, 10/5/18 at 8:30 am
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Telephone

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#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>lab team leader. First exper - mg; family in the; Appreciation of EE's.</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>Co - develop small business;</u> <u>Bo - ee work faster - have them happy & provide resources to put them best potential</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>Bo provide advise to ee - outside perspective; impartiality.</u> <u>a lot to learn.</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>listen, reasonably, conflict resolution; see both sides; think</u> <u>positively. Believe do both.</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>communicate is key - make clear open to listen. Be honest in saying my</u> <u>thoughts. make others feel valued.</u>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>First co. of work - safety bel - good work ; see both sides of stories & begin. headship Los Alamos - attended</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>NO.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>NO.</p>
10	<p>Currently, a few boards or commissions are "live streaming" their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you're applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>NO</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.] NO relative working for Co.</p>
12	<p>Do you have any questions for the interview panel?</p>

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7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p><i>Not at this time</i></p>
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7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>NO.</p>
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