

LOS ALAMOS COUNTY
LIBRARY BOARD
Draft Minutes
April 1, 2019, 2019

Members present:

Jennifer Baker
Kelly Dolejsi
Whitney Spivey

Members absent:

John Gustafson
Rebecca Rodriguez

Others present:

Eileen Sullivan, Library Manager. Eva Jacobson, Board admin. David Izraelevitz, Council Liaison.

1. Call to Order

Chair Baker called the meeting to order at 5:35pm at the Mesa Public Library, 2400 Central Ave. Los Alamos, NM 87544

2. Public comment/correspondence (for items not on the agenda):

No comment cards were received this month. A comment submitted through Libweb complained that the daily Hoopla check out limits are too restrictive and are reached too early every day. Library manager Sullivan explained that although usage of print materials has remained steady, digital usage is on the rise. This is why we see the Hoopla limits kicking in earlier in the day, which is an inconvenience to patrons. Council member Izraelevitz proposed introducing Chrome book usage in the library or as circulating item.

3. Board Business

A. Review and approval of the minutes of March 4th.

Motion: Board member Spivey moved to approve the minutes of the March 4th 2019 Library Board meeting as written. Board member Dolejsi seconded the motion. Motion passed with all in favor (3/3).

4. Chair and Board member report

A. Chair's Report: no report

B. Board, Commission and Committee Luncheon Report: Board Chair Baker reported that several Board vacancies have yet to be filled. Board work plans have been submitted. She

reminded the Board of the date for the dedication of the APP sponsored art installation, Kites of many colors. The dedication will take place on April 28 at 2:00 pm at the White Rock branch library.

- C. Friends of Los Alamos County Library Liaison report:** Board member Spivey reported that the March FLACL meeting was primarily dedicated to the planning of the Book by the Bag sale on Saturday April 6th. The next meeting is scheduled for April 17th.

5. Board/Staff Communications

A. Manager's Report

Eileen Sullivan distributed a handout with library events and updates. She highlighted some events including the Community Singalong, the Los Alamos Photographers show in the library gallery, and the dedication event of the "Kites of many colors" art at the White Rock branch library.

The Community celebration at the library was also mentioned.

Finally, Manager Sullivan gave a brief update on the HVAC project by repeating that a few punch list items are still outstanding. Also, as reported at the March meeting, the testing of the chillers will happen later this spring when the heat load makes the conditions appropriate for testing.

B. Review and Discussion of Library Policies, Section 3

List of topics discussed:

- **3.0** *ensures* instead of *insures*
- **3.1.1** Clarification of *Public Interest* necessary? Is it to be understood as "common good"?
- **3.1.2** Clarify that *various interpretations* refer to ALA issued interpretations.
- **3.1.3** The intellectual freedom principle is reflected in the Collection Development policy. Perhaps mention that this is the specific policy that addresses these issues?
- **3.1.4** What does the word *generally* mean in this context? Is it necessary?
- **3.2.2** Reference to *Foreign Intelligence Surveillance Act*. A legal review of current surveillance laws necessary. Update section accordingly.
- **3.2.3** A CSD Code of Conduct revision underway. Should be reflected here. Discussed changes include vaping, sleeping in the library, the age of unaccompanied children, a requirement of footwear. Any changes are pending guidance from the County Attorney.
- **3.3.2** *County Administrator* now formally *Manager*. Make change.

6. Q & A with Council Liaison

Council member, Izraelevitz talked briefly about the upcoming budget season. Four Council meetings have been scheduled to discuss the budget. Discussions of budget add-ons will be a significant part of the process.

7. Informational items (time and date of next meeting)

The next meeting is scheduled for May 6th 5:30pm. Mesa Public Library

8. Adjournment

The meeting adjourned at 6:33 pm.

Approved by the Library Board May 6, 2019

Jennifer Baker, Board Chair