

SAYT Research Subcommittee Proposed Guidelines

Title: Save As You Throw (SAYT) Research Subcommittee

Purpose: The purpose of the SAYT Research Subcommittee is to research tiered rate structures for Los Alamos County residential solid waste services, gather public input regarding a tiered rate structure and provide a recommendation to the Environmental Sustainability Board.

Deliverable: Upon completion of research (within six (6) months), the SAYT Research Subcommittee will provide a final report of findings and a recommendation to the Environmental Sustainability Board.

Sunset Clause: The SAYT Research Subcommittee shall sunset on April 2, 2020.

Members: There shall be three (3) Environmental Sustainability Board members appointed to this subcommittee.

Overseeing Board: The SAYT Research Subcommittee shall report to the Environmental Sustainability Board.

Staff Support and Resources: The Environmental Services manager, senior office specialist, and office specialist shall provide support for this subcommittee. Resources shall include printing of materials, reserving meeting rooms, taking meeting notes, managing Facebook content, develop sub- webpage, develop posters, develop an Open Forum poll, and develop and disseminate educational materials.

PIIP Outline:

They SAYT Research Subcommittee will utilize various means to engage and include the residents of Los Alamos.

- An ad announcing the special meetings related to SAYT will be placed in the local media, (LA Daily Post) and Environmental Services Facebook page.
- SAYT Research status will be provided at each regularly scheduled ESB meeting.
- The Environmental Services website will be updated to include a page dedicated to SAYT Research to keep citizens informed of progress and to share future meeting dates and or calls for public input.
- Open Forum poll will be utilized to gather public input about SAYT.
- SAYT Research team will attend local events to educate residents about SAYT Research and gather public input. Events may include but are not limited to Earth Day, Science Fest, Farmers Market, Summer Concert Series, Chamber Fest and the County Fair.

Tentative Timeline for SAYT Research and Outreach:

- Apr. 02, 2019 – Creation of SAYT (County Council)
- Apr. 15, 2019 – Creation of web page
- Apr. 27, 2019 – Booth at Earth Day

- May 16, 2019 – Farmers Market booth
- May 16, 2019 – ESB SAYT presentation
- Jun. 20, 2019 – Farmers Market booth
- Jun. 20, 2019 – Open House (snacks) 5:30pm – 6:30pm
- Jun. 20, 2019 – ESB SAYT presentation
- Jul. 1, 2019 – Open Forum starts
- Jul. 18, 2019 – ESB SAYT Presentation
- Aug. 15, 2019 – Present and review Open Forum results to ESB
- Sep. 2019 – Initial recommendation
- Oct. 2019 – ESB approval of recommendation
- Nov. 2019 – Presentation to County Council