

County Manager's Monthly Update

LOS ALAMOS COUNTY

NOVEMBER - 2018

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at www.losalamosnm.us where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via lacmanager@lacnm.us.

CMO

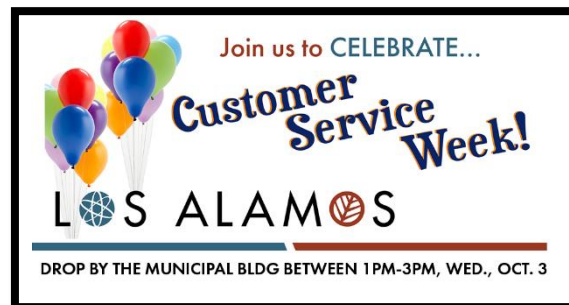
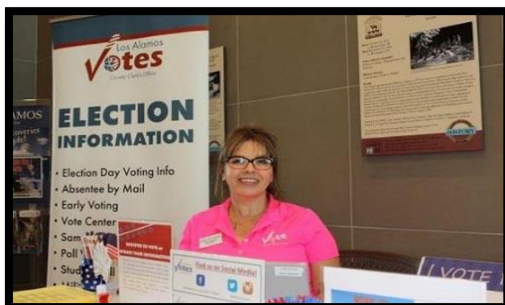
The 19th annual Employee Appreciation Luncheon was held on Wednesday, October 31st, at Fuller Lodge and hosted by the County Council. The lunch is an opportunity to celebrate the hardworking, dedicated staff that work for the County and to enjoy each other's company. Prizes were awarded from each shift for the best costumes and for overall team costumes. Some of this year's best costume awards went to, "Ghost Busters" (Senior Management Team), "Hocus Pocus" (Social Services), "Super Hero's" (Municipal Court), "Pac Man" (Fire Admin.), "Rosie the Riveters" (Clerk's), "Beetlejuice Move Characters" (HR), "Skittles" (Finance), "Martians" (Barb Ricci and Virginia Maestas, RIMS), and other great costumes. This year's costume contest was a great success and was very difficult for our judges (members of Council) to decide on winners.

Thanks to staff that helped make the recent Employee Appreciation Luncheon possible. Special thanks to Custodial Staff (Brenda, Amy, Nichol, Angelo, Adrien, Yvonne, and Mandy) for the extra help with set up and clean up. For photos of this year's event look at the end of the report.

COUNTY CLERK

Outreach & Education – Los Alamos County (LAC) celebrates Customer Service Week:

The Clerk's Office joined in celebrating "Customer Service Week" on October 3rd, where County Clerk Naomi Maestas staffed a table, giving folks an opportunity to register to vote or update their info, and learn more about the 2018 General Election.



Outreach & Education – League of Women Voters of Los Alamos (LWVLA) Candidate Forum:

It was a full house October 3rd, for the LWVLA second candidate forum, where Clerk Maestas and staff were out once again, providing election information for the 2018 General Election.



Outreach & Education – Voter Drives at Farmer's Market & Los Alamos High School:

Clerk Maestas had a wonderful visit from the Barranca Mesa Elementary Second Grade Class while holding a voter drive at Farmer's Market on October 4th. On October 9th, Clerk Maestas, partnered with Los Alamos High School, to offer voter registration services, giving students the opportunity to embrace their civic duty by registering to vote.



Outreach & Education – Trick or Treat on MainStreet & LAC Employee Luncheon:

For the fourth year in a row, the Clerk's Office participated in the Annual Trick-or-Treat on MainStreet festivities. On October 26th, the office handed out goodies and provided election information. On October 31st, our office was honored when the "Rosie the Riveters" took 2nd Place at this year's LAC Employee Appreciation Luncheon - Halloween Costume Contest...!



DEPARTMENT OF PUBLIC WORKS

Administration Division

Transportation Board:

The Transportation Board meets the first Thursday of the month at 5:30 p.m. Meetings are held at 1000 Central Avenue, Room #110.

October 4, 2018 Transportation Board Meeting Highlights

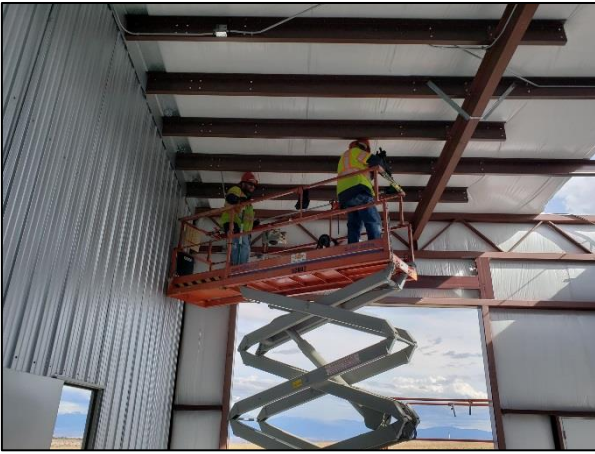
- Annette Granillo, Transit Manager provided board members with a presentation on the award from the Department of Transportation in the amount of \$1.485 million through Low or No Emission Grant Program to purchase new zero-emission electric buses.
- Dan Erickson, Traffic & Streets Manager provided board members with the FY19 Snow & Ice Control Plan.
- Albert Thomas, Senior Vice President of Bohannon Huston provided board members with a presentation on the Supplemental Environmental Project (SEP) – East Jemez Road/NM4 Intersection.

Airport Division

Airport Hangar Project:

Crews continue to assemble the hangar building doors and sheathing the walls. Roofing activities have resumed following the installation of an approved safety system. Facility and Traffic electricians have begun their portion of the work. Overall completion sits at approximately 75%.





Traffic Electricians install conduit in the new hanger



Crews install roofing on the new hanger structure

Young Eagles Event:



Experimental Aircraft Association (EAA) Chapter 691, known as the “Green Chili Chapter” hosted a Young Eagles Event September 22nd. According to the EAA, the Young Eagles program provides youth, between the ages 8 and 17, their first free ride in an airplane. It’s the only program of its kind, with the sole mission of introducing and inspiring kids to the world of aviation. These flights, made possible through the generosity of EAA member volunteers, has provided more than 2 million young people with a free introductory flight. And this year’s event in Los Alamos has added 37 excited and inspired youth to that ever-growing number!

Custodial Division

- The Custodial Division supported 303 events during the month of October.
- The upholstery was shampooed at the Nature Center this month.
- Floor work was completed at Pajarito Cliffs Site and the Municipal Building.
- Exterior window cleaning will begin this month and conclude in November.

Engineering & Project Management Division

Server Room Cooling Improvements:

The engineer analyzed the performance data after the modifications were made to the server room and controls to see if installing the bypass valve in the condensing unit would be warranted. The purpose of the bypass valve is to reduce compressor cycling. The valves were installed on one of the two condenser units. The installation of the second recirculation valves started on October 22nd and is completed.

Municipal Building HVAC:

An evaluation was completed by a 3rd party engineer to establish the cause of the HVAC noise, they have since recommend solutions. Jaynes and their sub-contractors have agreed to perform the work which entails replacement of ducts throughout the building identified as those causing the noise.

The engineer's analysis report showed restrictions in the supply and return ducts in certain areas were causing high velocity through the ducts, oscillations in the airflow through the supply fans, and oscillations of the sheet metal ducts. These restrictions also caused a higher than necessary fan speed on one roof top unit causing even more vibrations.

The planned work on the building was completed August 8th. Some additional sealing of HVAC ducts was completed in early October to close some noisy air leaks. The engineer is also working on parameters to slow down the fan speeds of the AC units to reduce the vibration and noise. Results will determine if more work is needed on the ducts.

White Rock Senior Meals Center Kitchen Equipment Upgrade:

This project utilizes a grant from the State Aging and Long-Term Services Department to install additional kitchen equipment to improve the in house and delivered meals capacity. The Invitation for Bids was advertised on September 16th and closed on October 4th. Los Alamos County is in the process of submitting a Notice of Obligation to ALTSD following some coordination. The installation of the kitchen equipment is expected to be done in January 2019.

Fire Station 6 Restroom Remodels:

The restrooms at Fire Station 6 (Airport) will be refurbished as it has been a little over 10 years since they were last re-done and are looking worn. Riskin and Associates, one of the County's on-call architects, completed design. Staff is holding off on advertising the project until Fire Station 3 is underway to see if any additional funding will be needed, or if Fire Station 6 will have enough funding to move forward. This should be decided by the end of the year.

Fire Station 3:



The project includes reroofing, as well as a new wall system, window replacement and HVAC system modifications to better insulate and control the temperature in the bunkrooms. Bids were received and awarded to Kha'po construction by Council at the July 10th meeting.

Kha'po Construction crews began work demolishing the west wing bunkrooms and ceilings. Work on the exterior insulated finish system (EIFS) framing has also started. Roof top work is slated to begin the week of October 22nd and continue for approximately 4-5 weeks. Substantial

completion is scheduled for January 30, 2018.

Mesa Library HVAC Improvements:

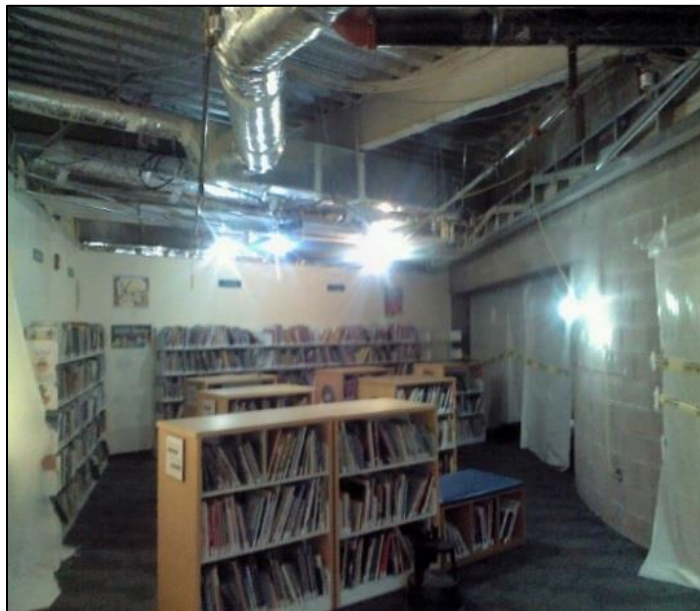
The main public area of the library is scheduled to be closed from August 20th to December 3. Public Works and Community Services Department staff are working closely to provide alternative accommodations to the public so that many library services are mostly maintained during this time. Library staff has relocated to other County Facilities (the "Zone", Fuller Lodge 2nd Floor West Wing for Youth Services and White Rock Branch Library).

Work is continuing with the following:

- Much of the demolition work has been completed.
- New penetrations for the HVAC system were cut in various locations to provide better return air flow
- Existing duct cleaning is scheduled to be completed on October 23rd.
- The new boilers have been delivered and are in the process of being installed.
- The existing front-end ductwork is about 95% removed in anticipation of new duct panels arriving the week of Oct 22.
- Work has begun on the Chiller pad expansion and will require relocating the power supply for the library parking lot lights which conflicts with the new pad.
- Insulating and powering of the numerous new control valves is on-going and should be mostly complete the week of Oct 22.
- The heating and cooling coils have arrived and will be installed after the new intake panels.
- The chillers have been delivered and are awaiting completion of the pad for installation.
- The new intake structure except for the new louvers, some minor facing and backfill is complete.
- The relocation of the electric feeds, the new transformer and the gas line work is mostly complete. The CID gas and electrical inspectors have approved the installation.
- Framers are on site setting up the ceilings that were removed to accommodate new duct work.
- Temporary heat for the Zone has been generously provided by the contractor as they had an extra heater in their yard. It was thought the Zone had complete HVAC, but it does not have heating.
- The new lighting packages are on order



County personnel is ensuring that the library will be completed on time as scheduled by continued coordination and communication. The library moving dates to re-occupy will occur during the week after Thanksgiving with one final move from Fuller Lodge the week of December 10th to be able to provide access to Picture Books. The contract milestone has been extended to November 28th to accommodate some unforeseen work, but the library is still on schedule to re-open December 4th. There is additional change order work that will be covered by existing contingency that is currently being negotiated for work that will not affect the reopening





New return air penetration (smaller holes)



New air intake structure



Youth area – duct cleaning equipment



Teen area – new ceiling to be installed



New boilers



New gas meter and transformer (upper)

LAPD Remodel for Sheriff's Office:

A new office space for the County Sheriff's office is being designed inside the Justice Center to allow the public better access. The new entrance will be on the Trinity side of the station. It will consist of an office for the Sheriff and one office space for an Administrative position. Currently, visitors to the Sheriff's office need to be escorted through the Records area, which is not ideal, either for the visitors or staff. Construction drawings have been received and are under review. Construction should be complete before the end of the year.

On Call Construction Services:

An RFP is being developed to provide on-call facility work as needed for smaller projects that are small in scale to go out to bid individually or that need to be fast-tracked. Remodels, smaller mechanical, electrical and plumbing jobs would fall into this category, generally less than \$200,000 each, many being \$50,000 or less.

Canyon Rim Trail Phase 3:

The County has been working with the consultant to prepare to obtain easements with the private owners, by first obtaining property appraisals, within the project limits between Knecht Street and the 20th Street Extension. A presentation was made to the membership at the American Legion, one of the properties where an acquisition is needed. They will respond pending the appraised value. Souder, Miller & Assoc. has been in the process of obtaining a contract with an appraiser as per our contract, this was obtained on October 22nd. A kick-off meeting with all parties will be held and appraisals will be scheduled before the end of the month.

Canyon Rim Trail Underpass:

The project was awarded federal FY2018 funding under the Transportation Alternatives Program (TAP) for project study and design in the amount of \$320,000 and FY2020 TAP funding for project construction in the amount of \$2,020,000 for a total award of \$2,340,000.

A kick-off meeting with Wilson and Company was held on April 26 to begin the design process for this project. Preliminary Alignments have been received by staff. The first public meeting will be held July 26th at the Arts in Public Places Board, followed up by an August 2nd presentation to the Transportation Board and August 9th presentation to Parks & Recreation Board to discuss the scoping report and conceptual design. Minor feedback was obtained and will be considered. The consultant has now submitted the 60% design, and a design review meeting was held with the whole project team on September 18th. A follow-up design meeting is scheduled for October 22nd for utility and ROW coordination. It is anticipated that various utility relocations are forthcoming and being that this project crosses through NMDOT Right-of-Way maintenance agreements will be required.

North Mesa Phase 2 Improvements (Cumbres del Sol Subdivision):

This North Mesa pavement rehabilitation project is located on Camino(s) Manzana/Mora/Cereza. The project entailed a new asphalt roadway, new compacted base, and intermittent concrete sidewalk, drive pads, curb & gutter, ADA curb ramps. The project has reached final completion and is fully open to the residents. The Contractor has completed working on corrective punch list items as well as the landscaping in disturbed areas. Final project closeout is being worked on now. The project was completed \$20,000 under budget.

Tsikumu Village:

Tsikumu Village is programmed in Fiscal year 2019 for roadway maintenance. This project will include pavement preservation, along with intermittent concrete work as needed on Sioux Street, Cheyenne,

Iroquois, Seminole, Yuma, and Ute Street. The maintenance treatment is being evaluated currently to fit within the budget. Alternatives are being developed currently. A selected alternative is anticipated in late 2018, upon which a design will be derived. Construction is anticipated in Spring of 2019.

Tracts A-13/A-12 LASO Offsite Improvements Project:

A kick-off meeting with Santa Fe Engineering was held on October 18th to begin the design phase of this project. This project includes a traffic study to evaluate general geometry and an assessment of improvements to support future development at NM 502 (Trinity Drive) and 35th Street. The next project tasks include scheduling a scoping meeting with NMDOT in early November and submittal of the 30% design documents in December 2018.

DP Road and Utility Infrastructure Improvements Project:

The USDOT BUILD (Better Utilizing Investments to Leverage Development) Grant application was submitted on July 19, 2018, for the DP Road and Utility Infrastructure Improvements Project. The request was for \$5 million for new asphalt road surfacing, pavement markings, concrete sidewalks, curb and gutter, ADA curb ramps, drive pads, storm drains, street lighting, and landscaping improvements. One million dollars was also requested for the replacement of the existing utilities (gas, water and electric) that will be impacted by the roadway construction. The grant awards are scheduled to be announced by December 18, 2018.

NM 4/East Jemez Rd. (Truck Route) Intersection:

Staff continues to work with DOE, NMDOT Bandelier, and Army Corps of Engineers to program, design and construct intersection upgrades to improve capacity and safety. The USACE has entered into a design contract with Bohannon Huston, a Civil design consultant, to study and design the intersection. The final traffic study and concept design was submitted for stakeholder comments on October 11th. A follow-up meeting with all stakeholders will be held on October 30th to discuss next steps. The report documented a preliminary estimate for the preferred alignment of \$3.6Million including NMGR. DOE will evaluate whether or not the remaining SEP funds available would be sufficient to construct the project.

NM 502 Reconstruction, Knecht St. to Tewa Loop:

Staff continues to coordinate with NMDOT on this state led project. NMDOT bid the project for a fourth time on August 17th and received two bidders. A pre-construction meeting was held on October 13th with all project stakeholders. The contractor, Star Paving, has requested a winter suspension in hopes of beginning the project on March 1, 2019. The NMDOT has not yet granted this request, however, it appears to be highly likely for the March 1st start.

Environmental Services Division

Los Alamos County Landfill Gas (LFG) Update:

This is a summary of results for September 2018 methane monitoring for the Los Alamos County closed landfill.

1. The monitoring probes near the boundary of the landfill ranged in methane concentrations from 0.0 (MP-8R, MP-9R, MP-11R and MP-12R) to 0.5 (MP-10R) percent gas in air.
2. The landfill gas extraction wells that are part of the newly active GCCS ranged in methane concentrations from 2 (EW-2R) to 54.7 (EW-16) percent gas in air.
3. The LFG vents and gas probes previously monitored and tracked during our monthly compliance monitoring at Los Alamos are not part of this month's data. These extraction locations have been recently decommissioned following the site's transition to the permanent GCCS system that started-up on July 12, 2018.

Curbside Yard Trimmings Roll Cart Update:

The yard trimmings roll cart program began on July 9, 2018. Environmental Services staff delivered over 3,600 roll carts, this is over 50% of the residential customer base. During the first four months of collection Environmental Services collected approximately 290 tons of yard material.

October Eco Challenge:



Los Alamos County Council proclaimed October, Eco Challenge month and Los Alamos County Green Team has been busy promoting this event to the community and LAC staff. Tiffany Pegoda and Kirsten Bell of the Los Alamos County Green Team helped promote this event at Customer Service Event on October 3. The Eco Challenge helps show participants that small actions can make a big difference.

Yard Trimming Program Award:



The Environmental Services Division received 2018 New Mexico Recycling and Solid Waste Award for Diversion Project of the Year. The award was presented by New Mexico Recycling Coalition Director Sarah Pierpont and accepted Public Works Director Philo Shelton, Environmental Services Manager Angelica Gurule, and Environmental Services Superintendent Armando Gabaldon during a ceremony in late September at the New Mexico Recycling & Solid Waste Conference.

Homecoming Parade:

Environmental Services had a truck displaying artwork created by Tony Jaurique and Emma Cartelli, Chamisa Elementary and Tabitha Pegoda, Aspen Elementary. The artists walked the parade route handing out candy, showing off their work, and reminding residents to Recycle Right.



Residential Sustainability Report



Residential Sustainability Report

Service Period: September 2018



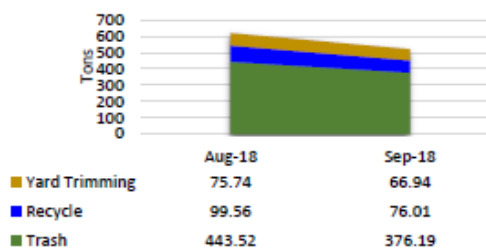
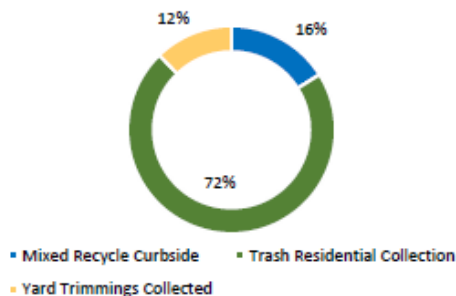
LOS ALAMOS

August Diversion Rate: 28% - September Diversion Rate: 28%

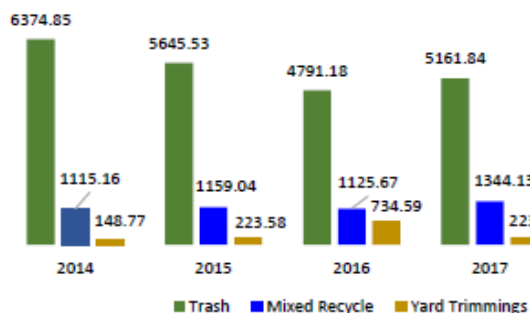
A 0% change in Diversion

The diversion rate is the percent of materials recycled and composted.

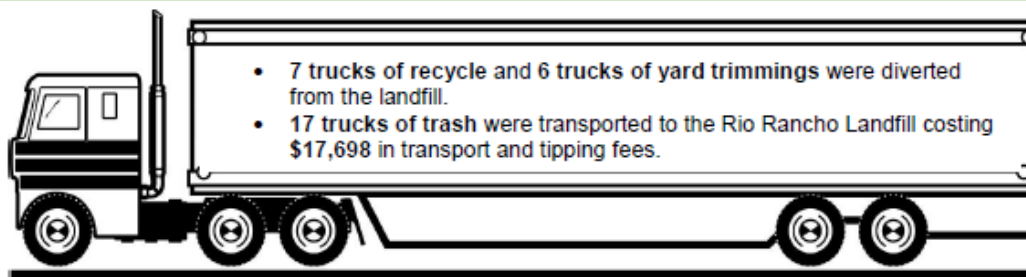
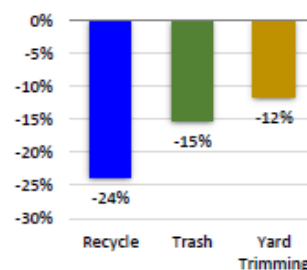
Monthly Collection Report



Annual Collection Report



% Change Previous Month



For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

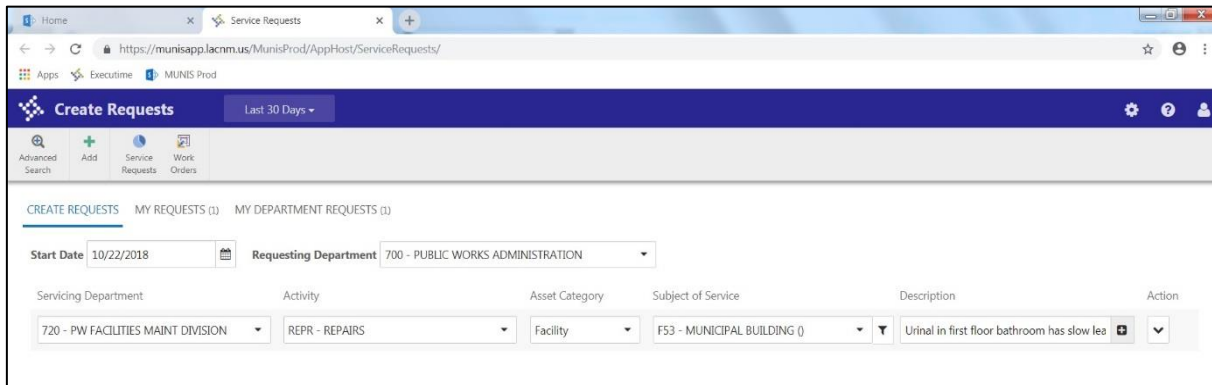
Facilities Division

Golf Course Patio Exit Signs & Emergency Lighting:



Facilities staff installed two new exit signs - equipped with emergency lighting - at the east and west exterior doors of the patio area used by Cottonwood on the Greens. This installation was needed to comply with building code requirements given that the area is enclosed by canvass siding and plastic zip-up windows to make the patio space useful for the restaurateur.

MUNIS Work Order Request Training:



The screenshot shows the MUNIS Service Requests web application. The browser address bar displays <https://munisapp.lacnm.us/MunisProd/AppHost/ServiceRequests/>. The page has a dark blue header with 'Create Requests' and a 'Last 30 Days' filter. Below the header is a navigation bar with 'Advanced Search', 'Add', 'Service Requests', and 'Work Orders'. The main content area has tabs for 'CREATE REQUESTS', 'MY REQUESTS (1)', and 'MY DEPARTMENT REQUESTS (1)'. Under 'CREATE REQUESTS', there are dropdown menus for 'Start Date' (10/22/2018), 'Requesting Department' (700 - PUBLIC WORKS ADMINISTRATION), 'Servicing Department' (720 - PW FACILITIES MAINT DIVISION), 'Activity' (REPR - REPAIRS), 'Asset Category' (Facility), and 'Subject of Service' (F53 - MUNICIPAL BUILDING ()). The 'Description' field contains the text 'Urinal in first floor bathroom has slow lea' and an 'Action' dropdown menu.

The Facilities Manager continues to work throughout the County to assist and train staff in the creation of work orders for facilities maintenance needs. Although the system, when in full operation, will be a great tool that will allow users the ability to directly enter and check on the status of requests, just like in the other MUNIS work areas, there is a learning curve that we are currently working through. Thanks to all for your patience in this transition and feel free to contact Facilities staff if you have questions.

Access Control and Lock Change-Outs for Voting Locations:



The Facilities Division has been working to assure open access to voting locations in Los Alamos County by updating access control programs that automatically open and lock facilities at pre-determined times of day. In addition, some new locksets have been installed in locations where poll workers may need a physical key.

Request for Proposals – Lifts and Cranes:



County staff in various departments make use of a number of lifts and cranes to assist in the work being done every day. The Fleet Division is one such group that uses vehicles lifts and overhead cranes to maintain the fleet of vehicles used in the delivery of service to the public. Other work groups that make use of such equipment include the Traffic Division and the Utilities Department. The RFP that the Facilities Division currently has out is to select a contractor that

can do both repair and preventative maintenance to such specialized equipment ensuring that it will operate safely and without issue when needed.

Fleet Division



New Altec Digger Derrick truck for Utilities Department. This unit is 6-wheel drive to get in to rough areas for repair of power lines and the ability to set or replace polls. Has a lifting capacity of 30k pounds, sheave height of 50ft, and a horizontal reach of 40 ft.



Traffic & Streets Division

Micro-seal Project in White Rock:



IPR Ltd, the contractor hired to resurface several roads in White Rock is shown working in Pajarito Acres. They are applying a micro-seal coating in Pajarito Acres, La Senda and on Rover Blvd starting at Grand Canyon Drive moving toward Meadow and looping around Meadow to Grand Canyon. Earlier in October IPR Ltd. Crack-sealed these areas in preparation for the micro-seal. The project should complete by October 31st weather permitting.



Before and after micro-seal application photos of Monte Rey South in Pajarito Acres near the intersection of NM 4.

Snow & Ice Control Conference and “Roadeo” in Loveland, Colorado:

Three Traffic and Streets employees traveled to Loveland Colorado for the annual Snow and Ice Conference. Daniel Campos Jr., Senior Equipment Operator, Joseph Trujillo, Senior Equipment Operator, Chris Armijo, Equipment Operator all competed in the Roadeo at the conference. They attended sessions on snow and ice control and performed well in the competition.



Daniel Campos Jr. front-end loader competition.



Joseph Trujillo skid-steer competition



Loveland Colorado competition course



Chris Armijo Skid-steer

- Administration is working on coordinating another Traffic Control Technician and Supervisor Class and another Flagger Training. This will most likely occur late November.
- Signs and marking crew have been washing curbs countywide in preparation for vendor Accu-stripe to come paint curbs.
- Traffic and Streets will be conducting a Snow and Ice training for the upcoming snow season on November 5th at the PCS Training Room.

Transit Division



The Transit Division has completed the 2018 Bandelier Shuttle season. The season provided service from May 17, 2018 and will continued through October 17, 2018. Shuttle service was provided seven days a week every 30 minutes Monday through Friday and 20-minute service Saturday and Sunday. During Balloon Fiesta week, Atomic City Transit included informational announcements for visitors of Bandelier National Park. Some announcements included information on Bradbury Science Museum, Nature Center, Gateway to the 3 national parks, Trails and Scenic Overlooks.

The monthly ridership for September 2018 was a total of 17,475 with a total of 96,157 for the season so far. A total of 14,378 miles were performed during this season through September 2018. Bandelier had 96,157 trips for the 2018 season.

Thank you to the Bandelier Ranger staff for a successful shuttle season.

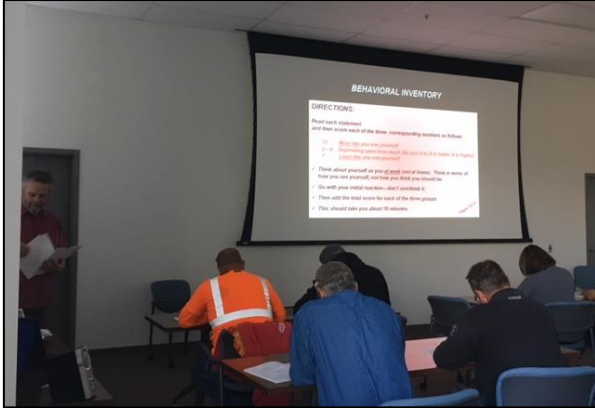
Transit Division provided shuttle service to Ullrfest:



Shuttle service provided safe and efficient transportation to and from the event. The event was well attended with the following ridership.

Date	Service Name	Operator	Unit	Adult	Student	Senior	Bicycle	Lift Use	ADA	Unlined Passenger Trips
9/29/18	Ullrfest	Operator 1	4104	187	17	0	1	0	0	205
9/29/18	Ullrfest	Operator 2	4123	38	7	0	0	0	0	45
9/29/18	Ullrfest	Operator 3	4161	46	10	20	0	0	0	76
9/29/18	Ullrfest	Operator 4	4101	210	36	0	1	0	0	247
9/29/18	Totals			481	70	20	2			573

Customer Service Training:



On October 8, 2018, Atomic City Transit and Environmental Service staff took some time for yearly training. This year Customer Service Excellence training by Bob Davis-Mayo was selected. ACT staff took the day to learn how to detect personalities and pressure points for customers and how best to assist them.



Atomic City Transit took some time this month to celebrate County and Atomic City Transit longevity awards. This year the following employees received awards and cake. Thank you to our employees for their dedication and excellent performance.

Annet Acomb – 10 years with LA County & 10 years with ACT
James Barela – 10 years with LA County & 10 years with ACT



John Danforth – 10 years with LA County & 10 years with ACT



Cliff Cisneros – 10 years with LA County



Corinne Salazar – 10 years with LA County



Terry Burge – 10 years with LA County



Ramon Trujillo - 10 years with LA County

Mark Hughes – 10 years with LA County
Charles Flowers – 5 years with LA County
Eugene Ortiz – 5 years with LA County & 5 years with ACT



Reservations Accepted:

Friday, 10/26
7:00 AM - 8:00 PM
Saturday, 10/27
5:00 PM - 12:30 AM

Free Bus Ride Services
to and from locations in Los
Alamos & White Rock

Halloween Buzz Bus

Saturday, October 27th

6:00 PM-12:30 AM

Don't Drink and Drive... Dial - A- Ride

To Request a Ride Call:

505-661-RIDE (7433)

First come, First Serve, So Call Early



Atomic City Transit is partnered with LAC DWI Council to bring a very happy and safe Halloween season. Atomic City Transit provided the Buzz Bus, Saturday October 27, 2018 for a safe ride home. The fare and scares were free. Service was provided from 6:00 pm to 12:30 am throughout Los Alamos County.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Safety Division

Five (5) commercial permits were issued in October 2018, with a total valuation of \$523,400.00 compared to six (6) permits issued in October 2017, with a total valuation of \$16,550.00.

Sixty-seven (67) residential permits were issued in October 2018, with a total valuation of \$825,665.00 compared to sixty-six (66) permits issued in October 2017, with a total valuation of \$688,853.00.





Construction has begun on the third story going up on the Oppenheimer building

Code Compliance:

Before and after pictures with code compliance intervention



Before



After



Before



After



Before



After

Housing and Special Projects Division

Housing Rehabilitation Program (Home Renewal Program):

For the 2017 program, work has been completed on five homes, and before the end of November work on three more homes is expected to finish. For the 2018 program the Loan Review Committee has recommended approval of five applications including scope of work and cost estimates. These five new recommended projects will be forwarded to the County Manager for loan amount approval. Work will include repairs and improvements for energy efficiency, accessibility, and general repair.

Homebuyer Assistance Program:

Eleven home purchases have been completed since the first purchase in the program in February 2018. In October an additional down payment loan was approved by the County Manager. The Loan Review Committee has recommended approval of two more applications and these will be forwarded to the County Manager for loan amount approval. The application period will remain open as long as funds are available. Public interest in the program continues to be strong.

Affordable Housing Multi-Family Development:

For the planned "Canyon Walk Apartments" project for 70 affordable rental units, transfer of the County-owned 4.25 acre site, Tract A-9 at 120 DP Road is scheduled to take place November 9th, 2018. The State awarded low income housing tax credits to the project for the developer to acquire private financing. It is possible that the developer, Bethel Development Inc. will submit a building permit application for the project as soon as the first quarter of 2019. Residents will be able to access the Canyon Rim Trail which crosses the property and will be close to the bus stop on Trinity Drive.

Planning Division

Planning and Zoning Commission:

The Planning and Zoning Commission (P&Z) did not meet in October. They will next meet November 28th.

Building Permit and Business License Review:

During the month of September Planning Division staff reviewed and acted on 38 Building Permits and 8 Business License applications.

Planners also processed one Administrative Deviation. (Administrative Deviations allow applicants to exceed code standards by 12 inches or less and are approved administratively.) The Administrative Deviation was for relief from the twelve foot (12') maximum height requirement for an accessory structure.

IDRC:

The Interdepartmental Review Committee (IDRC) reviewed four applications related to property at 195 East Road. The cases were forwarded to P&Z for a public hearing on November 28th.

IDRC also reviewed two Waiver applications for required setbacks which will be forwarded to the Board of Adjustment for a public hearing on November 26th.

Special Projects Section

CDD Admin:

Posted the Agenda and completed the Minutes for the CDAB, LTAB and HPAB meetings. Scheduled the CDAB members' Ride Alongs with the Code Compliance Officers.

Boards and Commissions

Completed re-appointment letters for 3 Labor Management Board members.

Business Licenses

Processed 94 Business Licenses.

ECONOMIC DEVELOPMENT

Tourism

PEEC/The Nature Center won 2018 Outstanding Attraction at the New Mexico Hospitality Association's Top HAT Awards Gala held at the Santa Ana Star Casino & Resort on November 8th. Los Alamos can add this trophy to a growing collection that includes Tourism Professional of the Year (Georgia Strickfaden), Outstanding Event (ScienceFest) and Outstanding New Experience (New Mexico True Atomic City Spy Tour)!



The Los Alamos Visitor Guide was awarded a bronze at the New Mexico Chapter of the Public Relations Society of America's Le Cumbres Awards, held at the Sandia Resort on October 18. Submitted by PRSANM members and Los Alamos tourism marketing services contractors Griffin and Associates, the guide, along with all submittals, was evaluated by PRSA chapter members outside of the state and had to meet specific criteria in order to win an award. PRSA will be relaying specific feedback on the Los Alamos visitor guide that the County can use to improve the next version, scheduled to hit the streets in spring 2020.

New Mexico Tourism Department's Brand Development and Marketing Specialist:

Andrea Lawrence revisited Los Alamos and assess the area's current offerings. During her 4 hour visit, she visited the Bradbury Science Museum, the Co-Op Market and the Nature Center, and met with the County's tourism staff to discuss the Tourism Strategic Plan and the Implementation Task Force priorities. It was a rainy day, but rain or shine, Los Alamos' dynamic skies and vistas made a positive, lasting impression. At our request, she relayed her impressions:



- *Los Alamos scenery is dramatic and beautiful.*
- *Los Alamos is fortunate to have such an array of attractions from small to large, local to national.*
- *Los Alamos [tourism] representatives/attractions do a great job of leading the County experience.*
- *The Bradbury does a great job mixing past history with current research, and displaying a vast array of more static artifacts along with hands-on and high-tech exhibits that people expect when they come to a place that represents science of the future.*
- *The downtown is compact and walkable.*
- *The visitor center's relocation, adjacent to the Manhattan Project National Historical Park is a positive move.*
- *Consider giving Central Park Square a "face lift" to make it look more current since it a prominent feature of downtown's entry.*
- *It seems like there are more dining options than in recent years.*
- *It would be great if the Los Alamos CoOp Market—with their people-based messaging—could move closer to downtown, in the heart of the community.*
- *Los Alamos County's Tourism Strategic Plan demonstrates that we have a long-term vision, we know where our challenges lie and are coming up with creative solutions.*
- *PEEC and its team are a "true treasure." Their enthusiasm and commitment to marketing will continue to enhance their value as a tourism asset for Los Alamos.*
- *Continue capturing the low hanging fruit—not just Bandelier visitors but also skiers and others who are passing through town. Make sure shops and restaurants are open during the weekend.*

Film • The **Los Alamos Film Office** provided location services for the following productions:

- **Oct 25-Nov 3: Moosejaw** outdoor retailer still photography shoot in Los Alamos County open space and trails. *The company's first visit to New Mexico and mostly shot in Los Alamos County!*
- **Nov 9: Swiss National T.V.** documentary, including interview shot at Fuller Lodge.
- **Dec 16: On the Precipice** independent feature film to shoot in County Municipal Building.

*Productions are also scouting for **Bios** (a Tom Hanks film) and the **Roswell** series.*

Branding

The sixth **Discoveries Action Team (DAT) meeting** was held Thursday, October 18 at the Pajarito Cliffs Site Building 1 Conference Room with discussion on new projects, including the potential for developing a “Mercado” where food trucks and other vendors would set up as a “hangout” spot for older teens!

Mark Your Calendar with Future Discoveries Action Team Meetings to be held on the third Thursday of each month over the lunch hour (11AM-12:30PM) at the **Pajarito Cliffs Site in the Building 1 Conference Room**: Nov 15 and Dec 20.

BRAG ABOUT BRANDING

Whenever you realize you're having an “**aha moment**,” share it!!! Send it to kelly.stewart@lacnm.us and I'll help you get it out there!

Remember, on any on-line or social media, please use any of the following hashtags that best apply to your message:

#LiveLosAlamos #WorkLosAlamos #PlayLosAlamos #StayLosAlamos
#LearnLosAlamos #SafeLosAlamos #GiveLosAlamos #lovelosalamos #100ahamoments

Then, always follow that action-oriented hashtag with: “#wherediscoveriesaremade and #NewMexicoTrue (This aligns your message with bigger efforts that will provide Los Alamos more positive exposure!)

Spread the Love! Go to Instagram and check out **@LoveLosAlamos**, the new account started by three members of the FY17-FY18 Leadership Los Alamos class! The concept is simple: post photos of the things you love about Los Alamos, then hashtag #lovelosalamos #wherediscoveriesaremade! Instagrammers—spread the love! And if you haven't got an Instagram account, this is a good reason to join!!

COMMUNICATIONS & PUBLIC RELATIONS DIVISION

The division has been busy with a variety of work orders and projects this month. Trailhead maps are being updated, display banner stands for Fuller Lodge are in the works, the winter booklet is in design and production for CSD, and the Visual Information Specialists have been working out in the field and using editing software at their desks to get the County's photo images updated – concentrating on the spectacular views around Los Alamos and White Rock we've experienced this fall. Many of the photos are being used in professional publications and booklets that help market Los Alamos County, and social media sharing out on Facebook of photos has been very successful. As an example: Photos posted to Facebook by Leslie Bucklin on October 31 of the Halloween snowfall at Pajarito Mountain were boosted in a \$20.00 one-day sponsored ad. That minimal spend on the boost resulted in 112 new page LIKES, 14,000 Post engagements, 28,000 Post reach and 115 Shares of our photos onto personal Facebook pages with those living in or friends with people who like Los Alamos County on Facebook. This was the highest count we have experienced since joining Facebook several years ago. Also impressive was a post the week before of Fall colors around Los Alamos – without a boosted ad this time – that resulted in nearly

100 new followers and 64 photo shares, thanks to Vint Miller, who just rejoined the division last month. We are fortunate to have skilled photographers producing such top-quality work in the hands of Leslie Bucklin and Vint Miller in C&PR. Related to that, the image gallery on line is being “cleaned and cleared” of older photos and newer photos will be uploaded soon. The public is able to use the gallery for free and can download or professionally order prints of our photos. The County does not recognize any monetary benefit from the gallery from photo purchases. The gallery can be found at <https://losalamoscountyimages.smugmug.com/>

Coming up next month: The PIO will be assisting with management action plan (MAP) updates for year-end reporting out and drafting narratives for the 2018 Annual Report. Work on the report begins in late November so that it can be reviewed and published in early January. The annual “County Update” will occur with Harry Burgess at the Chamber breakfast on Jan. 24 when an overview of the report will be presented. Other projects are in the early planning stages, including plans for the lighting of the holiday tree which will be part of Winterfest (Dec. 8). Year-end reports for the Communications Plan are also being tallied by the PIO this month and include an in-depth review of Google Analytics’ data for the website. The Communications Plan was last updated in 2015 and guides all of the efforts for outreach within C&PR, evaluating new trends and options for communications and gauging the effectiveness of current tools. The Communications Plan will be updated again in 2020.

COMMUNITY SERVICE DEPARTMENT

Aquatics

Ohkay Owingeh Head Start Swim Lesson – October 9th, 9 students:

For most of the kids who participated, this was the first time they had ever been in the water. The children enjoyed water games with the instructors as they learned to put their faces in the water, blow bubbles, and kick to the side of the pool. They are excited at the opportunity for another lesson.



High School Swimming/Diving – 60 swimmers/16 divers:

The start of the Los Alamos High School swimming and diving season began on Thursday, October 18th. Their season runs through February 22nd, concluding at the New Mexico State High School Championship meet in Albuquerque.



Pumpkin Splash – October 20th, 247 participants:

This year's pumpkin splash theme centered on the movie Coco (Dia de Los Muertos). It was our most successful pumpkin splash to date, and featured new carnival games, a bounce house, inflatable slide, piñatas, face painting, and photo booth, along with bags of cotton candy, popcorn, fresh donuts, and hot chocolate.



SCUBA Class – October 27th & 28th, 9 participants:

It was another successful class with all participants now ready to head to the Blue Hole in Santa Rosa, New Mexico for their open-water dive to complete their certification.



Ice Rink and Recreation

Ice Rink Opening Preparations – Tentative Opening date is November 16th

Staff is continuing to prepare the Rink for the winter season. Come out and join in the fun!

Parks

New Bench Dedicated to Max Baker:

Staff installed a new bench at Ashley Pond dedicated to former Los Alamos County Administrator Max Baker. It is located on the south side of the pond near the stage.



New Location for “Spirit Dance” Sculpture:

Staff recently installed the sculpture “Sprit Dance” next to the new Columbarium at the Cemetery with a base that matches the columbarium.



Overlook Park Restroom Refurbishing – 98% complete:

Staff refurbished the inside of the Overlook Restrooms recently with new paint, lights, and stainless-steel toilet partitions.



Pavement Repairs at Overlook

The Pavement Division gave Parks a hand doing some pavement repairs near the play lot at Overlook.



37th Street Play Lot Improvement Project – 40% complete:

Staff has been busy installing drainage as part of the project.



New Platform for Sound Booth at Ashley Pond – 50% complete:

Staff recently installed a new concrete platform with railings at Ashley Pond near the parking lot in front of the stage to serve dual purposes -- as a sound booth for concerts and as an ADA picnic area.



Golf

Los Alamos Invitational Cross Country Meet – October 26th, 14 teams:

High school runners from Central and Northern New Mexico competed in this annual meet at the Golf Course. The LAHS Varsity Boys team took first place and the Girls team took second.



Photo by Blake Wood

Updated Trail Map:

LOS ALAMOS COUNTY OPEN SPACE & TRAILS

Trail Network Map

LEGEND

- TRAIL
- HARD-SURFACED PATHWAY
- DIRT ROADS
- TRAILHEAD
- LOS ALAMOS COUNTY OPEN SPACE
- SANTA FE NATIONAL FOREST
- DEPARTMENT OF ENERGY

SECURITY CHECKPOINT Public access permitted on NM-501. If security officer is present, stop and follow instructions.

FINDING THE TRAILHEADS from the intersection of Diamond Drive and Trinity Drive

Overmountain Head north (away from downtown) into the Western area on Trinity for 0.6 mile. At the corner of Trinity and 616 Street, bear left to stay on Trinity on 486, go right. Immediately make another left into a road heading toward a water tank. The trailhead is just down the road on the right.

Michalski Head north on Diamond 1.4 miles to 364th Street and turn left. At the intersection with Arizona, turn left and continue 0.4 mile to the trailhead on the right.

Alibi Street Head north on Diamond 1.5 miles to 354th Street and turn left. At the T-intersection with Arizona, turn right and continue 0.2 mile to the trailhead on the right.

Penelope Head north on Diamond 2.2 miles to Range Road and turn left. Continue 0.4 mile to a parking area on the right.

Berry Canyon Go north then east on Diamond 2.5 miles to the roundabout of San Blas Road. Turn left into the valley on the left.

Kimballville Park Head north on Diamond 0.1 mile to Canyon and turn right. On 0.4 mile, turn left into the upper creek parking.

East Park Head east on Trinity 1.6 miles to the entrance to East Park. Bear right on 0.6 mile then east on Diamond 2.5 miles to the roundabout of San Blas Road. Turn left and on 0.2 mile continue straight onto Barranca Road. Follow this road 1.3 miles to its end and just past the intersection with Hondo.

Pajarito Go north then east on Diamond 2.5 miles to the roundabout of San Blas Road. Turn left and on 0.3 mile, make a sharp left turn. Continue 0.5 mile to the parking area on the left just beyond the end of the driveway.

Storage Area Go north then east on Diamond 2.5 miles to the roundabout of San Blas Road. Continue straight on North Mesa Road. One mile from the roundabout, turn left onto the North Mesa Road. Drive about 0.5 mile down the road and continue past the rodeo arena. Turn right and walk for the well-marked trailhead.

Pine Street Head east on Trinity 1.2 mile to 156th Street. Turn left and continue 0.5 mile to the intersection with Canyon. Turn right and on 0.2 mile, turn left onto Pine. Find parking at the end of Pine Street.

Public Canyon Head east on Trinity NM-501 through downtown, then and past the airport to the White Rock interchange. Carefully turn left at the entrance to the highway and go to the left to the bottom of the gate (do not block, either entrance).

Trail Network Map shows the following trails and landmarks:

- Michalski Trail
- Woodland Trail
- Penelope Trail
- White Canyon Trail
- Overmountain Trail
- Alibi Street Trail
- Berry Canyon Trail
- Kimballville Park
- East Park
- Pajarito
- Storage Area
- Pine Street
- Public Canyon

Scale: 0 0.5 1 1.5 2 Miles

Inset Map: Shows the location of Los Alamos County within the state of New Mexico.

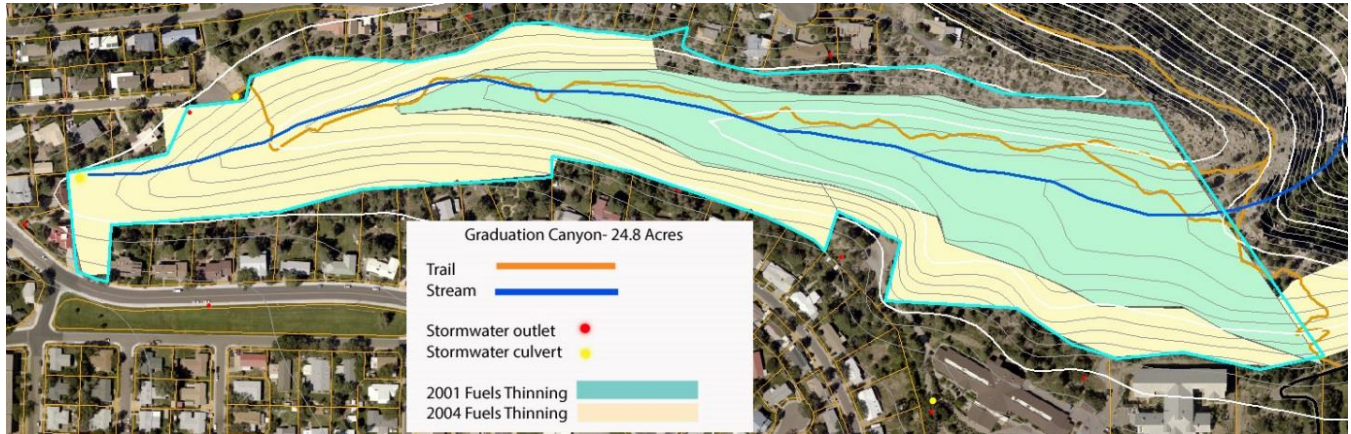
[illegible]

Trailhead Guides are available at the Los Alamos County Municipal Building, the Los Alamos Nature Center, and the Los Alamos & White Rock Visitor Centers. For more information, visit losalamosnm.us - search for "Trail."



Graduation Canyon Restoration Project:

The RFP closed on Tuesday, August 28, 2018. The evaluation team has reviewed Steps 1 and 2 and will be awarding the contract. The anticipated project start date is mid-November.



Flow Trail Project:

Task Order 3 of the flow trail has been executed and a presentation was given on October 16, 2018 at the County Council work session. For up-to-date information on the project you can follow along at: https://www.losalamosnm.us/government/departments/community_services/parks_recreation_and_open_spaces/openspaceandtrails/

Library

Evening of Arts and Culture – October 12th, 98 attendees

The Los Alamos Historical Society's executive director Heather McClenahan welcomed everyone to the Bethe House, where a steady stream of visitors enjoyed music and poetry presented by the library during the Evening of Arts and Culture. Marcos Cavalcante played a Brazilian guitar set; students from Michelle Holland's humanities class read their poetry (and one student had set her poem to music); poets Michelle Holland, Kelly Dolejsi, Mary Cisper, C Pirloul, Charlie Kalogeros-Chattan, and Jane Lin read from their work.



Children's Programs in the White Rock Branch Library – October, 630 attendees

Families are enjoying the programming at the White Rock Branch library. Since the children's area at Mesa has been closed we've added a regular Saturday program in White Rock which has proven to be very successful. Last year's total for the month of October in White Rock was 320.



Social Services

Fire Safety Day 2018 – October 10th, 89 participants

Families spent the morning at Family Strengths Network learning about fire safety. Firefighter gear can seem big and scary to toddlers. Los Alamos Firefighters eased those fears by putting on their gear for the toddlers and helping them to understand that a person lives under all that gear. Youngsters also enjoyed exploring emergency vehicles.



Cultural Services

Fall Arts & Crafts Fair – October 20th

The 38th Annual Fuller Lodge Art Center Fall Arts & Crafts Fair was a huge success with all booth spaces filled at Crossroads Church.



Pumpkin Carving Party & Pumpkin Glow – October 27th, 1,642 attendees:

After the ever-popular carving party on the Smith's patio, the lawn of Fuller Lodge was once again filled with the flickering glow of hundreds of carved pumpkins lit for the annual Pumpkin Glow hosted by the Los Alamos Arts Council.



Beginner Backpacking Trip – October 6th - 7th, 15 participants

PEEC offered an overnight trip for people interested in backpacking. Participant ages ranged from 7 to 75 years old with a variety of backgrounds.



Quemazon Trail Workday – October 20th, 8 participants

PEEC coordinated volunteers to work with the USFS to repair a stretch of trail that has been eroded by the summer's rainfall.



Geologic Tour to Shiprock and El Malpais – October 27th – 28th, 20 attendees

This overnight trip was led by geologist Fraser Goff.



Forest Explorers, Every Wednesday, 13 attendees each week

This Wednesday-afternoon children's program takes kids in grades 1-3 into the canyon to play and explore.



PEECnic, our annual member meeting – October 15th, 55 attendees

Despite the rain, everyone had a great time making apple cider, eating desserts, watching birds, visiting with friends, and voting for our new board.



KUDOS & FYI

From: Kate Kettering <katekettering@gmail.com>

Sent: Tuesday, October 02, 2018 9:34 AM

To: LACPW <lacpw@lacnm.us>

Subject: Re: Request for Public Works Service

Thank you to the Traffic & Streets crew for providing excellent customer service.

Louise,

Thank you for taking care of this so quickly! The sidewalks look great and are much safer.

Kate

On Thu, Sep 20, 2018 at 12:55 PM Kate Kettering <katekettering@gmail.com> wrote:
Dear Louise,

Per our conversation, I'm forwarding this request to clear the sidewalk of two overhanging trees. These trees are blocking pedestrian access and citizens are walking in the bike lane to get around them. They are located on the north side of Diamond Drive between the Shell gas station and Mountain Elementary School.

I've attached photos to aid in locating the obstacles.

Thank you for your kind attention to this matter. Please contact me if you desire more information.

Kate Kettering
505-412-3165

From: Glasco, Timothy

Sent: Wednesday, October 31, 2018 3:26 PM

To: Williams-Hill, Julie <julie.williams@lacnm.us>

Subject: FW: A Note of Gratitude

In case you want to forward this to Jackie for the monthly report.

Tim

From: Kristy Ortega <kristyortega12@gmail.com>

Sent: Wednesday, October 31, 2018 1:02 PM

To: Glasco, Timothy <ta.glasco@lacnm.us>; Westervelt, Robert <robert.westervelt@lacnm.us>

Subject: A Note of Gratitude

Mr. Glasco and Mr. Westervelt,

I wanted to take a moment to extend my sincere appreciation to some members of your staff. Recently, I had to work to get a home "back up" after being winterized for the past 2+ Years. In doing so, I had some truly wonderful experiences with not only the 3-1-1 crew (specifically Sonya Ortiz and Tracy (?) Alraid), but also James "Mark" Lujan, and the gentleman who showed up (10/30) to turn the water on.

They were all incredibly professional, pleasant, and each took the time to work with me to explain the who/what/when/where of this process. It is much appreciated and forever grateful.

Enjoy your day!

-Kristy

19th Annual Employee Luncheon Photos









