



# County of Los Alamos

Los Alamos, NM 87544  
www.losalamosnm.us

## Minutes

### Historic Preservation Advisory Board

*Mark Rayburn, Chair; Leslie Linke, Vice-Chair; Nancy Bartlit, Jonathan Creel, Michelle Murillo, and Patrick Moore, Members*

Wednesday, April 3, 2019

5:30 PM

1000 Central Avenue, Room 110

#### **I. ADMINISTRATIVE ACTIONS**

##### **A. Call to Order/Introductions**

**Members Present:** Mark Rayburn, Chair; Leslie Linke, Vice Chair; and Patrick Moore, Nancy Bartlit, Jonathan Creel, and Michelle Murillo, Members

**Council Liaison:** Katrina Schmidt

**Others Present:** Paul Andrus, Director CDD, Barbara Lai, Staff Liaison; Heather McClenahan, Executive Director Historical Society;

The Meeting was called to order at 5:32 pm.

##### **B. Approval of Today's Agenda**

**Motion:** Vice-Chair Linke moved to approve the agenda. Board member Bartlit seconded. The motion passed unanimously (5-0, Mr. Moore was not present for the vote).

##### **C. Review/Approval of Meeting Minutes**

[11650-19](#) Minutes from the Historic Preservation Advisory Board Meeting on January 14, 2019.

**Attachments:** [A - January 14, 2019 DRAFT HPAB Minutes](#)

Vice Chair Linke moved to approve the January 14 minutes as amended. Member Bartlit seconded the motion. Motion passes unanimously (5-0, Mr. Moore was not present for the vote).

##### **D. Public Comment for Items Not on the Agenda**

Chair Rayburn updated the board on the status of the Boy Scout painting for possible placement in Fuller Lodge.

#### **II. PRESENTATIONS/DISCUSSIONS**

[11854-19](#) Historic District Sidewalk Stickers

**Attachments:** [A - Sticker Image](#)

Ms. McClenahan proposed placing wayfinding stickers on the sidewalks in the historic

district to assist visitors. The Historical Society will pay for the stickers. Mr. Moore made a motion to approve the application of sidewalk stickers in the historic district. Ms. Linke seconded the motion. The motion passed 6-0.

#### Historic Buildings Discussion (Paul Andrus)

Mr. Andrus discussed the possible sale of the Visiting Nurses property on which the Boy Scout Lodge is located. The board expressed their support for designating the building as historic and the possibility of preserving the lodge. Mr. Andrus also mentioned that other properties may have historical significance might be up for sale in the future. He asked for the support of the board to work together on future development projects that might have historic significance.

### **III. HISTORIC PRESERVATION BUSINESS (Items for Discussion and Possible Action)**

#### **A. Election of Chair and Vice Chair**

Ms. Lai opened the nominations for Chair. Chair Rayburn nominated Leslie Linke for Chair. Ms. Bartlit seconded the nomination. Motion passed unanimously 6-0. Chair Linke opened nominations for Vice Chair. Ms. Bartlit nominated Patrick Moore for Vice Chair. Chair Linke seconded the nomination. Motion passed unanimously 6-0.

Chair Linke welcomed the new members to HPAB. She expressed her appreciation to Heather McClenahan for her contributions to Historic Preservation as Executive Director of the Historical Society. Ms. Linke presented Mr. Rayburn with a Certificate of Appreciation.

#### **B. Chairman's Report**

##### **1. Public Outreach/Events**

Chair Linke thanked the board for their vote of support and outlined her plans for the coming year. She outlined her plans for a public outreach program to educate the public on historic preservation issues. She will be looking for volunteers to assist at the Farmers Market, Concerts at the Pond, as well as other activities.

Vice Chair Moore mentioned that the board should develop educational handouts and feedback forms. He will develop information and bring suggestions forward at the May meeting.

Nancy Bartlit volunteered to manage the Farmers Market table, on May 2.

##### **2. Volunteers to act as Liaison to: Historical Society Board, Art in Public Places Board, Tourism Implementation Task Force**

Chair Linke asked for volunteers to act as liaison to other County boards. She stressed importance of HPAB members working closely with the Historical Society Board.

Michelle Murillo volunteered to act as liaison to the board. Nancy Bartlit volunteered to act as liaison to the Art in Public Places Board. Chair Linke also asked the members to think about volunteering for the Tourism Implementation Work Group.

Ms. Bartlit mentioned that the County is eligible to receive a half percent of state-funded projects for art.

---

11654-19 FY 2020 Work Plan

**Attachments:** [A - Fuller Lodge Interpretive Plan Priorities](#)  
[B - FY2020 HPAB Work Plan](#)

The board discussed the draft FY20 Work Plan and made some revisions. Chair Linke introduced Linda Matteson, Assistant to the City Manager, who described recent Tourism Implementation Work Group activities and how well those priorities match the priorities of the Fuller Lodge Implementation Plan as ranked by the HPAB. Ms. Matteson presented the new public display stands that will inform and guide visitors through the lodge. She heard input from the board and will return at the May meeting with additional details concerning the displays.

Vice Chair Moore moved to approve the FY20 Work Plan as revised. Ms. Murillo seconded the motion. The motion passed unanimously 6-0.

**IV. STAFF REPORTS**

**A. Reports and Updates**

**1. HPAB Council Liaison**

Council Liaison Katrina Schmidt welcomed the new board members and said that she is happy that the board is involved with the Boy Scout Lodge issue and is exploring options. The Evelyn Rosenberg commission to create a sculpture was approved by Council and Councilor Schmidt would like the board to be involved with the content. She stated that the sculpture may be placed at a location at the pond.

**2. Update by Paul Andrus**

No report.

11656-19 Outside Employment, Membership, Financial Disclosure Form

**Attachments:** [Outside Employment, Membership, Financial Disclosure Form](#)

Ms. Lai asked the members to review and sign the Disclosure of Outside Employment, Membership and Financial Interest form.

**V. INFORMATIONAL ITEMS**

**HPAB Presentation to County Council (Leslie Linke)**

Chair Linke reported to the board members on her presentation to Council. She will take the Fuller Lodge Interpretive Plan (FLIP) letter to Council at the April budget meeting. Chair Linke reported on her attendance at the last B & C Luncheon meeting in March.

**Rose Garden (Nancy Bartlit)**

Nancy Bartlit distributed a document detailing the history and information on the Los Alamos Memorial Rose Garden. She also reported on various activities at the garden.

**VI. PUBLIC COMMENT**

No comment.

**VII. NEXT MEETING(S)/FUTURE AGENDA ITEMS**

The next HPAB meeting will be on May 1, 2019 at 5:30pm in Room 110.

**VIII. ADJOURN**

The meeting adjourned at 7:37 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in Community and Economic Development Department at 505-662-8293 if a summary or other type of accessible format is needed.

DRAFT