
General Information

All County Board and Commission members must be residents of Los Alamos County.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.

If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Sarah

First Name

NICHOLS

Middle Initial

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt
State

Postal Code

Party affiliation as registered: (Select one of the following) *

☒ Democrat

Registered to vote in Los Alamos?

☒ Yes ☐ No

a different board and looked at the
county website

How did you learn of this Board/Commission vacancy?

Do you currently serve on any County Board or Commission?

☒ Yes ☐ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Interests & Experiences

Which Boards would you like to apply for?

Library: Submitted

Why would you like to serve on this particular Board or Commission?

I love libraries. The awesome library was one of the things that helped convince me to move to Los Alamos when I was considering a job here 5 years ago. I have a passion for books and for writing.

What volunteer or professional activities have you participated in that could apply to this appointment?

I have a masters degree in English and Writing. I am the librarian for my church's library.

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes

**What would you like to accomplish during your tenure on this Board or Commission?
(Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)**

I'd like more people in the community to be aware of all the library has to offer. For instance, I frequently find that people don't know about the Overdrive or Hoopla apps.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

No

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

No

If you have any questions, please contact Barbara Lai at 505-663-3436 or barbara.lai@lacnm.us



LOS ALAMOS COUNTY

COUNTY ADMINISTRATOR'S OFFICE

BOARD & COMMISSION INTERVIEW QUESTIONS

Sarah Nichols
Applicant's Name

Library Board
Board or Commission

Jenn Baker
Interviewer Name

3:30 10/15/18
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. 5 years in Los Alamos/W.R. - one reason she moved here. 2 kids in H.S. Master's degree in Librarian for my Church. Love libraries, - write children's books.
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] - Budget of County w lab change over - of mgt.
3	How do you perceive the role of County Boards and Commissions in local government? Make recommendations to County Council - Be able to give thought/planning - Bring to Council
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? Civility - get along w/people, Communication, Valuing others ideas, Be flexible, be open, passion, caring for libraries,
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? Get to know staff, connect attending library functions

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p><i>Church committees, administrative Women's organization, Biggest came up with</i> <i>Think outside the box advocating for others</i></p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p><i>no don't</i></p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p><i>yes, definitely</i></p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p><i>no</i></p>
10	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
11	<p>Do you have any questions for the interview panel?</p> <p><i>always had a passion</i></p>

Notes:

*struggled - on eye contact.
less experienced*



LOS ALAMOS COUNTY
COUNTY ADMINISTRATOR'S OFFICE
BOARD & COMMISSION INTERVIEW QUESTIONS

Sarah Nichols
Applicant's Name

Library Board
Board or Commission

Eileen Sullivan
Interviewer Name

10/15/18 3:30
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>Las Alamos / WR - 5yrs. from Doming. When moved asked about library. 2 HS kids, works @ lab. MA Eng. + writing. Librarian for church. People don't always know about apps Tvoopl - OverDrive. Illustrate, writes childrens books.</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>change in lab contract. How will it affect library. Doesn't know issues.</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>Generally make recommendations to county council. Bring info. to council after thought + consideration.</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>Civility. Getting along people. Valuing other people's ideas. Having a passion about it caring about libraries + valuing what they do. Good verbal skills.</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>Don't know what have. Events between staff + boards. Attending library functions, being part of library community.</u>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p><i>Have been on church committees. Weekly team mths at work – thinks outside box, advocates for others on team</i></p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p><i>No.</i></p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p><i>yes. Definitely</i></p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p><i>Not aware</i></p>
10	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
11	<p>Do you have any questions for the interview panel?</p> <p><i>How much time commitment. Passion for library.</i></p>

Notes:



LOS ALAMOS COUNTY
COUNTY ADMINISTRATOR'S OFFICE
BOARD & COMMISSION INTERVIEW QUESTIONS

Sarah Nichols
Applicant's Name

Library
Board or Commission

Susan O'Leary
Interviewer Name
(arrived 3:40)

3:30 / 10/15
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone

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#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]
3	How do you perceive the role of County Boards and Commissions in local government?
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Church committees</p> <p>- Good @ coming up with fresh ideas; emotionally intelligent w/ her teammates</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>No</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No</p>
10	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p>
11	<p>Do you have any questions for the interview panel?</p> <p>Q re time commitment</p> <p>She has a passion for libraries</p>

Notes: